

PARK RIDGE BOARD OF EDUCATION

SPECIAL MEETING MINUTES

Date: August 3, 2023

Public Started: 2:00 P.M.

Public Ended: 2:13 P.M.

Board of Education Conference Room

I. Roll Call

J. Bucco	J. Pierotti	N. Agoos	L. Sum	D. Clare	A. Wagner	D. Bradler
X	A	X	X	X	A	X

Also Present:

R. Gamper R. Wright

II. Pledge of Allegiance was led by Board President, David Bradler.

III. Open Public Meetings Statement was read by Board President, David Bradler.

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on August 1, 2023, caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on August 1, 2023, sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on August 1, 2023, delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. BUILDING AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. WHEREAS the Park Ridge Board of Education conducted a Request for Qualifications (RFQ) for a Construction Manager; and

WHEREAS they received six responses to that request; and

Whereas they determined that the Legacy Construction Management was the best fit for the district based on the criteria outlined in the RFQ,

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education appoints Legacy Construction Management as the District’s on-site construction Management company with terms and conditions as outlined in the attached proposal. **“BG1”**

M: S:
JB JP NA LS DC AW DB

BG2. WHEREAS the Park Ridge Board of Education conducted a Request for Proposal (RFP) for a Field Maintenance and Grounds Maintenance work; and

WHEREAS they received two responses to that request; and

WHEREAS they determined that the Field Pro was the best fit for the district based on the criteria outlined in the RFP,

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education appoints Field Pro as the District’s Fields and Grounds vendor with terms and conditions as outlined in the attached proposal. **“BG2”**

M: S:
JB JP NA LS DC AW DB

V. PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2023/24 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Jaffe, Molly	AP Summer Institute	8/14 – 8/17/23	\$699.99

	Mahopac, NY 10541		
Meyer, Lucy	Orton Gillingham Training Institute for MSE - Virtual	8/07 – 8/11/23	\$1500.00

M: S:
JB JP NA LS DC AW DB

P2. The Park Ridge Board of Education approves the attached salary Guide for Board Office staff. **"P2"**

M: S:
JB JP NA LS DC AW DB

Mr. Wright reviewed the process that was done to select a Construction Manager. A sub-committee of the Board did in-person interviews. At the conclusion, the decision was made to go with Legacy.

Mr. Wright reviewed the process used for the Grounds and Field Maintenance bid. The vendor being recommended was the low bidder.

Mr. Wright reviewed the Board Office salary guide.

The Board then voted on all items as a consent agenda. The motions passed as follows:

M: NA S: LS
JB JP NA LS DC AW DB
Y A Y Y Y A Y

VII. Adjournment – 2:13 pm

M: NA S: DC
JB JP NA LS DC AW DB
Y A Y Y Y A Y

Robert Wright
Business Administrator/Board Secretary