

# Victor Central School District

## 2024-2025 Budget Development Calendar

Adopted at the November 9, 2023 BOE meeting

| Date                                                   | Event                                                                                                                                                                                                                                                     |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday, November 9, 2023<br>(Regular Board Meeting) | <b>2024-2025 Budget Calendar reviewed and adopted by the Board of Education</b>                                                                                                                                                                           |
| Thursday, December 14, 2023<br>(Regular Board Meeting) | <b>Review the 2024-2025 Rollover Budget</b> <ul style="list-style-type: none"><li>- The budget updated with contractual raises and increases in employee benefits</li></ul>                                                                               |
| Thursday, January 11, 2024<br>(Regular Board Meeting)  | <b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"><li>- Transportation - supplies and materials</li><li>- Operations and Maintenance - supplies and materials</li><li>- Security - supplies and materials</li></ul> |
| Thursday, January 25, 2024<br>(Budget Workshop)        | <b>Budget Workshop/Budget Status</b> <ul style="list-style-type: none"><li>- Building Budgets - supplies and materials</li></ul>                                                                                                                          |
| Thursday, February 8, 2024<br>(Regular Board Meeting)  | <b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"><li>- Office of Instruction - supplies and materials</li><li>- Pupil Personnel Services - supplies and materials, tuition</li></ul>                               |
| Thursday, February 29, 2024<br>(Budget Workshop)       | <b>Budget Workshop/Budget Status</b> <ul style="list-style-type: none"><li>- Revenues</li><li>- Tax Cap Calculation</li></ul>                                                                                                                             |
| Friday, March 1, 2024                                  | <b>Deadline for Submission of the preliminary Tax Cap Calculation Information and District's Calculation of Tax Levy Limit to OSC, NYSED, and NYS Taxation and Finance</b>                                                                                |
| Thursday, March 14, 2024<br>(Regular Board Meeting)    | <b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"><li>- Personnel Update</li></ul>                                                                                                                                  |
| Thursday, March 28, 2024<br>(Budget Workshop)          | <b>Budget Workshop/Budget Status</b> <ul style="list-style-type: none"><li>- Final changes based on projected or final state aid numbers<br/>(NYS Constitution requires NYS Budget Adoption by April 1)</li></ul>                                         |

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| <b>Tuesday, April 2, 2024</b>                                     | <b>First Legal Ad posting - Required 49 days prior to Budget Vote</b><br>Legal notice of school budget hearing and budget vote. Must advertise 4 times within seven weeks of the vote with first publication 45 days before the date of the budget vote. Must be published in at least two newspapers of general circulation                                                                 |
| <b>Thursday, April 11, 2024</b><br><i>(Regular Board Meeting)</i> | <b>Adopt the Budget</b><br>Includes determining the tax levy for tax cap calculation                                                                                                                                                                                                                                                                                                         |
| <b>Friday, April 19, 2024</b>                                     | <b>Publish 2nd Budget Legal Notice</b><br><br><b>Deadline to accept submission of petitions for Board of Education candidates</b> <i>Due to District Clerk by 4:00 PM</i><br><br><b>First sworn statement of campaign contributions to be filed with District Clerk and Commission of Education</b> <i>(at least 30 days prior to vote)</i>                                                  |
| <b>Monday, April 22, 2024</b>                                     | <b>Drawing to determine order of Board of Education Candidates to appear on ballot</b> <i>8:30 AM in the Business Office</i>                                                                                                                                                                                                                                                                 |
| <b>Monday, April 22, 2024</b>                                     | <b>Last day to file "Property Tax Report Card" to SED.</b><br>Due next business day following its approval by the school board, but no later than the 24th day before the budget vote.                                                                                                                                                                                                       |
| <b>Friday, May 3, 2024</b>                                        | <b>Publish 3rd Budget Legal Notice</b>                                                                                                                                                                                                                                                                                                                                                       |
| <b>Tuesday, May 7, 2024</b>                                       | <b>Budget Hearing</b><br>7:00-7:30 PM in the JH/SH Performing Arts Center<br><br><b>Meet the BOE Candidates sponsored by the PTSA</b><br>7:30-8:30 PM in the JH/SH Performing Arts Center                                                                                                                                                                                                    |
| <b>Friday, May 10, 2024</b>                                       | <b>Mail Budget Notice to eligible voters</b><br>Day after the Budget Hearing, but no later than 6 days prior to Budget Vote<br><b>Second sworn statement of campaign contributions to be filed with District Clerk and Commissioner of Education</b>                                                                                                                                         |
| <b>Tuesday, May 14, 2024</b>                                      | <b>Voter Registration</b><br>3 PM - 7 PM District Office Conference Room<br>Residents of the Victor Central School District who are registered, at their current address, to vote in general, county-wide elections and who have not had such registration canceled, will be automatically placed on the District voter register and need not pre-register to vote in School District votes. |
| <b>Friday, May 17, 2024</b>                                       | <b>Publish 4th Budget Legal Notice</b>                                                                                                                                                                                                                                                                                                                                                       |
| <b>Tuesday, May 21, 2024</b>                                      | <b>Budget Vote and Election of Board of Education</b> (3rd Tuesday in May)<br>6:00 AM - 9:00 PM in the Early Childhood School Boardroom                                                                                                                                                                                                                                                      |
| <b>Monday, June 3, 2024</b>                                       | <b>Last date for BOE candidates to file final sworn statement of campaign contributions with District Clerk and Commissioner of Education</b>                                                                                                                                                                                                                                                |