

**Butler County Middle School  
SBDM Meeting Minutes  
December 11, 2023  
3:30 PM in the BCMS Library**

The Butler County Middle School SBDM council met on December 11, 2023 in regular session. The following SBDM members were present: Amy Robbins, Molly Sipes, John Embry, Heather Green, and Principal Tim Freeman led the meeting.

- Meeting was called to order at 3:30 PM.
- **BCMS Mission Statement:** *EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.*
- **Approval of Agenda:** There were no additional items added to the agenda. Mrs. Robbins made a motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Minutes:** Mr. Freeman sent the November minutes to the council, and asked for approval of the November recorded minutes. Mrs. Robbins made a motion to approve, and it was seconded by Mr. Embry. Consensus was met.
- **Approval of Budget:** Mr. Freeman answered questions about the school ledger budget and the SBDM budget. Mrs. Sipes made a motion to approve the budget, and it was seconded by Mrs. Robbins. Consensus was met.
- **Approval of Non-Athletic Crisis Response Plan (2nd Reading):** Mrs. Robbins made a motion to approve, and it was seconded by Mrs Green. Consensus was met.

**Communication**

- **Title I Report Sign off Sheet:** All council members
- **BCMS 23 KASA Accountability Report:** Mr. Freeman communicated the KSA accountability report and next steps.
- **2023 Winter Master Connect Window:** December 6th-15th

**Adjourn**

- **Adjourn:** With no other items on the agenda, Mr. Embry made a motion to adjourn, and it was seconded by Mrs. Sipes. The meeting was adjourned at 4:15 PM.