

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD will be held Tuesday, November 14, 2023, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order at 5:34 p.m.  
A quorum of the Board was present. The meeting was recorded in accordance with Gov't Code Section 551.128.

#### Board of Trustees Present

Lee McLeod, President  
John McStravick, Vice President  
Justin Unser, Secretary  
Mark Lewandowski, Assistant Secretary  
Dr. Michael Pratt, Trustee  
Tina Salem, Trustee  
Matt Schiel, Trustee

#### Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent  
Dr. Amy Schindewolf, Chief of Staff  
Zack Boles, Chief Financial Officer  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Holly Sherman, General Counsel  
Linda Stoll, Reporting Secretary

- A. Opening Remarks were offered by John McStravick.
- B. Pledges were led by Tina Salem.
- C. Mission Statement will be recited by Mark Lewandowski.

## **2. CLOSED SESSION**

The Board of Trustees convened in a Closed Session at 5:38 p.m. for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below.

- A. Tex. Gov' t Code § 551.071: Consultation with the Board Attorney regarding all matters as authorized by law.
- B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property.
- C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices  
The Board of Trustees reconvened in Open Session at 6:04 p.m.

## **3. PUBLIC COMMENT ON AGENDA ITEMS**

The following people spoke on item 6H – C. Vogel, S. Swiderski, K. Chivukula, M. Bailey, J. Payne, K. Becker, C. Pearson

The following people spoke on items 6G & 6I – M. Bailey, J. Payne, K. Becker

## **4. REPORTS**

- A. Enrollment Report  
Mark White, Assistant Superintendent of Accountability
- B. FIRST Public Hearing  
Zack Boles, Chief Finance Officer

## **5. CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on October 9, 2023.
- B. Approve the minutes of the Tomball ISD Special Meeting held on October 9, 2023.
- C. Approve the minutes of the Tomball ISD Regular Meeting held on October 10, 2023.
- D. Approve the minutes of the Tomball ISD Special Meeting held on October 10, 2023.
- E. Approve check register for October 2023.
- F. Approve the employment of professional personnel to work under a One-Year Probationary Contract for the 2023-2024 School Year at the Tomball ISD Salary Schedule, subject to assignment.

A motion was made by Mark Lewandowski and seconded by Justin Unser to approve the Consent Agenda. The motion passed unanimously.

## **6. DONATIONS**

- A. Accept a donation in the amount of \$10,000 from Canyon Pointe Elementary PTO to Canyon Pointe Elementary School.
- B. Accept a donation in the amount of \$6,000.00 from Silver Stars Booster Club to Tomball Memorial High School Silver Stars.

A motion was made by Justin Unser and seconded by Matt Schiel to approve acceptance of the Donations. The motion passed unanimously.

**7. CONSIDERED AGENDA**

- A. Approve the list of course offerings at the high school level for the 2024-2025 school year. (Priority 1)  
A motion was made by Mark Lewandowski and seconded by John McStravick.  
The motion passed unanimously.
- B. Approve the list of course offerings at the junior high school level for the 2024-2025 school year. (Priority 1)  
A motion was made by John McStravick and seconded by Michael Pratt.  
The motion passed unanimously.
- C. Approve the 2023-2024 Tomball ISD District Improvement Plan and Board Goals. (Priorities 1 -8)  
A motion was made by Mark Lewandowski and seconded by Justin Unser.  
The motion passed unanimously.
- D. Approve the 2023-2024 Tomball ISD Campus Improvement Plans. (Priorities 1 & 2)  
A motion was made by John McStravick and seconded by Justin Unser.  
The motion passed unanimously.
- E. Approve the Annual Financial Report fiscal year ending June 30, 2023. (Priority 7)  
A motion was made by John McStravick and seconded by Matt Schiel.  
The motion passed unanimously.
- F. Approve an addendum to a district contract with Accountable Healthcare in the amount of \$59,925.00. The total of the contract with the addendum is now \$114,113.00. (Priority 7)  
A motion was made by Justin Unser and seconded by Matt Schiel.  
The motion passed unanimously.
- G. Approve the recommendation to select Network Cabling Services (NCS) to complete the fiber connections for buildings #4, #5 and #6 at the Tomball Innovation Center with the total cost of \$9,916.94 using purchasing co-op Buyboard and contract number 644-21 using Bond 2021 funds. (Priority 7)  
A motion was made by John McStravick and seconded by Matt Schiel.  
Dr. Pratt abstained from the vote. The motion passed with 6 votes.
- H. Approve the purchase of 1 roadside marque and 5 curbside marques for West Complex and Intermediate #5 from LED OEM Partners, LLC for a total of \$229,177.75 under cooperative purchasing contract Buyboard 678-22 using Bond 2021 funds. (Priority 7)  
A motion was made by Tina Salem and seconded by John McStravick.  
The motion passed unanimously.
- I. Authorize the Superintendent to finalize contractual negotiations with Millennium Project Solutions, Inc. from RFQ #956-23 to complete the design build process for warehouse #6 for the use of CTE programs with an estimated construction budget of

\$3,500,000 with an overall project budget of \$4,300,000, using Bond 2021 funds.  
(Priority 7)

A motion was made by John McStravick and seconded by Justin Unser.  
The motion passed unanimously.

- J. Approve CDW three year contract to purchase Google Workspace for Education in the amount of \$240,591.00 using ESSER and general funds. (Priority 7)

A motion was made by Matt Schiel and seconded by John McStravick.  
The motion passed with 6 votes.

**8. RESIGNATIONS AND RETIREMENTS**

**9. ENROLLMENT REPORT**

**10. FINANCE AND TAX REPORTS**

**11. PUBLIC COMMENT ON NON-AGENDA ITEMS**

The following people spoke on Intermediate School #5 – C.Vogel, N. Vogel, G. Vogel, P. Corneil, J. Perschang, A. Yasin, M. Yasin, C. Winter, A. Dvorak, E.Zaleski, C. Davis, D. Swiderski, L. Alexander.

**12. BOARD COMMENTS**

Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

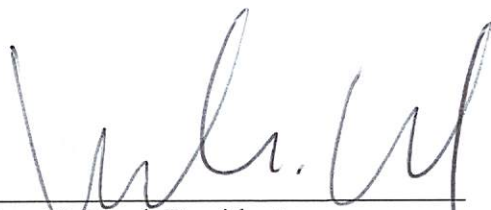
**13. ADJOURNMENT**

A motion was made by John McStravick and seconded by Matt Schiel to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 7:54 p.m.

**PRIORITIES**

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing



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Lee McLeod, President  
Board of Trustees  
Tomball Independent School District



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Justin Unser, Secretary  
Board of Trustees  
Tomball Independent School District