
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING
MONDAY, NOVEMBER 20, 2023

The Millville Area School Board held their regular meeting on Monday, November 20, 2023 in the Millville Jr./Sr. High School Library beginning 7:15 pm. Prior to the meeting, the Board met for an Executive Session to discuss an agreement for separation with a district employee.

1. ROLL CALL

The following Board members answered roll call: William Berger, Susan Farr, Michael Farrell (via Zoom), Greg Hemsarth, Gena Maize, Heather Mausteller, and Susan Myers.

Also present were Joseph Rasmus, Whitney Holloway, Dee Davis, Edward Sanders, Matthew Mills, Matthew McWilliams, Dyson Savage and Chelsea Rosenberger.

2. GUEST RECOGNITION AND COMMENTS

Guests Andrew Hemsarth, Student Olivia Kile, Christopher Sassaman, Emily Bloom, Gwen Utt, Wendy Faatz, Tarah Kishbach, Chandra Johnson, Megan Hippenstiel, and Nelly Swisher all signed the register.

- Ms. Swisher asked to shared a concern with the Board. She explained that the class sizes for Elementary classes are a concern for her and urged the Board and administration to consider viewing the class size totals and work to find creative ways to reduce them.

2.1 Student Mascot Logo Update Presentation

- Millville Jr./Sr. High School student Olivia Kile and Teacher Andrew Hemsarth gave a presentation to the Board from the Cultural Committee. Mr. Hemsarth explained that the Cultural Committee was tasked with identifying the reasons for the lack of school spirit in the district and working to rectify the image of the school district. He shared that the students decided to create a petition of their own accord about the mascot and image of Millville.
- Ms. Kile shared with the Board that overall, students speak negatively about the town and community. Then, she shared some ideas to improve the mascot and how the Committee will work to improve the culture and positivity about our town and school district. The Board thanked Ms. Kile and Mr. Hemsarth for the presentation.

3. ADMINISTRATIVE REPORTS

Mr. Mills (High School Principal), Mr. Sanders (Elementary Principal) Mr. McWilliams (Supervisor of Buildings & Grounds), Mr. Savage (Technology Coordinator), and Mrs. Longacre (Director of Interventional Support) all previously submitted their reports for the Board's consideration.

Mrs. Dee Davis – Director of Student Services

- Mrs. Davis shared a presentation with the Board reviewing the Consolidated Application funds for Title I, Title II, and Title IV. She explained that over 50% of students currently receive free and reduced lunch.

Mr. Joseph Rasmus – Superintendent

- Mr. Rasmus shared some updates about the recent All Hazards drills. The first one in October was undertaken with a bomb threat scenario. He explained that students shared some feedback after that drill that there should be a drill with an active shooter situation. In response to this, Mrs. Rasmus explained that the district recently completed another All Hazards Drill with an active shooter scenario. This drill was completed on November 16, 2023, and the evacuation at

the high school campus was completed within 24 minutes time. The Elementary school locked down their entire building and therefore, did not evacuate.

- Next, Mr. Rasmus shared updates about the District CTE audit that would be completed in January. He added that there would be a College and Career night for CTE to discuss the programs and share information with families, adding that guests were being invited from other schools and outside organizations.

4. REPRESENTATIVE REPORTS

- Mr. William Berger (CMAVTS) and Mrs. Susan Myers (CSIU) shared their representative reports with the Board.

5. APPROVAL OF BOARD MINUTES

5.1 Board Meeting Minutes 11.6.23

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the Millville Area School District November 6, 2023 Board meeting minutes.

The motion carried by voice vote. 7 Yea; 0 No; 1 Absent

6. BUDGET AND FINANCE

6.1 Expenditures

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the November 20, 2023 general expenditures in the amount of \$237,698.40, nutrition expenditures in the amount of \$36,974.66 and athletic expenditures in the amount of \$650.00.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

6.2 Monthly Reports

- The monthly financial reports were submitted for the Board's consideration, and no additional questions were asked.

7. POLICY COMMITTEE

7.1 First Reading MASD Board Policies

A motion by Gena Maize and seconded by Susan Farr that the Millville Area School Board consider and approve the first readings of newly proposed MASD Board Policies as presented.

- **7.1 A** - Policy 350: Time Clock Procedures
- **7.1 B** - Policy 815.1: District-Issued Devices: Student Use, Rights, and Responsibilities
- Mr. Berger asked if the time clock policy was a new one.
- Mr. Rasmus answered that both of these proposed policies are the first readings for new policies. He shared that this policy would be implemented in tandem with the new procedure to be completed in Frontline.
- Mr. Berger then asked if this would be for salaried employees as well.
- Mrs. Holloway answered that for salaried employees, this would be utilized for extra hours on top of their regular salaried duties.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

7.2 Second Reading MASD Board Policies

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the second and final readings of the revised MASD Board Policies as presented.

- **7.2 A** - Policy 204: Attendance
- **7.2 B** - Policy 218: Student Discipline
- **7.2 C** - Policy 218.1: Weapons

- **7.2 D** - Policy 218.2: Terroristic Threats
- **7.2 E** - Policy 227: Controlled Substances/Paraphernalia
- **7.2 F** - Policy 233: Suspension and Expulsion
- **7.2 G** - Policy 249: Bullying/Cyberbullying
- **7.2 H** - Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational Instability

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

8. CURRICULUM/ EDUCATIONAL ITEMS

8.1 Updated Millville Area School District Chapter 339 Plan

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the updated Millville Area School District Chapter 339 Plan for the 2023-2024 school year.

- Mr. Berger commented that some of the information in this plan is not correct, such as his employer, and the High School Principal name.
- Mr. Rasmus thanked the Guidance Counselors for their work on the plan and stated that the appropriate updates would be made.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

8.2 Secondary Curricular Excursions

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the curricular excursions as presented.

- December 1, 2023 - Tree Fest Performance - Mrs. Sweeney
- December 5, 2023 - 8th Grade CMAVTS Exposure Trip - Mrs. Uranko
- January 8, 2024 - FFA Farm Show Trip - Ms. Guise
- January 19, 2023 - Agriculture Mechanics Career Development Events - Ms. Guise
- January 24-26, 2023 - District Chorus Festival - Mrs. Sweeney

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

8.3 Approval of Additional Local Advisory Committee Member

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the membership of CHRISTOPHER BERLETH to the Millville Area School District Local Advisory Committee (LAC).

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

8.4 Wilkes University Department of Nursing Agreement

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board consider and approve the agreement with Wilkes University on behalf of the PASSAN School of Nursing to collaborate and provide nursing students a school health clinical educational experience.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

8.5 Holy Family University Department of Nursing Agreement

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the agreement with the Holy Family University School of Nursing to collaborate and provide nursing students a school health clinical educational experience.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

8.6 Millville Local Advisory Committee Constitution and Bylaws

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the constitution and bylaws of the Millville Area School District Local Advisory Committee (LAC).

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

9. BUILDINGS & GROUNDS ITEMS

9.1 Facility Use Approval - 12.11.23

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve Cub Scout Pack 247 using the Elementary School Cafeteria to host their Club Olympic Trials on December 11, 2023, pending receipt of \$100 refundable deposit as per Administrative Regulation AR 707-AR-3. Certificate of Liability Insurance on file.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

9.2 Retail Electricity Procurement

A motion by William Berger and seconded by Greg Hemsarth that the Millville Area School Board consider and approve APPI and Robert Rose to request competitive prices from Retail Electricity Supplies on behalf of Millville Area School District at no additional cost to the district.

- Mr. Berger asked for clarification on this item.
- Mrs. Holloway answered that the district was under contract for electricity, but that has since expired. She explained that this vendor has been utilized by other local school districts. The vendor will reach out to get rate quotes for the district. She shared that the process would take a few weeks but that the district would incur no cost for this whatsoever.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

10. PERSONNEL AND ACTIVITIES

10.1 Co-Curricular Personnel

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the Co-Curricular Personnel recommendations as presented.

Coaching Personnel

- **10.1 A** - Accept the notice of resignation from DONNA DAVIS as Varsity Softball Head Coach, effective November 8, 2023.
- **10.1 B** - Approve appointing AMANDA EGLI as Cheerleading Head Coach for the 2023-2024 winter sports season.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

10.2 School Employee Transportation Driver

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve TERRI LAWTON, as a school employee transportation driver of school vehicles.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

10.3 Holy Family University Nursing Student Practicum Placement

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve Holy Family University Nursing Student Practicum Placement of KIERSTEN BERTOLLO with co-op School Nurse KARA FERRO, beginning approximately March 11, 2024. Clearances on file.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

10.4 A Prioritized Motion #1: Separation Agreement

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board consider and approve the inclusion of a prioritized motion that was not included within the board meeting agenda that has been posted and accessible to district stakeholders.

The motion carried by voice vote. 7 Yea; 0 Nay; 1 Absent

10.4 B - Prioritized Motion #2: Separation Agreement

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the Separation Agreement and General Release between the Millville Area School District and Employee #193, dated November 20, 2023 as presented to the Board of Education at this meeting, contingent upon review of the agreement by the district solicitor.

The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent

10.4 C - Prioritized Motion #3: Separation Agreement

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve amending the minutes of the November 20, 2023 board meeting to reflect the inclusion of the aforementioned prioritized agenda item.

The motion carried by voice vote. 7 Yea; 0 Nay; 1 Absent

11. ADJOURNMENT

A motion by Heather Mausteller and seconded by Gena Maize to adjourn the meeting. The meeting adjourned at 7:55 p.m. After the conclusion of the meeting, the Board met for an Executive Session to discuss an employee disciplinary matter.

Chelsea Rosenberger
Assistant Board Secretary