

LTA/LESD EXTENSION OF EVALUATION CYCLE

- 12.1 Unit members shall be evaluated on a continuing basis. Formal evaluation of unit members shall be made at least once each year for probationary and temporary employees and at least every two years for permanent employees.
- 12.1.1 The two year evaluation cycle set forth in 12.1 above may be extended by two (2) additional years for permanent unit members who have been employed by the District at least ten (10) years, are Highly Qualified as defined in 20 U.S.C. Section 7801 and whose previous evaluation was satisfactory, if the unit member and the evaluator consent to this schedule. The unit member or evaluator may withdraw consent for this evaluation cycle at any time. The determination to extend or withdraw consent by the District shall be at the sole discretion of the evaluator.

I meet all the criteria listed above and I am requesting to have my permanent employee evaluation cycle extended to be evaluated on the 4th year (during the _____ school year). I understand that the unit member or evaluator may withdraw consent for this evaluation cycle at any time.

EMPLOYEE NAME	DATE
SCHOOL SITE	POSITION
SIGNATURE	

At the present time, I approve the extension for the _____ school year.

ADMINISTRATOR NAME	DATE
ADMINISTRATOR SIGNATURE	POSITION

11-2023