



BOARD BULLETIN

December 11, 2023

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, December 11, 2023 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio. Members and guests repeated the Pledge of Allegiance to the Flag. The meeting was then called to order by President Peoples.

A public hearing was held to review and allow for input prior to the adoption of the 2024-2025 school year calendar.

Approval of the minutes of the Board of Education's regular meeting held November 6, 2023.

Approval of additions or changes in the agenda.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of transfers.

Approval of two payments.

Superintendent's Report

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

Adult Education Programs – Part-Time

Adult Education Programs – Full-Time

- Jemil Bowen – Truck Driver Training Instructor – to be issued a one-year limited contract for 149 days (prorated from 250 days) at 8 hours per day effective 11-27-23
- Christopher Wood – Truck Driver Training Instructor/CDL Examiner – to be issued a one-year limited contract for 149 days (prorated from 250 days) at 8 hours per day effective 11-27-23

Approval of the educational requirements for hiring substitute teachers, who do not hold a post-secondary degree, for the 2023-2024 school year only.

Approval of the following licensed personnel as substitutes:

- Connie Wilson – All Areas

Approval of the following student job station personnel for employment:

- Hailey Ruppel – Early Childhood Education Program student – to be issued a student job station contract to work in the Mid-East Preschool as needed effective 12-11-23

Approval to raise the student hourly wage for current and future contracts with students from \$10.10 per hour to \$10.45 per hour effective January 1, 2024 (as per law).

Approval of the 2023-2024 Advisory Committee member lists.

Approval of the 2024-2025 High School Calendar.

Approval of the full-time Adult Education tuition and program fees for the 2024-2025 school year.

Approval of membership to the Zanesville-Muskingum County Chamber of Commerce for 2024.

Approval of a memorandum of understanding and data sharing agreement with Zane State College for College Credit Plus for the 2024-2025 school year.

Approval to enter into a five-year service contract with James Electric & Security for the CDL Facility security monitoring.

Approval to purchase six (6) new Canon copiers to be used in various areas within the district from the Gordon Flesch Company.

Approval of the following donations:

- \$2,000.00 for Drug Free Clubs of America student rewards from Muskingum County Prosecuting Attorney Ronald Welch via the Law Enforcement Trust Fund (District – Drug Free Clubs of America)
- Safety masks from Kathy Cox/Lowes (Auto Body Repair Technology and Carpentry Programs)
- Miscellaneous parts for all vehicle make, models, and years; cuda parts; washer hoods; fenders; wheel wells; miscellaneous Kent Moore tools; seal drivers; and pullers from WMD Motors/Jeff Drennen (Auto Technology Program)
- 2003 Chevrolet Impala from John Swisher (Auto Technology Program)
- 15 Colorado Blue Spruce trees for pine decorations from Frazier Baker/Winterhalter Family Farm LLC (Natural Resource Conservation Program)
- \$200.00 from Citizens First Fire Training (Adult Education Fire Services Program/CEU Class)
- \$800.00 from Heritage Fire Equipment (Adult Education Fire Services Program/CEU Class)
- \$200.00 from Forge Fire & Company (Adult Education Fire Services Program/CEU Class)
- Hygiene items from Mark West/MPLX (Buffalo Campus Student Services)
- \$6,574.42 via the Guernsey Graze dinner from the Guernsey County Farm Bureau (Large Animal Science & Agriculture Program)

Approval to self-certify a \$50,000.00 micro-purchase threshold for use of federal funds.

Approval to select Professional Services Industries, Inc. (PSI) as the most-qualified consultant firm for

the District-Wide Improvements Project and to enter into an agreement with PSI for those services.

Approval of a change order incorporating GMP Proposal No. 2 into the Modified Standard Form of Agreement with Paul Construction Company, Inc. for the District-Wide Improvements Project.

Approval of an agreement with Sands Decker to serve as the design professional and to provide design and construction administration services for the CDL Pad and Roadway Construction Project.

Election of Kevin Weaver as President Pro-Tem for the January Organizational meeting.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)].

The Organizational/Regular meeting of the Mid-East Career and Technology Centers Board of Education will be held **January 8, 2024** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.