

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, May 12, 2020, 6:00 p.m., via Zoom. The following school board members were present: Chairman Brent Lester, Johnny Byrge, Crystal Creekmore, Lisa Fields, Faye Heatherly, Ronnie Lasley, Jeffrey Miller, Steve Morgan, and Noah Smith. Board member Josh James was absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

A moment of silence was observed for LaFollette Middle School student, Andrew Dykes.

Prayer by Faye Heatherly.

Pledge of Allegiance led by Noah Smith.

I. Roll Call and Call to Order

II. Recognition of Guest

III. Consent Agenda

A. Minutes of the previous meetings.

1. March 10, 2020, session meeting.
2. April 9, 2020, athletic committee meeting, via Zoom.
3. April 14, 2020, no meeting was held due to (COVID-19) Pandemic.
4. April 23, 2020, special called meeting, via Zoom.

B. Executive Action:

1. Cancel all Campbell County Schools field trips for the remainder of the 2019-2020 school year. This includes all local and out of state trips for students.
2. Suspend all use and rental of school buildings for the remainder of the 2019-2020 school year.
3. Approve bid for gymnasium flooring at Jellico Elementary School to only bidder, Finchum Hardwood Flooring, in the amount of \$70,103.00.

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4. Approve equipment bids for School Nutrition Program.
Walk in Freezer for Valley View School/Mobile Mixtures/\$38,216.80/low bid
Walk in Freezer Shelving for Valley View School/Katom/\$2,387.20/low bid
Reach in Refrigerator for Valley View School/Katom/\$7,492.82/low bid
Double Combi Oven for Jacksboro Elementary/Strategic
Equipment/\$38,677.63/low bid
5. Approve amendment to School/Facility Closings Policy 5.1102 effective
March 23, 2020.

Motion by Fields, second by Heatherly to approve the Consent Agenda.
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes,
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

IV. Approval of Regular Agenda

Motion by Morgan, second by Byrge to approve the Regular Agenda.
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes,
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

V. Comments from the Chair Nothing at this time.

VI. Director's Monthly Report

Director Fields announced graduation and prom dates for both high schools.
CCHS – graduation will be held on June 20th at 8:00 p.m. Prom will be June 6th, from 7:00 –
10:00 p.m., at the Stables. Both graduations will be using outdoor stadiums, with social
distancing using 6 feet apart and 4 family members.
JHS – graduation will be held on June 19th at 7:30 p.m. Prom will be May 30, from 7:00 – 10:00
p.m., at the stables. Only water will be served at both proms. Dr. Goins will be sending out
details regarding Summer School and there will be safety guidelines, return to school plans are
being made, tenure list is being submitted, rehire letters are due by May 15th inventory list is
required from each location. Director Fields stated Pre-K and Kindergarten registration will be
on May 4th – May 8th.

VII. Legislative Report

Board member Heatherly stated a judge had ruled that voucher program was unconstitutional.
More news will coming in the near future regarding this item.

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VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of February 29, 2020

Cash with Trustee - \$10,227,312.87

Total Revenues - \$30,314,259.58

Percent of Budget – 72.0%

Total Expenditures - \$26,966,591.35

Percent of budget – 61.9%

142 School Federal Projects Fund. Balance Sheet as of February 29, 2020

Cash with Trustee - \$802,399.65

Total Revenues - \$4,487,513.23

Percent of Budget – 62.6%

Total Expenditures - \$4,154,179.91

Percent of Budget – 62.3%

143 Central Cafeteria Fund. Balance Sheet as of February 29, 2020

Cash with Trustee - \$989,039.51

Total Revenues - \$2,718,851.23

Percent of Budget – 63.9%

Total Expenditures - \$2,745,183.16

Percent of Budget – 61.9%

141 General Purpose School Fund. Balance Sheet as of March 31, 2020

Cash with Trustee - \$10,930,805.42

Total Revenues - \$34,022,785.50

Percent of Budget – 80.7%

Total Expenditures - \$29,796,910.62

Percent of Budget – 68.2%

142 School Federal Projects Fund. Balance Sheet as of March 31, 2020

Cash with Trustee - \$991,866.68

Total Revenues - \$4,944,184.50

Percent of Budget – 69.0%

Total Expenditures - \$4,569,185.57

Percent of Budget – 68.5%

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143 Central Cafeteria Fund. Balance Sheet as of March 31, 2020
Cash with Trustee - \$991,966.05
Total Revenues – \$2,974,455.82
Percent of Budget – 69.9%
Total Expenditures - \$2,950,631.38
Percent of Budget – 66.2%

Karen Henegar gave a detailed summary of the February and March 2020 Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Lester, second by Fields to approve the Monthly Financial Reports.
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Karen Henegar gave a detailed summary of the (8) May 2020 budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by Byrge, second by Fields to approve the May 2020 Budget Amendments and Resolutions.
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

C. Reviewing of Bids.

1. Inspection of hood systems, hood cleaning, and fire extinguisher inspections.
 - Century Fire Protection – did not meet specifications
 - Campbell County Fire Equipment - \$22,987.50
 - Classic Fire & Safety - \$23,480.00

Recommendation to award lowest and best bid to meet specifications to Campbell County Fire Equipment in the amount of \$22,987.50.

Motion by Byrge, second by Heatherly to award bid to Campbell County Fire Equipment.
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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2. Pest Control.

Cooks Pest Control - \$3,600.00 per year,

Recommendation to award only bid to Cooks Pest Control.

Motion by Fields, second by Morgan to approve only bid to Cooks Pest Control.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

D. Request permission to advertise Bids.

1. Janitorial supplies for the 2020-2021 school year.
2. Copy paper for the 2020-2021 school year.

Motion by Heatherly, second by Fields to approve advertisement for bids.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

E. Request permission to accept renewal of contracts.

1. (SNP) T&T Produce.
2. (SNP) Asian Food Solutions.
3. (SNP) Cox's Septic Service.
4. (SNP) Institutional Wholesale.
5. (SNP) Pilgrim's Pride.
6. (SNP)Humitech of Knoxville.
7. (SNP) Bull's Eye Brand.
8. (SNP) Mayfield Dairy Farms LLC/Milk & Milk Products
9. (SNP) Mayfield Dairy Farms LLC/Ice Cream Products

Motion by Fields, second by Morgan to accept renewal of contracts.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

F. Update from Faye Comer regarding individual school activity funds.
Nothing at this time.

IX. Items for Action:

A. Consider approving the English Language Arts textbook adoption.

Motion by Morgan, second by Heatherly to approve Language Arts textbook adoption.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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- B. Discuss and approve Director of Schools Evaluation.

Chairman Lester pointed out that only 8 members turned in their Evaluation.

RELATIONSHIP WITH THE BOARD

Section Average 2.79

PERSONNEL

Section Average 2.77

COMMUNITY RELATIONSHIPS

Section Average 2.82

PERSONAL QUALITIES

Section Average 2.85

TOTAL EVALUATION SCORE 2.81 OUT OF 3.00

Motion by Heatherly, second by Creekmore to approve the Director of Schools Evaluation.
Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes,
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- C. Consider approving Tenure list as recommended by Principal/Director of Schools.
- Central Office – Dr. Jason Horne
 - CCHS – Megan Comer, Michael Lester, Joshua Parker, Scott Poston,
 - Chris Ralston, Adam Wright, Kelsey McKiddy, Nathaniel Morton, Buddy Nelson,
 - Chris Sutphin
 - Elk Valley – Melissa Aslip, Mary Beth Seiber
 - Jacksboro Elementary – Aaron Brown, Autumn Longmire, Amanda Overbay
 - Jellico Elementary – Eric Burrell, Courtney Goins
 - LaFollette Elementary – Jeremiah Lawson
 - Jacksboro Middle – Lance Depew, Tasha Hammac
 - LaFollette Middle – Lisa Greenwood, Kristy Daugherty
 - Jellico High School – Angie Surber
 - Valley View Elementary – Christy Allen

Motion by Fields, second by Morgan to approve Tenure list.

Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes,
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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- D. Discuss and approve the following action taken in the Athletic Committee on April 9, 2020.
- a) Description of Duties for Athletic Directors Countywide.
 - 1. Oversee all aspects of the athletic programs.
 - 2. Hiring and firing of coaches.
 - 3. Oversee eligibility of all student athletes.
 - 4. Promoting events, games/matches, and meets.
 - 5. Oversee athletic budget and safety standards.
 - 6. Oversee scheduling.
 - 7. Troubleshoot any parent concerns.
 - 8. Attend sporting events (recommended) or have school representative present.
 - 9. Oversee athletic facilities and building.
 - 10. Evaluation of coaches.
 - b) Discuss and approve raising High School Basketball coaching supplements an additional \$2,500.00 for both boys and girls effective July 1st, for the 2020-2021 school year.

Board member Byrge stated the head coach would distribute the funds as deemed. Board member Heatherly stated others were needing increase also.

Motion by Morgan, second by Heatherly to approve Athletic Committee recommendations. Lester-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-absent, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

X. Items for Discussion: Nothing at this time.

XI. Discuss Legal Matters:

Attorney Cantrell informed the board of the suite being filed, it's more beneficial when there are two suites. Everything progressing well.

XII. Recognize School Board Members:

Board member Morgan congratulated Director Fields on her evaluation. Board member Creekmore also congratulated Director Fields on evaluation and thanked all cafeteria staff on an excellent job. Board member Smith congratulated this year's students and teachers on the tenure list. Board member Byrge stated he appreciates the job everyone is doing, cafeteria staff, central office staff and congratulated Director Fields on her evaluation.

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Board member Heatherly stated she has missed everyone, congratulated Director Fields on her evaluation and her excellent job on her vision and long range planning. She has done an excellent job during a difficult time along with the central office staff. Board member Heatherly also stated our School Nutrition staff is doing an excellent job as well, and congratulations to those who received tenure. Board member Miller extended congratulations to Director Fields on her evaluation and those who received tenure, expressed a thank you to Robbie Heatherly for his assistance on the playground equipment at Valley View Elementary. Board member Fields congratulated Director Fields and those who received tenure, we have a great board and thanked the cafeteria staff.

Director Fields thanked the board for a great support system. It takes everyone working together, I have a wonderful staff and I can't do it without them. Director Fields thanked board member Creekmore for being a part of the feeding system at Jellico as she volunteered her time, and also for JHS Seniors attending the prom.

Meeting adjourned.

Brent Lester
Chairman of the Board

Jennifer Fields
Director of Schools