

# MINUTES

The Campbell County Board of Education Met in regular session on Tuesday, September 10, 2019, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Crystal Creekmore, Johnny Byrge, Lisa Fields, Faye Heatherly, Josh James, Brent Lester, Jeffrey Miller, Steve Morgan, and Noah Smith. Board member Ronnie Lasley was absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Steve Morgan.

Pledge of Allegiance led by Noah Smith.

## I. Roll Call and Call to Order

The meeting was turned over to Director Fields to open the floor for nominations of Chairman of the Board.

Election of Chairman.

Motion by James to nominate Brent Lester. Second by Fields.  
Board member Byrge moved to cease nominations, second by Creekmore.

Vote on Lester for Chairman of the Board:  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-abstain, Morgan-yes, Smith-yes. Motion Passed.

Meeting was turned over to Chairman Lester.

Election of Vice-Chairman

Motion by Byrge to nominate Noah Smith. Second by Fields.  
Board member Heatherly moved nominations cease, second by Morgan.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-abstain, Morgan-yes, Smith-yes. Motion Passed.

## II. Recognition of Guest Nothing at this time.

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III. Approval of Consent Agenda and Addendum

- A. Minutes of the previous meetings.
  - 1. August 12, 2019, session meeting.
  - 2. August 13, 2019, regular session meeting.
  - 3. August 26, 2019, education/policy committee meeting.
  
- B. Dilapidated items:  
LaFollette Middle School Nutrition Program - Fax Machine
  
- B. (1) Caryville Elementary School – 00146-578-887-695 00180-447-895-389  
00180-448-049-751 00180-447-860-916 00180-447-895-385  
00146-578-888-214
  
- C. Approve Campbell County High School FFA to travel to Miller Arena at MTSU, Murfreesboro, TN to participate in State Horse Judging on September 17, 2019 through September 18, 2019.
  
- D. Pay lodging overage for Ben Foust to attend GASL in Nashville, TN in the amount of \$185.50. The stay is for September 20, 2019.

Motion by Byrge, second by Creekmore to approve the Consent Agenda and Addendum. Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

IV. Approval of Regular Agenda

Motion by Fields, second by Heatherly to approve the Regular Agenda. Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

V. Comments from the Chair

Chairman Lester thanked everyone for their support and for the opportunity to serve as Chairman of the Board. Chairman Lester asked everyone to remember board member Ronnie Lasley in prayer as he has been admitted to the hospital.

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VI. Director's Monthly Report

Director Fields informed the board of Nancy Lay, principal of Elk Valley School for being recognized by the State Rural Principal's Network and Jacksboro Elementary School had maintained a vegetable garden as part of their science curriculum and entered their harvest at the Tennessee Valley Fair and won three first place ribbons. Director Fields announced that September was suicide awareness month and all schools are participating. Director Fields also extended her appreciation to board member Creekmore for her time served as chair of the board and stated she had done a wonderful job and enjoyed working with her.

VII. Legislative Report

Board member Heatherly reminded everyone of the Fall District meeting on September 17<sup>th</sup>.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of July 31, 2019.

Cash With Trustee - \$4,644,883.46

Total Revenues - \$422,769.95

Percent of Budget – 1%

Total Expenditures - \$1,876,858.35

Percent of Budget – 4.4%

142 School Federal Projects Fund. Balance Sheet as of July 31, 2019.

Cash With Trustee - \$296,075.20

Total Revenues - \$290,472.12

Percent of Budget – 5.7%

Total Expenditures - \$290,472.12

Percent of Budget – 5.7%

143 Central Cafeteria Fund. Balance Sheet as of July 31, 2019.

Cash With Trustee - \$1,039,374.51

Total Revenues – 32,739.33

Percent of Budget – 0.8%

Total Expenditures - \$227,628.46

Percent of Budget – 5.4%

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Ms. Henegar gave a detailed summary of the July 31, 2019, Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Smith, second by Creekmore to approve the July 31, 2019, Monthly Financial Reports.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Ms. Henegar gave a detailed summary of the (7) September 2019 Budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by Morgan, second by Heatherly to approve the September 2019 Budget Amendments and Resolutions.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

C. Reviewing of Bids.

1. Pest Control. This will include 14 schools and 8 concession stands.  
Mitchell's Pest Control - \$896.00/MT  
Orkin, LLC - \$1,155.00/MT  
Brooks Pest Control - \$985.00/MT  
Truly Nolen Pest Control - \$1,215.00/MT  
Cooks Pest Control - \$990.00/MT

Recommendation to award lowest and best bid to meet specifications to Mitchells Pest Control. This is also the recommendation of Robbie Heatherly, Maintenance Supervisor.

Motion by Heatherly, second by James to approve Pest Control bid to Mitchell's Pest Control in the amount of \$896.00/MT  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

D. Request permission to advertise Bids.

1. Category 2 for E-rate.

Motion by Byrge, second by James to advertise bids for Category 2 E-rate.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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2. (2) 2020 Ford F250 4WD trucks to include Knappeheide Bed.

Motion by Byrge, second by Creekmore to advertise bids for (2) F250 trucks.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-no, Morgan-yes, Smith-yes. Motion Passed.

3. (1) 2020 Ford F150 4WD truck.

Motion by Morgan, second by Heatherly to advertise bids for 1 F150 truck.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-no, Morgan-yes, Smith-yes. Motion Passed.

- E. Request permission to accept renewal of contracts. Nothing at this time.
- F. Update from Faye Comer regarding individual school activity funds. Nothing at this time.

IX. Items for Action:

- A. Consider approving Well Child Program.

Motion by Heatherly, second by Creekmore to approve Well Child Program.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- B. Consider approving 1 addition teaching position at Jellico Elementary.

Motion by Creekmore, second by Morgan to approve addition of teaching position at Jellico Elementary School.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- C. Consider approving 2019-2020 Campbell County Elementary Basketball Rules.

Motion by James, second by Heatherly to approve the 2019-2020 Elementary Basketball Rules.  
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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- D. Consider adopting the following Campbell County Board of Education policies on 1<sup>st</sup> reading.
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| 2.601/Fundraising Activities   | 3.203/Emergency Preparedness Plan               |
| 6.200/Attendance   | 6.308/Bus Safety and Conduct                    |
| 6.506/Students from Military Families  | 1.901/Charter School Applications               |
| 1.903/Charter School Oversight   | 1.905/Charter School Renewal                    |
| 1.906/Charter School Revocation  | 5.200/Separation Practices for Tenured Teachers |
| 5.201/Separation Practices for Non-Tenured Teachers                                  | 5.305/Family Medical Leave                      |
| 6.208/Release during School Hours  | 6.300/Code of Conduct                           |
| (This is to include Released Time Religious Instruction)                             | 3.600/Insurance Management                      |
| 4.502/Parent and Family Engagement   | 4.211/Work-Based Learning Program               |
| 5.306/Military Leave   | 5.106/Application and Employment                |
| 6.503/Homeless Students  | 4.600/Grading System                            |
| 4.804/Religious Content of Course  | 1.407/School District Records                   |
| 6.4001/Student Surveys, Analyses, and Evaluations                                    |   |
| 6.304/Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation |   |

NOTE: The following policies were reviewed, but no recommendations for change were made at this time.

- 1.2021/Boardsmanship Code of Conduct
- 1.406/Minutes
- 1.804/Alcohol & Drugs in the Workplace
- 2.403/Surplus Property Sales
- 5.605/ Staff Gifts and Solicitations

Motion by Smith, second by Heatherly to approve said policies on 1<sup>st</sup> reading. Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-absent, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

X. Items for Discussion: Nothing at this time.

XI. Discuss Legal Matters: Nothing at this time.

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XIII. Recognize School Board Members:

Board member Byrge updated the CCHS front entrance project. It is now complete with exception of a door and window. Board member thanked everyone for the support for his Vice-Chairman position. Board member Heatherly again reminded the board of the Fall District meeting and that she and board member Byrge will be evaluating the Clinton School Board. Board member James thanked Crystal for her service and congratulated Brent Lester. Board member Creekmore thanked everyone for their cooperation while her time as Chair of the Board and wished the best to Chairman Lester. Board member Fields thanked board member Creekmore for her service and congratulated Chairman Lester. Board member Morgan thanked board member Creekmore on a good job as serving as Chair of the Board and congratulated Chairman Lester on his appointment.

Meeting adjourned.

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Brent Lester  
Chairman of the Board

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Jennifer Fields  
Director of Schools