

MINUTES

The Campbell County Board of Education met in regular session on Monday, May 13, 2019, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chair, Crystal Creekmore, Johnny Byrge, Lisa Fields, Faye Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeffrey Miller, and Steve Morgan. Board member Noah Smith was absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Steve Morgan.

Pledge of Allegiance led by Lisa Fields.

Roll Call and Call to Order

II. Recognition of Guests

Chair Creekmore recognized Chloe Creekmore on winning the Light Switch contest.

Director Fields recognized students for Reading Fair competition. Reading Fair originated in the year 2014 as a small project to promote reading within the classroom. It was a huge success and we decided to broaden the project, and turn into a competition. The purpose of the competition was to provide students in grades 3-5 and 6-8 the opportunity to share their favorite fictional/non-fictional book through a project/storyboard display. With the implementation of the Tennessee College and Career Readiness (CCR) anchor standards for English Language Arts and Literacy in History/Social Studies, and Science, a new emphasis has been placed on Student mastery of the skills and concepts necessary to read complex text at each grade level, write text using evidence, and participate in collegial discussions about texts. TN CCR also places value on reading both literary and informational texts. In support of the TN CCR, the purpose of the Campbell County Reading Fair is to boost reading at all grade levels and to allow students to collaborate with their peers. As a result of participating in this process, students will experience a deeper enjoyment from reading and develop a lifelong love of reading.

Winners from LaFollette Elementary School:

3 rd grade	4 th grade	5 th grade
1 st place – Molly White	1 st place – Landon Campbell	1 st place – Natasha Stevens
2 nd place – Kendall Ellison	2 nd place – Carson Riggs	2 nd place – Gracie Stagnolia
3 rd place – Annabelle Smith	3 rd place – Sarah Foust	3 rd place – Alliaha Bourff
4 th place – Faith Lemarr	4 th place – Harley Hicks	4 th place – Paige Chambers

Winners from Caryville Elementary School:

3 rd grade	4 th grade	5 th grade
1 st place – Owen Dial	1 st place - Molly Hatter	1 st place - Sophie Copeland
2 nd place – Lucas McKamey	2 nd place – Sarah Hood	2 nd place – Cody Freeman
3 rd place – Addison Kennard	3 rd place – Emma Enlow	3 rd place – Ryder Bumgardener
4 th place – Savannah Hill	4 th place – Isaiah Bullock	4 th place – Terra Burress

MINUTES
PAGE 2
MAY 13, 2019
REGULAR SESSION MEETING

Winners from Jellico Elementary School

3 rd grade	4 th grade	5 th grade
1 st place – Blake Christian	1 st place – Kendall Osbourne	1 st place - Chloe Creekmore
2 nd place – Lincoln Wallace	2 nd place – Madison Heatwole	1 st place - Harley Lovitt
3 rd place – Sophia Ray	3 rd place – Serenity Randolph	3 rd place – Trevor Gilbert
4 th place – Hayden Morgan	4 th place – Samuel Queener	4 th place – Shelby Silcox

Winners from Wynn Elementary School

3 rd grade	4 th grade	5 th grade
1 st place – Olivia Falls	1 st place – Olivia Douglas	1 st place – Rose Snyder
2 nd place – Lily Graham	2 nd place – Trinity Rose	2 nd place – Glenda Davis
3 rd place – Brennana Cobb	3 rd place – Billy Davis	3 rd place – Aleigha Hatmaker
4 th place – Emma Ayers	4 th place – Clarissa Caldwell	4 th place – Hailie Wilson

6 th grade	7 th grade	8 th grade
1 st place – Macy McCullah	1 st place – Amelia Hatmaker	1 st place Abby Welch
2 nd place – Shelby Douglas	2 nd place – Makenzie Lambdin	2 nd place – Kelly Powell
3 rd place – Keaton Richter	3 rd place – Kelly Bolton	3 rd place – Hannah Smith
4 th place – Jackson Wilson	4 th place – Reagan Graham	4 th place – Jordan Baird

Winners from Jacksboro Elementary School

3 rd grade	4 th grade	5 th grade
1 st place – Bella Sampieri	1 st place – Kamryn Moser	1 st place – McKenzy Rodge
2 nd place – Jordan McCart	2 nd place – Samantha Daugherty	2 nd place – Madison Pierce
3 rd place – Luke Childress	3 rd place – Levi Herrell	3 rd place – Seth Rohde
4 th place – Keighan Wilson	4 th place – Kyra Baird	4 th place – Jayden Wilson

Winners from White Oak Elementary School

3 rd grade	4 th grade	5 th grade
1 st place – Karmen Overbay	1 st place - Josie Maiden	1 st place – Laycee Jones

Winners from Valley View Elementary School

3 rd grade	4 th grade	5 th grade
1 st place – Marissa Tipton	1 st place – Cheyenna Justice	1 st place – Adrianna Medizable
2 nd place – Joseph Garcia	2 nd place – Maggie Kate Herrin	2 nd place – Asher York
3 rd place – Kaleb Wilson	3 rd place – Maggie Proffitt	3 rd place – Jenna Stephens
4 th place – Charlie Chadwell	4 th place – Landyn Scott	4 th place – Logan Surber

All students were recognized for their hard work on beautiful boards. A thank you was extended to teachers and Mrs. Jessica Housley.

MINUTES
PAGE 3
MAY 13, 2019
REGULAR SESSION MEETING

III. Approval of Consent Agenda

- A. Minutes of the previous meetings.
 - 1. April 9, 2019, regular session meeting.
 - 2. April 23, 2019, budget/finance committee meeting.

- B. Approve Executive Actions:
 - 1. Approve Jellico Elementary Kindergarten and 1st grade classes to travel to Tri-County Cineplex in Corbin, KY on May 3, 2019.
 - 2. Approve CCHS Beta Club to travel to King's Island in Mason, OH on May 16, 2019.
 - 3. Approve Elk Valley Elementary K-2nd grade to travel to Tri-County Cineplex in Corbin, KY on May 10, 2019.
 - 4. Award bid to Sunbelt Products, in the amount of \$11,900.00, for repairs to existing Canopy at LaFollette Elementary School.

- C. Dilapidated items:
 - 1. Homer Rutherford Learning Academy – Computer – PC1942

Motion by Byrge, second by Heatherly to approve the Consent Agenda.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

IV. Approval of Regular Agenda & Addendum

Motion by Morgan, second by Fields to approve the Regular Agenda and Addendum.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

V. Comments from the Chair

Chair Creekmore reminded everyone of the graduations and asked everyone to try and attend. A Collaborative Conferencing meeting was scheduled for May 20th at 5:00 p.m., at the Central Office location.

Board member Heatherly asked where they were on the Director's Evaluation. Chair Creekmore stated they needed to be turned in by the end of the month.

VI. Director's Monthly Report

Director Fields informed the board of all proms and formals being successful, graduation walk was at CCHS last week and JHS walks will be next week. CCHS Awards Night will be on May 14th and Jellico High School will be on May 16th. LaFollette Middle and Jacksboro Middle Schools will be leaving for New York on May 19th.

MINUTES
PAGE 4
MAY 13, 2019
REGULAR SESSION MEETING

Jellico High School Graduation will be on Friday, May 24th at 7:00 p.m. CCHS graduation will be on Saturday, May 25th at 10:00, at Tex Turner Arena. The budget process is well under way and as we said, there are many cut backs and changes that will be made. Many decisions depend upon the number of retirees and final BEP estimates. The budget could have been completed, but we are facing a \$1.8 million dollar short fall in budget cuts. Director Fields stated she appreciated our teachers and nurses. Last week was teacher and nurse appreciation week and we hope they know they are special to us every day. All our staff are appreciated and valued.

The board went into Executive Session with attorney Dail Cantrell.

Meeting Reconvened.

Motion by Morgan, second by Fields to suspend the rules.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

Motion by Morgan, second by James to approve the Assistant Principal position at Jellico elementary School to be a 12 month position through June 30, 2019.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

VII. Legislative Report Nothing at this time.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of March 31, 2019

Cash with Trustee - \$10,072,561.60

Total Revenues - \$35,008,165.83

Percent of Budget – 78.1%

Total Expenditures – 431,374,295.99

Percent of Budget – 68.9%

142 School Federal Projects Fund. Balance Sheet as of March 31, 2019

Cash with Trustee - \$272,674.31

Total Revenues – \$4,011,041.39

Percent of Budget – 61.9%

Total Expenditures - \$4,011,041.39

Percent of Budget – 61.9%

MINUTES
PAGE 5
MAY 13, 2019
REGULAR SESSION MEETING

143 Central Cafeteria Fund. Balance Sheet as of March 31, 2019
Cash with Trustee - \$832,055.33
Total Revenues - \$2,827,813.88
Percent of Budget – 67.5%
Total Expenditures - \$2,722,907.95
Percent of Budget – 62.4%

Mr. Marlow gave a detailed summary of the March 31, 2019, Monthly Financial Reports and request if there were no questions, they be approved at this time.

Motion by Heatherly, second by Lasley to approve the March 31, 2019, Monthly Financial Reports.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed

B. Approve Budget Amendments and Resolutions.

Mr. Marlow gave a detailed summary of all 12 of the June 2019, Budget Amendments and Resolutions and request if there were no questions, they be approved at this time.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

C. Reviewing of Bids.

1. Custodial Supplies

Norvex Supply INC. - \$23,895.65

Ellison Sanitary Supply - \$22,260.35

Motion by Byrge, second by Lester to award lowest and best bid to meet specifications for Custodial Supply bid to Ellison Sanitary Supply in the amount of \$22,260.35. This is also the recommendation of Jennifer Fields, Director of Schools.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

2. Copy Paper

American Paper and Twine - \$31.70 per case

Contract Paper Group - \$33.30 per case

Motion by Fields, second by Heatherly to award lowest and best bid to meet specifications for Copy Paper bid to American Paper & Twine in the amount of \$31.70 per case. This is also the recommendation of Rita Goins, Materials Supervisor.

MINUTES
PAGE 6
MAY 13, 2019
REGULAR SESSION MEETING

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

3. Surplus Truck #1/2000 Ford F150 4X4
Ray Fraley - \$1,000.00
Terry Ward - \$1,251.01
Stan Marlow - \$1.00
Jimmy Trammell - \$1,501.00

Motion by Morgan, second by Lasley to award highest bid to Jimmy Trammell in the amount of \$1,501.00. This is also the recommendation of Stan Marlow, Maintenance Supervisor and Jennifer Fields, Director of Schools.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

4. Surplus Truck #2/2001 Ford F150 4X2
Ray Fraley - \$600.00
Edward Ford - \$1,200.00
Stan Marlow - \$1.00
Jimmy Trammell - \$200.00

Motion by Byrge, second by James to award highest bid to Edward Ford in the amount of \$1,200.00. This is also the recommendation of Stan Marlow, Maintenance Supervisor and Jennifer Fields, Director of Schools. Motion Passed

5. Surplus Miscellaneous lights, bulbs, and fixtures
Dexter Goins - \$57.00
Stan Marlow - \$100.00

Motion by Morgan, second by Fields to award highest bid to Stan Marlow in the amount of \$100.00. This is also the recommendation of Stan Marlow, Maintenance Supervisor and Jennifer Fields, Director of Schools.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed

6. Surplus Miscellaneous equipment/saws, lathes, router tables, minirooter, etc.
Dexter Goins - \$161.00
Ray Fraley - \$400.00
Stan Marlow - \$350.00
Jimmy Trammell - \$20.00

MINUTES
PAGE 7
MAY 13, 2019
REGULAR SESSION MEETING

Motion by Heatherly, second by Fields to award highest bid to Ray Fraley in the amount of \$1,200.00. This is also the recommendation of Stan Marlow, Maintenance Supervisor and Jennifer Fields, Director of Schools.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

7. Hood Extinguishing Systems, Hood Cleaning, Fire Extinguisher Inspections, and Maintenance of Exit Lights
BWB of TN/LaFollette Mine Supply - \$18,610.00
United Fire Consultants - \$56,038.23

Motion by Fields, second by Morgan to award lowest and best bid to meet specifications to BWB of TN/ LaFollette Mine Supply in the amount of \$18,610.00. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

8. Pumping Grease Traps and Grease Interceptors
Cox's Septic Service, Inc. - \$3,000.00 per quarter/\$12,000.00 per year

Motion by Byrge, second by James to award only bid to Cox's Septic Service, Inc. in the amount of \$12,000.00 per year. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

9. Humidity Control System
Humitech of Knoxville - \$808.00 per month/\$9,696.00 per year.

Motion by Byrge, second by Heatherly to award only bid to Humitech of Knoxville in the amount of \$808.00 per month/\$9,696.00 per year.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed

10. Kitchen Equipment/Section 1 Jellico Elementary Dishroom
Katom Restaurant Supply - \$61,750.59
Strategic Equipment, LLC - \$64,342.57

Motion by Morgan, second by Lester to award lowest and best bid to meet specifications to Katom Restaurant Supply in the amount of \$61,750.59. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

MINUTES
PAGE 8
MAY 13, 2019
REGULAR SESSION MEETING

11. Kitchen Equipment/Section 2 Miscellaneous Equipment
Katom Restaurant Supply- \$99,353.56
Strategic Equipment - \$96,633.86

Motion by Heatherly, second by Morgan to award lowest and best bid to meet specifications to Strategic Equipment in the amount of \$96,633.86. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

12. Kitchen Equipment/Section 3 Miscellaneous Equipment
Katom Restaurant supply - \$64,401.07
Strategic Equipment, LLC - \$68,059.07

Motion by Creekmore, second by James to award lowest and best bid to meet specifications to Katom Restaurant in the amount of \$64,401.07. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed

13. New Front Parking Lot for Campbell County High School

Board member Miller asked if this item could be postponed due to the budget issue. Board member Byrge stated they have \$20,000 and Mrs. Wheeler states the space is needed. This will keep people out of the building. Board member Heatherly asked how much was remaining in Capital Outlay. Director Fields stated \$21,000.00. Board member Miller asked where the vestibule project was for Valley View. Director Fields stated there was an extension on the grant and this would be on for next school year. It will include all schools with exception of Wynn Elementary.

Rogers Group- \$44,486.00
JD Anderson Contracting – NO Bid
D. G. Construction, INC. – NO bid

Motion by Byrge, second by Heatherly to award only bid to Rogers Group, Inc. in the amount of \$44,486.00. This is also the recommendation of Stan Marlow, Maintenance Supervisor.
Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-no, Morgan-yes, Smith-absent. Motion Passed.

- D. Request permission to advertise Bids. Nothing at this time.
- E. Request permission to accept renewal of contracts. Nothing at this time.

MINUTES
PAGE 9
MAY 13, 2019
REGULAR SESSION MEETING

F. Update from Faye Comer regarding individual school activity funds.

IX. Items for Action:

A. Approve Tenure List as recommended by Principal and Director of Schools.

Amanda Walden – White Oak Elementary School
Erica Shelby – White Oak Elementary School
Destyn Martin – Jellico High School
Andrea Johnson – Jellico High School
Lindsey Honeycutt – Caryville Elementary School
Nikki Lawson – Caryville Elementary School
Tiffany Adkins – Jacksboro Middle School
Megan Whaley – Jacksboro Elementary
Thomas Byrge – Campbell County High School
Gabe Keen – Campbell County High School
Billie Jo Ralston – Campbell County High School
Diana Thomason – Campbell County High School

Motion by Morgan, second by Fields to approve Tenure List as recommended by Principal and Director of Schools.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed.

B. Consider approving Certified Employee Retiree Medical Insurance Incentive Program.

Board member Byrge asked how this would affect the budget. Mr. Marlow stated this would be a savings of \$63,000 if you don't replace the employee. Board member Byrge stated what concerned him at the end of the day was the pupil teacher ratio. Board member Miller asked if the only assistant principals earned were the 3 at CCHS. Mr. Marlow stated yes, all other assistant principals were unearned and coming from local funds, and you are 50 teachers over. Board member Byrge stated they need to develop long range plans. Board member Morgan stated they would have to trust the administration on the assistant principals and staffing.

Motion by Heatherly, second by James to approve the Certified Employee Retiree Medical Insurance Incentive Program.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-no, Morgan-yes, Smith-absent. Motion Passed.

MINUTES
PAGE 10
MAY 13, 2019
REGULAR SESSION MEETING

- C. Consider approving Certified Employee Retirement Incentive Bonus Program.

Board member James stated he felt this would be a good incentive to offer. Board member Miller asked who has had discussion with this item. It was stated the finance department.

Motion by James, second by Lester to approve Certified Employee Retirement Incentive Bonus Program.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-no, Morgan-yes, Smith-absent. Motion Passed.

- D. Consider approving informal poll of board members to nominate Josh Parker, to TSBA Volunteer of the Year.

Board member Heatherly stated TSBA does this event annually and we did not get a recommendation until the deadline.

Motion by Heatherly, second by Fields to approve nomination of Josh Parker to TSBA Volunteer of the Year.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-absent. Motion Passed

- X. Items for Discussion: Nothing at this time.

- XI. Discuss Legal Matters: Nothing at this time. Board was in Executive Session at the beginning of session with Attorney Cantrell.

- XII. Recognize School Board Members:

Board Miller thanked everyone for their get well wishes as he recovers from surgery, Valley View garden was complete on May 20th, and it was a great week on Teacher Appreciation. Board member Heatherly thanked all the employees for their hard work. Board member Lasley thanked all the teachers in the 4th district and principals are doing a great job. Board member Fields expressed appreciation to the teachers at Valley View Elementary. Chair Creekmore expressed thank you to all teachers and staff for their hard work and dedication.

MINUTES
PAGE 11
MAY 13, 2019
REGULAR SESSION MEETING

Meeting adjourned.

Crystal Creekmore
Chair, CCBOE

Jennifer Fields
Director of Schools