

# MINUTES

The Campbell County Board of Education met in regular session on Tuesday, January 8, 2019, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chair, Crystal Creekmore, Johnny Byrge, Faye Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeff Miller, Steve Morgan, and Noah Smith. Board member Lisa Fields was absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Steve Morgan.

Pledge of Allegiance led by Noah Smith.

I. Roll Call and Call to Order

II. Recognition of Guests

Kinley Koontz.

Ms. Koontz was introduced by board member Smith. Ms. Koontz is a non-voting representative of the Knox County Board of Education. Student's representatives do not participate in the voting process, but brings ideas from discussions from students and gets a perspective on how the board makes decisions on policies. Ms. Koontz stated it was beneficial to everyone. Board member Heatherly commented by saying previously the board had what was recognized as "Junior School Board Members". One district selected a student and board member Heatherly stated that perhaps was too many. Board member Smith distributed Application Information sheet and an Overview Policy. The board will receive applications from Jellico High and Campbell County High Schools. One senior student will be selected from each high school by June 1, 2019. And assume position on August 1<sup>st</sup> of each year.

III. Approval of Consent Agenda & Addendum

A. Minutes of the previous meetings.

1. December 11, 2018 regular session meeting. (Attachment)

B. Approve Jellico Elementary and Elk Valley Elementary 8<sup>th</sup> grade class to visit University of the Cumberland on January 29, 2019.

C. Dilapidated items:

CTE Office – Printer – Epson WF-5690 HP Officejet Pro – K5400

Wynn Elementary – Pass Thru Warmer

- C. 1. Declare listing of items as dilapidated with such items to be sold as scrap to the local scrapyards paying the highest price for such materials with highest price to be determined through an informal solicitation and documented accordingly.

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Motion by Byrge, second by Miller to approve the Consent Agenda and Addendum.  
Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes,  
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

IV. Approval of Regular Agenda

Chair Creekmore asked for a motion to approve the Regular Agenda. Board member Miller stated an amendment was needed for policy 5.802 and 4.700. 5.802 addition to include to stay with current policy but to add under subtitle 8.”Informs the Office of Educator Licensing of licensed educators who have been suspended or dismissed, who have resigned, following allegations of conduct, including sexual misconduct, which, if substantiated, would warrant consideration for license suspension or revocation, or who have been convicted of a felony. The report shall be submitted within thirty (30) days of the suspension, dismissal, or resignation or of receiving knowledge of the felony conviction.<sup>2</sup> 4.700 #8 will read 5% B. will read 10% and C will read 15%.

Board member Heatherly stated Item VIII –C should read 1<sup>st</sup> reading.

Motion by Miller, second by Heatherly to approve the amended Regular Agenda.  
Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes,  
Miller-yes, Morgan-yes, Smith-yes. Motion passed.

V. Comments from the Chair

Chair Creekmore stated it was a pleasure to visit Valley View Elementary for the mural which was done over Christmas break. Everyone that can, please go by and visit.

VI. Director’s Monthly Report

Director Fields updated on White Oak Elementary. Umbrellas were purchased and delivered and she is awaiting on a call from MBI on the site visit. Raptor System has been installed and fully functional on January 19<sup>th</sup>. Director Fields commented on the murals at Valley View. She stated they were beyond words. Mrs. Woodward provided funds for the cafeteria and Mr. Dotson for the gymnasium. Director Fields thanked board member Miller for his hear, time, soul, and his vision for this project. Ms. Gale Hinson finished this project in 11 days. Director Fields updated the memorial plaque for Conner Lane by stating they were in the planning stage.

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VII. Recognize Jeff Marlow, Director of Finance

Monthly Financials.

141 General Purpose School Fund. Balance sheet as of November 30, 2018.

Cash with Trustee - \$9,182,519.95

Total Revenues - \$18,198,808.74

Percent of Budget – 40.7%

Total Expenditures - \$16, 947,923.43

Percent of Budget – 37.4%

142 Federal Projects School Fund. Balance Sheet as of November 30, 2018.

Cash with Trustee - \$205,599.84

Total Revenues - \$2,027,255.77

Percent of Budget – 31.3%

Total Expenditures – 2,027,255.77

Percent of Budget – 31.3%

143 Central Cafeteria Fund. Balance Sheet as of November 30, 2018.

Cash with Trustee - \$348,776.48

Total Revenues - \$1,573,788.21

Percent of Budget – 38.1%

Total Expenditures - \$1,518,446.61

Percent of Budget – 36.2%

Mrs. Karen Henegar gave a detailed summary of the November 30, 2018, Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Smith, second by Heatherly to approve the November 30, 2018, Monthly Financial Reports.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- B. Approve Budget Amendments and Resolutions. Nothing at this time.
- C. Reviewing of Bids. Nothing at this time.
- D. Request permission to advertise Bids. Nothing at this time.
- E. Request permission to accept renewal of contracts. Nothing at this time
- F. Update from Faye Comer regarding individual school activity funds. Nothing at this time.

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VIII. Items for Action:

- A. Consider addition of a Student Representative(s) to the Campbell County School Board.

Board member Smith distributed an Overview and Policy, and 2019-2020 Student Representative Application Information Sheet.

Board member Smith stated he felt the purpose of student representation and asked the board to expand.

Motion by Smith, second by Heatherly to approve addition of Student Representatives to the Campbell County School Board.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- B. Consider revising the following CCBOE policies from January 2018 due to changes in state law: 2<sup>nd</sup> reading  
4.603/Promotion and Retention  
4.605/Graduation Requirements  
4.606/Graduation Activities  
5.802/Qualifications and Duties of Director of Schools  
6.200/Attendance  
6.319/Alternative School Programs  
6.405/Medicines

Consider adopting the following for CCBOE policies from January 2018 due to changes in state law: 2<sup>nd</sup> reading

- 5.203/Recommendations and File Transfers  
6.4051/Glucagon and Diazepam (Diastat)  
6.4052/Opioid Antagonist  
5.118/Background Investigation – (June 2018)

Motion by Miller, second by Lester to approve above said policies on 2<sup>nd</sup> reading.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes, Motion Passed.

- C. Consider revising CCBOE Policy 2.802/Payroll Procedures on first and final reading.

Motion by Heatherly, second by James to approve 2.802 on first reading. This will require a 2<sup>nd</sup> reading.

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This item was revised under Regular Agenda approval. Board member Heatherly stated there was always a 2<sup>nd</sup> reading on policy. Mrs. Vicki Woodard stated the School Nutrition Department was positive with exception of Jellico High School. Chair Creekmore stated there was a time frame for finance to have everyone switched over to direct deposit effective April 1<sup>st</sup>, as recommended by the Finance Director. Chair Creekmore stated the board had approved policy on 1<sup>st</sup> and final reading in the past due to urgency or time frame.

Chair Creekmore asked attorney representing attorney Cantrell if he recommended this policy be approved on 1<sup>st</sup> reading. The attorney responded by saying yes.

Motion by Smith, second by Heatherly to suspend the rules.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

Motion by Heatherly, second by James to approve CCBOE Policy 2.802/Payroll Procedures on 1<sup>st</sup> and final reading.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- D. Consider adopting CCBOE Policy 4.608/Transcript Alteration and 5.203/Recommendations and File Transfers. 1<sup>st</sup> reading.

Motion by Morgan, second by Miller to approve policies 4.608/Transcript Alteration and 5.203/Recommendations and File Transfers on 1<sup>st</sup> reading.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- E. Consider revising CCBOE Policies from June 2018 due to changes in state law. 1<sup>st</sup> reading

5.305 /Family and Medical Leave Act

5.802/Qualifications and Duties of Director of Schools

6.300/(Code of Conduct) 6.309 (Zero Tolerance Offences)

6.314/Corporal Punishment

6.409/Child Abuse and Neglect

Motion by Miller, second by Heatherly to approve June 2018 policies due to state law. The policies include 5.305/Family and Medical Leave Act, 5.802/Qualifications and Duties of Director of Schools, 6.300/Code of Conduct, 6.309/Zero Tolerance, 6.314/Corporal Punishment, and 6.409/Child Abuse and Neglect.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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- F. Consider adopting CCBOE Policies from August 2018 due to changes in state law. 1<sup>st</sup> reading  
3.212/District Water Testing  
6.2001/Attendance during Postsecondary Visits

Motion by Miller, second by smith to approve policies 3.312/District Water Testing and 6.2001/Attendance during Postsecondary Visits on 1<sup>st</sup> reading.  
Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- G. Consider revising CCBOE Policies from August 2018 due to changes in state law. 1<sup>st</sup> reading  
1.701/School District Planning  
4.206 Special Programs/Homebound Instruction  
6.200/Attendance

Motion by Miller, second by Lester to approve policies 1.701/School District Planning, 4.206 Special Programs/Homebound Instruction, 6.200/Attendance.  
Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- H. Consider Resolution directing Director of Schools, to draft a letter to State Senator Ken Yager and State Representative Dennis Powers in opposition of any School Voucher Legislation.

Motion by Miller, second by Heatherly for Director of Schools to draft a letter to Senator Yager and Representative Dennis Powers opposing School Voucher Legislation.

Board member Smith stated he knew State Senator Yager was against the voucher system, but was not sure about State Representative Dennis Powers. Board member Heatherly stated Representative Powers knew the board opposed vouchers.

Creekmore-yes, Byrge-yes, Fields-absent, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

IX. Items for Discussion: Nothing at this time.

X. Discuss Legal Matters: Nothing at this time.

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XI. Recognize School Board Members:

Board member Lester thanked our guest for attending. Board member James also thanked our guest for attending the meeting. Board member Byrge asked about the White Oak issue and that our Director of Schools need direction and asked why they needed to spend \$3,000.00. Board member Morgan stated if they want our business they can come. Board member Byrge stated he felt they were getting into a lot of expense and didn't think it was fair to place our Director of Schools in a decision regarding this issue, and felt they need to know about funding, is the county commission going to be in, before we spend money. Board member Miller stated it was the intent to see if they could build. Director Fields stated that just today a teacher slipped and fell, and recommended Ms. Jones be moved inside the building somewhere. The ramp is uncovered. Board member Morgan stated at some point Mr. Nidiffer had made a comment that it would cost around \$7,000.00 for a canopy and the White Oak community were within their rights to recommend better conditions. Board member Miller asked where the computer lab class would go. Board member Morgan stated he would like a meeting with Chuck Grant and to have a Building Committee meeting to discuss the White Oak issue.

Board member Heatherly stated the government shutdown would not affect our E-rate and would be attending the TSBA Finance meeting on January 17<sup>th</sup>, in Knoxville. Board member Smith thanked Jack Cannon for the installation of the Raptor system, and noted the items inside their green folder regarding Wm. S. Trimble Company on keyless entry. Board member Smith stated in his opinion, the voucher debate is far from being over. Board member Miller stated it had been a very special day at Valley View Elementary and thanked Director Fields, Vicki Woodard, Chair Creekmore and Channel 6 for coming to the school today. This was a positive event for the community and is very proud to be a part of it.

Meeting adjourned.

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Crystal Creekmore  
Chair of the Board

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Jennifer Fields  
Director of Schools