

# MINUTES

The Campbell County Board of Education met in regular session on Tuesday, December 11, 2018, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Crystal Creekmore, Johnny Byrge, Lisa Fields, Faye Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeff Miller, Steve Morgan, and Noah Smith. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Steve Morgan.

Pledge of Allegiance led by Faye Heatherly.

I. Roll Call and Call to Order

II. Recognition of Guests

Christian Learning Center

Pastor Lynn Ray and Representative Dennis Powers were recognized. Students who participate in the program were recognized. The program is being located at Hillcrest Baptist Church and is the first of its kind in Tennessee. Shannon Cox, President and Sherry Shope were also recognized. Students recognized were Cole Williams, Ethan Cox, Elliott Lay, Taylor Massengill, Brett Longmire, and Eli Fields. Each student expressed how the classes had strengthened their faith and told how they enjoyed the classes. Lisa Fields and Faye Heatherly are on the Board of Director's for the Christian Learning Center. Representative Powers stated no public funds were used for the classes and each student must have parental consent. Representative Powers also stated changing the bill would be recommended for teachers to be certified and offering 4 credits.

Donna Jones

Ms. Jones distributed a handout to each board member and Director Fields. Ms. Jones stated she has been a teacher at White Oak Elementary for 10 years. They have 11 classrooms. Intercom system does not work, as this is a safety concern. The gymnasium was discussed. Ms. Jones stated there is not adequate seating for hosting events, no coach's boxes, no padding in the gym, nurse's office is located in a closet inside of the gym. Ms. Jones stated they have issues that are frustrating, and they want their students to succeed. Ms. Jones asked the board to consider building a new gymnasium and turn the existing gymnasium into classrooms. Director Fields thanked Ms. Jones for the great presentation. Director Fields asked how long the modular unit had been there and that she also shares with the legitimate concerns. Director Fields asked why these needs have gone unnoticed. Principal Mike Miller, stated 4 years ago the enrollment was 172 and they put a fence up and took in all playground. Mr. Byrge and Mr. Nidiffer came over a couple years ago to look into the awning issue. Director Fields stated keeping students safe and out of the elements was priority. Umbrellas and umbrella holders have been purchased for now. Director Fields stated she was shocked this had gone on for so long.

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Board member Morgan encouraged the board to go to White Oak Elementary and look at the facility. We must keep our students safe. We need to get a realistic estimates and talk to our architect to see what is even possible. Board member Miller stated he received enrollment for White Oak Elementary for the past 10 years. Several schools consisting of LaFollette Elementary enrollment has declined 165, Jacksboro Elementary declining enrollment by 155, Valley View Elementary declining enrollment by 32. White Oak Elementary has lost only 12 students over the last 10 years. Board member Miller stated he has been to White Oak to Visit and all students deserve to be treated equal. There are safety issues and concerns at White Oak. Board member Miller stated \$600,000 was spent on track and lights and they must be fair. White Oak Elementary is a part of the community. The board thanked the White Oak community for coming out to the meeting.

III. Approval of Consent Agenda & Addendum

- A. Minutes of the previous meetings.
  - 1. November 11, 2018 regular session meeting.
- B. Executive Actions:
  - 1. Approve retention and recruitment bonus payment through the District Priority School Improvement Grant for Jellico Elementary for the 2018-2019 school year at a rate of \$7,000.00 for head principal, \$5,000.00 for the assistant principal, \$5,000.00 for the literacy coach, and \$3,000.00 for the math coach for a total of \$20,000.00.
- C. Dilapidated items:
  - Special Education Department
  - Ipad – 30217 30135 30120 Laptop – 1912 1594 Reading Pens -1690
  - Hole Punch – 1361 Storage Cabinet – 1424 Shelf Unit – 1856 TI-84 – 2345 2350
  - Printers – 2697 1909 1902 30142 30144 4021 1658 1657 1914 1906 1306 1252
  - Computers – 1374 1597 2610 2424 2413 2418 2434 2392 2403 1875 2451 2450
  - 2448 2453 2381 2383 2384 TI-Inspire – 1674 1675 1676 1678 1679 1680 1961
  - 1682 1683 1684 1685 1686 1687 1688
  - Title I Office – Fax Machine
- D. Approve Jellico High School Boys Basketball team to travel to Hilton Sandestin Beach in Destin, FL for Christmas Tournament on December 26, 2018 through
- E. Approve Jellico High School cheerleaders to travel to Sandestin, FL for Basketball Blowout on December 26, 2018 through December 30, 2018.

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Motion by Morgan, second by Heatherly to approve the Consent Agenda & Addendum. Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

IV. Approval of Regular Agenda & Addendum

Motion by Lester, second by Morgan to approve the Regular Agenda & Addendum. Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

V. Comments from the Chair

Chair Creekmore thanked the White Oak community for attending the meeting and their win in the basketball tournament.

VI. Director's Monthly Report

Director Fields expressed excitement of 3 principals whom were recognized at the state level. Ben Foust, Sandi Comer, and Kenny Chadwell. Director Fields stated she was proud of our administrators. Read to be Ready was awarded, \$30,000 for Jellico Elementary. \$300,000 federal and \$56,000 state for Jellico Elementary, LaFollette Elementary, and Jacksboro Elementary and expressed sincere thanks to the Christian Learning Academy.

VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of October 31, 2018.

Cash with Trustee - \$6,976,287.06

Total Revenues - \$12,588,945.68

Percent of Budget – 28.2%

Total Expenditures - \$13,813,583.68

Percent of Budget – 30.5%

142 School Federal Projects Fund. Balance Sheet as of October 31, 2018.

Cash with Trustee - \$319,100.60

Total Revenues - \$1,433,364.40

Percent of Budget – 23.2%

Total Expenditures - \$1,433,364.40

Percent of Budget – 23.2%

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143 Central Cafeteria Fund. Balance Sheet as of October 31, 2018.  
Cash with Trustee - \$268,010.44  
Total Revenues - \$1,174,905.49  
Percent of Budget – 28.4%  
Total Expenditures - \$1,182,841.02

Mrs. Karen Henegar gave a detailed summary of the October 31, 2018, Monthly Financial Reports and request if there were no questions, they be approved at this time.

Motion by Fields, second by Heatherly to approve the October 31, 2018, Monthly Financial Reports.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Mrs. Karen Henegara gave a summary of (9) December 2018, Budget Amendments and Resolutions and request if there were no questions they be approved at this time.

Motion by Morgan, second by Miller to approve the December 2018, budget Amendments and Resolutions.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

C. Reviewing of Bids. Nothing at this time.

D. Request permission to advertise Bids.

1. Hobert slicer for Jacksboro Elementary
2. Compressor for Jellico Elementary
3. Steamer for Jellico Elementary
4. Purchase additional Reach-In cooler for LaFollette Middle School from a bid in September 2018
5. Disposer for Valley View Elementary
6. Two dining room tables for Valley View Elementary
7. Ice Maker for Wynn Elementary
8. Pass thru warning unit for Wynn Elementary

Note: Above items in request will be paid for with School Nutrition funds.

Motion by Byrge, second by Smith to approve all items under VII-D, 1 through 8.

Creekmore-yes, Byrge-yes, Fields-yes, Heathrely-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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E. Request permission to accept renewal of contracts. Nothing at this time

Board member Byrge made a request for Director Fields to check on the Beverage Contract.

F. Request permission to apply for an equipment grant for two pieces of School Nutrition kitchen equipment: A dishwasher for Jellico Elementary at \$40,000 and a steamer for LaFollette Middle School at \$11,000.

Motion by Lester, second by Fields to apply for equipment grant for Jellico Elementary and LaFollette Middle Schools.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

Board member Fields commented on the issue Smart Mouth Pizza. It's a personal pan pizza that is packaged to go. The food is delicious and this is a pilot program. Students are excited about this program. Other schools can have an advisory council for this. Vicki Woodard commented by saying there were inspirational messages on the back of the pizza boxes. The pizzas are baked fresh.

G. Update from Faye Comer regarding individual school activity funds.

Mrs. Comer stated the audit reports were out and if anyone had questions to call or email her.

H. Utilize the Sumner County School Nutrition Equipment bid for Pizza Equipment to begin a fresh baked pizza program called the "Smart Mouth Pizza" at Campbell County High School and Jacksboro Middle Schools. The suggested budget amount is \$62,954.00, and will be taken from the fund balance of School Nutrition.

Motion by Smith, second by Fields to utilize the Sumner County School Nutrition Equipment bid for Pizza Equipment.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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VIII. Items for Action:

- A. Consider revising the following CCBOE policies from January 2018 due to changes in state law: (Attachments) 1<sup>st</sup> reading
- 4.603/Promotion and Retention
  - 4.605/Graduation Requirements
  - 4.606/Graduation Activities
  - 5.802/Qualifications and Duties of Director of Schools
  - 6.200/Attendance
  - 6.319/Alternative School Programs
  - 6.405/Medicines

Consider adopting the following for CCBOE policies from January 2018 due to changes in state law: (Attachments) 1<sup>st</sup> reading

- 5.203/Recommendations and File Transfers
- 6.4051/Glucagon and Diazepam (Diastat)
- 6.4052/Opioid Antagonist
- 5.118/Background Investigation – (June 2018)

Board member Miller stated the Policy/Education Committee had met, policy 5.118 has 5 years to be compliant. Attorney Cantrell stated this policy could have a huge financial impact. The number of employees now must be checked within the next 5 years. Attorney Cantrell estimated the cost to be approximately \$100,000 per year. Attorney Cantrell stated the information was to be kept private, with the Human Resource and Director of Schools, keep under lock and key at the Central Office. Attorney Cantrell stated perhaps the Raptor Program could be utilized. Director Fields will check into this with Raptor. Board member Heatherly stated TSBA was the source of mandate for policies.

Motion by Heatherly, second by Miller to approve revisions and adoptions of said policies on 1<sup>st</sup> reading.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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- VIII. B. Consider approval for architectural services for White Oak Elementary School options.

Board member Byrge stated it was within the scope of duty for Director Fields to take care of this issue.

Motion by Morgan, second by Miller for Director of Schools to contact architect and request a Feasibility Survey of the White Oak Elementary options. This is to include a plan of options, timeline and cost.

Creekmore-yes, Byrge-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- IX. Items for Discussion: Nothing at this time.

- X. Discuss Legal Matters

Attorney Cantrell informed the board that legislation is being prepared to support School Vouchers, which has the support of the newly elected Governor. If a parent wanted their child to a private charter school, \$10,000 per student would leave our system which would be devastating for public schools. This would be crippling for the system, but you can't stop state law stated Attorney Cantrell. Attorney Cantrell recommended everyone to be active on Day on the Hill and speak to their representatives and senators, as Charter Schools will be a devil to work with.

- XI. Recognize School Board Members

Board member Fields wished everyone a Merry Christmas. Board member Lester wished everyone a Merry Christmas and voiced opposition for the voucher system. Board member James wished everyone a Merry Christmas. Board member Byrge wished everyone a Merry Christmas. Board member Heatherly asked the board to mark their calendars for the Board Retreat which will be held on April 13<sup>th</sup>, 2019, at Claihill Farms. Board member Heatherly also welcomed Noah Smith to the board. Board member Smith stated he was excited to be on this journey, education is critical and must be protected. Board member Smith stated he was thankful to the board and community and had been visiting some of the schools, expressed excitement for the Raptor System being in place. Board member Lasley wished everyone a Merry Christmas and welcomed Noah Smith to the board, expressed importance to contact legislators on the voucher system. Board member Miller wished everyone a Merry Christmas and thanked the White Oak community for attending the meeting. Board member Miller stated power lies with the people and is looking forward to next year. Board member Morgan wished everyone a Merry Christmas and agrees with opposition of the voucher system. Board member Morgan commended Director Fields and her staff on performance.

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Crystal Creekmore  
Chair of the Board

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Jennifer Fields  
Director of Schools