

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, August 8, 2017, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Mike Orick, Clint Bane, Johnny Byrge, Crystal Creekmore, Lisa Fields, Wallace Goins, Faye Heatherly, Brent Lester, Steve Morgan, and Sharon Ridenour. Director of Schools, Larry Nidiffer was present and Gail Parks kept the minutes.

Prayer by Steve Morgan.

Pledge of Allegiance led by Clint Bane.

Chairman Orick welcomed Ms. Nancy Williamson from Oneida Special District to the meeting. Ms. Williamson will be performing a board evaluation of this meeting.

I. Roll Call and Call to Order

II. Recognition of Guests

Major Lester of Campbell County High School JROTC. This item was discussed under item 8-D.

III. Approval of Consent Agenda

A. Minutes of the previous meetings.

1. July 11, 2017, regular session meeting. (Attachment)

B. Approve Executive Actions.

1. Approve change in Per Diem for student traveling to San Francisco, CA to attend GEAR-UP Conference. Please pay at the daily rate of \$74.00. This will be a one-time occurrence as the Board of Education is set at the rate of \$40.00 per day.

C. Dilapidated equipment.

Central Office - IP 560 phone Okidata 320 printer
(2) Caryville Elementary – computer – 92303988740

D. Disclosure of School Board Member Relatives.

Motion by Ridenour, second by Heatherly to approve the Consent Agenda.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

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IV. Approval of Regular Agenda

Motion by Ridenour, second by Morgan to approve the Regular Agenda.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

V. Comments from the Chair

Chairman Orick stated he has received phone calls regarding the band at CCHS practicing on a hillside and request Mr. Heatherly look into this. Mr. Richard Terry addressed the board regarding the proposed Capital Outlay Note. Mr. Terry explained the County Commission was the only entity who could approve the issuance of a Capital Note. Mr. Terry referenced an email from Mr. Marlow. Additional information would be needed such as term of the note, descriptions of projects, building improvements by locations and estimated cost of the proposed building improvements. Mr. Marlow stated in the email if equipment was going to be purchased an estimated life of each piece of equipment and estimated cost would be needed. Mr. Marlow stated he would then prepare the Note Resolution to request the County Commission to approve and then presented to the State Director of Local Finance once the board and commission has approved. Chairman Orick stated they needed a list with no short term items listed. Director Nidiffer stated he would meet with Mr. Bane again and call or visit each district for a needs list. Chairman Orick stated he was postponing the Director's Search because Mr. Nidiffer will be staying until June 30, 2018. Board member Morgan stated this was good to hear but feels they need to get started on the search.

VI. Director's Monthly Report

Director Nidiffer stated he has been looking into the issue of teacher supply monies. If the school can purchase the Board of Education will reimburse the school or the teacher. The baseball fieldhouse project will be approximately \$25,000 to \$50,000. A \$7,500 architect fee will be required. County-wide in-service hosted 22 presenters and all went very well.

VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials. Nothing at this time.

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B. Approve Budget Amendments and Resolutions.

Mr. Terry gave a detailed summary of the 5 August 2017 Budget Amendments and Resolutions and request they be approved at this time.

Motion by Goins, second by Heatherly to approve all 5 Budget Amendments and Resolutions. Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

C. Reviewing of Bids.

1. SNP Equipment Preventative Maintenance and Repair

- 1) Premier Food Equipment Service – RFP Evaluation 3 areas were:
General Qualification and Experience – 30%
Cost Proposal – 40%
Technical Qualification and Approach Items – 30%

Evaluators were Vicki Woodard and two school nutrition staff members

Technical Hourly Rate - \$70.00, Technician Overtime Rate - \$105.00 per hour, Helper regular rate \$35.00 per hour, Helper overtime rate - \$52.50 per hour, Percentage markup for parts – 25%

- 2) Hobart Sales and Service – No Bid
3) Fesco – No Bid

Recommendation to award bid to only proposal and scored 100% from evaluation criteria to Premier Food Equipment Service. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

Motion by Ridenour, second by Lester to approve SNP Preventative Maintenance and Repair. Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

D. Request permission to advertise Bids.

1. Reach-In Cooler at Jacksboro Middle School. Funds will be from an equipment grant in the School Nutrition Program.
2. Band equipment for Campbell County High School.

Motion by Byrge, second by Lester to approve advertisement for bids.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

E. Request permission to accept renewal of contracts. Nothing at this time.

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- F. Update from Faye Comer regarding individual school activity funds.

Mrs. Comer informed the board of 3 new bookkeepers. CCHS, Jellico High and White Oak have new bookkeepers and each have been trained for the positions. School audits will take place the last of August.

VIII. Items for Action:

- A. Consider approving Building Improvement/Capital Outlay note not to exceed \$750,000.00.

There will be a workshop held on August 14th at 5:30 p.m., at the Central Office to approve list of the proposed \$750,000.00 note.

- B. Consider approving funding of \$25,000.00 for Campbell County High School band equipment.

Motion by Byrge, second by Ridenour to approve funding of \$25,000 for CCHS band equipment.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

- C. Consider approving Religious Release Time Program for the 2017-2018 school year.

Board member Heatherly asked if this was the same program as last year. Director Nidiffer stated yes.

Motion by Heatherly, second by Fields to approve Religious Release Time Program for the 2017-2018 school year.

Orick –yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

- D. Discuss and take any necessary action regarding transportation for JROTC to travel to Jellico High School.

Major Lester distributed a proposal handout to each board member regarding a purchase of a Ford Transit Van to haul students. There are currently 156 students enrolled for JROTC at CCHS and possibly 38 enrolled at Jellico High School. The handout detailed Monday through Friday transportation for CCHS Instructor and Senior Cadets to and from Jellico High School.

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Board member Morgan stated he appreciated the great job Major Lester was doing and the opportunity for this to be reinstated at Jellico High School. Discussion continued regarding size of the passenger van.

Motion by Morgan, second by Goins for Director Nidiffer to look into state bid to purchase said transportation.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. **Motion Passed.**

- E. Discuss and take any necessary action regarding \$200.00 teacher supply fee.

Chairman Orick asked board member Morgan if he wanted to increase the teacher supply fee. Board member Morgan replied this was bare minimum and if it could be increased to \$400 the teachers would sure appreciate it. Chairman Orick agreed it needed to go up. Board member Morgan said they need to make it easier for teachers to buy supplies and if it was appropriate and allowable to give them \$400 and let them buy supplies. Chairman Orick asked Richard to check into this and look at the numbers to see what it is. Chairman Orick asked Mr. Morgan what his motion was. Mr. Morgan stated to raise expense allowance to \$400 for every teacher and we just give them the money and let them spend as they see fit in the classroom. Chairman Orick asked if they could provide receipts back. Mr. Morgan stated that would be up to finance. Chairman Orick commented and said they probably would have to ask Mr. Terry. Mr. Terry replied yes. Chairman Orick stated this would be after the fact. Board member Byrge asked if there was money for this. Chairman Orick stated we have Capital Outlay monies. Board member Bane asked Mr. Terry how much they were talking about. Chairman Orick stated it would go from \$75,000 to \$150,000. Mr. Terry stated realignment of Capital Outlay monies would be necessary to move into regular instructional supplies. Chairman Orick also stated it could be taken out of fund balance.

Motion by Morgan, second by Ridenour to increase teacher supply fee to \$400 and give to teachers to spend as they seen deemed.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- F. Consider approving Course of Studies for Campbell County High School. 1) Introduction to Political Science. 2) Principles of Public Service with Economics and Government.

Motion by Heatherly, second by Bane to approve Course of Studies for Campbell County High School.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes.

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IX. Items for Discussion: Nothing at this time.

X. Discuss Legal Matters Nothing at this time.

XI. Recognize School Board Members

Board member Ridenour thanked the policy committee for attending the meeting which lasted for 2 hours. Board member Ridenour stated there was a need to work more.

Board member Heatherly thanked Nancy Williamson for attending the meeting and also thanked the policy committee.

Meeting adjourned.

Mike Orick
Chairman of the Board

Larry Nidiffer
Director of Schools