

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, September 13, 2016, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Mike Orick, Clint Bane, Johnny Byrge, Crystal Creekmore, Lisa Fields, Wallace Goins, Faye Heatherly, and Brent Lester. Board member Sharon Ridenour was absent from the meeting due to the passing of her husband Mike Ridenour. Director of Schools, Larry Nidiffer was present and Gail Parks kept the minutes.

A moment of silence was observed for the Ridenour family.

Prayer by Steve Rutherford.

Pledge of Allegiance led by Faye Heatherly.

I. Roll Call and Call to Order

Election of Chairman.

Meeting was turned over to Director Nidiffer to accept nominations for the position of Chairman of the Board.

Board member Goins nominated Mike Orick. Board member Byrge moved that nominations cease, second by Heatherly.

VOTE ON ORICK FOR CHAIRMAN:

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

Election of Vice Chairman.

Board member Byrge nominated Clint Bane. Board member Heatherly moved that nominations cease second by Goins.

VOTE ON BANE AS VICE CHAIRMAN:

Orick-yes, Bane-yes, Byrge-yes, Creekmore-abstain, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

Chairman Orick stated until the election in November that our board would be a 9 member board and it would require a vote of 5 for an action to pass.

II. Recognition of Guests

Recognize Heather Millsaps.

Ms. Millsap publically made a request to the board to make additional funding for a school nurse at Caryville Elementary. Ms. Millsaps has a son who is a diabetic and there is only a nurse at Caryville Elementary half-time. Ms. Millsaps also request this funding be made as a permanent fixture and not a temporary fix. Chairman Orick stated we only earned 1.5 school nurses.

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A member of the audience spoke out and stated it wasn't the responsibility of the teachers or anyone else to give out medication to students. It's a liability issue state Ms. Millsaps. Attorney Cantrell stated if the student is 504 federal funds would be available. Board member Heatherly request a solution for funding be found to resolve.

Steve Ward distributed a hand out to update the board regarding the soccer field. The last 2 games of the season will be played on the field. Mr. Ward made a request to the board of a \$15,000.00 donation. Mr. Ward thanked the board for their time and dedication.

Attorney Cantrell informed the board if the footprint on a building or move a fixture you do not need to get an architect involved on the project.

III. Approval of Consent Agenda

- A. Minutes of the previous meetings.
 - 1. August 9, 2016, regular session meeting. (Attachment)
- B. (1) Approve White Oak Elementary Beta Club to attend Leadership Summit in Sevierville, TN on September 21, 2016 through September 23, 2016.
(2) Campbell County High School Band to visit MTSU and band competition in Murfreesboro, TN on September 30, 2016 through October 1, 2016.
- C. Dilapidated Equipment.
Caryville Elementary - Printer – B0810270251 Computer – PC9225
Jacksboro Elementary – 200 metal folding chairs
LaFollette Middle School Nutrition - registers Model numbers AC6210
IBM 4840

Motion by Heatherly, second by Bane to approve the Consent Agenda.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-abstain, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by Creekmore, second by Heatherly to approve the Regular Agenda and Addendum.

Orick-yes Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed

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V. Comments from the Chair

Chairman Orick reminder all board members of the Fall District meeting on September 27th and he will have the committee's appointment at next month's meeting.

VI. Director's Monthly Report

Board member Bane asked what the procedure was when a bus did not make their run. Mr. Rutherford stated they were to call the Central Office and their schools. Board member Byrge recommended authority is given to Mr. Heatherly and Director Nidiffer to look into purchasing another back up bus. Director Nidiffer provided the board an informational packet regarding the Elgin Dental Program and on Public Chapter 957. Director Nidiffer stated a committee was needed for building and policies and more work and emphasis was also needed for the Strategic Plan.

VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of June 30, 2016

Cash with Trustee - \$4,553,078.80

Total Revenues - \$39,370,368.51

Percent of Budget - 98.4%

Total Expenditures - \$39,907,493.96

Percent of Budget - 95.4%

142 School Federal Projects Fund. Balance Sheet as of June 30, 2016

Cash with Trustee - \$496,725.78

Total Revenues - \$4,489,516.66

Percent of Budget - 88.1%

Total Expenditures - \$4,489,516.66

Percent of Budget - 88.1%

143 Central Cafeteria Fund. Balance Sheet as of June 30, 2016.

Cash with Trustee - \$923,284.20

Total Revenues - \$3,582,624.63

Percent of Budget - 97.5%

Total Expenditures - \$3,869,649.59

Percent of Budget - 95.8%

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141 General Purpose School Fund. Balance Sheet as of July 31, 2016
Cash with Trustee - \$2,910,030.73
Total Revenues - \$423,394.57
Percent of Budget – 1.1%
Total Expenditures - \$1,871,195.86
Percent of Budget – 4.6%

142 School Federal Projects Fund. Balance Sheet as of July 31, 2016
Cash with Trustee - \$395,479.05
Total Revenues - \$147,309.14
Percent of Budget – 3.3%
Total Expenditures - \$147,309.14
Percent of Budget – 3.3%

143 Central Cafeteria Fund. Balance Sheet as of July 31, 2016
Cash with Trustee - \$732,528.99
Total Revenues - \$31,424.83
Percent of Budget – 0.8%
Total Expenditures - \$208,185.67
Percent of Budget – 5.6%

Mr. Marlow gave a detailed summary of the June and July 2016 Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Lester, second by Heatherly to approve the June and July 2016 Monthly Financial Reports.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Mr. Marlow recommended to review each individually Budget Amendment for the new board members and gave a detailed summary of each.

BA 9-1

Motion by Heatherly, second by Byrge to approve Budget Amendment 9-1.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

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BA 9-2

Motion by Bane, second by Lester to approve Budget Amendment 9-2.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Ridenour-absent. Motion Passed.

BA 9-3

Motion by Heatherly, second by Byrge to approve Budget Amendment 9-3 minus \$25,000 for
activity bus. Motion and second withdrawn.

Motion by Byrge, second by Goins to approve Budget Amendment 9-3 to include the \$25,000
for the bus.

Orick-no, Bane-no, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Ridenour-absent. Motion Passed.

BA 9-4

Motion by Creekmore, second by Bane to approve Budget Amendment 9-4.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Ridenour-absent. Motion Passed.

BA 9-5

Motion by Heatherly, second by Creekmore to approve Budget Amendment 9-5.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Ridenour-absent. Motion Passed.

BA 9-6

Motion by Creekmore, second by Bane to approve Budget Amendment 9-6.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Ridenour-absent.

BA 9-7

Motion by Lester, second by Fields to approve Budget Amendment 9-7.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Ridenour-absent.

- C. Reviewing of Bids.
 - 1. Maintenance truck. New 4x4
 - Old Ben Franklin Ford - \$27,646.28
 - Short Redmond - \$25,390.28
 - Ray Varner Ford - \$23,634.44

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Recommendation to award lowest and best bid to meet specifications to Ray Varner Ford in the amount of \$23,634.44. This is also the recommendation of Steve Rutherford, Maintenance Coordinator.

Motion by Byrge, second by Goins to award maintenance truck bid to Ray Varner.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

- D. Request permission to advertise Bids.
 - 1. Camera system for Jacksboro Elementary School.
 - 2. Camera system for Jellico Elementary School.
 - 3. New roof for Jellico Elementary School.
 - 4. School Nutrition Program surplus equipment.

Motion by Creekmore, second by Bane to approve all items of VII-D 1-4.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

E. Request permission to accept renewal of contracts.

F. Update from Faye Comer regarding individual school activity funds.

VIII. Items for Action:

- A. Consider approving board member Faye Heatherly to make application to TSBA for the office of President Elect.

Board member Heatherly thanked the board for this opportunity.

Motion by Bane, second by Fields for Faye Heatherly to make application to TSBA for the office of President Elect.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-abstain, Lester-yes, Ridenour-absent.

- B. Consider approving Campbell County Board of Education Annual Agenda.

Board member Heatherly stated the board needed an Agenda to cover the needs of the system.

Motion by Creekmore, second by Goins to approve the Annual Agenda.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

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- C. Consider amending the 2016-2017 school year calendar to change Spring Break week to March 27, 2017 through March 31, 2017 due to ACT testing.

Motion by Byrge, second by Bane to approve change of the 2016-2017 school year calendar. Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

- D. Consider approving all classified employee Holiday, Sick and Vacation days. This item was deleted from the Agenda.
- E. Consider approving amended School Nutrition Handbook. This item was deleted from the Agenda.
- F. Discuss and take any necessary action regarding Maintenance and Technology Departments pay scale.

Chairman Orick stated funds were in the budget and 2 employees are retiring and the maintenance department was down to 7. Most days only 6 men are working. \$57,000.00 has been budgeted and this would fix all inadequacies'.

Motion by Heatherly, second by Creekmore to approve Maintenance and Technology pay scale. Orick-yes, Bane-yes, Byrge-abstain, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

- G. Discuss and take any necessary action regarding the former Davis Chapel property. This item will be placed on the October 11, 2016 Agenda.
- H. Consider amending BOE policy 4.602 Honor Roll, Awards, & Class Ranking. 1st reading.

Motion by Creekmore, second by Byrge to approve policy 4.602 on 1st reading. Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent.

- I. Consider amending BOE policy 4.605 Graduation Requirements. 1st reading

Motion by Heatherly, second by Bane to approve policy 4.605 on 1st reading. Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

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J. Discuss and take any necessary action on Wynn Elementary gymnasium floor.

Motion by Bane to advertise bids on new gymnasium floor at Wynn Elementary and to include the architect fee. Second by Heatherly.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Ridenour-absent. Motion Passed.

IX. Items for Discussion:

A. Discuss proposed expansion/renovation at Caryville Elementary School.

Chairman Orick stated the school has outgrown itself. More room is desperately needed. The board will call a workshop to discuss this item.

X. Discuss Legal Matters

Attorney Cantrell informed a hearing for Derik Turner would be at the end of the month. Board members are not permitted to attend. Attorney Cantrell informed the new board members he would like to hold a workshop for the new board members at the Central Office. New members will contact Gail to set up a time.

XI. Recognize School Board Members

Board member Byrge asked if it would be permissible to have a volunteer nurses. Director Nidiffer will look into this. Board member Heatherly reminded everyone of reservations for the state convention and would like to have 100% participation for Fall District. Board member Creekmore welcomed the new board members.

Meeting adjourned.

Mike Orick
Chairman of the Board

Larry Nidiffer
Director of Schools