

# MINUTES

The Campbell County Board of Education met in regular session on Tuesday, June 11, 2013, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Josh Parker, Johnny Byrge, Johnny Creekmore, Eugene Lawson, Rector Miller, Mike Orick, Homer Rutherford, Danny Wilson. Board members J.L. "Sarge" Collins and Scott Hill were absent from the meeting. Director of Schools, Donnie Poston was present and Gail Parks kept the minutes.

Prayer by Danny Wilson.

Pledge of Allegiance led by Rector Miller.

I. Roll Call and Call to Order

II. Recognition of Guests

III. Approval of Consent Agenda

A. Minutes of the previous meetings

1. May 14, 2013, regular session meeting.
2. May 21, 2013, workshop session meeting.
3. May 21, 2013, Virtual Schools.

B. Executive Actions.

1. Approve advertisement of bids for safety glass vestibules for Jellico High School, East LaFollette Learning Academy and Central Office location.

C. Dilapidated equipment.

School Nutrition Program Cannon copier – 820686669350

Jellico High School CTE

CPU – PA8409 PA8425 PA8424 PA8415 PA8428 PA8431 PA8427  
PA8421 PA8419 PA8420 PA8414 PA8422 PA8408 PA8426 PA8411  
PA8418 PA8417 PA0310 Monitors – 0047791 0047780 0047797 0047796  
0047787 0047778 0047786 0047792 0047795 0047790 0047784 0047782  
0047793 0047783 0047798 0047788 0047789 0047799 0047794 0047800  
00045572272893 CPU-1414577777 PA8377 PA8378 PA8384 PA8379 PA8394  
PA8387 PA8393PA8381 PA8390 PA8383 PA8380 PA8382 PA8389 PA0547  
PA8386 PA8391PA8395 PA8398 PA8399 PA8392 PA8400 PA8397 PA8395  
PA8349 PA02420 Router – J3258-61022 Keyboard – 6968200270841

MINUTES  
PAGE 2  
JUNE 11, 2013  
REGULAR SESSION MEETING

Caryville Elementary School

Monitors – J8877CA000197 98078CA002184 6ZD06346KA M9C758B647076  
786N Towers- 08-217-6 08-216-6 07-520-5 07-523-5 07-360-9 07-304-5  
08-215-6 07-521-5 07-519-5 Printers – JKDY235665 JKDY317455  
JKDY323411 IHABEOJCQB

Motion by Creekmore, second by Orick to approve the Consent Agenda.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum.

Motion by Orick, second by Wilson to approve the Regular Agenda and Addendum.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

V. Comments from the Chair

Chairman Parker asked everyone to remember board member Collins as he is recuperating. Chairman Parker also welcomed the Virtual Schools representatives.

VI. Director's Monthly Report

Director Poston informed the board that in the school year 2014-2015 a plan for merit pay must be in place. The board chairman will need to set a committee for this. Director Poston also welcomed Virtual Schools representatives and stated Dr. Eunice Reynolds has researched the program and gives his recommendation. This program will bring financial benefits to our system.

VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Funds. Balance Sheet as of April 30, 2013.  
Cash With Trustee - \$8,988,166.04  
Total Revenues - \$35,088,801.80  
Percent of budget – 89.2%  
Total Expenditures - \$30,101,643.29  
Percent of Budget – 74.8%

MINUTES  
PAGE 3  
JUNE 11, 2013  
REGULAR SESSION MEETING

142 School Federal Projects Fund. Balance Sheet as of April 30, 2013.  
Cash With Trustee - \$543,760.20  
Total Revenues - \$4,408,937.86  
Percent of Budget – 71.8%  
Total Expenditures - \$4,401,229.84  
Percent of Budget – 71.7%

143 Central Cafeteria Fund. Balance Sheet as of April 30, 2013.  
Cash With Trustee - \$644,076.54  
Total Revenues - \$2,918,136.43  
Percent of Budget – 85.3%  
Total Expenditures - \$2,779,869.93  
Percent of Budget – 81.2%

Mr. Marlow gave a detailed summary of the April 30, 2013 Monthly Financial Reports and requested if there were no questions they be approved at this time.

Motion by Miller, second by Wilson to approve the April 30, 2013 Monthly Financial Reports. Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions. (Attachment)

Mr. Marlow gave a detailed summary of the June Budget Amendments and Resolutions. There were a total of 5. Mr. Marlow requested if there were no questions they be approved at this time.

Motion by Orick, second by Rutherford to approve all 5 June Budget Amendments and Resolutions.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

C. Reviewing of Bids.

1. Copy Paper.

Office Depot - \$27.21 per case

Contract Paper Group - \$25.93 per case

Motion by Wilson, second by Rutherford to award Copy Paper bid to Contract Paper Group in the amount of \$25.93 per case.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

MINUTES  
PAGE 4  
JUNE 11, 2013  
REGULAR SESSION MEETING

2. Virtual Schools (Proposal) Grades K-8 & 9-12  
K12 Virtual Schools LLC – 4% of Total Program Revenues (State BEP Finding  
Allocation per ADM)

Recommendation for Virtual Schools only bidder. This is also the recommendation of Donnie Poston, Director of Schools.

Motion by Miller, second by Wilson to accept proposal and any funds generated for the management of this be allocated towards Safety Resource Officers.

Board member Miller asked the Virtual School representatives to come forward. Board member Miller stated he has studied this and stated the issue that concerned him was the elementary school blended environment. If they are behind a computer screen at home and studies show this is a negative. Karen Ghidotti with Virtual Schools stated the partners will offer blended opportunities to do socialization events once or twice a week. Board member asked if an accelerated student could receive a foreign language class. Ms. Ghidotti stated yes it was a part of the program. Board member Miller asked Director Poston if someone from here would be keeping up with this. Ms. Ghidotti stated they would be putting an office in this county. There will be oversight. Board member Miller asked if a student did not have a computer would they be provided with one. Internet service will be provided as well. Board member Miller asked if this process would be long and drawn out. Ms. Ghidotti stated they would do their best not to. Ms. Ghidotti stated it would depend on how rural the area is. Board member Orick asked how much the 4% would mean to the system. Mr. Marlow stated an estimate based on 1500 students in the K-8 and 1288 in the 9-12 would produce \$412,000 to the system. Ms. Ghidotti stated all teachers will be Tennessee certified teachers. This program is like a public school. Board member Rutherford asked if the students will be permitted to participate in sports. Ms. Ghidotti stated yes they could and this would be a school decision. Board member asked Director Poston if the board attorney would be reviewing this contract. Director Poston stated yes. Board member Orick asked how the graduation rate would affect our local system. Ms. Ghidotti stated this would be a school within our local system. Board member Wilson asked how long the contract would be in effect. Ms. Ghidotti stated it was a one year contract and after that they could move forward. Board member Wilson asked if they would be able to interact with the other children. Ms. Ghidotti stated absolutely. They will provide safe online special environment. Chairman Parker asked Ms. Ghidotti who hires the principal. Ms. Ghidotti stated the way she understood in Tennessee the law states the principal has to be a district employee the pay will be worked out through a service agreement. Mr. Marlow stated the principal salary would be in the 96% not in the 4%. Board member Byrge stated he would like to hear input from the staff. Dr. Eunice Reynolds stated she has worked with Virtual Schools and feels good about it. There is more to offer and can be productive, and sees this as a win-win situation. Dr. Reynolds stated her grandson has participated in this program. This is the way for now for students to reach maximum potential. Chairman Parker asked if the AP classes would be weighted the same as classes at our high schools. Ms. Ghidotti stated the AP classes are fully credited and the weighting is decision of the local district.

MINUTES  
PAGE 5  
JUNE 11, 2013  
REGULAR SESSION MEETING

Board member Orick asked if Attorney Cantrell had any comments. Attorney Cantrell stated Anderson County looked at the program and feels it is a win-win for the county. Board member Rutherford asked if a parent called and wanted to homeschool their child if there were any special procedures that needed to be done.

Motion by Miller, second by Wilson to accept Virtual Schools proposal and any funds generated for the management of this be allocated towards Safety Resource Officers.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-no, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Motion by Byrge, second by Orick to approve Reviewing of Bid items VII C 3 through 6.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

3. Category I – Food & Non-Food Products.

Institutional Wholesale - \$944,617.27

Gordon Foods – No Bid

Reinhart Inc. - \$961,049.81

Norvex Chemicals – Non-compliant

Recommendation to award lowest bidder with good service record to Institutional Wholesale in the amount of \$944,617.27. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

4. Category II – Ice Cream & Ice Cream Products.

Flav-O-Rich – No Bid

Mayfield Dairy Farms - \$16,296.65

Southern Belle – No Bid

Gordon Food – No Bid

Prairie Farms – No Bid

Recommendation to award only bid to Mayfield Dairy Farms. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

MINUTES  
PAGE 6  
JUNE 11, 2013  
REGULAR SESSION MEETING

5. Category III – Milk & Milk Products.

Borden Dairies - \$237,855.75

Mayfield Dairy - \$242,876.86

Prairie Farms - \$234,730.29

Gordon Food – No Bid

Recommendation to award lowest bid to Prairie Farms in the amount of \$234,730.29. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

6. Category V – Produce.

Reinhart, Inc - \$17,531.33

Gordon Food – No Bid

Institutional Wholesale – No Bid

Recommendation to award only bid to Reinhart, Inc. in the amount of \$17,531.33. this is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

- D. Request permission to advertise Bids.  
1. Custodial supplies for the 2013-2014 school year.

Motion by Miller, second by Rutherford to advertise bids for custodial supplies for the 2013-2014 school year.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- E. Request permission to accept renewal of contracts. Nothing at this time.  
F. Update from Faye Comer regarding individual school activity funds.

Mrs. Comer informed the board that schools were closing out books at this time and will be scheduling appointments for secretaries to come in July.

VIII. Items for Action:

- A. Consider approving proposed meal price adjustments for the 2013-2014 school year.

Chairman Parker asked Director Poston if this had his recommendation. Director Poston stated yes. Chairman Parker stated he was having a problem raising the prices and asked Vicki Woodard to explain the reason for the increase. Mrs. Woodard stated she understood and 3 years ago the USDA started a regulation called the Paid Lunch Equity. They are regulating what systems charge for meal prices now based on what we receive from free students.

MINUTES  
PAGE 7  
JUNE 11, 2013  
REGULAR SESSION MEETING

Mrs. Woodard stated we have slid through for the last 2 years and informed the board in the past that the time would come where this would have to be enforced. Chairman Parker asked what the consequences would be if they did not increase. Attorney Cantrell stated the funds would be pulled and no reimbursement. Board member Miller stated he still did not have the understanding of if the hour lunch at Campbell County High School is affecting what we are receiving on our lunches. Mrs. Woodard stated she thinks it is. Students come in and the lines are long and the students don't want to stand in line. Mrs. Woodard stated they are looking into the possibility of mobile Keisok at another station. We have a state of the art kitchen and we are trying to figure out how to get the students through faster. Board member Miller request the Director, Food service supervisor and principal look into this. Board member Lawson asked how many lunch lines were being utilized. Mrs. Sanders stated 4 in the kitchen area. Board member Lawson stated the principal said the lunch time was working and wants to see if school can work this out. The increase of lunch fee will be 25 cents. Board member Orick asked what was occurring if employees owed lunch charges. Mrs. Woodard stated their wages would be garnished in the fall. Mr. Marlow stated they already have been garnished. Board member Wilson said on the other side of this issue if you have a 4 year old kid who ask for a box of milk and doesn't get it and goes home and tells their parents they couldn't get a box of milk this is upsetting. A student brought their lunch to school and didn't have any money and if a kid asked for a box of milk they should get it at this age. Mrs. Woodard stated a child is never refused a meal and that a meal has 5 components which includes a milk. Mrs. Woodard stated she would be bringing a proposal at next month meeting for an online payment. This will help the situation.

Motion by Orick, second by Miller to approve proposed meal price adjustment for the 2013-2014 year.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-no, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

B. Discuss and take action on old Pinecrest School.

Chairman Parker stated the Pinecrest Volunteer Fire Department has defaulted on their loan and it has come back to us. There is a \$14,000 lean against the property. The commission would like to put a Campbell County Rural Fire Station there in the school to provide a service to the area. Chairman Parker recommended to deed the property to the county and let the county pay the \$14,000 to take it out of our possession. This could provide a vital service to the homeowners in the area and decrease their insurance. Attorney Cantrell stated the county would need to take action to accept the property.

Motion by Miller, second by Wilson to convey the property of the old Pinecrest School to the county government and the county government be responsible for retiring the lean against the property.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

MINUTES  
PAGE 8  
JUNE 11, 2013  
REGULAR SESSION MEETING

- C. Discuss and take action on the 2013-2014 school year budget.

Mr. Marlow stated he was hopeful to have the budget complete by the end of the week. The June 11, 2013 regular session meeting will be recessed until June 27, where the closing of year end financials will be approved and at this time possibly take action on the budget. Chairman Parker stated if they could receive the budget by the 17<sup>th</sup> this would give the board 10 days to review before the recess session. The Director will meet with each individual board member and go over the budget and hold discussion on the June 27<sup>th</sup> meeting at 5:30.

- D. Consider approving \$2000.00 donation for volleyball uniforms at LaFollette Middle School.

Board member Byrge stated the board was starting more so than ever of donating and asked about the coaches and asked if the supplements could be raised. Board member Byrge asked Johnny Bruce to put something together for the board regarding increase of supplements. Board member Miller stated he thought the board would have already been presented with something and request Mr. Bruce to get something together and present to the board for a vote. Mr. Bruce stated he would have the information ready and given out at the next board meeting. Board member Miller stated he agreed with board member Byrge. Attorney Cantrell stated this was addressed at the state level and to be very careful and not do any Title IX violations. When the state audit was performed action was taken to bring girls volleyball supplement up to boys football. If you raise one you have to raise the female equivalent penny to penny. Board member Miller asked if LaFollette Middle School had any money. Chairman Parker asked if the schools Athletic Director sets down and develops a budget. Mr. Bruce stated he did not know if they did. Mrs. Comer stated the athletic department only had \$52.00 in their account.

Motion by Creekmore, second by Rutherford to approve \$2000.00 donation for volleyball uniforms at LaFollette Middle School.

Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-no, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- E. Consider amendment of Campbell County Board of Education policy 6.403(1) Pediculosis (Head Lice). 2<sup>nd</sup> Reading.

Motion by Miller, second by Creekmore to approve 2<sup>nd</sup> reading of Head Lice policy 6.403(1). Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.



MINUTES  
PAGE 9  
JUNE 11, 2013  
REGULAR SESSION MEEETING

- F. Consider amendment of Campbell County Board of Education policy 6.200 Attendance. 2<sup>nd</sup> Reading.

Motion by Miller, second by Wilson to amend Attendance 6.200 policy on 2<sup>nd</sup> reading. Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- G. Consider amending School Board Policy establishing the calculation procedure for the salaries of Central Office Supervisors.

Director Poston stated this would put a cap on the salaries and recommends the board approve the procedure.

Motion by Orick, second by Wilson to approve the calculation procedure for the salaries for the Central Office Supervisors. Parker-yes, Byrge-yes, Collins-absent, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

IX. Items for Discussion: Nothing at this time.

X. Discuss Legal Matters. Nothing at this time.

XI. Recognize School Board Members

Board member Lawson stated this year seniors were dismissed early and how are we having school for 180 days. Seniors were dismissed 6 weeks early and everybody else quits and asked what the board could do to have school 180 days. Director Poston stated there was time wasted and students needed to be kept busy until the last day. Board member Lawson stated perhaps a policy for grades 6 through 12 could be adopted that would require a semester test be given at the end of the year. Board member suggested the Director of Schools and principals come up with an idea and workable solution. Board member Wilson stated he felt someone should be accountable.

Meeting recessed.

---

Donnie Poston  
Director of Schools

---

Josh Parker  
Chairman of the Board