

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, October 16, 2012, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Josh Parker, Johnny Byrge, J.L. "Sarge" Collins, Johnny Creekmore, Eugene Lawson, Rector Miller, Mike Orick, Homer Rutherford, and Danny Wilson. School board member Scott Hill was absent. Director of Schools Donnie Poston was present and Gail Parks kept the minutes.

Prayer by Donnie Poston.

Pledge of Allegiance led by Johnny Creekmore.

I. Roll Call and Call to Order

II. Recognition of Guests

Recognize Campbell County High School JROTC.

Campbell County High School JROTC will host a ribbon cutting ceremony and present the Legion of Valor on Thursday, October 18th at 1:00 p.m., in the new JROTC facility.

Recognize Lora York.

Ms. York was not present for the meeting. The issue was resolved before the meeting.

Recognize Sharon Shepherd.

Sharon Shepherd and Dinah Evans informed the board they were certified Zumba instructors. Mrs. Shepherd expressed her appreciation to the board for allowing them to rent the Caryville Elementary School for their program. Mrs. Shepherd stated that the classes have changed lives and they wanted to give something back to the school system. Zumba were present in the audience and shared their weight loss goals and improved medical issues by participating in Zumba. A proposal was offered for school employees to attend a session at no charge. This time period will be for a 30 day pilot period and will meet once a week. Director Poston stated this would be free and no profit would be made. Board member Miller stated he was glad it was making a difference in the community and was not against Zumba. Board member Miller asked Mrs. Shepherd how much they paid Caryville Elementary to rent the facility. Mrs. Shepherd responded \$100.00. Board member Miller stated he would have no problem with a free 30 day employee participation, and asked if they would have a sign in sheet. Board member Orick asked if this was for all employees. Mrs. Shepherd stated yes it was for all employees and there is always a sign in sheet. Board member Wilson asked if the board could have an employee progress report and request an update be given back to the board.

MINUTES
PAGE 2
OCTOBER 16, 2012
REGULAR SESSION MEETING

III. Approval of Consent Agenda

- A. Minutes of the previous meetings
 - 1. September 11, 2012, regular session meeting. (Attachment)
- B. Approve Executive Actions.
 - 1. Approve Race To The Top District Level Grant.
- C. Dilapidated equipment.
 - Jellico High School
(68) Monitors

Jacksboro Elementary School

1415042229 824407190160 141016797 U1c84a127425 141066348
Cnc4450358 M9c75b647052 Nn99443b54630124 141175056
Mx0419tg4780122pc5p8 N99413b45190162 141176058 141176042
141176049 141176053 141176016 1410650223 N99413b45190161

Jacksboro Middle School

Monitors – 1010770003 1010770024 1010770005 101077007 1010770023
1010770010 1010770004 101076311 1010770001 1010770002 1010720030
1010770013 14107638 101010770009 10107607 101072017 1010710010
101077001 1010770012 1010770023 1010770004 1010770001 1076311
1010770030 1010070028 1010770009 1010770008 101077007 10100770009
1010770004 1010770001 1010770030 1010770024 1010770015 1010770020
1010770020 1010770018 1010770024 1010770022 141076308 1010770016
1010770019 1010770013 1010770244 1010770038 141076305 141076313

Jellico High School

Monitors – 0047795 0047794 0047787 0047786 0047796 0047797 0047791
0047800 0047780 0047790 0047778 0047784 0047792 0047798 0047788
0047799 0047789 0047792 (7)870P N99535409010138 1410970753 8541
8541714219 85440714214 (17)854417142149 N99535909010117 0018599
N99535409010113 (3)54810826MF01 N9944B54630032 N99443B54630334
N99413B45190022 N99535409010140 89185104382 891851104383
N99535409010197 1772E (4) monitors with numbers not listed

Motion by Orick, second by Lawson to approve the Consent Agenda.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes,
Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of August 31, 2012.

Cash with Trustee - \$4,297,532.26

Total Revenues - \$3,641,735.87

Percent of Budget – 9.7%

Total Expenditures - \$5,849,602.83

Percent of Budget – 15.3%

142 Federal Projects Fund. Balance Sheet as of August 31, 2012.

Cash With Trustee - \$488,182.71

Total Revenues - \$515,899.48

Percent of Budget – 9.4%

Total Expenditures - \$505,261.81

Percent of Budget – 9.2%

143 Central Cafeteria Fund. Balance Sheet as of August 31, 2012.

Cash With Trustee - \$530,317.59

Total Revenues - \$348,548.25

Percent of Budget – 10.3%

Total Expenditures - \$499,868.23

Percent of Budget – 14.7%

141 General Purpose School fund. Balance Sheet as of July 31, 2012

Cash With Trustee - \$3,918,145.86

Total Revenues - \$455,119.79

Percent of Budget – 1.2%

Total Expenditures - \$1,894,351.43

Percent of Budget – 5.0

142 Federal Projects fund. Balance Sheet as of July 31, 2012

Cash with Trustee - \$343,875.77

Total Revenues - \$75,564.87

Percent of Budget – 1.4%

Total Expenditures - \$79,038.78

Percent of Budget 1.4%

MINUTES
PAGE 4
OCTOBER 16, 2012
REGULAR SESSION MEETING

143 Central Cafeteria Fund. Balance Sheet as of July 31, 2012
Cash With Trustee - \$795,604.21
Total Revenues - \$70,946.24
Percent of Budget – 2.1%
Total Expenditures - \$178,500.09
Percent of Budget – 5.3%

Mr. Marlow gave a detailed summary of the July and August 2012 Monthly Financial Reports and request if there were no questions they be approved at this time.

Motion by Orick, second by Rutherford to approve the July and August 2012 Monthly Financial Reports.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Mr. Marlow gave an individual summary of all 10 budget amendments and resolutions.
Resolution 10-1. The grant funding from the Save the Children foundation has been decreased and appropriations are being reduced and realigned to reconcile with the amended program budget accordingly.

Motion by Orick, second by Rutherford to approve Budget Amendment 10-1.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-no, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Resolution 10-2. The Coordinated School Health grant amount was greater than anticipated and appropriations are being increased to reconcile with the approved program budget.

Board member Lawson asked who the coordinator of this program was. Director Poston stated Alexis Keiser.

Motion by Orick, second by Byrge to approve budget amendment 10-2.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-no, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

MINUTES
PAGE 5
OCTOBER 16, 2012
REGULAR SESSION MEETING

Resolution 10-3. The actual amount of carryover funds relative to the School Climate Grant (S3) (cost center 01090) is less than anticipated and appropriations are being reduced to reconcile with available resources, and the school system has equity resulting from the Georgia State

Motion by Miller, second by Byrge to approve Resolution 10-3.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-no, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Resolution 10-4. The close of the financial records for the fiscal year ending June 30, 2012, resulted in an increase in the Undesignated Fund Balance of the General Purpose School Fund, and in a review of the initial proposal from Michael Brady Inc. (M.B.I.) these funds should be adequate to cover cost of the structural review services and cost of developing project plans and specifications to allow the probable structural work at Campbell County High School to be solicited and these funds are being appropriated accordingly.

Board member Miller stated he recalled the amount to be in the range of \$40,000 to \$50,000 and asked why there was an increase. Mr. Keith Julian with MBI was recognized and informed the board there would be a \$7,000 fee to perform an analysis. Board member Wilson asked if the board could get another opinion. Mr. Marlow stated yes but the board would have to pay for it. Board member Byrge asked Mr. Julian what the time frame would be before the board would know the analysis. Mr. Julian replied approximately 30 days to know the scope. Board member Miller stated this was a jump of \$25,000 and expressed concern. Mr. Marlow stated that the board could amend the funding to \$50,000. This amendment was revised at the amount of \$50,000.

Motion by Miller, second by Wilson to approve an amendment to Resolution 10-4.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Resolution 10-5. It is the desire to realign funds within the Title III program to allow for in-service/staff development.

Motion by Miller, second by Orick to approve Resolution 10-5.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-yes, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

MINUTES
PAGE 6
OCTOBER 16, 2012
REGULAR SESSION MEETING

Resolution 10-6. The State has discontinued use of the 73400 category within the Title I program for Preschool costs and these appropriations are being realigned within the 71100 category with the use of cost center 00018 to identify program funds at Valley View Elementary School.

Motion by Byrge, second by Miller to approve Resolution 10-6.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Resolution 10-7. The school system has received an allocation of funds under the Title IV, Part B program to enable the 21st Century Community Learning Centers (comparable to the LEAP's afterschool program) with these funds being available September 1, 2012 through June 30, 2013.

Board member Lawson asked if evaluations were done to monitor if progress was being made. Board member Lawson stated the board doesn't ever get a progress report of grades and asked who supervises the program. Director Poston stated Rita Goins. Ms. Rita Goins was recognized and stated every child was accessed and was logged into a computer. Ms. Goins stated she could give the board a report on a monthly basis if needed. Board member Miller asked if there was oversight on this program. Ms. Goins stated yes. Board member Lawson stated Campbell County was behind on ACT scores and wanted to see a progress report and wants to see the system make tremendous improvements. We are not at the state average stated board member Lawson. Director Poston expressed to the board the system needs a data person and the board will be provided as much data as possible.

Motion by Creekmore, second by Byrge to approve Resolution 10-7.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Resolution 10-8. The First To the Top has carryover from 2010-11 (subfund 581) which is being reconciled to the approved program budget as revised and the First To the Top has carryover funding from 2011-12 (subfund 582) which is being reconciled to the approved program budget as revised and the First To The Top allocation for 2012-13 (subfund 583) which is being reconciled to the approved program budget as revised.

Motion by Orick, second by Rutherford to approve Resolution 10-8.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

MINUTES
PAGE 7
OCTOBER 16, 2012
REGULAR SESSION MEETING

Resolution 10-9. The Federal Special Education Preschool funding is less than anticipated and appropriations are being reduced to reconcile with the approved program budget.

Mr. Marlow stated there was an error on the account number. Correct account number should read 142-47145-913/estimated revenues and 142-71200-163-913/estimated expenditures.

Motion by Lawson, second by Byrge to approve Resolution 10-9.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Resolution 10-10. The Fresh Fruits and Vegetables program funding was greater than anticipated and appropriations are being revised accordingly.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-no, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- C. Reviewing of Bids. Nothing at this time.
- D. Request permission to advertise Bids.
 1. Request permission to renew bid contracts for the 2012-2013 bid period for School Nutrition Program. The bids to be renewed are: Institutional Wholesale Supply, Norvex Supply, Sonshine Produce Inc. and Reinhart Food Service. (Attachment)
 2. Request permission to advertise bids for Special Education 2001 Chevrolet Blue Bird mini bus with wheelchair lift to be sold as surplus.

Motion by Lawson, second by Rutherford to approve advertisement of bids and renew bid contracts.
Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-yes, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- E. Request permission to accept contracts. Nothing at this time.
- F. Update from Faye Comer regarding individual school activity funds.

Mrs. Comer stated everyone was emailed a report and asked if anyone had any questions. Board member Miller asked if the Tri-County basketball league at Valley View Elementary paid their \$1,000 donation. Mrs. Comer stated as of September 30, there has been no donation. Board member Rutherford stated the organization was a 501(c)3 and there are no problems. Board member Miller stated to board member Collins that he should ask his Junior Pro league for their \$1,000 back that they paid to the school.

MINUTES
PAGE 8
OCTOBER 16, 2012
REGULAR SESSION MEETING

Board member Rutherford stated he felt there has been a lot of misinformation. Board member Miller stated for the record that there was not a 501(c)3 on file at the Central Office. Johnny Bruce informed board member Miller he did not have one on file. Board member Miller stated the schools could not be used for personal profit. Board member Rutherford stated everything has been turned in and before someone gets out and starts running their mouth they should know what they are talking about.

VIII. Items for Action:

- A. Approve 10 month rental agreement for LaFollette Middle School copier to Business Machines Company. The cost of the rental agreement will be paid by LaFollette Middle School.

Motion by Orick, second by Rutherford to approve rental agreement for copier at LaFollette Middle School.

Parker, yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- B. Approve Archery for all Campbell County Schools.

Board member Wilson stated Wynn and White Oak Elementary Schools made a request to be able to participate in Archery as well and asked if funds could be made available for all schools. A grant is in place for some of the schools and for \$4,500 all schools would be able to participate. This will be offered to both boys and girls.

Motion by Wilson, second by Miller to approve Archery for all Campbell County Schools and to approve \$4,500 towards the program.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- C. Approve sale of Ridgewood Elementary School/conveyance of property to Ridgewood Fire Department.

Board member Orick stated in 1985 the Board of Education signed a 99 year lease which consist of 4.78 acres and a drive easement. Board member Orick distributed a hand out of the property and tax. Board member Orick stated he had met with Mr. Disney and they have requested under conveyance once the property is sold they would like for the board of education to convey to them to increase 1.7 acres increase of .41 acres. There will be a revisionary clause in the conveyance. This would give enough parking for trucks and cars for the fire department.

MINUTES
PAGE 9
OCTOBER 16, 2012
REGULAR SESSION MEETING

Motion by Orick second by Miller to declare the property as surplus.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Board member Orick stated he was requesting the remaining .7 acres to be broken out

Motion by Orick second by Lawson to break out the .7 acres on survey.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Motion by Orick, second by Rutherford to declare existing lease that we have with the fire department as null and the Director of Schools and Chairman Parker the ability to convey .7 acres to the Ridgewood Volunteer Fire Department

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

Motion by Orick, second by Lawson to obtain the services of Longmire Realty and Auction Service for sale of Ridgewood property to take place on or before December 31, 2012, and to pay a fee of \$2,500 for sale of property.

Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- D. Approve purchase of bleachers, construction of concession stand and restroom facilities for Jellico Elementary football field.

Board member Collins stated he did not get prices for the steps and weights they needed. Board member Collins stated with the concession stand and restrooms would cost approximately \$70,000 or more. Mr. Marlow stated he would have to have specifications and a formal solicitation. Designation of funding is needed instead of the approval of purchase. Chairman Parker recommended someone to get prices and report back to the board. Board member Byrge asked where they currently play. Board member Collins stated they were playing at Jellico High School. Board member Byrge commented by saying he thought they had already built a field at Jellico Elementary. Board member Wilson stated he went and looked at the project and it didn't look like they did a good job. Board member Orick asked how much money was spent? Board member Wilson stated he was told almost \$300,000. Board member Collins stated it would be a waste if they did not have bleachers. Mr. Marlow stated the only way they could get a cost estimate would be to do a solicitation. There are monies set aside for the T-ball field adjacent from the baseball field at Jellico. Board member Collins will set up a meeting with board member Miller for the upcoming week.

MINUTES
PAGE 10
OCTOBER 16, 2012
REGULAR SESSION MEETING

- E. Establish beginning construction date for Jellico High Alternative School.

Director Poston stated they were awaiting approval from the fire marshal. Board member Miller stated the fire marshal has given approval and they are waiting on a contract with the contractor and Mr. Davis is gathering more quotes. The plans are approved. Board member Collins stated he had spoken with Mr. Davis and hopefully the project can begin the first of November.

IX. Items for Discussion:

- A. Discuss employment of Finance Coordinator for the Campbell County Board of Education.

Board member Miller stated he requested this item be placed on the agenda. Several years ago there was some action taken to hire a financial coordinator to work with the finance office. This item was discussed during the interview process in selecting the Director of Schools. Board member Miller asked Director Poston how much of his time is taken from being an educator. Director Poston stated there was no doubt there were hours upon hours along with his staff. Board member Byrge stated the board approved this during Dr. Blevins last year as Director of Schools. Board member Miller stated this should be discussed for next years budget cycle.

- B. Discuss athletic storage building for LaFollette Middle School.

Board member Wilson stated he had spoken with Mr. Heatherly and their athletic storage building is full. Board member Wilson stated he thought we had a matching fund project with another school for a storage building at the beginning of the year.

Motion by Wilson, second by Creekmore to pay for half of purchase for storage building for LaFollette Middle School and not to exceed \$1,000 for the Board of Education's portion. Parker-yes, Byrge-yes, Collins-yes, Creekmore-yes, Hill-absent, Lawson-yes, Miller-yes, Orick-yes, Rutherford-yes, Wilson-yes. Motion Passed.

- C. Discuss 7 ½ hour work day for teachers.

Board member Miller stated he requested this item be placed on the agenda and asked the Director Poston if all schools operating on this schedule. This is not in the minimum rules and regulations and the principals are aware. Director Poston stated he had talked with several Director of Schools and they all do a 7 ½ day. 15 minutes before school and 15 minutes after school. Mrs. Marlow was recognized and stated this was misleading and the law required 6 ½ hours for students and 7 hours for teachers. Board member Lawson stated if we don't have the 7 ½ hours per day we will have to make up snow days. It will be an extra 30 minute loss.

MINUTES
PAGE 11
OCTOBER 16, 2012
REGULAR SESSION MEETING

Mrs. Marlow again stated the students were required to attend 6 ½ hours per day. Director Poston stated a lot is coming down on the state level. Some items that have been discussed were to do away with stockpiling days, extending the length of the school day and other issues. Chairman Parker stated the board would hold a workshop session on October 30th to discuss this issue with other policies. Mr. Marlow asked Director Poston if they increased the length of day and the number of days will they be increasing the compensation associated with the day. Director Poston stated they would have to.

X. Discuss Legal Matters. Nothing at this time.

XI. Recognize School Board Members

Board member Collins stated he would schedule a time for board member Miller to meet with him in Jellico next week to look at the bleacher and concession stand issue.

Board member Orick asked if bus contracts could be included for discussion at scheduled workshop. Mr. Marlow will try to have calculation ready.

Chairman Parker requested a moment of silence for former Board of Education employees, Louise Woods and Ernest Jones. Chairman Parker also congratulated Johnny Creekmore on the birth of his son John Douglas.

Board member Wilson asked if committee's could be discussed at the workshop. Chairman Parker stated it could be placed on the agenda for discussion.

Board member Miller asked who requested the work to be performed at the ROTC building at Campbell County High School. Mr. Keith Julian sent photographs to Mr. Marlow. Board member Miller stated the drainage issue had already been corrected. Board member Miller asked if this was a neglect on the contractor. Mr. Julian replied no. Board member Miller asked how much the project cost. Mr. Julian responded \$7,076.00. Mr. Marlow stated this was done through a change order and amending the existing contract. Board member Miller asked if a change order was necessary and if anything else could have been done to save the school system some money. Mr. Marlow stated there was no binding on the contractor to do any work until he contacted with. Mr. Marlow stated the change order was authorized by the purchasing agent of the school system, Director of Schools Poston, not by me. It could have been solicited and another contract given. Board member Miller stated he did not understand why there was no discussion of why that contractor had to do the job. Was this an emergency? Mr. Marlow stated the questions were being directed to him and he didn't make any of the decisions.

MINUTE
PAGE 12
OCTOBER 16, 2012
REGULR SESSION MEETING

Director Poston made the decision. Director Poston stated he made the decision and he sent Ray Fraley to look at the issue. Board member Miller stated in the future he hoped that if any additional work needs to be performed on our buildings that we explore every opportunity to save money. Board member Miller asked who the owner of a contract would be. Mr. Marlow stated if it was school property the school department is the owner.

Meeting adjourned.

Donnie Poston
Director of Schools

Josh Parker
Chairman of the Board