

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, September 12, 2017, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Mike Orick, Clint Bane, Johnny Byrge, Crystal Creekmore, Lisa Fields, Wallace Goins, Faye Heatherly, Brent Lester, Steve Morgan, and Sharon Ridenour. Director of Schools, Larry Nidiffer was present and Gail Parks kept the minutes.

Prayer by Steve Morgan.

Pledge of Allegiance led by Faye Heatherly.

I. Roll Call and Call to Order

Election of Chairman.

Chairman Mike Orick turned the meeting over to Director Nidiffer for election of Chairman. Director Nidiffer opened the floor for nominations.

Chairman

Motion by Byrge, second by Ridenour to nominate Clint Bane. Board member Orick moved that nominations cease, second by Byrge.

Vote for Bane for Chairman:

Orick-no, Bane-yes, Byrge-yes, Creekmore-no, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Bane elected as Chairman.

Election of Vice Chairman.

Chairman Bane opened up the floor for nominations of Vice-Chairman. Board member Heatherly moved that nominations cease and Johnny Byrge be elected Vice-Chairman by acclamation, second by Orick. Board member Byrge was elected Vice-Chairman by acclamation.

II. Recognition of Guests

Karen Mills, Religious Time Release – moved to October Agenda
Isaiah Michael & Bridget Lawson

Mr. and Mrs. Lawson addressed the board concerning their daughter whom has epilepsy and a student at Valley View Elementary. It was discussed by the parents that a full-time nurse was very much needed for Valley View. Their daughter has to leave school every day after lunch due to school nurse going to another location at LaFollette Middle School. A handout was given to each board member regarding the time of administering the shot in the event of a seizure. Chairman Bane request Director Nidiffer to review the issue and come back with a solution to the board. Board member Fields asked how many nurses were employed. The response was given 4 RN's and 2 LPN's.

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Board member Byrge stated we had the same problem last year and asked if there were retired nurses in the system because the child needed help immediately. Director Nidiffer stated he would have a plan of action in place by Friday. Board member Fields stated if they have a volunteer the board should pay for the background check. Director Nidiffer stated once again he will have a resolution by Friday. Mr. & Mrs. Lawson thanked the board for their time and attention to this urgent request.

Robert Robertson

Mr. Robertson addressed the board regarding the Davis Chapel property by saying he wanted it to return to the Davis Chapel Community Center. Mr. Robertson stated he was willing to do the work and on the financial portion he was willing to take the chance and stated he wanted to set up a non-profit group. He stated some community people wanted it back and some did not and he is willing to do paperwork to get it fixed up. Board member Orick stated the agreement had been made. Mayor E. L. Morton will not sign the deed and the county doesn't want to be involved in it. Board member Heatherly asked what they needed to do. Board member Orick stated it belongs to the Board of Education and it is on the county commission agenda. Board member Lester stated he has spoken to individuals and they would like to have the center again. Mr. Robertson stated he has a petition of 251 signatures supporting the community center idea. Chairman Bane stated the board will wait until they see what the county commission decides to act upon before the board takes any action.

Sharon Marlow

Mrs. Marlow stated she was a little confused and agrees the list and preparation is beyond compare and feels the needs was based on a conversation with some person. Coaches are notorious for asking for things and 75% of teachers have sub-standard students and teacher desk. Most of the funds are for sports updates. Teachers don't get update on materials stated Mrs. Marlow. Promethean bulbs are blown. Mrs. Marlow asked how much was in fund balance. Mr. Terry responded 4.2 million. Mrs. Marlow further stated there were water leaks. Thermostats not operating properly and not a science lab has adequate equipment and these savings are going to be put into a track. There are no air conditioning in the gymnasiums and kids and teachers need things fixed. Mrs. Marlow stated they had done a good job with homework but it wasn't fair.

Bob Holder

Mr. Holder stated he was asked to come to speak as an individual. Mr. Holder stated he has been involved in sports for years. Mr. Holder informed the board the track was damaged last year from replacing lights and CCHS doesn't have tennis courts and asked do we need this? The county commission didn't get a second to help support this and asked they look at what was being spent on pupil spending. We have the lowest in pupil spending stated Mr. Holder. Mr. Holder asked if it has been investigated regarding the mold issue and couldn't the board come up with more technology.

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Chairman Bane stated the board has spent over 1 million dollars for technology, labs and teachers. These are high priority needs. Board member Fields stated there was over 16 injuries due to the track condition. Director Nidiffer stated \$229,000 was spent this year in technology and would be again next year. Mr. Holder asked what the board would do if a disaster strikes. Board member Heatherly stated they have worked diligently and covered everything mentioned and worked with principals. We need to take care of the infrastructure so we can focus on grade card and Level 1 through 5 teachers to raise score levels. Board member Morgan stated they have taken it seriously. Chairman Bane stated they decided to go into fund balance to save on the interest. It was discussed there were 3 Pre-K teachers at LaFollette Elementary with 43 students. Director Nidiffer will look closer at this next year. Board member Orick asked how much was left after retiring the debt service of \$137,000. Mr. Terry stated approximately \$70,000.

Tom Chadwell

Mr. Chadwell congratulated Chairman Bane on his Chairman election. Mr. Chadwell stated he too was a sports fanatic and asked the board to think about the percentage of public debt and to take a hard look at the proposal. Safety is always important stated Mr. Chadwell. 100% are involved in academics and few get benefits from sports through scholarships. Mr. Chadwell recommended allowing the community to donate to sports. Board member Heatherly asked what percentage of the budget does to personnel. Mr. Terry replies approximately 82%. Chairman Bane stated this was a safety issue and the light post at the CCHS stadium are falling apart and need replaced before there is a collapse.

III. Approval of Consent Agenda

- A. Minutes of the previous meetings.
 - 1. August 8, 2017, regular session meeting. (Attachment)
 - 2. August 14, 2017, building committee meeting (Attachment)
 - 3. August 29, 2017, building committee meeting (Attachment)

- B. Approve Executive Actions.
 - 1. Approve Campbell County High School volleyball team to travel to Sevierville, TN to compete in tournament on September 8, 2017 through September 9, 2017.
 - 2. Jacksboro Middle and LaFollette Middle Schools 8th grade class to travel to Washington, D. C. on May 21, 2018 through May 24, 2018.
 - 3. Campbell County High School Cougar Leadership to travel to Washington, D. C. on April 9, 2018 through April 13, 2018.

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4. Approve realignment of funds for JROTC transportation. Increase of account 141-72710-729-994-46511 in the amount of \$40,857.00 by reducing the following accounts: 141-71100-116-994-46511 by \$35,000, 141-71100-201-994-46511 by \$2,171, 141-71100-204-994-46511 by \$3,178 & 141-71100-212-994-46511 \$508.
5. Approve Campbell County High School Cross-Country to travel to Nashville for Tennessee Classic Cross Country Meet on September 15, 2017 through September 17, 2017.
6. Approve Campbell County High School Cross-Country Team to travel to Cary, NC for Cross-Country Meet through October 7, 2017.

C. Dilapidated equipment
CCHS – paint booth

School Nutrition Program – Milk Cooler at Wynn Elementary – Model ST34N Refrigerant HFC134A

Motion by Heatherly, second by Creekmore to approve the Consent Agenda.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by Ridenour, second by Goins to approve the Regular Agenda and Addendum.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

V. Comments from the Chair

Chairman Bane thanked everyone for their confidence in him to serve as Chairman.

VI. Director's Monthly Report

Director Nidiffer stated there were a few informational items in their folder and has received a request to name the soccer field at CCHS. This item will be discussed at a later date.

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VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Funds. Balance Sheet as of July 31, 2017

Cash with Trustee - \$3,484,029.93

Total Revenues - \$569,647.40

Percent of Budget – 1.4%

Total Expenditures - \$1,768,685.96

Percent of Budget – 4.3%

142 Federal Projects Fund. Balance Sheet as of July 31, 2017

Cash with Trustee - \$315,889.86

Total Revenues -\$56,690.10

Percent of Budget – 1.3%

Total Expenditures - \$58,575.38

Percent of Budget – 1.3%

143 Central Cafeteria Fund. Balance Sheet as of July 31, 2017

Cash with Trustee - \$561,359.01

Total Revenues - \$36,122.50

Percent of Budget – 0.9%

Total Expenditures - \$200,638.06

Percent of Budget – 5.0%

Mr. Richard Terry gave a detailed summary of the July 31, 2017 Monthly Financial Report and request if there were no questions they be approved at this time.

Motion by Lester, second by Byrge to approve the July 31, 2017, Monthly Financial Report.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,

Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

There were 6 Budget Amendments and Resolutions. Each were voted on individually.

Amendment 9-1

Motion by Orick, second by Heatherly to approve 9-1.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,

Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

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Amendment 9-2

Motion by Heatherly, second by Ridenour to approve 9-2.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Amendment 9-3

Motion by Goins, second by Ridenour to approve 9-3.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Amendment 9-4

Motion by Morgan, second by Fields to approve 9-4.

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Amendment 9-5

Motion by Fields, second by Lester to approve 9-5

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

Amendment 9-13

Motion by Heatherly, second by Byrge to approve 9-13

Board member Orick asked Director Nidiffer if he recommended this. Director Nidiffer stated in all respect to board member Morgan he felt the board should borrow the money. This is only a difference of opinion stated Director Nidiffer. Board member Orick stated within the last 3 years the system has lost 157 students and from 2005 to present they have lost 680 students.

Board member Byrge made reference of an article which was on WLAF 1450 and asked the board attorney if the commission could control the board spending of school funds. Attorney Goodge stated once the funds are in the school systems fund balance the county commission cant restrict the way they utilize the funds as required by the states minimum level to remain in the fund balance. Discussion continued.

Call for Question on Amendment 9-13

Orick-no, Bane-yes, Byrge-yes, Creekmore-abstain, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes.

Vote on Budget Amendment 9-13.

Orick-no, Bane-yes, Byrge-yes, Creekmore-abstain, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

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- C. Reviewing of Bids.
 - 1. Reach in Refrigerator for Jacksboro Middle School Strategic Equipment, LLC - \$15,250.99
 - Katom Restaurant – No Bid
 - Mobile Fixture – No Bid
 - Hotel & Restaurant – No Bid

Recommendation to award lowest and only bid to Strategic Equipment, LLC
Motion by Ridenour, second by Goins to approve bid to Strategic Equipment in the amount of \$15,250.99

Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- D. Request permission to advertise Bids. Nothing at this time.
- E. Request permission to accept renewal of contracts. Nothing at this time.
- F. Update from Faye Comer regarding individual school activity funds.

Board member Ridenour asked Mrs. Comer if a school principal had authority to use CTE funds. Mrs. Comer stated the principal has authority. Board member Ridenour stated a couple thousand dollars had been used to purchase a lawn mower. Mrs. Comer stated the funds for that mower had been reimbursed this week. Board member Orick asked where the funds came from. Director Nidiffer will get board member Orick an answer of where the funds came from.

VIII. Items for Action:

- A. Discuss and take any necessary action regarding the start of the Director of Schools search process.

Board member Ridenour stated she made the request for this item to be placed on the Agenda and felt they should get started soon.

Motion by Ridenour, second by Fields to begin the Director of Schools search.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

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- B. Discuss and take any necessary action regarding repair of gymnasium bleachers at Campbell County High School.

Chairman Bane stated Mrs. Wheeler has received a couple of quotes on section 1 and the framing is bad. This is a safety issue also. The lowest quote is \$11,000.00. Board member Orick asked Mrs. Comer how much money CCHS has in the general fund. Mrs. Comer responded \$19,000.00. Discussion continued and was agreed Mrs. Comer will get with Mrs. Wheeler and Mrs. Chapman to look at school funding to repair the said bleachers.

- C. Consider approving new CCBOE policies on 1st reading.
5.600 – Staff Rights and Responsibilities
6.411 – Student Wellness
6.415 – Student Suicide Prevention
3.219 – Use of Unmanned Aircraft Systems (Drones)
6.414 – Prevention and Treatment of Sudden Cardiac Arrest

Motion by Lester, second by Fields to approve new policies on 1st reading.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

- D. Consider approving revisions of CCBOE policies on 1st reading.
2.703 – Audits
2.806 – Bids and Quotations
5.200 - Separation Practices for Tenured Teachers
5.201 – Separation Practices for Non-Tenured Teachers
5.3021 – Sick Leave Bank
6.200 – Attendance
5.701 – Substitute Teachers
4.600 – Grading System
4.402 – Selection of Instructional Materials
5.603 – Staff Meeting

Motion by Fields, second by Heatherly to approve Revisions and No Changes on 1st Reading.
Orick-yes, Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes,
Lester-yes, Morgan-yes, Ridenour-yes. Motion Passed.

The following policies were reviewed and **NO CHANGES** were recommended at this time. (Attachment)

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|-----------------------------------|-----------------------------------|
| 1.801 – School Day | 6.201 – Compulsory Attendance Age |
| 2.802 – Payroll Procedures | 6.202 – Home School |
| 3.600 – Insurance Management | |
| 5.301 – Emergency and Legal Leave | |

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Board member Orick stated everyone had received an email on policy 2.806 from Ms. Bowlin at the Finance Department. Discussion was held and it was of different opinions of the new law. It was determined this was only on the first reading and this issue would be resolved before 2nd and final reading.

Items for Discussion:

- A. Discuss roof repair of baseball field house at Campbell County High School.

Director Nidiffer stated the project has been cleared for funding and the issue is resolved. CTE will build lockers and do some repair work on project.

X. Discuss Legal Matters

Board member Orick asked where they were on the Mr. Anderson case. Director Nidiffer stated to pay back pay and move forward. Amount to Mr. Anderson will be \$21,300.00.

XI. Recognize School Board Members

Board member Byrge thanked Mike Orick for a great job as serving as Chairman and expressed congratulations to Clint Bane. Board member Ridenour stated Sections 1 & 3 of the board policies were at their seat to take with them because they were going to start reviewing each section soon. Board member Fields also stated she appreciated Mike Orick and congratulated Clint Bane. Board member Fields also thanked Sharon Marlow, Bob Holder and Tom Chadwell for attending the meeting and expressing their feelings regarding the funds from the Undesignated Fund Balance. Board member Heatherly reminded everyone of the Fall District Meeting on September 19th and they would be going together in the new JROTC van. A workshop for the Director of Schools Search and to finalize the 5 Year Plan. The date of September 21st 5:00 p.m., at the Central Office was established to hold the workshop for the Director of Schools Search.

Meeting adjourned.

Clint Bane
Chairman of the Board

Larry Nidiffer
Director of Schools