

# MINUTES

The Campbell County Board of Education met in regular session on Tuesday, November, 12, 2019, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Brent Lester, Johnny Byrge, Lisa Fields, Faye Heatherly, Josh James, Ronnie Lasley, Jeffrey Miller, Steve Morgan, and Noah Smith. Board member Crystal Creekmore was absent from the meeting. Director of Schools, Jennifer Fields was present and Gail Parks kept the minutes.

Prayer by Faye Heatherly.

Pledge of Allegiance led by Noah Smith.

I. Roll Call and Call to Order

II. Recognition of Guest Nothing at this time.

III. Approval of Consent Agenda

A. Minutes of the previous meetings.

1. October 15, 2019, session meeting.
2. October 28, 2019, building committee meeting.
3. October 29, 2019, athletic committee meeting.

B. Approve Executive Actions:

1. Approve Jellico High School Cross Country Team to compete in the TSSAA State Cross Country meet at Percy Warner Park, Nashville, TN on November 1, 2019 through November 3, 2019.
2. Campbell County High School JROTC to travel to Molena, GA for competition on October 31, 2019 through November 1, 2019.

C. Approve Wynn Elementary 7<sup>th</sup> & 8<sup>th</sup> grades to travel to Washington, D.C on May 8, 2020 through May 11, 2020.

D. Dilapidated items:

CTE Department - Portable PA System Lap Top PF01738

Jacksboro Middle – Hoshizaki Ice Machine

CCHS – Computer Towers – PF02603 1410919000 FGPQS51 PF02772

Fax Machnie – U61325E9N897217 Laptop- PE01695

Monitor – ETLBY08178211091044216

COW Laptops – PD02555 PD02565 PD02586 PD02568 PD02553 PD02537

PD02552 PD02543 PD02549 PD02594 PD02569 PD02544 PD02575

PD02551 PD02571 PD02573 PD02548 PD02560 PD02583 PD02561

PD02577 PD02592 PD02570 PD02566 PD02564 PD02542 PD02591

PD02593 PD02574 PD02550

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Jacksboro Elementary – Epson camera – 9519266 9605000 0340490 0320420  
9602570 9604050 Promethean Boards – C0907030770 B0810080184  
BO905110449 0836375034 1085489A-002 Art Audio – 0000361 0000191  
HP Deskjet – F4580 VCR – 1410601396  
PC Towers – PD09084 PC8356 PD03657 PC8436 PD03064 PC8398 PD08742  
PD03018 PD03049 PC6989 PD03048 PD03010 PD03021 PD03045 PC8326  
PC8426 PC01387 PD03053 PD03056 PD09096 PD0310 PD03019 PD09092  
PC6990 PC8345 PD3006 PD03022 PC8391 PD05458 PC8428 PD03036 PC7472  
PC8313 PC8335 PC03055 PC8439 PD03058 PD09108 PC8469 PD09098  
PD03007 PC8433 PC8337 PC8399 PD04109 PC8354 PC3610 PD09097 PC8310  
PD03040 PC8343 PD09087 PD01570 PD0351 PC8430 PC8401 PC8362  
PD03720 PC8353 PC8348 PD09090 PC8397 PD05729 PC8339 PD03029  
PD03050 PC8440 PC8312 PC8435 PC8341 PD09096 PC8307 PE01314 PC8309  
PC8314 PC8320 PC8319 PC8498 PC8324 PC8501 PC8403 PD03047 PC8358  
PC8327 PC8437 PC8438 PD09104 PC8490 PS8435 PC8396 PC8350 PD09085  
PD03059 PC4476 PD03017 PC7440 PC8357 PC8231 PC8405 PD09102PD09103  
PD03030 PC8315 PD00874 PD03025 PC8395 PD03005 PD09110 PD03063  
PD03026 RP10824 RP10837 RP10836 RP10750 PC3531 RP10779 141026156  
1412051110 PA4856 20057730 PA7855 Sharp TV – 1410601997 Sanyo TV –  
VOS500254369476 Printer – U61508m85845653 Canon Copier – JRK05249

Motion by Morgan, second by Heatherly to approve the Consent Agenda.  
Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,  
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by James, second by Fields to approve the Regular Agenda and Addendum, of  
November 12, 2019.  
Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,  
Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

V. Comments from the Chair Nothing at this time

VI. Director's Monthly Report

Director Fields informed the board of the annual audit in food service. The audit was good with no mandatory findings, which is normal for food service. Director Fields stated her staff was working on a facility maintenance plan. State Department rolled out their new strategic plan in which our system plan is aligned with the state plan. Director Fields also informed of licensure requirements are going before the state board and will certainly help the state in finding certified teachers but especially in our district since we have several teachers from Kentucky apply.

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VII. Legislative Report

Board member Heatherly stated general assembly will be voted on at the state convention.

VIII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of September 30, 2019

Cash with Trustee - \$4,962,020.02

Total Revenues - \$7,601,712.85

Percent of Budget – 18.1%

Total Expenditures - \$9,902,839.89

Percent of Budget – 22.8%

142 School Federal Projects Fund. Balance Sheet as of September 30, 2019

Cash with Trustee - \$498,331.81

Total Revenues - \$1,420,417.16

Percent of Budget – 21.7%

Total Expenditures - \$1,420,417.16

Percent of Budget – 23.5%

143 Central Cafeteria Fund. Balance sheet as of September 30, 2019

Cash with Trustee - \$560,574.26

Total Revenues – \$822,459.59

Percent of Budget – 19.3%

Total Expenditures - \$1,019,468.91

Percent of Budget – 23.9%

MS. Karen Henegar gave a detailed summary of the September 30, 2019, Monthly Financials and request if there were no questions they be approved at this time.

Motion by Heatherly, second by Morgan to approve the September 30, 2019, Monthly Financial Reports.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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B. Approve Budget Amendments and Resolutions.

Ms. Karen Henegar gave a detailed summary of the (9) November 2019 Budget Amendments and Resolutions and request they be approved at this time if there were no questions.

Motion by Morgan, second by Fields to approve the (9) November 2019 Budget Amendments and Resolutions.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

C. Reviewing of Bids. Nothing at this time.

D. Request permission to advertise Bids.

1. Electronic sign for LaFollette Middle School and Valley View Elementary.

Motion By Miller, second by James to advertise bids for electronic sign for LaFollette Middle School and Valley View Elementary.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

2. Canopy for Caryville Elementary School.

Motion by Heatherly, second by James to advertise bids for canopy at Caryville Elementary School.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

E. Request permission to accept renewal of contracts. Nothing at this time.

F. Update from Faye Comer regarding individual school activity funds.

Ms. Comer stated (9) of the school were in perfect audit.

IX. Items for Action:

A. Consider approving Building Committee recommendations.

1. Consider approving School Debt Service Transfer Resolution for (\$5,000,000.00 Bond Issue). This item was deleted from Agenda.

2. Consider approving Canopy for Caryville Elementary School. This item was moved to VIII-D (2).

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3. Consider approving School Debt Service Transfer Resolution for (\$4,000,000.00 Bond Issue).

Motion by James, second by Smith to approve School Debt Service Transfer Resolution for \$4,000,000.00 Bond Issue.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- B. Consider approve Athletic Committee recommendations as discussed in committee.
  1. Approve mandatory meetings between high school football/basketball coaches and middle school football/basketball coaches. (To align coaching philosophies and strategies)

Motion by James, second by Fields to approve Athletic Committee recommendation.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

2. Approve high school football/basketball coaches the ability to sit in on interview process with the school Athletic Director, Principal, Central Office representative, and Athletic Committee and recommendation sent to the Director of Schools for final approval.

Motion by James, second by Smith to approve Athletic Committee recommendation.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- C. Consider approving Tenure List as recommended by the Principal and Director of Schools.  
Brooke Goins-Jacksboro Elementary  
Tresa Brock – Valley View Elementary

Motion by Byrge, second by Fields to approve Tenure List.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- D. Consider approving Pizza Concept Program “Smart Mouth Pizza” for LaFollette Middle School and Jellico High School.

Motion by Smith, second by Heatherly to approve Pizza Concept Program.

Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

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- E. Consider approving LEA Compliance Report.

Motion by Byrge, second by Fields to approve the LEA Compliance Report.  
Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- F. Consider approving revised Life Insurance Proposal. This will be effective January 1, 2020.

Ms. Henegar stated the funds would come from Health Insurance Savings.

Motion by Morgan, second by Fields to revise Life Insurance Proposal.  
Lester-yes, Byrge-yes, Creekmore-absent, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Miller-yes, Morgan-yes, Smith-yes. Motion Passed.

- X. Items for Discussion: Nothing at this time.

- XI. Discuss Legal Matters:

Attorney Cantrell stated he had a great meeting with Director Fields and recommended to do this on a quarterly basis.

- XIII. Recognize School Board Members:

Board member Smith wished everyone a Happy Thanksgiving. Board member Heatherly encouraged everyone to be present at the convention and board member Byrge would receive Level 5. 3 policies need to be addressed and will call a meeting to address. Board member Heatherly wished everyone a Happy Thanksgiving. Board member Byrge informed there were warming shelters in LaFollette and asked Director Fields if all the heat was working in the buildings. Director Fields commented by saying as far as she knew all heating was good. Board member Byrge asked in the event of bad weather if Director Fields has the ability to call in maintenance or other personnel. Attorney Cantrell stated the Director has the ability to call off school and has the ability to call in maintenance and pay on a case by case basis. Ms. Karen Henegar stated pay for maintenance and custodians would be holiday pay if they were called.

Meeting adjourned.

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Brent Lester  
Chairman of the Board

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Jennifer Fields  
Director of Schools

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Jennifer Fields  
Director of Schools