

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, March 20, 2012, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: David Lynch, Homer Rutherford, Josh Parker, Johnny Byrge, Scott Hill, Eugene Lawson, Johnny Creekmore, J.L. "Sarge" Collins, and Chairman Mike Orick. Board member Rector Miller was absent. Director of Schools, Donnie Poston was present and Gail Parks kept the minutes.

Prayer by Randy Comer.

Pledge of Allegiance led by Scott Hill.

I. Roll Call and Call to Order

II. Recognition of Guests Nothing at this time.

The Board of Education went into Executive Session with Attorney, Dail Cantrell.

Meeting Reconvened.

III. Approval of Consent Agenda

A. Minutes of the previous meetings.

1. February 14, 2012, regular session meeting.

B. Approve School Trip request.

1. Request permission for Campbell County High School Beta Club to attend state convention in Nashville, Tennessee on April 9, 2012 through April 11, 2012.

C. Approve dilapidated equipment.

Campbell County High School

Keyboards – 5 no available numbers

Towers – invoice 20079981-49 20079981-45 20079981-12 20079981-01

20057737 **Monitors** – S8A12AJ00692 N99443B54630465 S8A12AJ00800

CD491HN07107 TD497HN02150 CD491HN07055 20460353

NAA443B54630231 4A1HN07114 NAA443B54630357 D38ECYA2000832

146FHKC20-269 P1283-60011 1410129462 1410140381 **CPU** – 1410150702

US21805287 1410150687 00045498795524 00045498795521

00045498795523 00045498795541 00045526199554

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- C. (1). Valley View Elementary
(1) Large Swing set with missing parts, (1) Large plastic gym set, (1) 2 slides
(1) Wooden Fort, (1) Wooden Jungle Gym, (1) Rocking Horse, (1) Ball Goal

Motion by Hill, second by Rutherford to approve Consent Agenda.
Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes,
Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by Parker, second by Rutherford to approve Regular Agenda and Addendum.
Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes,
Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

V. Comments from the Chair

Chairman Orick informed the board that a training session for using the voting machine will be held on Thursday, March 29th 5:00 p.m. This will be prior to the Finance Committee meeting which is scheduled for 6:00 p.m.

VI. Director's Monthly Report

Director Poston provided a hand out for the new Tenure Law and Collaborative Conferencing Act. Director Poston stated this needs to be discussed in an Education Committee meeting and a training session should be scheduled.

VII. Recognize Jeff Marlow, Director of Finance

- A. Monthly Financials.
141 General Purpose School Fund. Balance Sheet as of January 31, 2012
Cash With Trustee - \$7,195,351.57
Total Revenues - \$23,392,432.24
Percent of Budget – 60.4%
Total Expenditures - \$22,460,607.89
Percent of budget – 54.9%

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142 Federal Projects School Fund. Balance Sheet as of January 31, 2012.

Cash With Trustee - \$279,742.37
Total Revenues - \$3,425,992.11
Percent of Budget - 54.8%
Total Expenditures - \$3,403,395.79
Percent of Budget – 54.3%

143 Central Cafeteria Fund. Balance Sheet as of January 31, 2012.

Cash With Trustee - \$839,741.78
Total Revenues – 1,812,863.59
Percent of Budget – 54.4%
Total Expenditures - \$1,914,163.76
Percent of Budget – 50.8%

Mr. Jeff Marlow gave a detailed summary of the January Financial reports and request if there were no questions they be approved at this time.

Motion by Hill, second by Byrge to approve the January Financial reports.
Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Mr. Jeff Marlow gave a detailed summary of the 5 Budget Amendments and Resolutions. Mr. Marlow request they be approved at this time if there were no questions.

Motion by Parker, second by Creekmore to approve Budget Amendments 3-1 through 3-5.
Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

C. Reviewing of Bids.

1. Commodity Processing.

ES Foods – No bid

Jennie-O Store Sales, LLC – Turkey bid only. Average price of \$1.67/lb. or 10,000 lbs = average price of \$16,700.00

Michael Foods – Egg bid only.

	Commodity Processing per case	Commercial Equivalent per case
French Toast	\$50.00	\$72.28
Eggs, Liquid	\$14.84	\$40.83

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Commodity Processing

French Toast Sticks	\$28.75	\$38.07
Eggs, Whole Hrd Ckd	\$12.25	\$27.32
Total	\$105.54	\$178.50

Saving of \$72.66 for one case of the four items. System to process 2,000 lbs of eggs

Recommendation to award bid to Jennie-O Store and Michael Foods. This is also the recommendation of Vicki Woodard, School Nutrition Supervisor.

Motion by Byrge, second by Lynch to award bid to Jennie-O and Michael Foods. Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

2. School Nutrition Equipment.

Furniture

Katom Restaurant Supply	Mobile Fixtures	Strategic	School & Office
No Bid	No bid	No bid	\$107,738.00

Recommendation School & Office Supply in the amount of \$107,738.00 for furniture.

Design

Katom Restaurant Supply	Mobile Fixtures	Strategic	School & Office
No bid	No bid	No bid	\$20,018.00

Recommendation School & Office Supply in the amount of \$20,018.00.

Tables(4)

Katom Restaurant Supply	Mobile Fixtures	Strategic	School & Office
No bid	No bid	No bid	\$4,900.00

Recommendation School & Office Supply in the amount of \$4,900.00

Tables (4)

Katom Restaurant Supply	Mobile Fixtures	Strategic	School & Office
No bid	No bid	No bid	\$4,900.00

Recommendation School & Office Supply in the amount of \$4,900.00

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Ovens

Katom Restaurant	Mobile Fixtures	Strategic	School & Office
\$25,648.66	\$21,448.30	\$25,256.00	No bid

Recommendation Mobile Fixtures in the amount of \$21,448.30.

Refrigerators

Katom Restaurant	Mobile Fixtures	Strategic	School & Office
\$9,752.49	\$9,077.34	\$15,024.00	No bid

Recommendation Mobile Fixtures in the amount of \$9,077.34

Disposer

Katom Restaurant	Mobile Fixtures	Strategic	School & Office
\$3,855.80	\$4,014.64	\$3,951.00	No bid

Recommendation Katom Restaurant in the amount of \$3,855.80

Serving line-turn key

Katom Restaurant	Mobile Fixtures	Strategic	School & Office
\$60,084.37	\$58,151.14	\$64,392.00	No bid

Recommendation Mobile Fixture in the amount of \$58,151.14

Steamers

Katom Restaurant	Mobile Fixtures	Strategic	School & Office
\$12,505.17	\$12,715.80	\$12,789.00	No bid

Recommendation to Katom Restaurant in the amount of \$12,505.17

Hot Water Dispenser-Turn Key

Katom Resturant	Mobil Fixtures	Strategic	School & Office
\$13,570.00	\$15,027.00	\$13,676.00	No bid

Recommendation to to Katom Restaurant in the amount of \$13,570.00

Stainless Steel Tables

Katom Restaurant	Mobil Fixtures	Strategic	School & Office
\$2,374.84	\$2,085.00	2,517.00	No bid

Recommendation to Mobile Fixtures in the amount of \$2,085.00

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Motion by Lynch, second by Lawson to approve School Nutrition Equipment.
Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes,
Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

3. EPDM Roofing System for East LaFollette Alternative School.

Dixie Roofing - \$28,881.00

This project is estimated for 30 day completion.

Recommendation to award only bid to Dixie Roofing in the amount of \$28,881.00

This is also the recommendation by Donnie Poston, Director of Schools.

Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes,
Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

D. Request permission to advertise Bids.

1. Request permission to advertise bids for Jellico High Dining Room Furniture Plan.

Motion by Creekmore, second by Collins to advertise bids for Jellico High School Dining Room Furniture.

Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes,
Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

E. Request permission to accept contracts. Nothing at this time.

VIII. Items for Action:

A. Approve Elementary Final Grade Policy. 1st reading.

ELEMENTARY SCHOOLS' ANNUAL FINAL GRADE POLICY
GRADES 3 THROUGH 8 TCAP

According to the Tennessee Department of Education, Tennessee Code Annotated 49-1-617 states:

Each local board of education shall develop a policy by which student scores on the Tennessee Comprehensive Assessment Program's (TCAP) grades three through eight (3-8) achievement test shall comprise a percentage of the students' final grade for the spring semester in the subject areas of mathematics, reading/language arts, science

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and social studies. The percentage shall be determined by the local board from a range of no less than fifteen percent (15%) and no more than twenty-five (25%).

In compliance with TCA 49-1-617 the percentage for student scores on the TCAP tests for grades three through eight (3-8) for the final grade of the spring semester will be 15%.

This will be effective for the 2011-2012 school year.

Motion by Lynch, second by Rutherford to approve Elementary Schools' annual Final Grade Policy.

Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

- B. Approve revised Campbell County Board of Education Graduation Requirement policy 4.605. 1st reading.

Campbell County Board of Education

Monitoring:	Descriptor Term: 1 st Reading	Descriptor Code: 4.605	7/14/09
Review: Annually in November	Graduation Requirements	Rescinds: 4.605	

To meet the requirements for graduation, a student shall have attained an approved attendance, conduct and subject matter record which covers a planned program of education, eight terms of enrollment, and such record shall be kept on file in the high school.

Graduation Requirement/number of Credits

2011-2012	24
2012-2013	25
2013-2014	26

2014/thereafter 27

ELEMENTS OF SCHOOL-WIDE RFORM

The following policy will be effective beginning with the ninth grade class entering high school during the 200-2010 school year.

1. READY CORE

All students will have access to a rigorous curriculum that includes challenging subject matter, emphasizes depth rather than breadth of coverage, emphasizes critical thinking and problem solving, and promotes responsible citizenship and lifelong learning. The curriculum will be tied to the vision of the high school graduate and to the Tennessee Curriculum Standards. Teachers, parents, and students will hold high expectations for all. Schools will communicate high expectations to students, parents, business and industry, and the community.

Policy Implications:

a. All students will meet the following READY CORE requirements:

English	4 units
Mathematics	4 units
Science	3 units
Social Studies	3 units
Health, Physical Fitness and Wellness	1.5 units
Personal Finance	0.5 units

b. The core curriculum and additional courses required for postsecondary/workforce training readiness will be tied to the vision of the high school graduate and to the Tennessee Curriculum Standards. To earn a regular high school diploma, students must earn the prescribed 22 credit minimum and have a satisfactory record of attendance and discipline. Schools will minimize tracking of students by ability, eliminate core classes taught below the college preparation level, and provide all students a challenging course of study.

c. Students with disabilities will be included in regular classes to the degree possible and with appropriate support and accommodations. To earn a regular high school diploma, students with disabilities must earn a prescribed 22 credit minimum. Students failing to earn a yearly grade of 70 in a course that has an end-of-course test and whose disability adversely affects performance in that test will be allowed, through an approved process, to add to their end-of-course assessment scores by demonstrating the state identified core knowledge and skills contained

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within that course through an alternative performance-based assessment. The necessity for an alternative performance-based assessment must be determined through the student's individual education plan (IEP). The alternative performance-based assessment will be evaluated using a state approved rubric.

- d. A transition certificate may be awarded at the end of their fourth year of high school to students with disabilities who have (1) taken classes toward a high school diploma (22 units of credit), (2) have satisfactorily completed an individualized education program, and (3) have satisfactory records of attendance and conduct. Students who obtain the transition certificate may continue to work towards the high school diploma through the end of the school year in which they turn twenty-two years old.
- e. Students are required to complete for units of mathematics including Algebra I and II, Geometry or the equivalent, and other mathematics course beyond Algebra I. Students must be enrolled in a mathematics course each school year. The Bridge Math course is designed for students who have not scored 19 or higher on the ACT by the beginning of the senior year.

Students with qualifying disabilities in math as documented in the individualized education program shall be required to achieve at least Algebra I and Geometry (or the equivalent). The required number of credits in math will be achieved through strategies such as, but not limited to, increased time, appropriate methodologies, and accommodations as determined by the IEP team.

- f. In order to meet the demand for mathematics teachers, Algebra I and below may be taught by a licensed teacher with the appropriate 7-12 math endorsement OR by a teacher with a professional license pursuant to State Board Rule 0520-2-4-.01(1) (c), an endorsement to teach through at least grade 8, a passing score on the middle school math PRAXIS, and attendance at the state-approved training. All courses above Algebra I including Integrated Math I must be taught by a teacher in endorsed in mathematics 7-12.
- g. Students must complete Biology, Chemistry, or Physics, and a third lab science. Students with qualifying disabilities in reading and/or math as documented in the individualized education program shall be required to achieve at least Biology I and two other lab science credits. The required number of credits in science will be achieved through strategies such as, but not limited to, increased time, appropriate methodologies, and accommodations as determined by the IEP team.
- h. The social studies curriculum will be consistent with national goals and with admissions requirements of Tennessee public institutions of higher education; will include the study of United States History, World History/World Geography, Economics and Government; and will incorporate a global perspective.
- i. Students must complete $\frac{1}{2}$ credit in Personal Finance.

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- j. The health, physical fitness and wellness curriculum will integrate concepts from each of these areas and may be taught by a team of teachers from one or more teaching areas, including health, physical education, family and nutrition sciences, and health sciences education. Participation in marching band and interscholastic athletics may not be substituted for this aspect of the core curriculum. Credit earned in two years of JROTC may be substituted provided the local system has complied with requirements of the State Board of Education.
- k. Students are required to complete an additional ½ credit in Physical Education, This requirement may be met by substituting a documented and equivalent time of physical activity in marching band, JROTC, cheerleading, interscholastic athletics, school sponsored intramural athletics, and other areas approved by the local board of education.
- l. Computer education is not specifically listed in the READY CORE curriculum. However, TCA 49-6-1010 requires every candidate for graduation to have received a full year of computer education at some time during the candidate's educational career.

2. **ONE PATH**

All students will pursue a focused program of study preparing them for postsecondary study. While all students may not enter postsecondary training immediately following high school, they must be prepared for lifelong learning.

Policy Implications:

- a. Students will complete an elective focus of no less than three credits. The elective focus may be CTE, science and math, humanities, fine arts, AP/IB, or other areas approved by the local board of education. Dual credit will count as a focus area when exceeding core requirements. Students completing a CTE elective focus must complete three units in the same CTE program area or state-approved program of study. Students completing a CTE elective focus in Trade & Industry Education must complete three credits from one of the eight state-approved focus areas. (The eight focus areas are identified in Board Policy 3.208, #19. Trade and Industrial Education.)
- b. Students will complete two units of the same foreign language and one unit of fine arts except in limited circumstances (students not planning to attend the university), schools may waive the two units of foreign language and one unit of fine arts to expand and enhance their elective focus.
- c. Students will be required to complete a total of 22 units, including electives.
- d. Students who score at or above all of the subject area readiness benchmarks on the ACT or equivalent score on SAT, and maintain a B average, will graduate with honors.

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- e. Students will be recognized as graduating with “distinction” by attaining a B average and completing at least one of the following:
- * Earn a nationally recognized industry certification
 - * participate in at least one of the Governor’s Schools
 - * participate in one of the state’s All State musical organizations
 - * be selected as a National Merit Finalist or Semi-Finalist
 - * attain a score of 31 or higher composite score on the ACT
 - * attain a score of 3 or higher on at least two advanced placement exams
 - * successfully complete the International Baccalaureate Diploma Programme
 - * earn 12 or more semester hours of transcribed postsecondary credit

Each local school board shall develop a policy prescribing how students graduating with “distinction” will be noted and recognized.

3. A FOCUSED PLAN OF STUDY

Prior to the 9th grade, all students will develop an initial four-year plan of focused and purposeful high school study. The plan will be reviewed annually and will connect the student’s academic and career to school.

Policy Implications:

- a. When the student is in the eighth grade, the student, parent/guardian(s), and faculty advisor or guidance counselor will jointly prepare an initial four-year plan of focused, purposeful high school study.
- b. By the end of the tenth grade, the student, parent/guardian(s) and school will focus the plan to ensure the completion of the program of study and a smooth transition to postsecondary study and work. An integral aspect of the planning process is the assumption that the student will be involved in some form of postsecondary education/training. The plan should contain information about career options and long-term goals supported by the plan through the courses to be taken in the eleventh and twelfth grades as well as courses to be taken at the postsecondary level.
- c. The plan of study will be reviewed annually by the student and faculty advisor or guidance counselor, and revised based on changes in the student’s interests and career goals. Results of various types of assessments will also be used in adjusting the plan of study.
- d. High school and middle grades faculty will collaborate in planning curriculum and the transition between middle grades and high school.

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4. ACTIVE LEARNING

Schools will design curriculum and implement instruction in ways that invite students to participate in their own learning. In this teaching and learning environment the teacher serves as facilitator. In both academic and technical courses, teachers will emphasize active learning strategies such as cooperative learning, peer tutoring, technology, and the application of knowledge to real life situations. Students will focus on fewer topics within courses but will engage them in greater depth.

Policy Implications:

- a. Academic and technical faculty will work together to facilitate the sharing of ideas and the use of active learning strategies.
- b. Applied academic courses, which use hands-on strategies, will be implemented in high schools statewide. Appropriate labs and staff development will be provided.
- c. Calculators will be provided for use in all mathematics courses.
- d. Technology will be used to access information, solve real life problems, and improve instruction.
- e. Schools will regularly inform parents regarding expectations of the school and new modes of learning.

5. WORK-BASED LEARNING

Students will have access to a system of structured work-based learning experiences that allows them to apply classroom theories to practical problems and to explore career options at the work site. Work-based learning experiences may include, but are not limited to, service learning, studios, laboratories, school based enterprises, internships including clinical experiences, cooperative education, youth apprenticeship, and registered apprenticeship. The State Department of Education will provide school systems with a Work-Based Learning Guide.

Policy Implications:

- a. Structured work Based learning experiences may be paid or unpaid, may occur in public, private, or non-profit organizations and may result in the attainment of academic credit.
- b. Training plans will ensure that student skill development is supervised and evaluated collaboratively by appropriate school and work site personnel. The training plan will provide clear expectations for student both at the school and the workplace.

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- c. Teachers and work site mentors (workers who supervise the students during the work-based learning experience) will collaboratively develop school experiences such as projects, journal writing, oral presentations, and demonstrations that explore industry themes and occupational issues to reinforce work based learning.
- d. To document learning on the work site students will demonstrate their skills, develop portfolios, produce products, participate in exhibitions, and make presentations.
- e. Students must exhibit work readiness attitudes and skills before they enter the workplace. Students must understand how to ask questions, how to stay safe on the job, how to resolve conflicts, and how to get help regarding career decisions and planning.
- f. Students will be provided with job specific safety training at the work site. All federal and state labor laws will be observed (both state and federal labor laws are covered in the Legal Issues Guide for Work-Based Learning prepared by the State Department of Labor).
- g. School and work site staff will attend formal orientation sessions and review the Work-Based Learning Guide. Teachers will participate in internships and job shadowing at the workplace. Employers will participate in similar activities.
- h. A school site coordinator, in conjunction with a team of teachers, will recruit work site supervisors; arrange, schedule and oversee student work and job placements; and coordinate communication between partners at school based mentor.
- i. A mentor at the work site will supervise each student. Firms employing groups of students will also identify a work site coordinator to supervise the work site mentors. Additionally, each student will have a school based mentor.
- j. Schools will develop a process for evaluation and assessment to ensure work experiences are of high quality. Recommended templates are provided in the Work-Based Learning Guide.

6. INTEGRATED CURRICULUM

Schools will strive to integrate the curriculum, especially during the ninth and tenth grades. Teachers are encouraged to integrate the curriculum both within a subject and across subjects. Teachers are encouraged to work in teams to plan and deliver instruction.

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Policy Implications:

- a. Schools are encouraged to integrate curriculum within subject areas.
Examples are:
 - an integrated math curriculum consistent with national standards
 - an integrated science curriculum consistent with national standards
- b. Schools are encouraged to integrate curriculum across subject areas.
Examples are:
 - a program for 9th graders taught by a team consisting of teachers of English, math, science, social studies, and a technical subject.
 - An integrated American history and English block
 - A math, science and technology block.

7. EXTRA SUPPORT TO MEET STUDENT NEEDS

Teachers work together in teams to personalize learning, and students assume more responsibility for their own learning. Extra help and extra time will be provided for students needing such accommodations, and all students will be held to the same high standards.

Policy Implications:

- a. Schools will seek ways to personalize the high school experience, including the extension of middle school concepts and practices to the high school. Teachers working in teams, for example, will have the opportunity to get to know students better and meet their needs more appropriately.
- b. Students entering 9th grade unprepared for rigorous high school work and/or students who are anticipated to experience difficulty in passing the state end of course assessments will be given extra help and extra time so that they can perform at grade level. Students will be identified through the EXPLORE test as well as other appropriate assessments. Schools are encouraged to experiment with ways to accomplish this including but not limited to :
 - * high school readiness programs during the summer prior to 9th grade
 - * extend time to master challenging courses, with elective credit given for the additional units
 - * tutoring by teachers, peers or community volunteers during school, before and after school, and on weekends.
 - * an accelerated program to bring 9th grade students up to grade level
 - * computer assisted programs
- c. The state will encourage and assist schools in developing innovative methods to provide extra help and extra time for students requiring it. A combination of federal, state, and local resources will be used for this purpose.

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8. ASSESSMENT OF LEARNING

Assessment will reflect the concept of teaching and learning as collaboration between teachers and students. Assessment will be an integral part of instruction. In addition to paper and pencil examination, assessment may include portfolios of student's work, performances, and demonstrations, as well as online assessments. Schools are encouraged to develop graduation requirements that include demonstrations of competency.

Policy Implications:

- a. State and local assessments will measure higher order learning and accumulated complex accomplishments rather than testing samples of discrete skills.
- b. ACT's Education Planning Assessment Systems (EPAS) (or equivalent College Board assessments) will be administered annually.
 - The EXPLORE test will be given to all eighth grade students in the fall. Schools will develop interventions for students who are not performing to the level needed to be on track to reach the ACT Readiness Benchmark.
 - The PLAN will be given to all tenth grade students in the fall as a mid-point assessment of progress toward meeting the ACT Readiness Benchmark scores. The intervention plans for students who have not progressed sufficiently will be adjusted to better assist students to reach the ACT Readiness Benchmark scores.
 - The ACT test will be provided to all eleventh grade students. Schools should use the % of students meeting or exceeding each ACT Readiness Benchmark score as a measure of progress in their academic program.
- c. Schools will develop and use multiple means of student assessment. Schools are encouraged to use portfolios of student work, interdisciplinary projects and other demonstrations to document student progress throughout the four-year high school program. Multiple assessments could be embedded in regular courses.
- d. Writing will be a part of local school assessment in all subject areas; teachers will be trained in holistic scoring. All eleventh grade students will participate in the state writing assessment.
- e. End-of-course examinations will be given in English I, English II, English III, Algebra I, Geometry, Algebra II, U.S History, Biology I, Chemistry, and Physics. Further, the results of these examinations will be factored into the student's grade at a percentage determined by the State Board of Education in accordance with T.C.A. 49-1-302 (2).

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- The yearly grade will be calculated by counting the teacher assigned grades for the course 75% and counting the end-of-course test grade 25%. Before the first administration of the end of course test the State Board of Education will develop and approve a schedule to allow for phasing up to the 25% weight for the test grade.
- Students will not be required to pass any one examination, but instead students must achieve a passing score for the yearly grade in accordance with the State Board of Education's uniform grading policy.
- Students successfully completing college courses may, by RULE 0520-01-03-.06(b), substitute earning college credits for high school credits. Students earning college credits and receiving dual high school credits are exempted from end-of-course tests in the corresponding courses. Tests required for the measurement of adequate yearly progress are not eligible for exemption.
- Only students who are enrolled in a course with an associated end-of-course examination shall be required to take the end-of-course examination. Students enrolled in a substituting course without an end-of-course examination explicitly tied to the state board of education approved curriculum content standards of that course shall not be required to take an end-of-course examination.

9. SCHOOL-WIDE IMPROVEMENT

Each high school will develop a shared mission and vision, school-wide goals, and a school improvement plan that is based on a needs assessment framed around the High School Policy's Elements of School-Wide Reform. The entire school staff will work together with parents and community members to develop an improvement plan that reflects the goals of the school, focuses on the Tennessee Curriculum Standards, links to system wide goals in the local school board's five-year strategic plan, and moves the school toward total implementation of the Elements of School-Wide Reform. In working for continuous improvement, the school will collect and use student assessment information, program evaluation information and other appropriate data.

Policy Implications:

- a. When the mean of the teacher-assigned grades and the mean of the end-of-course assessment results are significantly different as determined by State Board of Education policy, the school must develop and implement strategies in the School Improvement Plan to ameliorate such differences. Until such time that the State Department of Education recommends, based upon an appropriate statistical analysis, and the State Board of Education approves an acceptable measure of disparity, schools and school systems should consider differences between 10 to 15 Improvement Plan to ameliorate such differences.

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- b. In developing school-wide goals and a school-wide improvement plan, schools are encouraged to draw upon the ideas of SREB's High Schools That Work, the Coalition of Essential Schools principals, the Paideia concept, the Model Schools Network, and other ideas appropriate for a particular school. Schools are encouraged to network with other schools to share ideas and exemplary programs.
- c. Schools and school systems are encouraged to consider the optimal size of high schools. To support student affiliation and academic achievement, high schools should consider organizing themselves into smaller units, such as schools within schools, career academies, and small learning communities.
- d. For the continuous improvement of schools, the schools will collect and use student assessment information, such as diagnostic tests and portfolios of student work, and program evaluation information regarding student advisement, courses taken, postsecondary enrollment, and job placement.
- e. To optimize student learning and teacher planning, schools are encouraged to consider alternative ways for organizing the school day. The number of class periods during the day, variations of the length of class periods, blocking interdisciplinary classes, and rotating schedules are among the options available.

10. PROFESSIONAL DEVELOPMENT

The school will be a learning community, with administrators, faculty, and student engaged in continuous learning. The faculty will have adequate support for professional development and time to work together to improve teaching and learning.

- a. To implement this policy, the faculty must have time to work together and adequate support for professional development.
- b. Professional development will be school and student focused, with needs defined at the school level and addressed in the school improvement plan. While the principal is responsible to ensure that professional development occurs, it will be planned and implemented collaboratively with the faculty.
- c. In providing professional development, schools may draw upon a variety of resources. State and local BEP funds and federal funds are available; state career ladder extended contract resources may be used for professional development when tied to assessment of student needs; and technical assistance can be made available by local businesses and industries.

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- d. Schools will provide mentors to all beginning faculty members. Schools should:
- * provide a planned program of induction that extends through the early years of teaching
 - * institutionalize evidence-based induction and practice
 - * practice collaboration, communication and collegiality
 - * encourage self-reflection
 - * develop and maintain partnerships with higher education

Motion by Lynch, second by Rutherford to approve both items 8-A&B.
Miller-absent, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

IX. Items for Discussion:

- A. Update from Faye Comer regarding individual schools activity fund.

Mrs. Comer apologized for the delay of reports due to bank statements not being received before spring break. Chairman Orick asked if there were any issues the board needed to be made aware of. Mrs. Comer stated Mr. Cannon would be going to Valley View with her to help retrieve data. The data is backed up and restored through February 17th.

X. Discuss Legal Matters.

Mr. Cantrell reminded the board of the TCAP mandatory application of IEP's. Mr. Cantrell stated he was drafting a Motion for Summary Judgment regarding the mold issue at Valley View Elementary. Mr. Cantrell recommended for the board to keep up with the legislative updates due to potential changes. If anything devastating comes up Mr. Cantrell will inform the board. Mr. Cantrell informed the board of an accident involving 5 students from Anderson County High School.

XI. Discuss Committee Reports.

- A. Update from Education Committee. Nothing at this time.
- B. Update from Building Committee. Nothing at this time.
- C. Update from Athletic Committee. A meeting is scheduled for April 12, 2012, 5:30 p.m., at the Central Office location.
- D. Update from Finance Committee. A meeting was scheduled for March 29, 2012, 6:00 p.m., at the courthouse. Mr. Richard Hill will be present to discuss the schools individual activity accounts.

E. Update from Marketing Committee. Nothing at this time.

XII. Recognize School Board Members

Board member Parker asked Mr. Bruce if he and officer Mongar had been able to start meeting regarding Safety and Security. Mr. Bruce stated he has not scheduled a meeting as of date. Chairman Orick reminded the board of the memo sent out from Director Poston regarding the workshop with the Flippen Group on Thursday, March 22nd at 6:00 p.m. at the Central Office. The board will have a training session on the voting machines one hour prior to Finance Committee meeting on March 29th at 5:00 p.m.

Meeting Adjourned.

Mike Orick
Chairman of the Board

Donnie Poston
Director of Schools