

MINUTES

The Campbell County Board of Education will meet in regular session on Thursday, December 8, 2011, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Rector Miller, David Lynch, Homer Rutherford, Josh Parker, Johnny Byrge, Scott Hill, Eugene Lawson, Johnny Creekmore, J.L."Sarge" Collins and Chairman Mike Orick. Director of Schools, Donnie Poston was absent and Gail Parks kept the minutes.

Prayer by Scott Hill.

Pledge of Allegiance led by Josh Parker.

Chairman Orick stated the board had a special guest with them and would like to present recognition of Mrs. Joyce Long. Mrs. Long recently retired from the Board of Education with 32 years of service. The Board of Education honored her with a plaque for dedicated service with Campbell County Schools. Mrs. Long stated she appreciated the opportunity to serve the school system.

Recognize Brandon Johnson, Campbell County High School Student Council President.

Brandon Johnson, Campbell County High School Student Council President, addressed the board on behalf of the 2012 Senior class regarding the possibility of changing the 2012 graduation ceremony at Campbell County High School location to Lincoln Memorial University. The senior class consists of 292 students. Mrs. Wheeler conducted a class by class vote where 151 voted to change the location of graduation to LMU. Transportation was discussed. Campbell County High School has 2 athletic busses that could be used to transport students and family members. Another items discussed were how much would LMU charge to use the facility and where would the funds come from. A \$500.00 refundable deposit and \$1000.00 user fee and to acknowledge Lincoln Memorial University on the ceremony brochure. The funds would be available with the sale of the surplus sale of the Driver's Education automobiles. The proposed building for graduation ceremony is the Tex Turner Arena. Chairman Orick stated he wanted to make sure the parents are aware of the change. Chairman Orick asked Mrs. Wheeler if she could send a notice out to the parents for feedback. Mrs. Wheeler stated she was sending out a survey and could include this issue. Chairman Orick asked if it would be possible to get the information back in and vote on the issue at the January meeting. Board member Byrge stated they could approve pending the outcome of the survey and to give Mrs. Wheeler the authority to approve. Board member Parker discussed the issue of ordering senior supplies. Board member Miller stated he felt they should be cautious in making the decision to give parents time to respond. Board member Miller stated he was not opposing the idea but felt parental input was important. Board attorney Cantrell stated Anderson County holds their graduation ceremony at Thompson-Bowlin arena. Board member Rutherford stated there would be ample parking, facility would have air conditioning and seating for everyone would not be a problem.

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Chairman Orick stated this was a great idea but wanted to receive feedback from the parents and it is one thing for the students to want this but the parents may not be aware. Board member Parker stated he was for this but was concerned about the time with Christmas break coming up. Board member Collins stated he did not believe it would be of any harm to wait until January to reach a decision so that parents could be notified. Chairman Orick stated this could be approved tentative on parental feedback. Board member Lawson stated he wanted to commend the Student Council and the staff at Campbell County High School. We have asked for change and improvements and we are now holding back and dragging our feet because we don't seem to have the courage to trust the people that we have put in charge of running the school. Board member Lawson stated he was in favor of it 100% right now and stated the young people should be commended for what they have done and this should have been done 25 years ago. Chairman Orick asked if there were students present which opposed the change of location. There were students present which opposed. Mrs. Wheeler stated she was leaning towards LMS.

Motion by Parker, second by Rutherford to move Campbell County High School graduation ceremony to Lincoln Memorial University on May 26, 2012, 10:00 a.m.

A group of opposing seniors made the request to keep graduation ceremonies at Campbell County High School. They have been there for 4 years and look forward to walking up the hill to graduate on their field with all their friends and family. Their concern was many family members would not make the drive if changed and the school is part of their community. Board member Miller stated he would like to have parental involvement. Board member Lawson stated the current administration is trying to create a new environment and a new group of students and he wants to give them an opportunity to try it and be proud of them. Board member Miller stated he couldn't agree more but thinks they should have parent involvement and feedback and if this is pushed through tonight I can't be for it without the parent's involvement. Board member Lawson stated he was calling for the question; there was a motion on the floor with a second. Chairman Orick stated the meeting had not been called or order or the Agenda had not been approved.

- I. Roll Call and Call to Order.
- II. Approve Consent Agenda.
 - A. Minutes of the previous meeting.
 1. November 8, 2011, regular session meeting.

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B. Approve Executive Actions.

1. Consider approving bid for Special Education bus to Central State Bus in the amount of \$56,827.00

Motion by Miller, second by Lynch to approve the Consent Agenda.

Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

III. Approve Regular Agenda and Addendum.

Motion by Parker, second by Lawson to approve the Regular Agenda and Addendum to include consider approval of changing 2012 Campbell County High School Graduation Ceremony to Lincoln Memorial University on May 26, 2012, 10:00 a.m.

Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

Motion by Parker, second by Lawson to approve the change of venue of the 2012 Graduation Ceremony of Campbell County High School to Lincoln Memorial University on May 26, 2012, at 10:00 a.m.

Miller-no, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

IV. Recognize Jeff Marlow, Director of Finance.

A. Monthly Financial Reports.

141 General Purpose School Fund. Balance as of October 31, 2011

Cash with Trustee - \$6,587,260.92

Total Revenue - \$11,838,209.66

Percent of Budget – 30.4%

Total Expenditures - \$12,129,266.60

Percent of Budget – 29.5%

142 Federal Projects Fund. Balance Sheet as of October 31, 2011.

Cash with Trustee - \$363,680.61

Total Revenue - \$1,694,601.28

Percent of Budget – 26.9%

Total Expenditures - \$1,698,734.76

Percent of Budget – 26.9%

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143 Central Cafeteria Fund. Balance Sheet as of October 31, 2011.
Cash with Trustee- \$981,843.19
Total Revenues - \$892,958.39
Percent of Budget – 26.8%
Total Expenditures - \$973,174.02
Percent of Budget – 25.8%

Mr. Marlow gave a detailed summary of the October Financial Reports and requested if there were no question they be approved at this time.

Motion by Parker, second by Hill to approve the October Monthly Financial Reports. Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

Mr. Marlow gave a summary of the 7 Budget Amendments and request if there were no questions they be approved at this time.

Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

C. Reviewing of Bids. Nothing at this time.

V. Items for Action:

A. Consider approving appropriation of funds to update Campbell County Board of Education policy manual.

Chairman Orick stated this issue has been discussed at committee meetings and the Board is ready to submit information to TSBA. The total cost for updating the policy Manual, online service, and the maintenance to our manual will be \$11,000.00

Motion by Lynch, second by Miller to approve appropriation of funds to update Campbell County Board of Education policy manual.

Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

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- B. Discuss and take any necessary action regarding hiring of attorney for title work.

Chairman Orick has spoken with Reid Troutman who has offered to perform the service has set a limit to \$125.00 per hour. We have a list of current properties. Board attorney Dail Cantrell will take the deed and do the work from that point. The approximate cost could range from \$6,500 to \$15,000. This item will be sent to the Finance Committee to look for funding sources. Chairman Orick stated this could take 4 to 6 months to complete. Attorney Cantrell request Mr. Troutman forward deeds to him as soon as he receives them.

Motion by Parker, second by Byrge to approve hiring of attorney for title work.
Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

- C. Consider approval of funding for weightlifting equipment for Campbell County High School and Jellico High School.

Athletic Committee Chairman Creekmore informed the board they had received cost estimates for the equipment. A copy of estimates was given to each board member. Board member Creekmore estimated the cost for both high schools should be around \$36,000. Board member Miller asked if they were going to be permitted to trade in the old equipment. Board member Creekmore replied yes. Mr. Marlow commented to the board and asked for someone to get the bid specifications to his office so this could go out on bid. Coaches Brad Lawson and Matt Price were present for the meeting and they approve the list of equipment.

Motion by Creekmore, second by Collins to approve funding from Capital Outlay and solicit bids for weightlifting equipment for Campbell County High School and Jellico High School not to exceed cost of \$36,000.
Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

- D. Consider approving curriculum for internet safety.

Motion by Lynch, second by Rutherford to approve curriculum for internet safety.
Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

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- E. Consider hiring architectural firm of Weeks, Ambrose and McDonald Inc. for Jellico Alternative School project.

Board member Miller stated at the last committee meeting discussion was held regarding the cost which had been received from Michael Brady Inc. In the committee meeting it was discussed for the amount of work being performed the cost appeared to be a little high. The committee recommended that another firm be contacted to see if the cost would be lower than \$18,500.00. Board member Miller stated they were trying to keep the cost down since Building Trades classes are providing the majority of the work. Board member Miller and Director Poston entered into conversation with the Architectural firm of Weeks, Ambrose and McDonald regarding the project. The architectural firm has submitted the price of \$14,000. This is a cost saving of \$4,500.00. Board member Miller stated he was aware of the statute of where they could not hire an architect as long as there was one already hired by the county. Mr. Marlow has spoken with Michael Brady and he would not lower his price. The board will have to approve and a letter of recommendation from the Director of Schools will need to be provided to Mr. Marlow to take before the FMS Committee.

Motion by Miller, second by Parker to approve hiring of the architectural firm of Weeks, Ambrose and McDonald in preparation of blue print and submission to the state fire marshal for the Jellico Alternative School. This is a limited scope of work. Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed. Discussion continued. Mr. Marlow stated he discussed with board member Miller that public school buildings which occupy school children must have a fire marshal approved requirement.

VI. Items for Discussion:

- A. Discuss policy regarding Safety Committee.

Board member Parker suggested this be a Security Committee in place of Safety Committee. Board member Parker recommended a committee of School Resource Officer representation which consists of 5 schools, Sheriff or designee, Director of Schools, Johnny Bruce and himself meet and go over ideas. This could occur on a quarterly basis. Chairman Orick will appoint 3 school board members to serve on the Safety Committee.

Motion by Parker, second by Hill to form a Safety Committee. Miller-yes, Lynch-yes, Rutherford-yes, Parker-yes, Byrge-yes, Hill-yes, Lawson-yes, Creekmore-yes, Collins-yes, Orick-yes. Motion Passed.

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VII. Discuss Legal Matters.

Attorney Cantrell stated the only issue at this time was the mold issue at Valley View. This is the same incident as the last. Mr. Cantrell stated he was confident this would be resolved.

VIII. Discuss Committee Reports.

A. Update from Education Committee. Nothing at this time.

B. Update from Building Committee.

Board member Miller stated the sign at Campbell County High School should be complete soon after Christmas. Waiting for prints by Fire Marshal for the East LaFollette Alternative project and ready to bid on addition project at Jellico. Board member Miller stated MBI was doing the drawings for White Oak and the fire marshal also has to approve the drawing. The fire marshal is requesting an approved plan for this project. Installation of heating and air conditioning units at Jellico has started and projected completion is end of February or first of March. A roof analysis with the Gardner company has been performed free of charge. Board member Miller will share the information at the next scheduled building committee meeting. There are several buildings that are going to require repair work and we need to now look at the funding. Board member Miller has instructed Ray Fraley to get a key to the old Stony Fork School and see what condition the building is in.

C. Update from Athletic Committee. Nothing at this time.

D. Update from Finance Committee.

A Finance Committee will be held on January 2, 2012, at 5:30 p.m. It was requested for Mr. Marlow to attend the meeting.

IX. Recognize School Board Members.

Board member Collins requested to review the Disciplinary Policy in January. Board member Collins also recommended not replacing our roofs with flat roofs. Board member Collins asked when Mr. Davis would receive balance of payment for his work performed at White Oak Elementary. Board member Miller stated the fire marshal is requesting drawings for this project. Board member Miller stated he received a letter from Mr. Davis and there will be no more projects without a drawings approved by the fire marshal. This removes all verbal agreements.

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Mr. Marlow stated the information he had was a requisition with an attached proposal from the contractor which specifies the job duties which were to be performed. The fire marshal report and written proposal from contractor is two completely different things. The contractor states there would be a handicap accessible ramp. This was not installed. Mr. Marlow stated he was agreeable to pay him half of the cost with the understanding he would return to fix the rest of the items. If he repairs to the appropriate standard he can be paid for the rest of the work. Board member Miller stated there is some confusion. It is accessible but not up to code. Mr. Marlow stated this was correct.

Board member Lawson apologized to the Chairman for getting ahead in the action to allow the graduation ceremonies to be held at Lincoln Memorial University. Board member Lawson stated he didn't realize the vote would be at a later time. Chairman Orick stated he graciously accepted. Board member Lawson wished everyone a Merry Christmas. Board member Creekmore asked board member Miller how much Mr. Davis had in materials for the White Oak project. Board member Miller stated \$6,000. Chairman Orick request Mr. Marlow to take the information and review and try to resolve. Board members Parker, Rutherford and Miller wished everyone a Merry Christmas. Chairman Orick reminded everyone of the Agenda going live for the month of January and wished everyone a Merry Christmas.

Meeting Adjourned.

Donnie Poston
Director of Schools

Mike Orick
Chairman of the Board