

MINUTES

The Campbell County Board of Education Building Committee met in session on July 25, 2011, at 6:00 p.m., at the Central Office Conference Room. Committee members present were: Josh Parker, Johnny Byrge, Eugene Lawson and Chairman of the Building Committee, Rector Miller. Director of Schools, Donnie Poston was present and Gail Parks kept the minutes.

Board member Miller stated there were serious issues with the press box at Campbell County High School. Canopies and rails are needed. Board member Parker stated there isn't enough room for the media and coaches have no privacy. Board member Miller stated there are funds available from selling scrap metal 5 small canopies are needed over the doors at the field house. This cost would be approximately \$9,742.00. Urinals and sinks also need to be installed. Mr. Fraley stated a metal roof was needed and the fence was rusting. Board member Byrge stated Adkins Painting has done some painting at the field.

Motion by Parker, second by Byrge to approve bid process for canopies at press box and field house. All committee members were in agreement of the motion.

Discussion of decision making process. Building Chairman Miller stated since the board abolished the Maintenance supervisor position they have relied upon Stan Marlow. In the future a policy will be in place to where the architect will answer to the Board of Education. Board member Miller stated he had spoken to Mr. Cantrell and the architect works for the Board of Education. The Board of Education will be on the front end. The architect will contact the Board of Education first. Board member Miller read an email from MBI regarding a credit of \$32,488.00 and this should have come to the board immediately. Recommendations will be made to the Chairman of the Building Committee, Chairman of the Board and the Director of Schools. The ultimate decision and change orders is the duty of the Director of Schools. Mr. Cantrell will help draft a policy and get with Gail Parks and Donnie Poston.

Building Chairman Miller stated the process will be approval of committee then to the Director of Schools for approval and Gail Parks to requisition for a purchase order. Mr. Fraley needs to be involved. Board member Miller stated several months ago the committee approved playground equipment for several schools and finance was to be responsible for the bids. Some of our schools have not received the playground equipment. Board member Miller also discussed invoices received from Dixie Roofing instead of calling Firestone for warranty work. Mr. Fraley will check first for warranty. Mr. Stan Marlow stated Dixie Roofing wasn't suppose to invoice until they called Mrs. Karen Smith.

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Updates on East LaFollette Alternative project. Survey did not include utilities. When plans are approved thru the architect the insurance will have an offer of replacement cost of what they would cover.

Jellico Elementary Project. This item will go out on bid when fire marshal plans are complete.

Valley View Elementary. Seams were left unsealed. Project should be complete by August 15, 2011.

Update and Discussion of gymnasium floors. Board member Miller has spoken with 6 companies who do flooring. Quotes for Campbell County High School is \$16,850.00 and LaFollette Elementary is \$3,200.00. Praters Flooring is cheaper. Board member Miller recommended to use oil base on the floors in the future. Motion by Orick, second by Parker to approve flooring projects. Committee members approved the recommendation and motion to Praters Flooring.

Discussion continued regarding gymnasium flooring. Board member Miller stated the thermostats in our gyms need to be set anywhere from 78 to 80 degrees. Robert Angel, Assistant Principal at Jellico High School stated someone should check with Praters as to what materials need to be put on the floors. Board member Parker would like to know which schools have authorized the use of all gyms.

Jellico High School Alternative Building. Board member Miller has spoken with Gary Douglas about doing a permanent structure. The maintenance department will assist. The building will be a 40 x 30 structure. Board members Creekmore and Orick stated they would like the facility to be a permanent structure. Motion by Creekmore, second by Parker for Jellico High School Alternative School building to be a permanent structure to be built by Jellico High School General Building Trades class, and bids to go out within 30 days. Committee members approved the recommendation and motion for Jellico High School Alternative School.

Building Chairman Rector Miller recognized Martin Freeman. Mr. Freeman discussed Preventative Maintenance on all buildings. Mr. Freeman recommended to put all the information on a computer and if the system was interested in cost savings this would be a tremendous help. George Grant stated a few years ago he started a Preventative Maintenance program but it was never followed through. Director of Schools, Donnie Poston made a comment by saying educators do not need to be doing Maintenance issues and has seen a presentation on this program. Mr. Martin offered his assistance to Ray Fraley to get the program started.

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Board member Miller informed the board he had met with Nancy McBee with Trane and controls are an issue. A joint meeting between the Board of Education and County Commission to meet with Trane will try to be scheduled for August 29, 2011 at 6:00 p.m. Chairman Orick stated he would invite the Finance Committee to attend as well. It was agreed upon the old trailer at Jellico High School would be sold as surplus and funds would be allocated to Jellico High School.

Meeting Adjourned.

Rector Miller
Chairman, Building Committee