

# MINUTES

The Campbell County Board of Education met in regular session on Tuesday, October 10, 2017, 6:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Clint Bane, Johnny Byrge, Crystal Creekmore, Lisa Fields, Wallace Goins, Faye Heatherly, Brent Lester, Steve Morgan, Mike Orick, and Sharon Ridenour. Director of Schools, Larry Nidiffer was present and Gail Parks kept the minutes.

A moment of silence was observed in memory of former school board member, David Lynch.

Prayer by Robbie Heatherly.

Pledge of Allegiance led by Mike Orick.

Board member Heatherly recognized school board members who attended the TSBA Fall District Meeting. Those receiving Level Pins were Wallace Goins, Sharon Ridenour, Johnny Byrge, Clint Bane, and Mike Orick. Congratulations to Campbell County School Board members for achieving this honor.

I. Roll Call and Call to Order

II. Recognition of Guests

Robert Robertson

Mr. Robertson asked what the status was on the Davis Chapel Community Center. Mr. Robertson stated he has fundraising and 501C on hold. Chairman Bane stated he was consulting with their attorney and the property is in the Board of Education's possession. Board member Byrge asked what the options were on the property. Board member Orick stated Mayor Morton was refusing to sign the deed. Board member Heatherly asked if there were any stipulations on the property. Board member Lester stated he spoke with the mayor and he will still honor the SRO position. This matter will continue to be advised by legal council.

III. Approval of Consent Agenda

A. Minutes of the previous meetings.

1. September 12, 2017, regular session meeting.
2. September 21, 2017, Director of Schools workshop.

B. Approve Executive Actions.

1. Approve advertisement of bids for Lincoln 4400-FC80 Cutting Table. Bid is to include a TMS-106-0011-01 to upgrade welding at Campbell County High School. Funding will come from CTE equipment grant.

C. Dilapidated equipment

CCHS School Nutrition Program – Reach in Warmer Model #C175-CM2000

MINUTES  
PAGE 2  
OCTOBER 10, 2017  
REGULAR SESSION MEETING

- D. Approve White Oak Family Resource to travel to London, England to visit Ravensbourne College on October 25, 2017 through October 31, 2017.

Motion by Morgan, second by Heatherly to approve the Consent Agenda.  
Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

IV. Approval of Regular Agenda and Addendum

Motion by Orick, second by Heatherly to approve the Regular Agenda and Addendum  
Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

V. Comments from the Chair

Chairman Bane distributed a list of Chairman of the Board Committee Appointments

Executive Committee – Larry Nidiffer and Clint Bane

Athletic Committee – Brent Lester, Chairman, Johnny Byrge, Wallace Goins, Lisa Fields, Crystal Creekmore and Steve Morgan. Additional members from Central Office – Larry Nidiffer and Johnny Bruce.

Building Committee – Johnny Byrge, Chairman, Brent Lester, Mike Orick, Wallace Goins, Lisa Fields, and Sharon Ridenour. Additional members from Central Office – Larry Nidiffer, Rat Fraley and Robbie Heatherly.

Budget/Finance Committee – Steve Morgan, Chairman, Faye Heatherly, Lisa Fields, Wallace Goins, and Crystal Creekmore. Additional members from Central Office, Larry Nidiffer.

Policy/Education Committee – Sharon Ridenour, Chairperson, Faye Heatherly, Lisa Fields, Wallace Goins, Crystal Creekmore. Additional members from Central Office Larry Nidiffer and Tammie Lay.

TSBA Delegate Assembly – Faye Heatherly, Sharon Ridenour, Lisa Fields and Brent Lester.

MINUTES  
PAGE 3  
OCTOBER 10, 2017  
REGULAR SESSION MEETING

VI. Director's Monthly Report

Director Nidiffer stated handouts will be distributed after fall break. All bus routes have been rode 1 or more times. 12 routes have been adjusted with approximate savings of \$50,000 to \$60,000 and will be paid 23 checks instead of 22.

VII. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of August 31, 2017

Cash with Trustee - \$5,045,568.59

Total Revenues - \$3,977,241.21

Percent of Budget – 9.5%

Total Expenditures - \$5, 288,011.63

Percent of Budget – 12.5%

142 School Federal Projects School Fund. Balance Sheet as of August 31, 2017

Cash with Trustee - \$442,393.22

Total Revenues - \$409,662.11

Percent of Budget – 9.3%

Total Expenditures - \$406,662.11

Percent of Budget – 9.3%

143 Central Cafeteria Fund. Balance Sheet as of August 31, 2017

Cash with Trustee - \$407,193.60

Total Revenues - \$327,590.09

Percent of Budget – 8.1%

Total Expenditures - \$522,611.52

Percent of Budget – 13.0%

Mr. Marlow gave a detailed summary of the August 31, 2017, Monthly Reports and request if there were no questions they be approved at this time.

Motion by Byrge, second by Goins to approve the August 31, 2017, Monthly Financial Reports. Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

MINUTES  
PAGE 4  
OCTOBER 10, 2017  
REGULAR SESSION MEETING

- B. Approve Budget Amendments and Resolutions. (Attachment)

Mr. Marlow gave a detailed summary of the 8 October 2017 Budget Amendments and request if there were no questions they be approved at this time.

Motion by Heatherly, second by Orick to approve all 8 of the October 2017 Budget Amendments and Resolutions.

Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

- C. Reviewing of Bids. Nothing at this time.

- D. Request permission to advertise Bids.

1. Track for Campbell County Comprehensive High School.

Motion by Fields, second by Goins to advertise bids for new track at Campbell County Comprehensive High School.

Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

Board member Heatherly asked if an architect would be on the track project. Mr. Marlow stated his estimate for an architect fee would be around 5% and he always recommends an architect to do the service for protection of the board. Board member Byrge recommended someone call Bearden as they have just had theirs done. Board member Orick stated he felt an architect would do well and board member Morgan agreed this would protect the board. Director Nidiffer will look into this and give feedback to the board.

- E. Request permission to accept renewal of contracts. Nothing at this time.

- F. Update from Faye Comer regarding individual school activity funds.

Mrs. Comer stated no reports were available at this time. Audit will be finalized within 2 weeks.

Board member Byrge asked if a student was hurt and the outstanding bill hasn't been paid could they go ahead and pay this bill. A GBT student was injured about 6 years ago and since then the student has come out of the military and applied for a home loan. He was denied due to this doctor bill not being paid. Mr. Marlow stated he would need more information to pay and Director Nidiffer can approve for payment.

MINUTES  
PAGE 5  
OCTOBER 10, 2017  
REGULAR SESSION MEETING

VIII. Items for Action:

- A. Discuss and take any necessary action in regards to conducting the Director of Schools Search.

Chairman Bane asked the board do we want to conduct this search ourselves or allow TSBA to conduct. Board member Fields stated she felt strongly about keeping it local. They are in our community members and work here and have the best interest at heart. Board member Heatherly stated she had received different comments in the community voicing local and opening the search to outside. Board member Heatherly stated they need to search for the best out there. Board member Morgan stated he had precedence of local people and felt confident they could pursue for local.

Motion by Ridenour, second by Heatherly to conduct the Director of Schools search as a local board.

Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

- B. Discuss and take any necessary action in regards of accepting applicants for Director of Schools position.

Motion by Fields, second by Morgan to accept only applicants whom reside and/or own property in Campbell County.

Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

- C. Authorize Director of Schools to proceed with hiring of contractor for the football field lighting project at Campbell County High School.

Motion by Lester, second by Fields to proceed with hiring a contractor through consortium for the football field lighting project at Campbell County High School.

Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes, Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

- D. Consider approving new CCBOE policies on 2<sup>nd</sup> reading.  
5.600 – Staff Rights and Responsibilities  
6.411 – Student Wellness  
6.415 – Student Suicide Prevention  
3.219 – Use of Unmanned Aircraft Systems (Drones)  
6.414 – Prevention and Treatment of Sudden Cardiac Arrest

MINUTES  
PAGE 6  
OCTOBER 10, 2017  
REGULAR SESSION MEETING

Motion by Orick, second by Lester to approve new CCBOE policies on 2<sup>nd</sup> reading.  
Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes,  
Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

- E. Consider approving revisions of CCBOE policies on 2<sup>nd</sup> reading.
  - 2.703 – Audits
  - 5.200 - Separation Practices for Tenured Teachers
  - 5.201 – Separation Practices for Non-Tenured Teachers
  - 5.3021 – Sick Leave Bank
  - 6.200 – Attendance
  - 5.701 – Substitute Teachers
  - 4.600 – Grading System
  - 4.402 – Selection of Instructional Materials
  - 5.603 – Staff Meeting

The following policies were reviewed and **NO CHANGES** were recommended at this time. (Attachment)

- 1.801 – School Day
- 2.802 – Payroll Procedures
- 3.600 – Insurance Management
- 5.301 – Emergency and Legal Leave
- 6.201 – Compulsory Attendance Ages
- 6.202 – Home School

Motion by Orick, second by Ridenour to approve revisions of CCBOE policies on 2<sup>nd</sup> reading.  
Bane-yes, Byrge-yes, Creekmore-yes, Fields-yes, Goins-yes, Heatherly-yes, Lester-yes,  
Morgan-yes, Orick-yes, Ridenour-yes. Motion Passed.

IX. Items for Discussion:

- A. Discuss remaining funds donated from the Nolan Baird Estate for Elk Valley Elementary.

A worksheet was distributed that illustrated spending for Elk Valley School. There was a discrepancy found and board member Morgan and Mr. Marlow will further discuss.

- X. Discuss Legal Matters: Nothing at this time.

MINUTES  
PAGE 7  
OCTOBER 10, 2017  
REGULAR SESSION MEETING

XI. Recognize School Board Members

Board member Morgan congratulated Robbie Heatherly for getting the GBT class up and running at Jellico High School and the JROTC Program and staff are working hard. Board member Creekmore asked if the additional \$200.00 was per teacher per classroom. Board member Heatherly thanked all the Central Office for their hard work and Robbie Heatherly for managing the monies for CTE and also asked for all to try to attend the annual TSBA Convention to better our system. Board member Orick stated CCHS boys basketball team is going to a tournament and they have raised all but \$2460.00 to attend. Director Nidiffer will try to find funds to help this cause. Chairman Bane called a workshop for the Director of Schools Search on Thursday, October 26, 2017, at the Central Office lower level conference room. Board member Ridenour thanked the Policy Committee for all their dedication and hard work. Board member Fields made a recommendation for the calendar committee to look at football schedules before scheduling fall break. People have made plans and have to come back for the ballgames. Also, board member Fields recommended a workshop to discuss academic recognition.

Meeting adjourned.

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Clint Bane  
Chairman of the Board

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Larry Nidiffer  
Director of Schools