



Emmett School District

Schools Reopening Plan 2023-2024



Emmett School Reopening Guidance

- Our plan provides students and families with the opportunity to return to school for face-to-face learning.
- Online learning will be an option provided to students as well through **Emmett Remote Academy (ERA)** Both options will provide students with varied learning opportunities focused on our District's Core Values and Vision.
- The Emmett School District, in accordance with state and local health officials and the [State Board of Education](#), has developed its plan for reopening our Pre-K 12th grade classrooms for the **2023-2024** school year amid the worldwide COVID-19 Pandemic.
- January 5, 2021: Board Approved Motion Regarding Masks: Emmett School District would follow the mandates put in place by our state elected officials and local governing bodies regarding the wearing face coverings. The ESD will make a good faith effort to communicate their advice but will not exceed their mandates. With the exception that individual teachers may require the wearing of face coverings in their individual classrooms as appropriate if they deem it necessary for their safety.
- This tiered plan outlines steps, based on criteria, before students and employees return to school buildings. It also serves as a guide throughout the year as the nation, Idaho and Gem county navigate the uncertainty of COVID-19.
- **It should be noted that this plan is subject to change as new guidance information is recommended and pandemic circumstances change.**
- **Revised September 14, 2021: See changes to quarantine process on Slide 27 of this document.**
- This approach is based on [Southwest District Health Department](#) and [CDC recommendations for schools](#). It allows the Emmett School District to prioritize health and safety of students and staff and the delivery of effective instructions for the 2023-2024 school year.

Emmett School District Core Values and Vision



High Expectations for all students



Provide a safe, positive learning environment



Honor teamwork to continually improve teaching and learning

Vision

Passionate, visionary professionals cultivating lifelong learners the Emmett Way!

Emmett Independent School District

Movement between Categories will be determined ~~in~~ **as necessary** and reviewed with Trustees regularly.

CATEGORY 1: Low to No Community Spread Traditional School	CATEGORY 2: Minimal Community Spread School Buildings Open with Guidance	CATEGORY 3: Moderate Spread Distance Learning and Face to Face Instruction; <u>Masks mandated only</u> <u>when mandated by State officials</u>	CATEGORY 4: Substantial Spread School Closures and Distance Learning
Traditional School	Face-to Face Instruction, Physical Distancing, Protocols, Prevention	Hybrid School with buildings open with Face-to-Face Instruction and Distance Learning <u>More information</u>	Distance Learning Targeted Closures
<ul style="list-style-type: none"> • Implement Preventative Practices and additional processes/protocols • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school 	<ul style="list-style-type: none"> • Implement more intensive mitigation strategies, social distancing. Remote learning will be available. • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols • Visitors to buildings are restricted. • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school 	<ul style="list-style-type: none"> • Implement more intensive mitigation strategies, social distancing. Remote learning will be available. • Hybrid A/B day schedule to maximize social distancing by reducing the number of students on campus daily by half. • <u>Carberry, Shadow Butte, Butte View Elementary, Sweet, and Ola schools will have students on campus and in the classroom daily. They will not be on alternating days.</u> • <u>Students at Emmett Middle School, Emmett High School and Black Canyon High School will attend school on alternating days.</u> • <u>Masks and face shields will be provided for staff and students who need them. Students with health issues will be exempt.</u> • <u>Visitors to buildings, during school hours, are prohibited, unless by appointment. After school/weekend events allowed per principal approval.</u> • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school. 	<ul style="list-style-type: none"> • <u>Distance Learning</u> for all students. • Staff expected in their respective buildings • Masks expected for staff where appropriate • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols

Extra Curricular Activities and Athletics Secondary 6-12

Category 2: Minimal Spread Category 3: Moderate Spread	Category 4: Substantial Spread
<p>Follow guidelines established by the Idaho High School Activities Association</p> <p>Ensure all coaches, administrators, and activities directors have completed the COVID-19 for Coaches And Administrators course offered by NFHS</p> <p>Follow Southern Idaho Conference Guidelines for Covid-19 developed by our Athletic Directors and Coaches</p>	<p>Cancel or restrict events</p>

Grading and Attendance

Category 1: Face-to-Face education

Face-to-face education, attendance and grading will follow typical elementary and secondary grading and attendance practices. Absences due to COVID or other sickness will be exempted with a doctor's note. Teachers will work with students to make up missed learning and assignments.

Category 2: Intensive mitigation precautions

Face-to-face education, attendance, and grading will follow typical elementary and secondary grading and attendance practices. Absences specifically due to COVID will be exempted with a doctor's note or district quarantine. Teachers will work with students to make up missed learning and assignments.
In the event that a school is temporarily closed to mitigate spread, students will be required to check in and will have assignments. Breakfast and lunches would be available during school closures at a specified time daily during the closure.

Category 3: Hybrid Schedule

This allows for alternating in-school and virtual attendance to provide safer, physical social distancing when in the building. Attendance and grading will follow typical elementary and secondary grading and attendance practices. Virtual attendance will include digital interaction with school staff, such as attending a video conference or digital submission of assignments. Grading will be based on both online and physical participation. The School District will work with students who lack reliable internet access either by providing access or alternate assignments.

Category 4: All Online

Attendance and grading will follow typical elementary and secondary grading and attendance practices. Student attendance will be determined by virtual interaction with school staff, such as attending video class sessions or submission of digital coursework. Grading will be based on online participation and work completion. Grading policies will be communicated by each school administration and will be consistent for elementary and secondary students across the district.

Category 1: Traditional School

Category 1: Low to No Community Spread

- Implement standard operating procedures
- Provide physical distancing when feasible
- Consider traffic patterns to limit student gathering
- Consider schedule changes to limit traffic in halls
- Sanitize and clean high-touch surfaces
- Educate students and families on good hygiene practices

Category 2: Traditional style with increased precautions

Category 2: Minimal to moderate community transmission.

At Category 2, school buildings will remain open with increased guidance and precautions.

School Level Precautions and Practices:

- Rearrangement of furniture to promote social distancing
- Procedures and practices for good hygiene (hand washing; cough etiquette; social distancing)
- Masks will be expected when and where appropriate
- Disinfect routinely
- Plan to identify, isolate, and support students who may be ill
- Sanitize frequently touched surfaces
- Promote hand sanitizer and hand washing often

Category 3: Hybrid Schedule

School buildings remain open but with a hybrid schedule to increase social distancing and minimize the number of students in the building. The Hybrid Schedule will be in addition to the Category 2 precautions.

Hybrid Schedule:

- A modified schedule of A/B days, with alternating Fridays, and students will be divided by last name.
- Students will come to school every other day - depending on their A/B schedule.
- **Carberry, Shadow Butte, Butte View Elementary, Sweet, and Ola schools will have students on campus and in the classroom daily. They will not alternate days.**
- **Students at Emmett Middle School, Emmett High School and Black Canyon High School will attend school on alternating days.**
- Students will receive face-to-face instruction with an instructor every other day.
- On the days students do not see their instructor, they will be required to complete the assignments from the face-to-face lecture and instruction.

Category 4: Substantial Spread

School Closures and Distance Learning

- Emmett School District will move back to [Emergency Distance Learning](#)
- All students will participate in distance learning
- Students will follow a shortened daily class schedule
- Timely graded assignments and feedback
- District assessments and credit requirements

Emmett Remote Academy

Emmett Remote Academy: A New ERA

- Emmett School District will offer a full online learning academy.
- Will provide remote learning for students while maintaining the rigor and structure of our current ESD.
- **All ERA** students will be assigned an Emmett School District Online Mentor and required to meet to support student learning.
- Elementary courses will be structured and taught by IDLA teachers with guidance and support from Mr. Hyde ERA District Principal, 208-365-6301 or bhyde@isd221.net.
- Secondary **ERA** students will be assigned an Emmett School District Mentor who will work directly with each student in coordination with Emmett Middle School and High School counselors and principals.
 - Students enrolled at **ERA** will be able to earn an Emmett High School Diploma.
 - Students enrolled at **ERA** may be eligible to participate in sports and activities at EMS and EHS.
 - Students will be required to complete state and district mandated assessments to comply with district and state policy.
- **ERA students** will be provided with an Emmett School District Device. Students who need internet access may also apply to receive a district issued hotspot to be used to access education content.
- **To register for ERA this fall, please contact Mr. Hyde at 208-365-6301 and fill out the open enrollment application with ERA as your requested school. Applications were accepted through August 31, 2023**

Common Language and Practices

- Defined [safety expectations](#) for staff, including [daily symptom self-check](#)
- Sanitize work stations when students during transition
- Hand sanitizer at the door, in the hallways, and common areas
- Encourage students to [wash hands with soap](#)
- Students will be expected to have their own school supplies and sharing of supplies will be limited
- Social distancing will be expected in classrooms, hallways, and common areas when feasible and group work will be limited.
- Students will be encouraged to submit assignments electronically when possible.
- Students will be assigned personal Chromebooks



Common Language and Practices (continued)

- Face coverings are available
- **Category 1:** Face-to-Face Traditional School
- **Category 2:** Traditional Schooling with preventative social distancing measures, limited group work, and sanitization of work spaces frequently.
- **Category 3:** Hybrid School with buildings open with Face-to-Face Instruction and Distance Learning. When students can't socially distance for periods longer than 15 minutes masks will be provided. Students with health issues will be exempt.
- **Category 4:** Distance Learning for District wide/targeted closures



Category 1: Transporting Students

- **Health checks daily:** If feeling ill, stay home. A temperature above 100.4* the staff member will be sent home and the building administrator notified.
- Provide hand sanitizer for students, bus drivers and bus attendants
- Bus drivers and bus attendants will not be required to wear masks
- Clean and disinfect frequently touched surfaces daily
- Establish protocols for bus stops
- Loading will return to normal bus loading procedures
- Unloading will return to normal bus unloading procedures
- Utilize spaced seating to the extent practical
- No students allowed to go home with other students on buses
- Limited Field Trips

Category 2: Transporting Students

- **Health checks daily:** If feeling ill, stay home. A temperature above 100.4* the staff member will be sent home and the building administrator notified.
- Provide hand sanitizer for students, bus drivers and bus attendants
- Limited field trips
- [Clean and disinfect](#) frequently touched surfaces daily
- Run routes with bus windows down when temperatures outside permit
- Establish protocols for bus stops
- Loading will be back to front
- Unloading will be front to back
- Utilize spaced seating to the extent practical
- Siblings will sit together
- No students allowed to go home with other students



Category 3: Transporting Students

- **Health checks daily:** Staff temperature taken when arriving at work and documented on current COVID-19 Screening Tool for Emmett School District. If feeling ill, stay home. A temperature above 100.4* the staff member will be sent home and the building administrator notified.
- Provide hand sanitizer for students, bus drivers and bus attendants
- Bus drivers/attendants may wear face masks when students are on the bus
- Bus drivers will stand while unloading and loading at schools
- Eliminate field trips
- [Clean and disinfect](#) frequently touched surfaces daily
- Run routes with bus windows down when temperatures outside permit
- Establish protocols for bus stops
- Loading will be back to front
- Unloading will be front to back
- Utilize spaced seating to the extent practical
- Siblings will sit together
- No students allowed to go home with other students



Serving Meals

Kitchen/Office

- **Health checks daily:** If feeling ill, stay home. A temperature above 100.4* the staff member will be sent home and the building administrator notified.
- Standard operating procedures for food safety and sanitation
- Good hygiene. Personal Protective Equipment *expected* when social distancing cannot be achieved or if there's an escalation to a new category
- Gloves worn at all times with frequent changes
- More [frequent cleaning and sanitizing](#) of commonly touched surfaces with an emphasis on tables, slide rail on food bars etc.
- [CDC recommended guidelines](#) will be used to sanitize surfaces
- Encourage visitors to contact by phone or email
- Parents can pay meal accounts online by calling our office or via Infinite Campus Parent Portal access

Cafeteria: Category 1

- Follow CDC hygiene guidelines, including [handwashing](#)
- Food items will be consumed in the cafeteria with support staff to monitor social distancing, unless Grab & Go options are available
- Directional signage to direct students through the cafeteria as instructed
- All items on the self-serve fruit and vegetable bars will now be individually wrapped; single serve salads will be available in place of salad bars at secondary level
- Leftover or unwanted items will not be shared with other students or stock piled by staff members for future use. All items will be returned to cafeteria be inspected and sanitized or tossed out
- Cashiers required to wear facemask
- Scan student ID card to charge for meals. Cards are the preferred method to charge the meal or student bar code by class roster.
- Sanitize the keypad (after each use) if students enter number.
- No shared tables this year for unwanted food
- All tray slides on all bars and serving lines will be frequently sanitized
- Extra time between classes needed to accommodate sanitizing tables before the next group arrives

Cafeteria: Category 2

In addition to guidelines for **Category 1**, the cafeteria staff will consider the following for **Category 2 and Category 3**:

- May go to all disposable tableware
- All items will be packaged into fully covered/closed containers/bags
- To the extent possible elementary meal trays and utensils will be moved into the kitchen. Student trays may be completed behind the food bar and handed to the student.

Cafeteria: Category 4

- Seek guidance from State Department of Education on allowable meal plans

Common Areas and Gathering Spaces

General encouraged practices

- Maintain 6 ft. distance when possible (floor stickers)
- [Disinfect surface areas](#) regularly and frequently
- Hand sanitizer throughout building and outside portable stations
- Sneeze guards placed at counters where the public or guests to the school may stand or approach
- Consider schedule changes to limit student gatherings or bunched areas
- Educate students and families on [good hygiene practices](#)
- Structured recess schedules and locations to avoid mixing cohorts of students
- Structured or staggered assemblies

Office strategies and other non instructional spaces

- Staff use separate restrooms than children
- Have a plan for when a student, staff member, or visitor becomes sick
- Identify an isolation/screening room in the school

Common Areas and Gathering Spaces (Continued)

Employee Break Room:

- Physical distancing seating, custodians routinely disinfect surface areas

Gatherings

- Implement strategies that discourage gathering for areas such as the bus lane, restrooms, recess, hallways, lunch, before and after school
- Cancel field trips, assemblies, and other large gatherings if physical distancing cannot be achieved
- Restrict mixing groups/cohorts
- Avoid personal contact such as touching, hugs, high fives, etc.

Co-Curricular and Extra-Curricular Events

- Follow established District & [Southern Idaho Conference guidelines](#), and Board adopted changes to athletic protocols.

Visiting and Entering School Buildings

For the health and safety of all students and staff, the following procedures will be in place throughout the district:

- Adhere to the Health Screening Checklists located throughout buildings (Fever, Cough, etc.,)
- Discourage students and staff to come to school or work when ill
- Dropping off food and drink will not be allowed
- Visitors will be expected to wear masks
- Encourage appointments for campus visitors
- Limit visitors in school buildings to designated areas
- Modified check-out procedures determined at building level
- If in the **Orange category**, visitors will not be allowed on campus without an appointment
- Follow hygiene etiquette at all times
 - (As recommended by the CDC and the Southwest District Health Department: Frequently wash hands, use hand sanitizer, physical distancing, etc.,)
- Adhere to the volunteer guidelines determined at building level
- Promote student and staff health and safety at all times

Category 3

1. Masks may be required by teachers in situations where students and staff can't physically distance for more than 15 minutes.
2. Idaho Code: [33-512 \(4\) \(13\)](#) District Policy: [562](#) and [564](#)
3. **Students:** Masks will be required in some classrooms if required by the teachers for health concerns.
4. **Visitors:** Visitors to buildings during school hours and events where physical distancing is not feasible, masks may be required.
5. **Buildings:** When physical distancing is not feasible for periods that exceed 15 minutes, masks may be required.
6. **Transportation:** When physical distancing is not feasible, masks may be expected.

Prevention In & Out of School

- [Hygiene Education](#): Educate, and practice hand washing, sanitizing, covering coughs, use of face coverings, and hygiene. Reinforce as needed.
- Conduct Daily Home Health Screening Checklist for [symptoms](#). (temp parameters need to be set for staying home 100.4)
- Insist people with symptoms listed in the checklist stay home.
- [Increase cleaning and sanitizing](#) (Provide a checklist for classroom and home for students and staff)
- Practice physical distancing when possible
- Direct flow of traffic in hallways to eliminate crowding and bunching with staggered passing times.
- Use masks when appropriate

How do we support our at-risk population?

- Gauge the student and family needs and intentions for returning to schools or online options.
- Consider Alternative Options:
 - Plan for completion of school work at home,
 - Plan for Virtual Check in with Teachers (google meets)
 - Consider flexible schedules
 - Consider on-line options if appropriate
- Establish process for regular check-ins
 - Consider additional health supports (asthma, allergies, diabetes, and chronic health issues).
- Allow at-risk individuals to wear PPE throughout the school day.
- Meet as teams to consider services and accommodations that may need to be amended in IEP and 504 plans as appropriate.

Emmett School District Re-entry Plan

- District Administrators have worked to create a re-entry framework that will provide teachers, staff, and administration guidance in developing building level, classroom level, and department specific procedures and expectations to safeguard our students, staff, and community. Current Quarantine Protocol - updated September 13, 2021
- Principals and supervisors will review and revise contact tracing, quarantine protocol plans annually
 - Principals will get input from staff and parents on their school plan
 - Principals will coordinate their plans with operation supervisors
 - Principals will coordinate with Nicole Thomas and their special education teachers to make accommodations for students on IEPs
- The draft plan takes into consideration the State Board of Education guidelines and Southwest District Health requirements and input from stakeholders and staff.
- Our school district will remain flexible so that we may respond as needed to safeguard our community.
- Be compassionate as we listen to, respect, and consider input and feedback from staff, students, families, and partners

LEA ARP ESSER Use of Funds Plan Rubric

Link to document:

https://docs.google.com/spreadsheets/d/1flR6ycqdWWCFRQiDd8omvp_CQjefpcUjox8kl6mzObQ/edit?usp=sharing

Link and updates to state required updates to the current plan are in red in the document above.