

MEMORIAL HIGH SCHOOL FINAL EXAM SPRING EXEMPTION POLICY Senior Finals and AP Exams



Seniors are eligible to exempt all finals in the spring semester.

Students enrolled in one or more Advanced Placement (AP) courses are given the option for an exemption from the campus final exam in AP courses. The exemption policy is designed to provide AP students a reward for near-perfect attendance, meeting the grade requirement, good behavior, and completion of the AP Exam. However, students must earn exemptions. AP students do not have an inherent right to be exempt from final exams.

Criteria for final exam exemptions are listed below. However, students may elect to take their finals to improve a course grade even if the exemption criteria are met. Exemptions will be determined for each AP class separately. A student may obtain an exemption by meeting these requirements:

- Class average must be an 83 or above when averaging the third and fourth nine weeks' grades.
- A maximum of five absences are allowed per class. Each tardy counts as 1/3 of an absence. Any combination of absences and tardies that exceeds 5 absences disqualifies the exemption.
 - If a student is fifteen minutes late to a class, the student is marked absent.
- Excused absences do count against the exemption, regardless of the reason. The only absences that do not count against exemptions are:
 - absences due to school-approved activities
 - religious holidays
 - official college visitation days IF proper procedures are followed as outlined in the student handbook
- Students must take the AP exam administered by College Board. (AP students only)
- The following will result in the loss of an exemption for the specific class in which it occurs.
 - Receiving a conduct grade of "U"
 - A truancy
- The following will result in loss of exemptions in all classes.
 - Any disciplinary action that results in suspension (including in-school suspension or DAEP)
 - A discipline referral for academic dishonesty
 - Detentions not served by Saturday, May 11, 2024.
- All fines and fees must be cleared before Monday, May 15, 2024.
- Students with extenuating circumstances may request an appeal committee meeting through their grade level principal. Decisions of the exemption committee are final.

Helpful Information & FAQs

Any combination of absences and tardies that exceeds 5 absences disqualifies the exemption.

Examples:

- five absences (5) and one tardy ($1/3$) = $5 \frac{1}{3}$ total absences (NOT exempt)
- four absences (4) and three tardies (1) = 5 total absences (exempt)
- three absences (3) and five tardies ($1 \frac{2}{3}$) = $4 \frac{2}{3}$ total absences (exempt)
- four absences (4) and four tardies ($1 \frac{1}{3}$) = $5 \frac{1}{3}$ total absences (NOT exempt)

Do excused absences count against exemptions?

Yes, excused absences do count against the exemption, regardless of the reason. See bullet 3.

What absences do not count against me?

See bullet 3.

- absences due to school-approved activities
- religious holidays
- official college visitation days IF proper procedures are followed as outlined in the student handbook

Does attendance restart at semester?

Yes, attendance is counted by semester, so absences reset in January.

Do tardies restart at semester?

Yes, tardies are counted by semester, so tardies reset in January.

Does discipline restart at semester?

No, truancies, academic dishonesty and/or any disciplinary actions that result in ISS or OSS do not rest at semester and result in loss of exemptions for the entire school year.

What if I lost exemptions last year due to a discipline reason?

Discipline will only cause loss of exemptions for the school year in which it occurred.

If I received academic dishonesty in my English class, would that disqualify me from exempting my math final?

Yes, any academic dishonesty referral for the school year will disqualify you from all exemptions.

