

**Clark County School District 161
School Board Meeting
November 7, 2016**

MINUTES

Call to Order 6:30 p.m.

Pledge

Roll Call	Orvin Jorgensen	Stephanie Eddins
	Laurie Small	Melissa Farr
	Sherrie Mead	

Attendance Daniel Lantis, Superintendent
 Gayle Woods, Business Manager
 Kathy Wagoner, Teacher
 Julie Baker, Teacher
 Tarri Leonardson, Teacher
 Fred Goodworth, WIPFLI Accounting

Approval of Agenda

A motion was made by Ms. Farr and seconded by Mrs. Eddins to approve the agenda as presented with items Action Items vi. and vii. removed and the remaining items moved up appropriately. Motion passed unanimously.

Approval of Minutes

A motion was made by Mrs. Mead and seconded by Ms. Farr to approve the minutes as presented from October 10, 2016. Motion passed unanimously.

Consent Agenda

A motion was made by Ms. Far and seconded by Mrs. Mead to accept the Consent Agenda as presented. Motion passed unanimously.

The audit will take the place of the business manager’s report.

Informational Items

Mr. Lantis reported that he has received an additional \$2,500 grant to be used on the greenhouse. This takes the total donations and grants up to \$19,500.

Mr. Lantis informed the board that the high school and junior high lunches have been separated. This seems to relieve problems and concerns.

Delegations/Committee/Patron Input

The board reviewed the reports submitted by the various departments. While reviewing the Varsity Letter Requirements recommendations made by the athletic director, there was some question if the academic and attendance policies applied to all sports or just track. The board also asked about the guidelines in track. Mr. Lantis will meet with Mrs. Grover and work out the necessary details.

Mrs. Wagoner requested permission to use the district car to travel to her calculus class in Idaho Falls for the rest of the semester. Mr. Lantis informed the board that Mrs. Wagoner is taking the class in order to earn an endorsement for high school math for the district. In light of the circumstances, it was agreed to let Mrs. Wagoner take the car when it is available.

New Business

i. Out of State Field Trip – Mrs. Leonardson: Mrs. Leonardson requested permission to take the third, fourth, and fifth grade students to the aquarium in Salt Lake City, Utah on May 17, 2016. The trip would last from 7:00 a.m. until 7:00 or 7:30 p.m. A motion was made by Mrs. Mead and seconded by Mrs. Small to approve the field trip. Motion passed unanimously.

ii. Change to Work Habits – Mrs. Wagoner: Mrs. Wagoner presented suggested changes to the work habits for the trustee scholarships which are given by the district. A copy of the suggested changes is included with the minutes. The change would require students to actively participate in class in order to earn the scholarship. A motion was made by Mrs. Small and seconded by Mrs. Eddins to accept the changes as proposed. Motion passed unanimously.

iii. Audit: Mr. Goodworth of WIPFLI Accounting went through the audit for the board. He explained the various positive and negative aspects of the district. Mr. Goodworth told the board that if possible, it would be good to separate the different duties Mrs. Woods has and have different people doing some of them. It was noted that because we are a small district, Mrs. Woods must “wear many different hats.” Because of that, it is difficult to fulfill the suggestions made in the audit. Overall, the audit was very good with the exception of food services. Mr. Goodworth suggested the board consider making changes where the food services are concerned. The board will consider his suggestions.

iv. Pay Bills: Bills were presented and paid.

v. Purchases over \$1,000: A motion was made by Ms. Farr and seconded by Mrs. Mead to pay Holden Electric \$12,603.52 for the installation of the furnace in the new gym. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Eddins to pay Waterford Institute \$1,360 for their program for kindergarten and first grade. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Mead to pay \$1,850 to Silverback Learning Solutions for a yearly subscription for a data information program called Mileposts. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Eddins to approve the purchase of 38 computers for the high school and elementary school computer labs in the amount of \$16,707. This would give each school 19 new computers. Motion passed unanimously.

vi. Hire Personnel : A motion was made by Mrs. Mead and seconded by Ms. Farr to approve hiring two students to help with unloading deliveries to the lunchroom. Motion passed unanimously.

vii. Open Bids for Snow Removal: A motion was made by Mrs. Mead and seconded by Mrs. Eddins to approve the hiring of Dave Leonardson for snow removal. The agreement would require a minimum payment of \$500 and \$50 an hour for snow removal above the \$500. Motion passed unanimously. It was noted that because of the change in the date of the meeting, there could possibly be additional bids as the closing date was posted for November 14, 2016.

Pursuant to Idaho Code 74-206, the board did a roll call vote to move into Executive Session at 8:20 p.m. This is to discuss personnel issues.

Executive Session

A motion was made by Mrs. Mead and seconded by Mrs. Eddins to return to open session at 8:34 p.m.

A motion was made by Mrs. Eddins and seconded by Mrs. Mead to adjourn.

Adjourn 8:35 p.m.

Board Chairman Date

Board Clerk Date