

**Clark County School District 161  
June 12, 2017  
School Board Meeting**

**MINUTES**

**Call to Order**                      6:35 p.m.

**Pledge**

<b>Roll Call</b>	Orvin Jorgensen	Laurie Small
	Melissa Farr	Jeannette Korrell

Stephanie Eddins excused.

**Attendance**                      Gayle Woods, Business Manager  
    Kathy Wagoner, CCEA President  
    Sherry Locascio, Board Clerk

**Approval of Agenda**

A motion was made by Mrs. Small and seconded by Ms. Farr to approve the agenda as presented with the following amendments: under Action Items, add vii. Hire Personnel; viii. Approve Letter of Engagement; ix. Change Date for Budget Hearing. Motion passed unanimously.

**Approval of Minutes**

A motion was made by Mrs. Small and seconded by Ms. Farr to approve the minutes as presented. Motion passed unanimously.

**Consent Agenda**

A motion was made by Mrs. Small and seconded by Ms. Farr to accept the Consent Agenda as presented. Motion passed unanimously.

## **Business Manager Report**

Mrs. Woods informed the board that the Summer Leadership Institute will be held Thursday, July 13, 2017 in Rigby, Idaho, from 1:00 to 6:00 p.m. Mr. Jorgensen is planning to attend and Mrs. Woods will check with Paula Gordon, the incoming Superintendent, to find out if she will attend.

A motion was made by Mrs. Small and seconded by Ms. Korrell to remove Daniel Lantis and Melissa Farr from the school district checking account and to add Paula Gordon and Jeannette Korrell to the account. Motion passed unanimously.

## **Informational Items**

The approval of the superintendent contract will be done at the School Board Meeting/Budget Hearing. The board reviewed the supplemental contract and will discuss the regular contract at the next meeting. It was noted that the pronouns in the supplemental contract need to be consistent and signature lines for all board members added.

It was noted that there is still a need for summer maintenance help. Mrs. Woods will check with Perezes to see if they are interested in helping. Ms. Korrell stated that the county hires younger than 18 if the parents will sign a release form.

It was noted that there is still an opening on the board and names were suggested as possibilities.

Mrs. Woods informed the board of an incident involving several young people being in the school unsupervised. It was noted that there were only two individuals on the camera that were identified, leading to questions of people from outside the area accessing the building. The science room was also entered and the cupboards gone through. Some of the outside doors had been propped open and others left unlocked.

Some of the school board members felt law enforcement should be contacted as this was trespassing. Someone on the approved list must be in the building with the students at all times. Perhaps the use of key cards could be used to indicate who originally opened the doors.

Mr. Jorgensen reminded the board they need to work on job descriptions during the summer as there is still some confusion as to responsibilities.

## **Board Training**

There was no board training.

## **Delegations/Committee/Patron Input**

There were no patrons in attendance.

## **New Business**

### **a. Action Items**

**i. Call for Propane Bids:** A motion was made by Ms. Farr and seconded by Ms. Korrell to call for propane bids. Motion passed unanimously.

**ii. Approve Master Agreement/Negotiations:** A motion was made by Ms. Farr and seconded by Mrs. Small to accept the Master Agreement as negotiated for the 2017-2018 school year.

**iii. Pay Bills:** Bills were presented and paid.

**iv. Purchases over \$1,000:** A motion was made by Mrs. Small and seconded by Ms. Farr for purchase of headphones, cartridges and computers from CDW-G in the amount of \$6,274.27. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr to purchase an HP Probook 640 from CDW-G in the amount of \$1,018.71. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr to approve the purchase of a Probook Lap Top in the amount of \$979.11. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr to approve the payment of \$1,332 for services to the CCEA. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr to pay Priceline Hotels \$1,307.52 for lodging for the seniors on their senior trip. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr for the purchase of laser jet toners and cartridges from Amazon in the amount of \$1,449.17. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr to purchase products from National Geographic with funds from REAP up to the amount of \$6,000 for vocational education textbooks. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to purchase adobe, Microsoft and a windows program from OETC in the amount of \$1,615.20. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to pay DP & L LLC \$1,500 for snow removal for the winter. Motion passed unanimously. It was agreed that the contractor for snow removal needs to be reminded that they need to bill monthly, not wait until this late in the year.

The following items were approved for purchase for the 2017-2018 school year:

A motion was made by Ms. Farr and seconded by Mrs. Small to pay ISBA \$1,352.90 for membership dues. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to pay Moreton and Company \$17,863 for insurance. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to pay Renaissance Learning \$4,370 for the Accelerated Reader and Star Programs for both schools. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to pay Thirtyseven4 \$790 for the anti-virus for the district computers. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to pay Networks & More \$1,450 for filters making it possible for students to use their own I pads and Androids. Motion passed unanimously.

(Included with the minutes is a breakdown of the above).

**v. Resignations:** A motion was made by Mrs. Small and seconded by Ms. Korrell to accept the resignations from the following: Melissa Farr as a school board trustee, Sheree Far as a route bus driver (she will continue to substitute and drive activity bus), Paula Gordon as Title I K-12 teacher and 21<sup>st</sup> Century Grant Director, and Ashley Leonardson as the junior high volleyball coach. Motion passed unanimously.

**vi. Open Positions:** A motion was made by Ms. Farr and seconded by Mrs. Small to open the position of Transportation Supervisor. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Ms. Korrell to open the position of part-time bus driver. Motion passed unanimously.

A motion was made Mrs. Small and seconded by Ms. Korrell to advertise the opening on the school board for zone 4. Motion passed unanimously.

A motion was made by Mrs. Small and seconded by Ms. Farr to open the positions for junior high school volleyball coach, junior high school football coach, and for junior high school boys' basketball coach. Motion passed unanimously.

**vii. Hire Personnel:** A motion was made by Mrs. Small and seconded by Ms. Farr to approve Holly Maraist as the 21<sup>st</sup> Century Grant Director. Motion passed unanimously.

**viii. Approve Letter of Engagement:** A motion was made by Ms. Farr and seconded by Mrs. Small to approve a Letter of Engagement for Wipfli to do the district audit. Motion passed unanimously.

**ix. Change Date for Budget Hearing:** A motion was made by Ms. Farr and seconded by Ms. Korrell to move the budget hearing to June 26, 2017. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to adjourn.

**Adjourn** 8:30 p.m.

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Board Chairman	Date
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Board Clerk	Date
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