



El Camino Charter High School

Finance Committee Meeting

Date and Time

Thursday June 17, 2021 at 4:10 PM PDT

Location

VIRTUAL COMMITTEE MEETING - Please see below.

The Finance Committee is a standing committee of the Board of Directors of El Camino Real Alliance.

For committee meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

VIRTUAL COMMITTEE MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Finance Committee will take place via a virtual/teleconferencing environment.

To join the virtual Committee meeting, please register through GoToWebinar <https://attendee.gotowebinar.com/register/2397454733595600399>, webinar ID 739-245-515. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2) email your comment to comment@ecrchs.net and it will be read on the record. **Please note:** your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

In order to conduct an orderly meeting, all members of the public will be placed on mute during the Committee meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Committee can only listen to your issue, not respond or take action. The Committee may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Committee, shall have twice the allotted time to speak. When addressing the Committee, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Committee Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Committee to be routine and will be approved/enacted by the Committee in one motion in the form listed below. Unless specifically requested by a Committee member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Committee votes on them. The Committee recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:10 PM
Opening Items			
A. Call the Meeting to Order		Brian Archibald	1 m
B. Record Attendance and Guests		Emilie Larew	1 m
C. Public Comments	Discuss	Brian Archibald	15 m
II. Consent			4:27 PM
A. Approve Minutes of May 25, 2021 Finance Committee Meeting	Approve Minutes	Brian Archibald	1 m
Approve minutes for Finance Committee Meeting on May 25, 2021			
III. Financial Review			4:28 PM
Finance			
A. May 2021 Financial Update	Discuss	John Arndt of ICON School Management	10 m

	Purpose	Presenter	Time
Discuss May 2021 Financial Update.			

B. Review of Investment Portfolio	Discuss	David Hussey	20 m
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The Committee will discuss the school's investment portfolio.

C. Review of May 2021 Check Registers	Vote	David Hussey	10 m
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Review of the May 2021 check registers for the General Account and the Trust Account.
ACTION ITEM: motion to recommend approval of the May 2021 Check Registers to the Board.

D. Review of May 2021 Credit Card Bills	Vote	David Hussey	10 m
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Review the credit card charges for May 2021.
ACTION ITEM: motion to recommend approval of the May 2021 credit card bills to the Board.

E. Review and Vote on 2021-2022 Budget	Vote	David Hussey	30 m
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The Committee will review and vote to recommend approval of the 2021-2022 budget to the Board.

ACTION ITEM: motion to recommend approval of the 2021-2022 budget to the Board.

F. Review and Vote on Chartwells Food Service Contract	Vote	David Hussey	15 m
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The Committee will review and vote on approval of Chartwells Food Service Contract.
ACTION ITEM: motion to recommend approval of the Chartwells Food Service Contract.

IV. Closing Items

6:03 PM

A. Adjourn Meeting	Vote	Brian Archibald	
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Cover Sheet

Approve Minutes of May 25, 2021 Finance Committee Meeting

Section:	II. Consent
Item:	A. Approve Minutes of May 25, 2021 Finance Committee Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Finance Committee Meeting on May 25, 2021

DRAFT

El Camino Charter High School

Minutes

Finance Committee Meeting

Date and Time

Tuesday May 25, 2021 at 4:00 PM

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Committee Members Present

Beatriz Chen (remote), Brian Archibald (remote), Scott Silverstein (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Beatriz Chen

Committee Members who left before the meeting adjourned

Beatriz Chen

Guests Present

Daniel Chang, David Hussey (remote), Emilie Larew (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Brian Archibald called a meeting of the Finance Committee of El Camino Charter High School to order on Tuesday May 25, 2021 at 4:07 PM.

B. Record Attendance and Guests

C. Public Comments

There were no public comments.

II. Consent

A. Approve Minutes of April 15, 2021 Finance Committee Meeting

Scott Silverstein made a motion to approve the minutes from Finance Committee Meeting on 04-15-21.

Brian Archibald seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Beatriz Chen Absent

Brian Archibald Aye

Scott Silverstein Aye

Beatriz Chen arrived at 4:09 PM.

III. Financial Review

A. April 2021 Financial Update

John Arndt from ICON reviewed the April 2021 financial update including balance sheet, cash flow, cash analysis, investment analysis, profit and loss summary, budget comparison, and year-to-date spending compared to the prior year.

Mr. Silverstein asked if there were any large expenditures planned or of which ECR is aware. Mr. Arndt replied no, and anything for the 2021-2022 school year would go into pre-planned expenses. Mr. Wood noted that ECR had purchased \$400,000 worth of student laptops that were approved by the Board back in February. Mr. Wood also stated that the payroll expenses would be about \$200,000 higher than normal due to stipends for in-person instruction. And there will also be increased expenses for student athletics which had been postponed until recently.

On the budget comparison, Mr. Arndt noted that there was a misclassification, as special education revenues should be classified as local revenue and not as state revenue; he stated this would be corrected for the next meeting.

Mr. Silverstein asked if there would be a budget that was broken down by department; Mr. Wood stated yes, primarily in the areas of textbooks and supplies.

Mr. Archibald asked as to whether there was a plan for getting an interim budget; Mr. Arndt replied that there would be a budget that would be available for the next Committee meeting. Mr. Archibald noted that this was more of an operational question; Mr. Wood stated that ECR had just received data last week that is needed to create the budget, and that there were various options for a timeline to get a budget proposed and adopted.

B. Review of Investment Portfolio

The investment summary was reviewed.

C. Review and Vote on Revised Investment Policy Statements

Mike Breller from Beacon Pointe went over the revisions to the Investment Policy Statements for ECRA's general account and OPEB account. The Committee discussed the appropriate job titles versus ECRA officer titles for use in this document for the Executive Director and CBO; it was noted that whether the CBO is the designated officer to oversee and administer the Trust would be subject to discussion and approval by the Board. It was also decided that the references to Chief Executive Officer would be changed to President.

The Committee reviewed proposed changes to the types of investments authorized under the policies for OPEB and for the general account, and reviewed the allowable ranges for different asset classes. Mr. Breller noted that one change

made in the permitted investments was the inclusion of Interval Funds. The Committee determined that Interval Funds would be removed from the list of authorized investments. Also, the Committee agreed to keep the allowable ranges as listed in the revised documents.

Beatriz Chen left at 4:57 PM.

Scott Silverstein made a motion to recommend approval of the Investment Policy Statements as amended to the Board.

Brian Archibald seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Brian Archibald Aye

Beatriz Chen Absent

Scott Silverstein Aye

D. Review of April 2021 Check Registers

The Committee reviewed and discussed the April check registers and requested follow-up at the next meeting regarding questions. Specifically, Mr. Archibald asked for more information regarding the purchase of Surface Books for administrators; Mr. Hussey noted that this was for approximately 8 to 9 individuals, and that the last tech refresh for the group occurred approximately 5 years ago.

Mr. Hussey noted that more information on this would be provided. And Mr. Silverstein asked about the charge for helmet replacement, and questioned why this amount was being spent if we had already paid to have them replaced. Mr. Wood noted that this may be to replace the check for the payment previously made; he will get clarification on this.

Mr. Silverstein asked if payment was being made to Cetera or US Bank; Mr. Wood noted that the transition was being made to US Bank, and that the May payment would be made through Cetera but future payments would be made to US Bank assuming linkage is established.

Mr. Archibald asked about the cost associated with the bank office provider, Icon. Mr. Wood replied that Icon has made a proposal for next year which will include a reduction in rate; he and Mr. Hussey has not responded to the proposal as of yet. Due to the need for additional information, the Committee did not make a recommendation regarding Board approval.

E. Review of April 2021 Credit Card Bills

Mr. Archibald asked about the outdoor surface cleaner purchased through Home Depot, and whether other options were considered; Mr. Wood replied yes, and the cleaner from Home Depot seemed to be the best available option.

Scott Silverstein made a motion to recommend approval of the April 2021 credit card bills to the Board.

Brian Archibald seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Beatriz Chen Absent

Brian Archibald Aye

Scott Silverstein Aye

F. Review and Vote on 2019-2020 Tax Return

Mr. Archibald asked about the line for salaries and other benefits, and whether there was such a significant increase. Mr. Wood replied that the difference was due to an auditor adjustment that recharacterized certain employee benefits.

Scott Silverstein made a motion to recommend approval of the 2019-2020 tax return to the Board.

Brian Archibald seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Beatriz Chen Absent
Scott Silverstein Aye
Brian Archibald Aye

IV. Closing Items

A. Adjourn Meeting

Brian Archibald made a motion to adjourn the meeting.

Scott Silverstein seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:31 PM.

Respectfully Submitted,
Brian Archibald

Cover Sheet

May 2021 Financial Update

Section:	III. Financial Review
Item:	A. May 2021 Financial Update
Purpose:	Discuss
Submitted by:	
Related Material:	May 2021 - Financial Board Report v06.14.2021.pdf

El Camino Real Charter High School



FINANCIAL REPORT AS OF: MAY 31, 2021
PROVIDED BY: ICON School Management



BALANCE SHEET

Description	Actual May 2021	Prior* May 2020	\$ Change to Prior*	% Change
ASSETS				
Current Assets				
Cash	\$ 16,492,480	\$ 8,691,636	\$ 7,800,844	92.31%
Investments	23,680,570	19,829,786	3,850,784	58.32%
Accounts Receivable	1,215,272	2,318,241	(1,102,969)	-47.58%
State Aid Deferrals	4,460,434	-	4,460,434	N/A
Prepaid Expenditures (Expenses)	101,316	173,319	(72,003)	-41.54%
Total Current Assets	45,950,072	31,012,982	14,937,090	85.13%
Fixed Assets, Net of Depreciation	6,314,970	6,651,823	(336,853)	-5.06%
Total Assets	\$ 52,265,042	\$ 37,664,805	\$ 14,600,237	60.34%
LIABILITIES & NET ASSETS				
Current Liabilities				
Accounts Payables	\$ 110,551	\$ 471,157	\$ (360,606)	-76.54%
Accrued Liabilities	1,069,413	2,086,762	(1,017,349)	-48.75%
Deferred Revenue	623,500	1,006,779	(383,279)	-38.07%
Total Current Liabilities	1,803,464	3,564,698	(1,761,234)	-49.41%
Long-Term Debt	36,981,184	26,643,393	10,337,791	78.46%
Total Liabilities	38,784,648	30,208,091	8,576,557	51.23%
Net Assets				
Economic Uncertainty (3%)	1,142,320	1,392,266	(249,946)	-17.95%
Unrestricted	12,338,074	6,064,448	6,023,680	99.33%
Total Net Assets	13,480,394	7,456,714	5,773,734	77.43%
Total Liabilities & Net Assets	\$ 52,265,042	\$ 37,664,805	\$ 14,350,291	59.30%

* Restated to incorporate 20-21 Changes

- Cash has increased due to one-time funding of the following: PPP Funding, LLMF Funding, CARES Act, as well as reclassification of the Investment's MMA
- State Aid Deferrals - Updated through May 2021.
- Reclassification of Assets – No longer Net OPEB Liability. Investment Part is separated and is now an Asset
- Reclassification of LTD – No longer NET OPEB Liability. OPEB Liability is separated from Investments
- LT-Debt Increased due to 19-20 OPEB Actuarial Study Report, PPP Funding and Compensated Absences

CASH FLOW

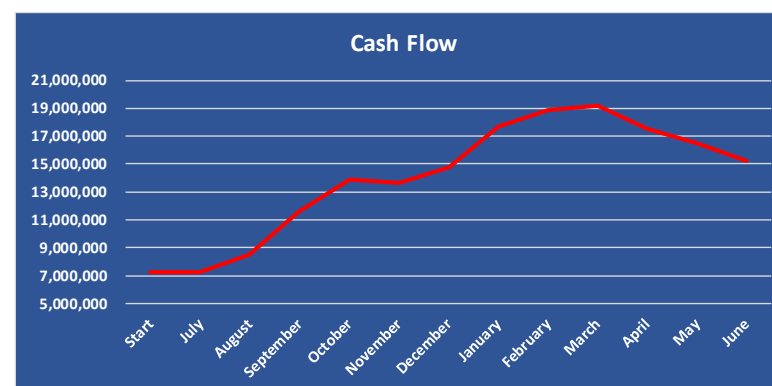
Description	May 2021	May 2020
OPERATING ACTIVITIES		
Net Income	\$7,452,781.56	(\$786,755.99)
Total Adjustments to Reconcile Net Income to Net Cash provided by operations	(\$5,360,047.90)	\$570,147.46
Net Cash provided by Operating Activities	2,092,733.66	(216,608.53)
INVESTING ACTIVITIES		
Net Cash provided (used) by Investing Activities	\$349,543.67	\$522,439.93
FINANCING ACTIVITIES		
Net Cash provided by Financing Activities	\$6,784,028.00	\$3,061,270.37
NET CASH INCREASE (DECREASE) FOR PERIOD	9,226,305.33	3,367,101.77
CASH, BEGINNING	\$7,266,175.06	\$5,324,533.91
CASH, ENDING	\$ 16,492,480.39	\$ 8,691,635.68

- School received one-time funding in: PPP Funding to help with Future Cash Deferrals of 35.59%
- School received FMV Adjustment in OPEB Liability causing Financing Activity to increase as well as PPP Funding which is considered LT-Debt.
- 2019-20 Beginning Cash Balance has been restated to agree to 18-19 Audit Report.

CASH ANALYSIS

- Days of Cash on Hand: 151 (Recommended: 90)

	May 2021	Apr 2021
Fundraising #1287	\$ 397.66	\$ 397.66
PPP Account #1309	3,815,993.83	3,815,853.93
General Account #1761	7,235,901.86	8,411,039.75
A/P Account #1796	347,936.65	357,415.15
ASB Trust #1826	344,824.84	369,222.79
CNB ZBA Account	(16,839.16)	(23,975.72)
Cetera MMA #3344	4,530,333.30	4,328,499.15
Cetera OPEB MMA #4925	230,816.96	247,124.13
Petty Cash	500.00	500.00
Undeposited Funds	2,614.45	288.15
Total Checking/Savings/CDs	<u>\$ 16,492,480.39</u>	<u>\$ 17,506,364.99</u>



Expected Cash Flow for 2020-2021

INVESTMENT ANALYSIS (MAY. 31)

- Charter School Investment Account
 - YTD Investment Revenue: \$91,534 (Int. & Dividends)
 - YTD Investment Fees: \$15,216
 - YTD FMV Adjustment: (\$62,956)
- Charter School OPEB Investment Account
 - YTD Investment Revenue: \$385,455.28 (Int. & Dividends)
 - YTD Investment Fees: \$259,121
 - YTD FMV Adjustment: \$4,421,095
- See further investment analysis completed by Greg Wood.



PROFIT & LOSS (SUMMARY)

	Working Budget 20-21	1st Interim Budget	2nd Interim Budget	YTD 2020-21	PYTD 2019-20
REVENUES					
LCFF	\$ 34,623,203	\$ 34,623,203	\$ 34,584,979	\$ 30,359,435	\$ 30,711,567
Federal	3,455,377	3,371,523	3,010,023	2,411,747	1,394,091
State	1,409,106	1,560,958	1,579,759	3,578,165	3,316,674
Local	3,192,091	2,809,521	2,868,733	721,402	1,773,292
FMV Adjustment	-	-	-	4,358,139	(370,377)
	42,679,777	42,365,205	42,043,494	41,428,888	36,825,247
EXPENSES					
Salaries and benefits	30,492,305	30,622,540	29,564,619	26,910,726	27,496,703
Student supplies	2,604,498	2,465,359	1,972,773	1,649,407	2,827,254
Operating Exp	6,970,529	6,704,996	5,975,849	4,937,913	6,768,805
Capital Outlay	550,254	640,020	530,216	478,062	519,240
Other Outgo	31,280	31,280	33,866	-	-
	40,648,866	40,464,195	38,077,323	33,976,108	37,612,002
NET INCOME (LOSS)	\$ 2,030,911	\$ 1,901,010	\$ 3,966,171	\$ 7,452,780	\$ (786,755)
NET INCOME BEFORE FMV ADJ.	\$ 2,030,911	\$ 1,901,010	\$ 3,966,171	\$ 3,094,641	\$ (416,378)

- \$7.4M in Net Income due to the following factors:
 - 1-Time Funding of \$1.4M in LLMF
 - FMV Adjustment of \$4.4M in Investments
 - Operational Expenses are down due to COVID-19

PROFIT & LOSS (YTD)

Description	Actual YTD May 2021	Prior YTD May 2020	\$ Change	% Change
REVENUES				
LCFF Revenues	\$ 30,359,435	\$ 30,711,567	\$ (352,132)	-1.15%
Federal Revenues	2,411,747	1,394,091	1,017,656	73.00%
State Revenues	3,578,165	3,316,674	261,491	7.88%
Local Revenues	721,402	1,773,292	(1,051,890)	-59.32%
FMV Adjustment	4,358,139	(370,377)	4,728,516	-1276.68%
Total Revenues	41,428,888	36,825,247	4,603,641	12.50%
EXPENDITURES				
Certificated Salaries	13,595,248	13,929,826	(334,578)	-2.40%
Classified Salaries	3,672,756	3,907,052	(234,296)	-6.00%
Employee Benefits	9,642,722	9,659,825	(17,103)	-0.18%
Books & Supplies	1,649,407	2,827,254	(1,177,847)	-41.66%
Services and Operations	4,937,913	6,768,805	(1,830,892)	-27.05%
Capital Outlay	478,062	519,240	(41,178)	-7.93%
Total Expenditures	33,976,108	37,612,002	(3,635,894)	-9.67%
NET INCOME (LOSS)	\$ 7,452,780	\$ (786,755)	\$ 8,239,535	-1047.28%
NET INCOME BEFORE FMV ADJ.	\$ 3,094,641	\$ (416,378)	\$ 3,511,019	-843.23%

- Significant Difference is in Federal Revenues. LLMF was received for the largest portion and all upfront.
- Local Revenues are primarily FMV Adjustment of Investment Activities with the OPEB Investments accounting for over 60% of this local revenue.
- Local Revenues and Operating Expenditures affected by closing of Campus. No ASB, no tuition.
- As Stock Market fluctuates, Local Revenue will fluctuate.
- In-Person Instruction and Sport Activities will incur additional expenses with the re-opening of School

BUDGET COMPARISON (YTD)

Description	Actual May 2021	2nd Interim Budget	% Used
REVENUES			
LCFF Revenues	\$ 30,359,435	\$ 34,584,979	87.78%
Federal Revenues	2,411,747	3,010,023	80.12%
State Revenues	3,578,165	1,579,759	226.50%
Local Revenues	721,402	2,868,733	25.15%
FMV Adjustment	4,358,139	0	#DIV/0!
Total Revenues	41,428,888	42,043,494	98.54%
EXPENDITURES			
Certificated Salaries	13,595,248	15,356,725	88.53%
Classified Salaries	3,672,756	3,584,334	102.47%
Employee Benefits	9,642,722	10,623,560	90.77%
Books & Supplies	1,649,407	1,972,773	83.61%
Services and Operations	4,937,913	5,975,849	82.63%
Capital Outlay	478,062	530,216	90.16%
Other Outgo	-	33,866	0.00%
Total Expenditures	33,976,108	38,077,323	89.23%
NET INCOME (LOSS)	\$ 7,452,780	\$ 3,966,171	187.91%
NET INCOME BEFORE FMV ADJ.	\$ 3,094,641	\$ 3,966,171	78.03%

El Camino Real Charter High School

Custom Comparative Balance Sheet

End of May 2021

Financial Row	Amount (As of May 2021)	Comparison Amount (As of May 2020)	Variance	% Variance
ASSETS				
Current Assets				
Bank				
9120-100 - ECR Petty Cash	\$500.00	(\$213.60)	\$713.60	-334.08%
9121-1287 - CNB Checking - Fundraising #1287	\$397.66	\$0.00	\$397.66	0.00%
9121-1309 - CNB Checking - PPP Account #1309	\$3,815,993.83	\$0.00	\$3,815,993.83	0.00%
9121-1761 - CNB Checking - General Account #1761	\$7,235,901.86	\$6,658,478.67	\$577,423.19	8.67%
9121-1796 - CNB Checking - A/P Account #1796	\$347,936.65	\$314,168.25	\$33,768.40	10.75%
9122-1826 - CNB Checking - ASB Trust #1826	\$344,824.84	\$170,391.51	\$174,433.33	102.37%
9124-2717 - ECRCHS : CNB ZBA account	(\$16,839.16)	(\$22,080.70)	\$5,241.54	-23.74%
9126-2745 - Hanmi Money Market #2745	\$0.00	\$347.77	(\$347.77)	-100.00%
9135-3344 - Cetera Investments #3344	\$4,530,333.30	\$905,725.72	\$3,624,607.58	400.19%
9135-4925 - Cetera OPEB Investments #4925	\$230,816.96	\$0.00	\$230,816.96	0.00%
Total Bank	\$16,489,865.94	\$8,026,817.62	\$8,463,048.32	105.43%
Accounts Receivable				
9200 - Accounts Receivable				
9200 - Accounts Receivable	\$317,405.71	\$342,097.60	(\$24,691.89)	-7.22%
9214 - AR - Title IV	\$6,907.00	\$0.00	\$6,907.00	0.00%
9226 - AR- Child Nutrition (Federal)	\$37,185.32	\$37,656.15	(\$470.83)	-1.25%
9230 - AR - State Aid	\$850,675.00	\$1,714,609.00	(\$863,934.00)	-50.39%
9231 - AR - State Aid (Deferrals)	\$4,460,434.00	\$0.00	\$4,460,434.00	0.00%
9233 - AR - Lottery	\$0.00	\$174,200.51	(\$174,200.51)	-100.00%
9239 - AR - Special Education	\$0.03	\$0.02	\$0.01	50.00%
9246 - AR - Child Nutrition (State)	\$3,099.04	\$5,363.07	(\$2,264.03)	-42.22%
9249 - AR - Other State Grants	\$0.00	(\$0.03)	\$0.03	-100.00%
9251 - AR - Gen Purpose prior yr adjustment (Due from District)	\$0.00	\$44,315.00	(\$44,315.00)	-100.00%
9253 - AR - AR1	\$0.00	\$0.00	\$0.00	0.00%
Total - 9200 - Accounts Receivable	\$5,675,706.10	\$2,318,241.32	\$3,357,464.78	144.83%
Total Accounts Receivable	\$5,675,706.10	\$2,318,241.32	\$3,357,464.78	144.83%
Other Current Asset				
9150 - Investments	\$2,253,746.35	\$6,603,338.18	(\$4,349,591.83)	-65.87%
9151 - OPEB Investments	\$20,676,823.30	\$0.00	\$20,676,823.30	0.00%
9152 - Other Investments	\$750,000.00	\$0.00	\$750,000.00	0.00%
9330 - PrePaid Expenses	\$101,305.94	\$173,319.03	(\$72,013.09)	-41.55%
Undeposited Funds	\$2,614.45	\$423,913.30	(\$421,298.85)	-99.38%
Inventory Asset	\$10.00	\$0.00	\$10.00	0.00%
Total Other Current Asset	\$23,784,500.04	\$7,200,570.51	\$16,583,929.53	230.31%
Total Current Assets	\$45,950,072.08	\$17,545,629.45	\$28,404,442.63	161.89%
Fixed Assets				
9410 - Land	\$2,019,963.89	\$2,019,963.89	\$0.00	0.00%
9420 - Land Improvements	\$222,182.57	\$168,345.25	\$53,837.32	31.98%
9425 - Accumulated Depreciation - Land Improvements	(\$166,326.80)	(\$163,904.86)	(\$2,421.94)	1.48%
9430 - Buildings	\$3,559,839.36	\$3,559,839.36	\$0.00	0.00%
9431 - Fixed Asset - Building Improvements	\$139,467.91	\$139,467.91	\$0.00	0.00%
9435 - Accumulated Depreciation-Buildings	(\$449,054.42)	(\$363,407.45)	(\$85,646.97)	23.57%
9436 - Accumulated Depreciation - Building Improvements	(\$139,467.90)	(\$123,197.15)	(\$16,270.75)	13.21%
9440 - Equipment	\$1,766,427.32	\$1,691,746.68	\$74,680.64	4.41%
9445 - Accumulated Depreciation-Equipment	(\$1,667,473.58)	(\$1,451,098.00)	(\$216,375.58)	14.91%
9450 - Construction in Progress	\$3,200.00	\$0.00	\$3,200.00	0.00%
9460 - Fixed Asset - Leasehold Improvements	\$1,478,554.00	\$1,478,554.00	\$0.00	0.00%
9465 - Accumulated Depreciation - Leaseholds	(\$452,342.41)	(\$304,486.74)	(\$147,855.67)	48.56%
Total Fixed Assets	\$6,314,969.94	\$6,651,822.89	(\$336,852.95)	-5.06%
Total ASSETS	\$52,265,042.02	\$24,197,452.34	\$28,067,589.68	115.99%
Liabilities & Equity				
Current Liabilities				
Accounts Payable				
9500 - Accounts Payable				
9500 - Accounts Payable	\$110,550.71	\$461,039.36	(\$350,488.65)	-76.02%
9502 - AP - District Oversight Fee	\$0.00	\$0.01	(\$0.01)	-100.00%
9503 - AP - Special Education	\$0.00	\$0.02	(\$0.02)	-100.00%
9516 - AP - Payable to County (prior yr adj)	\$0.00	\$9,910.00	(\$9,910.00)	-100.00%
Total - 9500 - Accounts Payable	\$110,550.71	\$470,949.39	(\$360,398.68)	-76.53%
9504 - AMEX - Accounts Payable	\$0.00	\$207.59	(\$207.59)	-100.00%
9505 - CalCard - Accounts Payable	\$0.00			
Total Accounts Payable	\$110,550.71	\$471,156.98	(\$360,606.27)	-76.54%
Credit Card				
9515-1039 - American Express - Darby	\$0.00	\$4,440.73	(\$4,440.73)	-100.00%
9515-1047 - American Express - Hussey	\$60.29	\$0.00	\$60.29	0.00%
Total Credit Card	\$60.29	\$4,440.73	(\$4,380.44)	-98.64%
Other Current Liability				
9501 - Accrued Accounts Payable	(\$46,515.92)	\$1,074,316.99	(\$1,120,832.91)	-104.33%
9530 - Garnishment/Lien Payable	(\$6,196.22)	(\$11,120.73)	\$4,924.51	-44.28%
9546 - Payroll Liability - SUI	\$0.00	(\$2,739.79)	\$2,739.79	-100.00%
9550 - Retirement Liability - PERS	\$78,526.78	\$108,162.61	(\$29,635.83)	-27.40%

**El Camino Real Charter High School
Custom Comparative Balance Sheet
End of May 2021**

Financial Row	Amount (As of May 2021)	Comparison Amount (As of May 2020)	Variance	% Variance
9552 - Sales Taxes Payable CA	\$3,333.79	\$0.00	\$3,333.79	0.00%
9555 - Retirement Liability - STRS	\$365,901.77	\$380,157.44	(\$14,255.67)	-3.75%
9558 - Retirement Liability - PARS	\$0.00	\$20,183.18	(\$20,183.18)	-100.00%
9570 - Wages Payable	\$0.00	(\$3,526.40)	\$3,526.40	-100.00%
9573 - Accrued Salaries	\$29,034.19	\$23,354.53	\$5,679.66	24.32%
9574 - Accrued Payroll Taxes	\$46.44	(\$10,917.01)	\$10,963.45	-100.43%
9580 - 403B Payable	(\$37,487.00)	\$126,070.12	(\$163,557.12)	-129.74%
9585 - Other Payroll Liabilities	\$139,586.36	\$140,608.10	(\$1,021.74)	-0.73%
9589 - OPEB Current Liability	\$25,929.50	\$0.00	\$25,929.50	0.00%
9620 - Due to Student Groups/Other Agencies				
9620 - Due to Student Groups/Other Agencies	\$500.00	\$0.00	\$500.00	0.00%
9621 - Due to (From) School 1	\$396,520.67	\$237,807.35	\$158,713.32	66.74%
Total - 9620 - Due to Student Groups/Other Agencies	\$397,020.67	\$237,807.35	\$159,213.32	66.95%
9650 - Deferred Revenue	\$623,500.00	\$1,006,779.00	(\$383,279.00)	-38.07%
9651 - Deposit	\$119,553.00	\$0.00	\$119,553.00	0.00%
Refunds Payable	\$619.00	(\$35.00)	\$654.00	-1,868.57%
Total Other Current Liability	\$1,692,852.36	\$3,089,100.39	(\$1,396,248.03)	-45.20%
Total Current Liabilities	\$1,803,463.36	\$3,564,698.10	(\$1,761,234.74)	-49.41%
Long Term Liabilities				
9664 - OPEB Liability	\$32,971,888.00	\$13,176,040.45	\$19,795,847.55	150.24%
9665 - Compensated Absences Payable	\$193,596.42	\$0.00	\$193,596.42	0.00%
9669 - Other general Long Term Debt	\$3,815,700.00	\$0.00	\$3,815,700.00	0.00%
Total Long Term Liabilities	\$36,981,184.42	\$13,176,040.45	\$23,805,143.97	180.67%
Equity				
9760 - Fund Balance	\$6,027,612.68	\$8,239,617.06	(\$2,212,004.38)	-26.85%
Retained Earnings	(\$0.00)	\$3,852.72	(\$3,852.72)	-100.00%
Net Income	\$7,452,781.56	(\$786,755.99)	\$8,239,537.55	-1,047.28%
Total Equity	\$13,480,394.24	\$7,456,713.79	\$6,023,680.45	80.78%
Total Liabilities & Equity	\$52,265,042.02	\$24,197,452.34	\$28,067,589.68	115.99%

El Camino Real Charter High School Comparative Income Statement From Jul 2020 to May 2021

Financial Row	Amount (Jul 2020 - May 2021)	Comparative Amount (Jul 2019 - May 2020)	Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$15,881,746.00	\$17,121,620.00	(\$1,239,874.00)	-7.24%
8012 - Education Protection Account Entitlement	\$5,912,924.00	\$5,046,383.00	\$866,541.00	17.17%
8019 - State Aid - Prior Years	(\$377,386.00)	(\$3,541.00)	(\$373,845.00)	10,557.61%
8096 - Charter Schools in Lieu of Property Taxes	\$8,942,150.97	\$8,547,105.00	\$395,045.97	4.62%
Total - 8010 - Principal Apportionment	\$30,359,434.97	\$30,711,567.00	(\$352,132.03)	-1.15%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$639,964.00	\$645,262.00	(\$5,298.00)	-0.82%
8220 - Child Nutrition Programs	\$351,884.29	\$283,897.27	\$67,987.02	23.95%
8221 - Donated Food Commodities	\$31,458.46	\$0.00	\$31,458.46	0.00%
8290 - Every Student Succeeds Act				
8291 - Title I	\$363,348.00	\$313,717.00	\$49,631.00	15.82%
8292 - Title II	\$0.00	\$41,519.00	(\$41,519.00)	-100.00%
8293 - Title III	\$0.00	\$9,140.00	(\$9,140.00)	-100.00%
8294 - Title IV	\$16,288.00	\$12,634.00	\$3,654.00	28.92%
Total - 8290 - Every Student Succeeds Act	\$379,636.00	\$377,010.00	\$2,626.00	0.70%
8295 - Federal Learning Loss Funding	\$838,744.54	\$0.00	\$838,744.54	0.00%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$76,935.00	\$64,071.67	\$12,863.33	20.08%
8299 - All Other Federal Revenue	\$93,124.76	\$23,850.13	\$69,274.63	290.46%
Total - 8296 - Other Federal Revenue	\$170,059.76	\$87,921.80	\$82,137.96	93.42%
Total - 8100 - Federal Revenue	\$2,411,747.05	\$1,394,091.07	\$1,017,655.98	73.00%
8300 - Other State Revenues				
8380 - Special Ed				
8381 - Special Education - Entitlement (State)	\$2,203,691.45	\$2,045,120.49	\$158,570.96	7.75%
Total - 8380 - Special Ed	\$2,203,691.45	\$2,045,120.49	\$158,570.96	7.75%
8520 - Child Nutrition - State	\$27,660.82	\$39,118.35	(\$11,457.53)	-29.29%
8550 - Mandated Cost Reimbursements	\$158,323.00	\$153,952.00	\$4,371.00	2.84%
8560 - State Lottery Revenue	\$384,017.30	\$508,668.26	(\$124,650.96)	-24.51%
8590 - All Other State Revenue	\$804,472.23	\$569,814.52	\$234,657.71	41.18%
Total - 8300 - Other State Revenues	\$3,578,164.80	\$3,316,673.62	\$261,491.18	7.88%
8600 - Other Local Revenue				
8631 - Sales				
8631 - Sales	\$0.00	\$570.61	(\$570.61)	-100.00%
8634 - Food Service Sales	(\$326.83)	\$234,940.84	(\$235,267.67)	-100.14%
Total - 8631 - Sales	(\$326.83)	\$235,511.45	(\$235,838.28)	-100.14%
8660 - Interest	\$478,932.92	\$153,836.55	\$325,096.37	211.33%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$4,358,139.01	(\$370,377.26)	\$4,728,516.27	-1,276.68%
8667 - Transfers of Apportionments from Districts	\$0.00	\$0.00	\$0.00	0.00%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$242,317.04	\$730,837.80	(\$488,520.76)	-66.84%
8699 - All Other Local Revenue	\$0.00	\$256,867.51	(\$256,867.51)	-100.00%
Total - 8690 - Other Local Revenue	\$242,317.04	\$987,705.31	(\$745,388.27)	-75.47%
Total - 8600 - Other Local Revenue	\$5,079,062.14	\$1,006,676.05	\$4,072,386.09	404.54%
8999 - Uncategorized Revenue	\$0.00	\$85.00	(\$85.00)	-100.00%
Total - 8000 - Revenue	\$41,428,408.96	\$36,429,092.74	\$4,999,316.22	13.72%
8804 - ASB Revenues	\$479.00	\$396,153.62	(\$395,674.62)	-99.88%
Total - Income	\$41,428,887.96	\$36,825,246.36	\$4,603,641.60	12.50%
Gross Profit	\$41,428,887.96	\$36,825,246.36	\$4,603,641.60	12.50%
Expense				
1000 - Certificated Salaries				
1000 - Certificated Salaries	\$0.00	(\$969.31)	\$969.31	-100.00%
1100 - Teachers Salaries	\$11,110,862.00	\$11,413,647.64	(\$302,785.64)	-2.65%
1101 - Teacher - Stipends	\$0.00	(\$2,967.08)	\$2,967.08	-100.00%
1190 - Teacher - Custom 5	\$0.00	\$255.47	(\$255.47)	-100.00%
1200 - Certificated Pupil Support Salaries	\$1,620,564.30	\$1,548,724.59	\$71,839.71	4.64%
1300 - Certificated Supervisor & Administrator Salaries	\$863,821.93	\$971,134.53	(\$107,312.60)	-11.05%
Total - 1000 - Certificated Salaries	\$13,595,248.23	\$13,929,825.84	(\$334,577.61)	-2.40%
2000 - Classified Salaries				
2100 - Classified Instructional Aide Salaries	\$912,293.37	\$920,703.16	(\$8,409.79)	-0.91%
2200 - Classified Support Salaries	\$1,269,916.38	\$1,322,147.45	(\$52,231.07)	-3.95%
2300 - Classified Supervisor & Administrator Salaries	\$627,620.03	\$729,602.07	(\$101,982.04)	-13.98%
2400 - Classified Clerical & Office Salaries	\$793,966.46	\$846,725.13	(\$52,758.67)	-6.23%
2900 - Classified Other Salaries	\$68,959.28	\$87,874.38	(\$18,915.10)	-21.53%
Total - 2000 - Classified Salaries	\$3,672,755.52	\$3,907,052.19	(\$234,296.67)	-6.00%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$2,004,354.71	\$2,177,246.91	(\$172,892.20)	-7.94%
3102 - State Teachers Retirement System, classified positions	\$61,822.16	\$34,038.54	\$27,783.62	81.62%
Total - 3100 - STRS	\$2,066,176.87	\$2,211,285.45	(\$145,108.58)	-6.56%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$35,467.67	\$35,408.67	\$59.00	0.17%
3202 - Public Employees Retirement System, classified positions	\$614,165.38	\$598,236.83	\$15,928.55	2.66%
Total - 3200 - PERS	\$649,633.05	\$633,645.50	\$15,987.55	2.52%

El Camino Real Charter High School Comparative Income Statement From Jul 2020 to May 2021

Financial Row	Amount (Jul 2020 - May 2021)	Comparative Amount (Jul 2019 - May 2020)	Variance	% Variance
Ordinary Income/Expense				
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$184,205.64	\$219,700.50	(\$35,494.86)	-16.16%
3302 - OASDI/Alternative, classified positions	\$244,466.11	\$262,753.35	(\$18,287.24)	-6.96%
Total - 3300 - OASDI-Medicare-Alternative	\$428,671.75	\$482,453.85	(\$53,782.10)	-11.15%
3400 - Health & Welfare Benefits				
3400 - Health & Welfare Benefits	\$0.00	\$24,176.25	(\$24,176.25)	-100.00%
3401 - Health & Welfare Benefits - Certificated Positions	\$2,438,474.75	\$2,810,359.32	(\$371,884.57)	-13.23%
3402 - Health and Welfare Benefits - Classified Positions	\$919,327.05	\$620,195.52	\$299,131.53	48.23%
Total - 3400 - Health & Welfare Benefits	\$3,357,801.80	\$3,454,731.09	(\$96,929.29)	-2.81%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$8,955.35	\$24.27	\$8,931.08	36,798.85%
3502 - State Unemploy. Insurance - Classified Positions	\$2,380.54	\$581.20	\$1,799.34	309.59%
Total - 3500 - Unemployment Insurance	\$11,335.89	\$605.47	\$10,730.42	1,772.25%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$112,745.67	\$230,182.41	(\$117,436.74)	-51.02%
3602 - Workers' Comp Insurance - Classified Positions	\$40,909.59	\$0.00	\$40,909.59	0.00%
Total - 3600 - Workers Comp Insurance	\$153,655.26	\$230,182.41	(\$76,527.15)	-33.25%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$2,340,386.40	\$1,988,050.60	\$352,335.80	17.72%
3702 - OPEB, Allocated, Classified Positions	\$627,941.60	\$556,373.90	\$71,567.70	12.86%
Total - 3700 - Retiree Benefits	\$2,968,328.00	\$2,544,424.50	\$423,903.50	16.66%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$0.00	\$92,436.05	(\$92,436.05)	-100.00%
3902 - Other Benefits - Classified Positions	\$7,119.02	\$10,060.85	(\$2,941.83)	-29.24%
Total - 3900 - Other Employee Benefits	\$7,119.02	\$102,496.90	(\$95,377.88)	-93.05%
Total - 3000 - Employee Benefits	\$9,642,721.64	\$9,659,825.17	(\$17,103.53)	-0.18%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$123,871.83	\$271,563.94	(\$147,692.11)	-54.39%
4200 - Books & Other Reference Materials	\$39,991.43	\$79,130.75	(\$39,139.32)	-49.46%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$58,350.98	\$6,190.08	\$52,160.90	842.65%
4325 - Instructional Materials & Supplies	\$153,235.37	\$255,841.58	(\$102,606.21)	-40.11%
4330 - Office Supplies	\$52,974.55	\$84,849.51	(\$31,874.96)	-37.57%
4345 - Non Instructional Student Materials & Supplies	\$178,842.04	\$589,292.42	(\$410,450.38)	-69.65%
Total - 4300 - Materials & Supplies	\$443,402.94	\$936,173.59	(\$492,770.65)	-52.64%
4400 - Noncapitalized Equipment	\$872,476.89	\$949,241.47	(\$76,764.58)	-8.09%
4700 - Food				
4710 - Student Food Services	\$169,663.42	\$583,244.03	(\$413,580.61)	-70.91%
Total - 4700 - Food	\$169,663.42	\$583,244.03	(\$413,580.61)	-70.91%
Total - 4000 - Books & Supplies	\$1,649,406.51	\$2,819,353.78	(\$1,169,947.27)	-41.50%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$19,280.38	\$35,326.63	(\$16,046.25)	-45.42%
5100 - Subagreement for Services	\$61,726.38	\$559,901.50	(\$498,175.12)	-88.98%
5200 - Employee Travel	\$8,776.49	\$54,311.41	(\$45,534.92)	-83.84%
5210 - Conferences and Professional Development	\$14,461.59	\$0.00	\$14,461.59	0.00%
5300 - Dues & Memberships	\$167,884.43	\$422,826.80	(\$254,942.37)	-60.29%
5400 - Insurance	\$244,188.63	\$206,256.60	\$37,932.03	18.39%
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$725,462.15	\$422,046.65	\$303,415.50	71.89%
5520 - Security	\$9,456.88	\$421,366.22	(\$411,909.34)	-97.76%
Total - 5500 - Operations & Housekeeping	\$734,919.03	\$843,412.87	(\$108,493.84)	-12.86%
5600 - Rentals, Leases, & Repairs				
5605 - Equipment Leases	\$99,085.60	\$648,517.01	(\$549,431.41)	-84.72%
5610 - Rent	\$574.83	\$11,021.85	(\$10,447.02)	-94.78%
5616 - Repairs and Maintenance - Computers	\$24,218.29	\$1,207.47	\$23,010.82	1,905.71%
5631 - Other Rentals, Leases and Repairs 1	\$3,075.38	\$7,094.02	(\$4,018.64)	-56.65%
Total - 5600 - Rentals, Leases, & Repairs	\$126,954.10	\$667,840.35	(\$540,886.25)	-80.99%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$35,393.74	\$44,742.00	(\$9,348.26)	-20.89%
5808 - Investment Fees	\$274,337.16	\$0.00	\$274,337.16	0.00%
5809 - Banking Fees	(\$15,036.01)	\$269,891.47	(\$284,927.48)	-105.57%
5812 - Business Services	\$0.00	\$17,364.17	(\$17,364.17)	-100.00%
5815 - Consultants - Instructional	\$1,006,164.63	\$1,022,883.56	(\$16,718.93)	-1.63%
5820 - Consultants - Non Instructional - Custom 1	\$655,738.92	\$442,809.02	\$212,929.90	48.09%
5824 - District Oversight Fees	\$319,792.30	\$312,628.22	\$7,164.08	2.29%
5830 - Field Trips Expenses	\$11,371.11	\$329,553.39	(\$318,182.28)	-96.55%
5833 - Fines and Penalties	\$31.06	\$57,832.85	(\$57,801.79)	-99.95%
5840 - Onboarding Fees	\$1,317.54	\$0.00	\$1,317.54	0.00%
5845 - Legal Fees	\$196,826.34	\$220,676.72	(\$23,850.38)	-10.81%
5848 - Licenses and Other Fees	\$3,638.94	\$56,580.06	(\$52,941.12)	-93.57%
5851 - Marketing and Student Recruiting	\$40,380.42	\$11,566.28	\$28,814.14	249.12%
5857 - Payroll Fees	\$69,342.10	\$74,015.62	(\$4,673.52)	-6.31%
5872 - Special Education Encroachment	\$614,733.08	\$535,818.88	\$78,914.20	14.73%
5884 - Substitutes	\$209,126.12	\$428,543.85	(\$219,417.73)	-51.20%
5899 - Miscellaneous Operating Expenses	\$0.00	\$138.00	(\$138.00)	-100.00%
Total - 5800 - Other Services & Operating Expenses	\$3,423,157.45	\$3,825,044.09	(\$401,886.64)	-10.51%

El Camino Real Charter High School Comparative Income Statement From Jul 2020 to May 2021

Financial Row	Amount (Jul 2020 - May 2021)	Comparative Amount (Jul 2019 - May 2020)	Variance	% Variance
Ordinary Income/Expense				
5900 - Communications	\$136,564.39	\$153,885.19	(\$17,320.80)	-11.26%
Total - 5000 - Services & Other Operating Expenses	\$4,937,912.87	\$6,768,805.44	(\$1,830,892.57)	-27.05%
6000 - Capital Outlay				
6900 - Depreciation	\$478,061.63	\$519,239.93	(\$41,178.30)	-7.93%
Total - 6000 - Capital Outlay	\$478,061.63	\$519,239.93	(\$41,178.30)	-7.93%
9455 - Alternative Education Construction Project	\$0.00	\$7,900.00	(\$7,900.00)	-100.00%
Total - Expense	\$33,976,106.40	\$37,612,002.35	(\$3,635,895.95)	-9.67%
Net Ordinary Income	\$7,452,781.56	(\$786,755.99)	\$8,239,537.55	-1,047.28%
Net Income	\$7,452,781.56	(\$786,755.99)	\$8,239,537.55	-1,047.28%

El Camino Real Charter High School **Budget vs. Actual** **From Jul 2020 to May 2021**

Financial Row	Amount	Budget Amount	Amount Over (Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
8000 - Revenue				
8010 - Principal Apportionment				
8011 - Charter Schools General Purpose Entitlement - State Aid	\$15,881,746.00	\$17,098,522.00	(\$1,216,776.00)	92.88%
8012 - Education Protection Account Entitlement	\$5,912,924.00	\$7,874,712.00	(\$1,961,788.00)	75.09%
8019 - State Aid - Prior Years	(\$377,386.00)	\$0.00	(\$377,386.00)	0.00%
8096 - Charter Schools in Lieu of Property Taxes	\$8,942,150.97	\$9,611,745.00	(\$669,594.03)	93.03%
Total - 8010 - Principal Apportionment	\$30,359,434.97	\$34,584,979.00	(\$4,225,544.03)	87.78%
8100 - Federal Revenue				
8181 - Special Education - Entitlement	\$639,964.00	\$0.00	\$639,964.00	0.00%
8220 - Child Nutrition Programs	\$351,884.29	\$393,850.00	(\$41,965.71)	89.34%
8221 - Donated Food Commodities	\$31,458.46	\$0.00	\$31,458.46	0.00%
8290 - Every Student Succeeds Act				
8291 - Title I	\$363,348.00	\$363,281.00	\$67.00	100.02%
8292 - Title II	\$0.00	\$77,009.00	(\$77,009.00)	0.00%
8293 - Title III	\$0.00	\$7,665.00	(\$7,665.00)	0.00%
8294 - Title IV	\$16,288.00	\$27,850.00	(\$11,562.00)	58.48%
Total - 8290 - Every Student Succeeds Act	\$379,636.00	\$475,805.00	(\$96,169.00)	79.79%
8295 - Federal Learning Loss Funding	\$838,744.54	\$1,375,560.00	(\$536,815.46)	60.97%
8296 - Other Federal Revenue				
8296 - Other Federal Revenue	\$76,935.00	\$688,134.00	(\$611,199.00)	11.18%
8299 - All Other Federal Revenue	\$93,124.76	\$76,674.00	\$16,450.76	121.46%
Total - 8296 - Other Federal Revenue	\$170,059.76	\$764,808.00	(\$594,748.24)	22.24%
Total - 8100 - Federal Revenue	\$2,411,747.05	\$3,010,023.00	(\$598,275.95)	80.12%
8300 - Other State Revenues				
8380 - Special Ed				
8381 - Special Education - Entitlement (State)	\$2,203,691.45	\$0.00	\$2,203,691.45	0.00%
Total - 8380 - Special Ed	\$2,203,691.45	\$0.00	\$2,203,691.45	0.00%
8520 - Child Nutrition - State	\$27,660.82	\$25,812.00	\$1,848.82	107.16%
8550 - Mandated Cost Reimbursements	\$158,323.00	\$158,323.00	\$0.00	100.00%
8560 - State Lottery Revenue	\$384,017.30	\$672,190.00	(\$288,172.70)	57.13%
8590 - All Other State Revenue	\$804,472.23	\$723,434.00	\$81,038.23	111.20%
Total - 8300 - Other State Revenues	\$3,578,164.80	\$1,579,759.00	\$1,998,405.80	226.50%
8600 - Other Local Revenue				
8631 - Sales				
8634 - Food Service Sales	(\$326.83)	\$0.00	(\$326.83)	0.00%
Total - 8631 - Sales	(\$326.83)	\$0.00	(\$326.83)	0.00%
8660 - Interest	\$478,932.92	\$500,000.00	(\$21,067.08)	95.79%
8662 - Net Increase (Decrease) in the Fair Value of Investments	\$4,358,139.01	\$0.00	\$4,358,139.01	0.00%
8667 - Transfers of Apportionments from Districts	\$0.00	\$2,129,728.00	(\$2,129,728.00)	0.00%
8690 - Other Local Revenue				
8690 - Other Local Revenue	\$242,317.04	\$200,005.00	\$42,312.04	121.16%
8699 - All Other Local Revenue	\$0.00	\$39,000.00	(\$39,000.00)	0.00%
Total - 8690 - Other Local Revenue	\$242,317.04	\$239,005.00	\$3,312.04	101.39%
Total - 8600 - Other Local Revenue	\$5,079,062.14	\$2,868,733.00	\$2,210,329.14	177.05%
Total - 8000 - Revenue	\$41,428,408.96	\$42,043,494.00	(\$615,085.04)	98.54%
8804 - ASB Revenues	\$479.00	\$0.00	\$479.00	0.00%
Total - Income	\$41,428,887.96	\$42,043,494.00	(\$614,606.04)	98.54%
Gross Profit	\$41,428,887.96	\$42,043,494.00	(\$614,606.04)	98.54%
Expense				
1000 - Certificated Salaries				
1100 - Teachers Salaries	\$11,110,862.00	\$12,745,236.00	(\$1,634,374.00)	87.18%
1101 - Teacher - Stipends	\$0.00	\$1,632,765.00	(\$1,632,765.00)	0.00%
1200 - Certificated Pupil Support Salaries	\$1,620,564.30	\$0.00	\$1,620,564.30	0.00%
1300 - Certificated Supervisor & Administrator Salaries	\$863,821.93	\$978,724.00	(\$114,902.07)	88.26%
Total - 1000 - Certificated Salaries	\$13,595,248.23	\$15,356,725.00	(\$1,761,476.77)	88.53%
2000 - Classified Salaries				

El Camino Real Charter High School **Budget vs. Actual** **From Jul 2020 to May 2021**

Financial Row	Amount	Budget Amount	Amount Over (Under) Budget	% of Budget
2100 - Classified Instructional Aide Salaries	\$912,293.37	\$844,077.00	\$68,216.37	108.08%
2200 - Classified Support Salaries	\$1,269,916.38	\$1,128,989.00	\$140,927.38	112.48%
2300 - Classified Supervisor & Administrator Salaries	\$627,620.03	\$699,326.00	(\$71,705.97)	89.75%
2400 - Classified Clerical & Office Salaries	\$793,966.46	\$823,164.00	(\$29,197.54)	96.45%
2900 - Classified Other Salaries	\$68,959.28	\$88,778.00	(\$19,818.72)	77.68%
Total - 2000 - Classified Salaries	\$3,672,755.52	\$3,584,334.00	\$88,421.52	102.47%
3000 - Employee Benefits				
3100 - STRS				
3101 - State Teachers Retirement System, certificated positions	\$2,004,354.71	\$2,177,866.00	(\$173,511.29)	92.03%
3102 - State Teachers Retirement System, classified positions	\$61,822.16	\$57,749.00	\$4,073.16	107.05%
Total - 3100 - STRS	\$2,066,176.87	\$2,235,615.00	(\$169,438.13)	92.42%
3200 - PERS				
3201 - Public Employees Retirement System, certificated positions	\$35,467.67	\$33,885.00	\$1,582.67	104.67%
3202 - Public Employees Retirement System, classified positions	\$614,165.38	\$613,354.00	\$811.38	100.13%
Total - 3200 - PERS	\$649,633.05	\$647,239.00	\$2,394.05	100.37%
3300 - OASDI-Medicare-Alternative				
3301 - OASDI/Alternative, certificated positions	\$184,205.64	\$200,625.00	(\$16,419.36)	91.82%
3302 - OASDI/Alternative, classified positions	\$244,466.11	\$276,209.00	(\$31,742.89)	88.51%
Total - 3300 - OASDI-Medicare-Alternative	\$428,671.75	\$476,834.00	(\$48,162.25)	89.90%
3400 - Health & Welfare Benefits				
3401 - Health & Welfare Benefits - Certificated Positions	\$2,438,474.75	\$2,729,520.00	(\$291,045.25)	89.34%
3402 - Health and Welfare Benefits - Classified Positions	\$919,327.05	\$1,007,797.00	(\$88,469.95)	91.22%
Total - 3400 - Health & Welfare Benefits	\$3,357,801.80	\$3,737,317.00	(\$379,515.20)	89.85%
3500 - Unemployment Insurance				
3501 - State Unemploy. Insurance - Certificated Positions	\$8,955.35	\$12,652.00	(\$3,696.65)	70.78%
3502 - State Unemploy. Insurance - Classified Positions	\$2,380.54	\$3,035.00	(\$654.46)	78.44%
Total - 3500 - Unemployment Insurance	\$11,335.89	\$15,687.00	(\$4,351.11)	72.26%
3600 - Workers Comp Insurance				
3601 - Worker's Comp Insurance - Certificated Positions	\$112,745.67	\$181,447.00	(\$68,701.33)	62.14%
3602 - Workers' Comp Insurance - Classified Positions	\$40,909.59	\$42,942.00	(\$2,032.41)	95.27%
Total - 3600 - Workers Comp Insurance	\$153,655.26	\$224,389.00	(\$70,733.74)	68.48%
3700 - Retiree Benefits				
3701 - OPEB, Allocated, Certificated Positions	\$2,340,386.40	\$2,598,387.00	(\$258,000.60)	90.07%
3702 - OPEB, Allocated, Classified Positions	\$627,941.60	\$663,315.00	(\$35,373.40)	94.67%
Total - 3700 - Retiree Benefits	\$2,968,328.00	\$3,261,702.00	(\$293,374.00)	91.01%
3900 - Other Employee Benefits				
3901 - Other Benefits - Certificated Positions	\$0.00	\$17,355.00	(\$17,355.00)	0.00%
3902 - Other Benefits - Classified Positions	\$7,119.02	\$7,422.00	(\$302.98)	95.92%
Total - 3900 - Other Employee Benefits	\$7,119.02	\$24,777.00	(\$17,657.98)	28.73%
Total - 3000 - Employee Benefits	\$9,642,721.64	\$10,623,560.00	(\$980,838.36)	90.77%
4000 - Books & Supplies				
4100 - Approved Textbooks & Core Curricula Materials	\$123,871.83	\$138,928.00	(\$15,056.17)	89.16%
4200 - Books & Other Reference Materials	\$39,991.43	\$79,057.00	(\$39,065.57)	50.59%
4300 - Materials & Supplies				
4300 - Materials & Supplies	\$58,350.98	\$55,141.00	\$3,209.98	105.82%
4325 - Instructional Materials & Supplies	\$153,235.37	\$275,142.00	(\$121,906.63)	55.69%
4330 - Office Supplies	\$52,974.55	\$55,469.00	(\$2,494.45)	95.50%
4345 - Non Instructional Student Materials & Supplies	\$178,842.04	\$306,737.00	(\$127,894.96)	58.30%
Total - 4300 - Materials & Supplies	\$443,402.94	\$692,489.00	(\$249,086.06)	64.03%
4400 - Noncapitalized Equipment	\$872,476.89	\$901,574.00	(\$29,097.11)	96.77%
4700 - Food				
4710 - Student Food Services	\$169,663.42	\$160,725.00	\$8,938.42	105.56%
Total - 4700 - Food	\$169,663.42	\$160,725.00	\$8,938.42	105.56%
Total - 4000 - Books & Supplies	\$1,649,406.51	\$1,972,773.00	(\$323,366.49)	83.61%
5000 - Services & Other Operating Expenses				
5000 - Services & Other Operating Expenses	\$19,280.38	\$32,325.00	(\$13,044.62)	59.65%
5100 - Subagreement for Services	\$61,726.38	\$382,350.00	(\$320,623.62)	16.14%
5200 - Employee Travel	\$8,776.49	\$26,650.00	(\$17,873.51)	32.93%

El Camino Real Charter High School **Budget vs. Actual** **From Jul 2020 to May 2021**

Financial Row	Amount	Budget Amount	Amount Over (Under) Budget	% of Budget
5210 - Conferences and Professional Development	\$14,461.59	\$0.00	\$14,461.59	0.00%
5300 - Dues & Memberships	\$167,884.43	\$218,500.00	(\$50,615.57)	76.83%
5400 - Insurance	\$244,188.63	\$247,873.00	(\$3,684.37)	98.51%
5500 - Operations & Housekeeping				
5500 - Operations & Housekeeping	\$725,462.15	\$1,010,578.00	(\$285,115.85)	71.79%
5520 - Security	\$9,456.88	\$0.00	\$9,456.88	0.00%
Total - 5500 - Operations & Housekeeping	\$734,919.03	\$1,010,578.00	(\$275,658.97)	72.72%
5600 - Rentals, Leases, & Repairs				
5605 - Equipment Leases	\$99,085.60	\$190,216.00	(\$91,130.40)	52.09%
5610 - Rent	\$574.83	\$5,500.00	(\$4,925.17)	10.45%
5616 - Repairs and Maintenance - Computers	\$24,218.29	\$13,699.00	\$10,519.29	176.79%
5631 - Other Rentals, Leases and Repairs 1	\$3,075.38	\$4,000.00	(\$924.62)	76.88%
Total - 5600 - Rentals, Leases, & Repairs	\$126,954.10	\$213,415.00	(\$86,460.90)	59.49%
5800 - Other Services & Operating Expenses				
5800 - Other Services & Operating Expenses	\$35,393.74	\$41,675.00	(\$6,281.26)	84.93%
5808 - Investment Fees	\$274,337.16	\$320,000.00	(\$45,662.84)	85.73%
5809 - Banking Fees	(\$15,036.01)	\$4,000.00	(\$19,036.01)	-375.90%
5815 - Consultants - Instructional	\$1,006,164.63	\$1,129,954.00	(\$123,789.37)	89.04%
5820 - Consultants - Non Instructional - Custom 1	\$655,738.92	\$565,255.00	\$90,483.92	116.01%
5824 - District Oversight Fees	\$319,792.30	\$345,850.00	(\$26,057.70)	92.47%
5830 - Field Trips Expenses	\$11,371.11	\$5,000.00	\$6,371.11	227.42%
5833 - Fines and Penalties	\$31.06	\$500.00	(\$468.94)	6.21%
5840 - Onboarding Fees	\$1,317.54	\$56,000.00	(\$54,682.46)	2.35%
5845 - Legal Fees	\$196,826.34	\$266,771.00	(\$69,944.66)	73.78%
5848 - Licenses and Other Fees	\$3,638.94	\$15,000.00	(\$11,361.06)	24.26%
5851 - Marketing and Student Recruiting	\$40,380.42	\$41,090.00	(\$709.58)	98.27%
5857 - Payroll Fees	\$69,342.10	\$74,214.00	(\$4,871.90)	93.44%
5872 - Special Education Encroachment	\$614,733.08	\$649,907.00	(\$35,173.92)	94.59%
5884 - Substitutes	\$209,126.12	\$152,292.00	\$56,834.12	137.32%
Total - 5800 - Other Services & Operating Expenses	\$3,423,157.45	\$3,667,508.00	(\$244,350.55)	93.34%
5900 - Communications	\$136,564.39	\$176,650.00	(\$40,085.61)	77.31%
Total - 5000 - Services & Other Operating Expenses	\$4,937,912.87	\$5,975,849.00	(\$1,037,936.13)	82.63%
6000 - Capital Outlay				
6900 - Depreciation	\$478,061.63	\$530,216.00	(\$52,154.37)	90.16%
Total - 6000 - Capital Outlay	\$478,061.63	\$530,216.00	(\$52,154.37)	90.16%
7000 - Other Outflows				
7000 - Other Outflows	\$0.00	\$33,866.00	(\$33,866.00)	0.00%
Total - 7000 - Other Outflows	\$0.00	\$33,866.00	(\$33,866.00)	0.00%
Total - Expense	\$33,976,106.40	\$38,077,323.00	(\$4,101,216.60)	89.23%
Net Ordinary Income	\$7,452,781.56	\$3,966,171.00	\$3,486,610.56	187.91%
Net Income	\$7,452,781.56	\$3,966,171.00	\$3,486,610.56	187.91%

**El Camino Real Charter High School
Parent Company
Cash Flow Statement
Jul 2020 through May 2021**

Financial Row	2021	2020
Operating Activities		
Net Income	\$7,452,781.56	(\$786,755.99)
Adjustments to Net Income		
Accounts Receivable	(\$1,333,276.25)	\$1,295,226.01
Inventory Asset	(\$10.00)	\$0.00
Other Current Asset	(\$2,982,761.44)	(\$1,163,289.88)
Accounts Payable	\$18,632.90	\$451,059.01
Sales Tax Payable	\$3,333.79	\$0.00
Other Current Liabilities	(\$1,065,966.90)	(\$12,847.68)
Total Adjustments to Net Income	(\$5,360,047.90)	\$570,147.46
Total Operating Activities	\$2,092,733.66	(\$216,608.53)
Investing Activities		
Fixed Asset	\$349,543.67	\$522,439.93
Total Investing Activities	\$349,543.67	\$522,439.93
Financing Activities		
Long Term Liabilities	\$6,784,028.00	\$2,540,459.95
Other Equity	\$0.00	\$520,810.42
Total Financing Activities	\$6,784,028.00	\$3,061,270.37
Net Change in Cash for Period	\$9,226,305.33	\$3,367,101.77
Cash at Beginning of Period	\$7,266,175.06	\$5,324,533.91
Cash at End of Period	\$16,492,480.39	\$8,691,635.68

Cover Sheet

Review of Investment Portfolio

Section:	III. Financial Review
Item:	B. Review of Investment Portfolio
Purpose:	Discuss
Submitted by:	
Related Material:	May 2021 Investment Portfolio Update.pdf

**EL CAMINO REAL CHS
INVESTMENTS REVIEW
FISCAL YEAR 2020-2021**

		Year End		Year End												Executive Summary-OPEB			
		Jun-19	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21					
x014925	El Camino Real CHS	OPEB Trust	\$ 11,406,219	\$ 13,940,211	\$ 14,671,406	\$ 15,477,676	\$ 15,339,064	\$ 15,232,408	\$ 17,020,149	\$ 17,915,123	\$ 17,972,773	\$ 18,653,477	\$ 19,547,756	\$ 20,412,398	\$ 20,907,640				
																\$ 11,406,219 Beginning Balance at 07/01/19			
																\$ 2,640,000 Contributions			
																\$ (106,008) Gains/Losses			
																\$ 13,940,211 FY 20 Ending			
x33344	El Camino Real CHS	General	3 Yr. (8/23)Fixed @ 2.40%	\$ 7,522,875	\$ 7,151,128	\$ 6,778,012	\$ 6,770,636	\$ 6,767,836	\$ 6,779,721	\$ 6,787,436	\$ 6,787,331	\$ 6,789,034	\$ 6,785,792	\$ 6,784,080					
															\$ 13,940,211 Beginning Balance at 07/01/20				
															\$ 2,640,000 YTD Contributions				
															\$ 4,327,429 Gains/Losses			31.0%	Invest. Change
															\$ 20,907,640 Current Ending			50.0%	Total Change
	Annuity	Midland	3 Yr. (9/23)Fixed @ 1.95%																
	Annuity	Athene																	
			Combined																

Cover Sheet

Review of May 2021 Check Registers

Section:	III. Financial Review
Item:	C. Review of May 2021 Check Registers
Purpose:	Vote
Submitted by:	
Related Material:	May 2021 Check Registers.pdf

Check Register

Account: 1761 General

El Camino Real HS**May****2021**

Grand Total: \$ 382,671.80

Name	Check No.	Date	Memo	Amount
CompStar Insurance Services	210510-02	5/10/2021	05/21 Workers' Compensation Policy #CST5019550	\$ 19,563.49
PenServ Plan Services	ACH210503-01	5/27/2021	403(B) Funding	38,267.00
CompStar Insurance Services	ACH210510-01	5/10/2021	05/21 Installment Fee Workers' Comp Policy #CST5019550	30.00
PenServ Plan Services	ACH210518-01	5/18/2021	403(B) Funding	780.00
Self Insured Schools of California	ACH210519 -1	5/19/2021	21-May Employee Benefits ID# 99118	323,966.16
California Department of Tax & Fee Admin	ACH210525-01	5/25/2021	2020 -2021 Student Store Sales and Use Tax Prepayment1 Q2	65.15

California Chicken Cafe	15295	5/3/2021	5/7/21 Teacher Week PD	\$ 1,875.00
United Rentals (North America), INC	15296	5/3/2021	inv 115552 Tables Needed for Testing	350.40
Dave Berens	15297	5/4/2021	5/8/21 - JV Baseball vs Taft HS Plate	85.00
Roberto Candelario	15298	5/4/2021	5/4/21 - Girls Lacrosse vs Birmingham CCHS REF	77.00
Karl Ross	15299	5/4/2021	5/4/21 - Varsity Baseball vs Taft HS Plate	88.00
Jason Rotolo	15300	5/4/2021	5/4/21 - Varsity Baseball vs Taft HS Bases	84.00
Staples Business Advantage	15301	5/4/2021	inv 3458811823 Record Keeping supplies for records room 20-21	960.40
Fastsigns 62901	15302	5/4/2021	inv 548-27414 Updated Student Nutrition Banners	164.25
Afolabi, Muideen	15303	5/4/2021	5/4/21 - Girls Lacrosse vs Birmingham CCHS Umpire	77.00
Rahvie Pagely	15304	5/5/2021	5/8/21 - Varsity Baseball vs Malibu HS Plate	88.00
Purchase Power (Pitney Bowes)	15305	5/4/2021	04/21 Meter Rental Acct # 8000 9090 0876 5336	253.24
Spectrum 5691	15306	5/4/2021	4/22/21-5/21/21 Inv# 7785691042221 Acct# 8448 20 001 7785691 Fiber backup line	1,185.00
T-Mobile US, Inc.	15307	5/4/2021	21-May 969604280 - WiFi Student Hot Spots	400.00
William S Elkins II	15308	5/5/2021	5/8/21 - Varsity Baseball vs Taft HS Bases	84.00
Kiamanesh, Holly	15309	5/4/2021	TPT resources for Virtual Learning	22.24
Reyes, Roxanna	15310	5/4/2021	Mileage for Driving to Granada Hills Charter HS	15.56
Pratt, Lori	15311	5/4/2021	Student Instructional Supplies	60.00
Yi, Richard	15312	5/4/2021	Game - Wristbands	49.28
Larry Crino	15313	5/5/2021	5/1/21 - Varsity Baseball vs Sierra Canyon HS Plate	88.00
Mark Hayes	15314	5/5/2021	5/1/21 - Varsity Baseball vs Sierra Canyon HS Base	84.00
Abdon Rosales	15315	5/4/2021	Gardening Service for Shoup 04-2021	1,000.00
Abdon Rosales	15316	5/4/2021	Gardening Service for Shoup 03-2021	1,000.00
United Rentals (North America), INC	15317	5/5/2021	inv 115567 Mr. Bennett Tables for Testing	350.40
Kirk A West	15318	5/5/2021	5/5/21- Boys Volleyball vs Cleveland HS REF	78.00
Karl Weingartner	15319	5/5/2021	5/5/21 - Varsity Boys Volleyball vs Cleveland HS Umpire	68.00
Cameron Pirkhahkohan	15320	5/5/2021	5/6/21 - Soccer vs Birmingham CCHS REF2	127.00
Shahin Torosian	15321	5/5/2021	5/6/21 - Varsity Boys Soccer vs Birmingham CCHS REF	82.00
Nazario De Los Santos	15322	5/5/2021	5/6/21 - Boys Soccer vs Birmingham CCHS REF 1, AR1	127.00
Pacific Coast Concrete Pumping Rental	15323	5/5/2021	inv 5332 Shoup side walk concrete	410.00
Sand Materials (SM Sales)	15324	5/5/2021	inv 76810-R Shoup side walk project	1,165.23
Sand Materials (SM Sales)	15325	5/5/2021	inv 76810 shoup side walk project	770.23

SVI Construction Inc	15326	5/5/2021	Shoup Side walk	10,222.86
Vista Paint Corporation	15327	5/6/2021	Buildings and Ground Supplies Inv#2021-959312-00	586.46
Vista Paint Corporation	15328	5/6/2021	Buildings and Ground Supplies Inv#2021-909769-00	416.30
Mark Hayes	15329	5/6/2021	5/8/21 - JV Baseball vs Moorpark HS Plate	85.00
Shannon Macias	15330	5/6/2021	5/7/21 Girls Volleyball vs Cleveland HS Ump, Ref	132.00
Samantha Villapando	15331	5/6/2021	5/7/21 Girls Volleyball vs Cleveland HS REF, UMP	118.00
Robert Rosen	15332	5/6/2021	5/7/21 - Track and Field Dual Meet vs Birmingham Starter	145.00
Corr-Robinett, Scott	15333	5/6/2021	5/7/21 - Track & Field vs Birmingham CCHS. Standard HS	600.00
Vista Paint Corporation	15334	5/6/2021	Buildings and Ground Supplies Inv#2021-895376-00	417.22
Mark Arthur	15335	5/7/2021	5/7/21 Girls Volleyball vs Cleveland HS Umpire, REF Replacing Shannon Macias	132.00
BYU Continuing Education Independent Study	15336	5/7/2021	INV DCE-00008358 World Language Class	280.00
BYU Continuing Education Independent Study	15337	5/7/2021	INV DCE-00008358 World Language Class	280.00
Afolabi, Muideen	15338	5/10/2021	5/12/21 - Girls Lacrosse vs Village Christian HS Umpire-1	77.00
Brianna G DaSilveira	15339	5/10/2021	5/12/21 - Girls Lacrosse vs Village Christian HS REF	77.00
AT&T 3532	15340	5/10/2021	21-April 818 888-3532 333	469.24
Alyssa Lee	15341	5/10/2021	inv 04142021 campus tour video	1,500.00
Ahmed Ibrahim	15342	5/10/2021	4/8/21 Var Boys Soccer vs Granada Hill CHS REF, AR1	151.00
Magdy Abdalla	15343	5/10/2021	4/8/21 Var Girls Soccer vs Granada Hills AR	138.00
Alex Gorin	15344	5/10/2021	4/8/21 Var Boys Soccer vs Granada Hills CHS REF	151.00
Mutual of Omaha	15345	5/10/2021	INV 001197434583 Voluntary Disability Insurance 05/21	1,518.79
MRC Smart Technology Solutions(SoCal Office)	15346	5/11/2021	inv# IN1939682 4/22/21-5/21/21 Copies for Managed Print Service (Contract CN8006-01)	409.53
International Academy of Science	15347	5/10/2021	INV 80797 for 5 Acellus License	500.00
National Speech & Debate Association	15348	5/10/2021	INV 14530 National Competition Fees	425.00
ARC Document Solutions, LLC	15349	5/10/2021	INV 10880997 Signs Printing Services	1,549.43
The Print Spot	15350	5/10/2021	INV 3857 Replenishment of Alt Ed Cum File no longer provided by LAUSD	2,415.00
WM Corporate services, INC	15351	5/11/2021	04/21 Waste Management Services on Shoup	370.85
MRC Smart Technology Solutions(SoCal Office)	15352	5/11/2021	4/30/21-5/30/21 360 App Fee (Contract CN15953-01)	1,076.80
Ralph Walker	15353	5/11/2021	5/11/21 - Boys Lacrosse vs Ralph Walker REF	77.00

Julian Pearlman	15354	5/11/2021	5/11/21 - Boys Lacrosse vs Palisades CHS Umpire	77.00
Greg Yamin	15355	5/11/2021	5/11/21 - JV Baseball vs Chatsworth HS Plate	85.00
Jessier Tibana	15356	5/11/2021	4/30/21 - Football vs Cleveland HS Line Judge	88.00
Telvin Griffin	15357	5/11/2021	4/30/21 - Football vs Cleveland HS Back Judge	88.00
Dan Crawford	15358	5/11/2021	5/12/21 - Boys Volleyball vs Taft HS UMP	68.00
Kirk A West	15359	5/11/2021	5/12/21 - Boys Volleyball vs Taft HS REF	78.00
NASSP	15360	5/11/2021	July/1/2021-June/30/2022 Affiliation Honor Society	385.00
Golden Star Technology, Inc	15361	5/11/2021	INV IN61642 Global Protect Subscription	14,486.96
BYU Continuing Education Independent Study	15362	5/11/2021	INV DCE-00007469 World Language Class	280.00
BYU Continuing Education Independent Study	15363	5/11/2021	INV DCE-00007827 World Language Class	20.00
South Pasadena High School Tiger Booster Club	15364	5/11/2021	INV 1097110 Track and Field Invitational Fee	460.00
Corner Bakery	15365	5/11/2021	INV 1728722 PD for ALT Ed	341.03
Karl Ross	15366	5/12/2021	5/13/21 - Varsity Baseball vs Chatsworth HS Base	84.00
Roger Nelson	15367	5/12/2021	5/13/21 - Varsity Baseball vs Chatsworth HS Plate	88.00
Afolabi, Muideen	15368	5/12/2021	5/13/21 - JV Softball Game vs Granada Hills CHS JV Plate	83.00
M&M Paper Co.	15369	5/12/2021	inv IN14582 Replenishment of paper-low stock	6,230.82
U.S. Bank Equipment Finance	15370	5/12/2021	04/21 INV# 441938487 Copiers Shoup	869.65
ICON School Management	15371	5/12/2021	05/21 INV# 713 Charter School Consulting	11,500.00
The College Board	15372	5/12/2021	INV EA00005824 College Board Membership Fee 2020-2021	400.00
Temple, Bret J.	15373	5/13/2021	5/14/21 - Boys Basketball vs Windward HS Umpire 2	78.00
Robert Foster	15374	5/13/2021	5/14/21 - Boys Basketball vs Windward HS Umpire	78.00
Miro Aboolian	15375	5/13/2021	5/14/21 - Boys Basketball vs Windward HS Umpire 2	78.00
Infrared Cameras Inc	15376	5/13/2021	inv ICI-003896 Temperature measurement system	22,695.88
Robert Jiron	15377	5/13/2021	5/15/21 - FS Baseball vs St Bonaventure HS Plate	85.00
Chad Lagana	15378	5/13/2021	5/15/21 - Varsity Baseball vs Arcadia HS Plate	88.00
Daniel Olson	15379	5/13/2021	5/15/21 - Varsity Baseball vs Arcadia HS Base	84.00
LexisNexis, a division of RELX Inc.	15380	5/13/2021	3/21 INV 3093180230 Online legal research software	13.29
Brooks Transportation Inc.	15381	5/14/2021	INV 16118 Athletics Transportation	1,775.00
Brooks Transportation Inc.	15382	5/14/2021	INV 16123 Athletics Transportation	1,050.00
Los Angeles Community College District	15383	5/14/2021	INV AG-00008662 Student Textbook	4,819.80

Chris Nevil	15384	5/14/2021	5/17/21 - Boys Lacrosse vs Viewpoint HS REF	77.00
Sebastian Torres	15385	5/14/2021	5/17/21 - Boys Lacrosse vs Viewpoint HS Umpire	77.00
Carranza, Julio	15386	5/14/2021	5/14/21 - Boys Soccer vs Smidt Tech HS CIF-LA Playoffs - 1st Round REF	88.00
Gregory Turner	15387	5/14/2021	5/14/21 - Boys Soccer vs Smidt Tech HS CIF-LA Playoffs - 1st Round AR 2	77.00
Simi Valley High School	15388	5/14/2021	Track and Field Simi Valley Invitational Redux May 15, 2021	440.00
Matt Ng	15389	5/14/2021	5/14/21 - Boys Soccer vs Smidt Tech HS CIF-LA Playoffs - 1st Round AR 1	77.00
LexisNexis, a division of RELX Inc.	15390	5/14/2021	2/21 INV 3093129585 Online legal research software	412.00
Working With Autism, Inc	15391	5/14/2021	April 2021 Special Ed Services	7,119.86
LAUSD - Maintenance & Operations	15392	5/14/2021	Facilities M & O charges Approved Q1 Payment #2	16,509.24
Bob Aguirre	15393	5/14/2021	5/1/21 - Boys Lacrosse vs Village Christian HS Umpire	77.00
Joshua Lorimer	15394	5/14/2021	5/1/21 - Boys Lacrosse vs Village Christian HS Ref	77.00
U.S. Bank National Association	15395	5/14/2021	21-APR 6539 Credit Card Charges	3,978.92
White's Studios, Inc.	15396	5/14/2021	INV 573256 Pre-printed ID card blanks	871.07
CompuClaim	15397	5/14/2021	4/21 MeduClaim Procedure Code Billing(LEA)	31.74
Kampschroer-Shehab, Devin	15398	Voided 5/17/2021	VOID	88.00
Kampschroer-Shehab, Devin	15399	5/17/2021	5/18/21 - Varsity Baseball vs Birmingham CCHS Plate	88.00
Dhon Wellons	15400	5/17/2021	5/17/21 - Boys Basketball vs Granada Hills CHS REF	83.00
Miro Aboolian	15401	5/17/2021	5/17/21 - Boys Basketball vs Granada Hills CHS Umpire	83.00
Torres, Eduardo	15402	5/18/2021	4/1/21 - Varsity Boys Soccer vs Fairfax AR 1 Check Reissue	69.00
Jesus Avila	15403	5/18/2021	5/18/21 - Girls Soccer vs Hamilton HS CIF-LA Division 1 Playoffs - Quarterfinals AR1	77.00
Shaine Danbeli	15404	5/18/2021	5/18/21 - Girls Soccer vs Hamilton HS CIF-LA Division 1 Playoffs - Quarterfinals REF	88.00
Torres, Eduardo	15405	5/18/2021	5/18/21 - Girls Soccer vs Hamilton HS AR2	77.00
Russell, Richard	15406	5/18/2021	NFHS COURSE	50.00
Yi, Richard	15407	5/18/2021	Live Streaming Platform	49.99
Adams, Justin	15408	5/18/2021	Fans for Tech offices	213.42
Gruen, Anita	15409	5/18/2021	Instructional Student Supplies	35.99
Bennett, Donna	15410	5/18/2021	Safe Reopening Supplies Needed	244.88
Rich Skalma	15411	5/18/2021	5/19/21 - JV, Varsity Girls Volleyball vs Taft HS Ref, Ump	132.00

Jason Rotolo	15412	5/18/2021	5/18/21 Varsity baseball vs Birmingham Bases Replacing Kurt Kerby	84.00
Vigen Abrahamian	15413	5/18/2021	5/19/21 - JV Girls Volleyball vs Taft HS Ref, Ump	127.00
California Chicken Cafe	15414	5/18/2021	INV 07HIL052921V1 Catering for AVID	582.50
Cameron Pirkhahkohan	15415	5/18/2021	5/19/21 - Boys Soccer vs Cleveland CIF-LA Boys Soccer Division 1 Quarterfinals AR2	77.00
Savage, Adam	15416	5/18/2021	5/19/21 - Boys Soccer vs Cleveland CIF-LA Boys Soccer Division 1 Quarterfinals AR1	77.00
Michael Daniels	15417	5/18/2021	5/19/21 - Boys Soccer vs Cleveland CIF-LA Boys Soccer Division 1 Quarterfinals REF	88.00
Phase II Systems (Public Agency Retirement Services)	15418	5/18/2021	INV 47302 PARS ARS Fees Plan A5 - ARS11A 12/20	343.67
The Help Group-North Hills Prep School	15419	5/18/2021	INV ELC0221NHP Special Ed Services 02/21	3,128.37
Nick Rail Music, Inc.	15420	5/19/2021	INV# 2403502 PPE Student Equipment for Instrumental Class	1,996.51
AKD Ink/AKidzdream Inc	15421	5/19/2021	inv 33184 Graduation Tote Bags	3,695.63
Carlos Turcios	15422	5/19/2021	5/21/21 - JV Baseball vs Notre Dame HS Plate	85.00
Derrick Walker	15423	5/19/2021	5/20/21 - Boys Basketball vs Taft HS Ref	83.00
Kenny Dixon	15424	5/19/2021	5/20/21 - Boys Basketball vs Taft HS Ump	83.00
Joe Shields	15425	5/19/2021	5/20/21 - JV Baseball vs Birmingham CCHS Plate	85.00
Audio Enhancement	15426	5/19/2021	INV10176 Maintenance and replacement parts for classroom audio	15,386.63
Mehdi Eskandari	15427	5/20/2021	5/20/21 - Girls Soccer vs Granada Hills CHS REF	88.00
Magdy Abdalla	15428	5/20/2021	5/20/21 - Girls Soccer vs Granada Hills CHS AR1	77.00
Edwin Ramirez	15429	5/20/2021	5/20/21 - Girls Soccer vs Granada Hills CHS AR2	77.00
El Camino Real Charter High School 403(B) Plan	15430	5/20/2021	5/15/2021 403(B) Plan 2563-4428 Charles Schwab	150.00
Kevin Farr	15431	5/21/2021	5/24/21 - Varsity Baseball vs Poly HS Base	84.00
Larry Crino	15432	5/21/2021	5/24/21 - Varsity Baseball vs Poly HS Plate	88.00
Long Beach Woodrow Wilson High School	15433	5/21/2021	5/22/21 Track & Field California Relays	450.00
Julianna Nourayi	15434	5/21/2021	5/21/21 - Girls Lacrosse vs Birmingham CCHS Ump	91.00
Cassie Jones	15435	5/21/2021	5/21/21 - Girls Lacrosse vs Birmingham CCHS REF	91.00
Torres, Eduardo	15436	5/21/2021	5/21/21 - Boys Soccer vs Poly HS AR2	77.00

Alex Gorin	15437	5/21/2021	5/21/21 - Boys Soccer vs Poly HS REF	88.00
Ali Hacock	15438	5/21/2021	5/21/21 - Boys Soccer vs Poly HS AR1	77.00
WGY Solutions LLC	15439	5/21/2021	INV E0521 Network Engineering Services April 2021	2,400.00
Splashtop Inc.	15440	5/21/2021	INV stb210503-3 Technology Department Remote troubleshooting tool	1,635.37
Russell, Richard	15441	5/24/2021	Goalie Chest Pads	218.98
Beven Grossman	15442	5/24/2021	5/25/21 - JV Baseball vs Granada Hills CHS Plate	85.00
United Rentals (North America), INC	15443	5/24/2021	INV# 115722 - Graduation Chairs 2021	748.80
Derrick Walker	15444	5/24/2021	5/24/21 - Girls Basketball vs Granada Hills CHS Ref	83.00
Ralph Peck	15445	5/24/2021	5/25/21 - JV Softball vs Birmingham CCHS Plate	83.00
Kenny Dixon	15446	5/24/2021	5/24/21 - Girls Basketball vs Granada Hills CHS Ump	83.00
Jim Mulligan	15447	5/24/2021	5/25/21 - Varsity Softball vs Birmingham CCHS Base	78.00
Robert Hacker	15448	5/24/2021	5/01/21 vs Sierra Canyon HS JV Plate Replaced Carlos Astorga	85.00
Moore, John	15449	5/24/2021	5/25/21 - Varsity Softball vs Birmingham CCHS Plate	80.00
Thomas Gasbeck	15450	5/24/2021	5/24/21 - Wrestling Meet vs Cleveland HS Official	86.00
Hernandez, Daniela	15451	5/25/2021	Yearly Subscription Garbanzo -Extra Support for instructional use	149.00
AT&T 9132	15452	5/25/2021	3/10/21-4/9/21 Inv# 2036533500 Acct# 831-000-9132 154 5G Line	3,909.26
Chartwells Division Services	15453	5/25/2021	4/21 Cafeteria Services INV K40349052	42,595.72
AP fbo EdLogical Group Corp	15454	5/25/2021	4/21 Special Ed Services INV 91359241	13,540.28
Law Offices of Young, Minney & Corr, LLP	15455	5/25/2021	INV 70848 Legal Services Claim #19-00803409 001	1,158.50
Winter Guard Association of Southern California	15456	5/25/2021	INV 1225 Solo Events Fee	175.00
Fence Factory Rentals	15457	5/25/2021	INV 655145 Rentals for Graduation 2021	540.00
Bill Ferrell Co.	15458	5/25/2021	INV30902 - Stage for Graduation 2021	1,518.22
Ray Allen Holt	15459	5/26/2021	5/27/21 - Varsity Baseball vs Granada Hills CHS Plate	88.00
Jason Rotolo	15460	5/26/2021	5/27/21 - Varsity Baseball vs Granada Hills CHS Base	84.00
Moore, John	15461	5/27/2021	5/25/21 - Varsity Softball vs Crescenta Valley HS Plate	80.00
Danny Vargas	15462	5/27/2021	5/28/21 - Varsity Softball vs Crescenta Valley HS Bases	78.00
Beven Grossman	15463	5/27/2021	5/28/21 - Girls Volleyball vs Chatsworth HS L1	55.00
Lara Janjic	15464	5/27/2021	5/28/21 - Girls Volleyball vs Chatsworth HS L2	55.00
The Trophy Shoppe	15465	5/27/2021	Gold/Black plaques for Hallway portrait project	1,054.48
Louis Trygar	15466	5/27/2021	5/29/21 - Wrestling Meet vs Chatsworth HS Official	86.00

Colleen Garner	15467	5/27/2021	5/28/21 - Girls Volleyball vs Chatsworth HS UMP	83.00
Mark Sawyer	15468	5/27/2021	5/27/21 - Girls Basketball vs Birmingham CCHS UMP	83.00
Efren Lopez	15469	5/27/2021	5/27/21 - Girls Basketball vs Birmingham CCHS REF	83.00
Jeff Porter	15470	5/27/2021	5/28/21 - Girls Volleyball vs Chatsworth HS Ref	89.00
Mutual of Omaha	15471	5/27/2021	INV 001208236326 Voluntary Disability Insurance 5/21	1,518.79
Law Offices of Young, Minney & Corr, LLP	15472	5/27/2021	INV 70335 Claim number 19-00750102-01	1,563.50
Corr-Robinett, Scott	15473	5/28/2021	5/28/21 - Track Meets vs Cleveland HS Timer	600.00
Ralph Jordan	15474	5/28/2021	5/28/21 - Track and Field vs Cleveland Starter	143.00
Yantzer brothers heating and air inc	15475	5/28/2021	Inv 1-18-1 trouble call	210.00
Yantzer brothers heating and air inc	15476	5/28/2021	Inv 1-18-2 Services for Blow motor	1,193.59
Staples Business Advantage	32077	5/6/2021	inv 3458811824 Record Keeping supplies for records room 20-21	847.60
AT&T Business Service	32078	5/6/2021	04/21 - AN 051 933 23 40 001 LD Charges PBX REF#8188889566	42.09
AFSCME District Council 36	32079	5/6/2021	04/21 Union Dues	2,509.05
U.S Bank PARS Account #6746022400	32080	5/6/2021	#6746022400 PARS Contributions for April 2021	619.00
El Camino Real Charter High School 403(B) Plan	32081	5/6/2021	04/21 403(B) Plan 2563-4428 Charles Schwab	10,290.18
BYU Continuing Education Independent Study	32082	5/8/2021	INV DCE-00007826 World Language Class	280.00
UTLA	32083	5/8/2021	04/21 Union Dues Certificated	12,822.28
Vending Plus (Nick Nikka)	32084	5/8/2021	inv 1190 Water Bottles for the Students who forgot theirs at home	1,139.88
AT&T 1516	32085	5/8/2021	21-April 818 888-1516 256	577.91
The Help Group-North Hills Prep School	32086	5/8/2021	INV ELC0321NHP Special Ed Services 3/2021	2,973.18
Los Angeles Cable Television Access Corp.	32087	5/8/2021	INV# 2089 Livestream Student Games due to COVID-19	2,500.00
Yantzer brothers heating and air inc	32088	5/8/2021	085709 HVAC work in H-3	2,850.00
SoCalGas	32089	5/12/2021	04/21 Gas Charges for Shoup Acct 163 513 3769 2	21.77
LADWP	32090	5/12/2021	21-April 6968788886 Shoup Utilities	4,090.90
The Shredders	32091	5/12/2021	INV 346631 Shredding 4/2021	46.00
Nettime Solutions LLC	32092	5/12/2021	INV 121203 stratustime Monthly Subscription	50.00
Brooks Transportation Inc.	32093	5/12/2021	inv 16113 Transportation Week of 4/19/21	2,125.00

Cascade Athletic Supply Co Inc	32094	5/13/2021	INV 265755 Softball Case Field Paint	146.97
Sports Imports Inc	32095	5/13/2021	inv 155539 Volleyball Nets - Boys Volleyball Budget	447.58
Procopio, Cory, Hargreaves, & Savitch LLP	32096	5/13/2021	11/20 & 4/21 INV 734493 & 751004 - Legal Services Fees Revised	962.50
Yantzer brothers heating and air inc	32097	5/13/2021	INV 1-32-1 Replacing of A/C Blower Motor	875.00
Yantzer brothers heating and air inc	32098	5/13/2021	INV 1-30-1 Replacing of A/C blower Motor Z-4	300.00
Law Offices of Young, Minney & Corr, LLP	32099	5/14/2021	INV 71053 Legal Services through 4/30/2021	11,749.60
The Cruz Center	32100	5/15/2021	4/21 Special Ed Services INV 2818	593.75
Coutin School LLC	32101	5/15/2021	03/21 Special Ed Services Coutin RSY	7,123.90
Classroom Products, LLC	32102	5/15/2021	inv 31194 Shields for Classrooms	3,747.50
AT&T Business Service	32103	5/16/2021	04/21 - AN 051 933 37 92 001 LD Charges Main Fax REF#8187109023	45.17
Department of Justice (State of CA)	32104	5/18/2021	04/21 Fingerprint Apps	96.00
Canon Financial Services, Inc.	32105	5/18/2021	4/20/21-5/19/21 Equipment Leases	2,734.76
Allied Private Investigations & Security Services, LLC	32106	5/21/2021	INV ELC 1002 Security Services	2,099.38
The Padcaster, LLC	32107	5/21/2021	INV 7188 Livestreaming supplies for online recording	479.60
Allied Private Investigations & Security Services, LLC	32108	5/21/2021	INV ELC 1001 Security Services	1,200.00
Spectrum Business 1228	32109	5/21/2021	5/13/21-6/12/21 Spectrum Business Internet & Voice Account 8448 20 001 7461228 Shoup	187.96
Verizon Wireless	32110	5/22/2021	4/8/21-5/7/21 INV# 9879285532 Communication Services	468.91
AT&T 3601	32111	5/22/2021	21-May 818 999-3601 418	181.22
AT&T 4152	32112	5/22/2021	21-May 818 348-4152 036	181.22
AT&T 8815	32113	5/22/2021	21-May 818 884-8815 516	229.58
AT&T 9221	32114	5/22/2021	21-May 818 887-9221 130	360.57
AT&T 6340	32115	5/22/2021	21-May 818 888-6340 249	181.22
AT&T 3635	32116	5/22/2021	21-May 818 347-3635 849	181.22
AT&T 0810	32117	5/22/2021	21-May 818 716-0810 246	181.22
AT&T 9023	32118	5/22/2021	21-May 818 710-9023 538	181.22
AssistX Education, LLC	32119	5/24/2021	INV 20210505-1 Classroom Remote Monitoring Tool for Teachers	7,256.00
Yantzer brothers heating and air inc	32120	5/26/2021	INV 1-18-4 Labor & Parts for A/c in for RoomZ9	1,198.98

AT&T 6665	32121	5/26/2021	21-May 339 341-6665 668	188.21
Yantzer brothers heating and air inc	32122	5/26/2021	INV 1-40-1 Labor for Motor Replacement room T39	240.00
Inspirit Group, LLC	SPACH251	5/7/2021	INV 27604 Contact tracing application	2,400.00
Kelly Services, Inc.	SPACH252	5/7/2021	Substitutes through 2/16-2/19	10,316.81
Kelly Services, Inc.	SPACH253	5/8/2021	Substitutes through 3/09-3/12 Inv#415403	9,010.68
Amazon Web Services	SPACH254	5/8/2021	03/21 Amazon web services subscription inv 723299729	2,388.70
DLL Financial Services, Inc.	SPACH255	5/10/2021	INV 72274445 Copier Lease Contract 25426256	974.12
Piece of Mind Care Services	SPACH256	5/12/2021	INV 0000092 Continuation School Services 4/2021	3,705.24
Amazon Capital Services	SPACH257	5/12/2021	INV 13JD-L43H-GKD9 Office Supplies for the Main Office	214.70
Kelly Services, Inc.	SPACH258	5/12/2021	INV# 418595 Substitute Teachers Through 3/9-3/19	11,251.61
Jive Communications, Inc.	SPACH259	5/13/2021	05/21 Jive (VoIP Phone System) Monthly recurring payment	2,569.66
Amazon Web Services	SPACH260	5/13/2021	684308021 AWS upfront 3-year instance	11,983.68
Amazon Web Services	SPACH261	5/13/2021	AWS upfront 3-year instance	1,997.28
Inspire Communication, Inc	SPACH262	5/13/2021	04/21 INV# EC2021430 Speech-Language Services	20,400.00
Jive Communications, Inc.	SPACH263	5/13/2021	IN7100329197 Jive (VoIP Phone System) Monthly recurring payment	2,569.66
Amazon Web Services	SPACH264	5/13/2021	684307605 AWS upfront 3-year instance	10,748.52
PTC INC. (Onshape)	SPACH265	5/13/2021	INV00008135 Student Software for Engineering	3,000.00
Piece of Mind Care Services	SPACH266	5/13/2021	INV 0000091 Students Support Services 4/2021	59,627.39
Xerox Financial Services	SPACH267	5/18/2021	4/28/21-5/27/21 Equipment Lease-Contract 010-0077477-002	80.57
Kelly Services, Inc.	SPACH268	5/19/2021	INV#425147 Substitute Teachers Through 3/25	1,902.67
Kelly Services, Inc.	SPACH269	5/20/2021	Substitutes through 4/05-4/8 Inv#428903	11,276.21
Vista Paint Corporation	SPACH270	5/20/2021	Buildings and Ground Supplies Inv#2021-875736-00	332.87
Vista Paint Corporation	SPACH271	5/20/2021	Buildings and Ground Supplies Inv#2021-861371-00	431.27
Xerox Financial Services	SPACH272	5/21/2021	3/31-4/29, 4/30-5/30,5/31-6/29 Equipment Lease-Contract 010-0077477-001	3,174.36
Amazon Capital Services	SPACH273	5/21/2021	INV 13JD-L43H-9NMT SPED office supplies	84.55
Amazon Capital Services	SPACH274	5/21/2021	INV 13JD-L43H-CTQD 10 key pads computer related supplies	49.20
Amazon Capital Services	SPACH275	5/21/2021	INV 1MHD-1HKD-DW14 Volleyball Team (Outdoor Net System)	803.88
Spectrum Enterprise 4201	SPACH276	5/24/2021	05/21 Inv# 086084201050121 Acct#086084201 Enterprise Fiber line	899.00
Amazon Capital Services	SPACH277	5/24/2021	inv 1QVM-33V6-CXLK School reopening supplies	1,149.98
Amazon Capital Services	SPACH278	5/24/2021	INV 1QVM-33V6-7DCX Social Distancing Decals	483.13

Xerox Financial Services	SPACH279	5/25/2021	3/31/21-5/30/21 inv 2584924 Equipment Lease-Contract 010-0077477-001	2,116.24
Mixtus Inc dba Mustang Marketing	SPACH280	5/25/2021	INV 9607-0 Marketing services 5/21	2,000.00
Xerox Financial Services	SPACH281	5/26/2021	05/21 inv 2586648 Equipment Lease-Contract 010-0077477-003	90.35
Amazon Web Services	SPACH282	5/28/2021	Amazon web services subscription 2020-2021	3,676.88
Amazon Web Services	SPACH283	5/28/2021	AWS upfront 3-year instance	1,813.32
Kelly Services, Inc.	SPACH284	5/28/2021	Substitutes through 4/16 Inv#432095	14,979.33
Vista Paint Corporation	SPACH285	5/29/2021	Inv 2021-965401-00 B&G supplies	639.57

Check Register**El Camino Real HS**

Account: 1826 ASB

May 2021Grand Total: **\$ 37,012.09**

Name	Check No.	Date	Memo	Amount
Eastbay Team Sales	1596	5/3/2021	inv 1379765 Uniform Screen Printing - Softball Trust	226.12
Choi, Eric	1597	5/4/2021	Soccer Jackets	2,081.27
Sabolic, Jason	1598	5/4/2021	Ipads for Football	2,030.12
Screen Tec (James W Peire)	1599	5/6/2021	INV#18636 Boys Soccer Jackets Embroidery	620.00
Cody Taylor	1600	5/6/2021	2019-20 Refund Film Class Supplies	48.20
United Rentals (North America), INC	1601	5/7/2021	INV 192801481-001 Football Rental Equipment	663.81
Grant A. Horn	1602	5/10/2021	INV# 2 Breakout Sessions Marching Band 4/19,4/22,4/26/21	300.00
Jennifer Smith	1603	5/10/2021	INV# 1 Breakout Sessions Marching Band 4/19,4/22,4/26, 4/29/2021	400.00
Deny Sportswear	1604	5/10/2021	inv 1334 Plaques - Softball Trust	78.68
Eastbay Team Sales	1605	5/11/2021	inv 1378450 Helmets - Softball Trust	417.15
First Class Events	1606	5/10/2021	2021 Senior Prom Deposit	25,000.00
Omero Pena	1607	5/13/2021	INV 0038 Softball Custom Apparel	410.63
Deny Sportswear	1608	5/14/2021	INV 1347 Boys Soccer Jersey print	613.05
HD Print Design	1609	5/14/2021	INV 14085 Powderpuff Jerseys	714.78
U.S. Bank National Association	1610	5/14/2021	21-APR 6539 Credit Card Charges - TRUST	433.39
Temecula Valley High School	1611	5/17/2021	4th Annual Golden Bear Classic Tournament Fee	475.00
Simi Valley High School	1612	5/18/2021	7/10/21 Simi Valley Football, 2nd Annual Pioneer Challenge	300.00
Wagner, Mike	1613	5/21/2021	4/24/21 - Santa Monica vs Village Christian HS Bases	84.00
Ralph Peck	1614	5/21/2021	4/24/21 - Santa Monica vs Village Christian HS Plate	84.00
Zahur, Ziat	1615	5/24/2021	Graduation cords	425.56
Hernandez, Daniela	1616	5/24/2021	The American Association of Teachers of Spanish and Portuguese	306.00
Grant A. Horn	1617	5/25/2021	INV 4 After School instruction	300.00
Jennifer Smith	1618	5/25/2021	INV 3 After school instruction	400.00
Chad Lagana	1619	5/26/2021	5/8/21 - Arcadia HS vs Village Christian HS Bases	84.00
Diana I Lopez	1620	5/28/2021	inv 5252021 Girls Basketball Graduation Supplies -Trust	516.33

Cover Sheet

Review of May 2021 Credit Card Bills

Section:	III. Financial Review
Item:	D. Review of May 2021 Credit Card Bills
Purpose:	Vote
Submitted by:	
Related Material:	05.25.2021 - US Bank Credit Card Statement.pdf May 2021 - Credit Card Summary v06.14.2021.pdf



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER 4866 9145 5552 6539
STATEMENT DATE 05-25-2021
AMOUNT DUE \$8,574.10
NEW BALANCE \$8,574.10
PAYMENT DUE ON RECEIPT

000001289 01 SP 106481345231030 S
EL CAMINO REAL CHS
ATTN DAVID HUSSEY
5440 VALLEY CIRCLE BLVD
WOODLAND HILLS CA 91367-5949

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4866914555526539 000857410 000857410

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

EL CAMINO REAL CHS 4866 9145 5552 6539	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$4,754.71	\$10,930.57	\$0.00	\$0.00	\$0.00	\$2,356.47	\$4,754.71	\$8,574.10

CORPORATE ACCOUNT ACTIVITY

EL CAMINO REAL CHS
4866-9145-5552-6539

TOTAL CORPORATE ACTIVITY
\$4,754.71 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-29	04-27	74798261119000000000270	PAYMENT - THANK YOU 00000 C	342.40 PY
05-21	05-20	74798261141000000000025	PAYMENT - THANK YOU 00000 C	4,412.31 PY

NEW ACTIVITY

DAVID HUSSEY
4866-9137-0062-2540

CREDITS \$2,356.47
PURCHASES \$10,930.57
CASH ADV \$0.00
TOTAL ACTIVITY \$8,574.10

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-27	04-26	24692161117100560672637	PITNEYBOWESLEASEDEQUIP 844-256-6444 NY	209.36
04-29	04-28	24755421118171180878269	GRAINGER 877-2022594 IL	243.10
04-29	04-28	74208471118000011827166	YOU CAN BOOK.ME BEDFORD	6.90
04-30	04-29	74208471119000012492514	YOU CAN BOOK.ME BEDFORD	6.77

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

4866-9145-5552-6539

STATEMENT DATE

05/25/21

DISPUTED AMOUNT

.00

ACCOUNT SUMMARY

PREVIOUS BALANCE 4,754.71
PURCHASES &
OTHER CHARGES 10,930.57

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT
CHARGES .00

CREDITS 2,356.47

PAYMENTS 4,754.71

ACCOUNT BALANCE 8,574.10

SEND BILLING INQUIRIES TO:

U.S. Bank National Association
C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

8,574.10



Company Name: EL CAMINO REAL CHS
Corporate Account Number: 4866 9145 5552 6539
Statement Date: 05-25-2021

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-30	04-29	74208471119000013900671	YOU CAN BOOK.ME BEDFORD	47.20
05-05	05-05	24431061125083062013393	TARGET.COM * 800-591-3869 MN	133.87
05-06	05-04	24137461125500866942260	OFFICE DEPOT #5125 800-463-3768 CA	40.27
05-06	05-04	24137461125500866942344	OFFICE DEPOT #5125 800-463-3768 CA	175.18
05-07	05-04	24137461126500944346491	OFFICE DEPOT #2175 800-463-3768 CA	26.74
05-07	05-04	24137461126500944346566	OFFICE DEPOT #2263 800-463-3768 CA	60.40
05-07	05-04	24137461126500944346640	OFFICE DEPOT #5125 800-463-3768 CA	558.47
05-07	05-04	24137461126500944346723	OFFICE DEPOT #5125 800-463-3768 CA	352.57
05-07	05-04	24137461126500944346806	OFFICE DEPOT #5125 800-463-3768 CA	90.09
05-11	05-10	24011341130000048814345	WRIST-BAND* CUSTOMLANY WRISTBAND.COM TX	2,136.47
05-12	05-12	24204291132000219487550	MAILCHIMP 000-0000000 GA	185.00
05-12	05-11	24692161131100210227719	AGUAVIDA PREMIUM WATER 747-444-9637 CA	219.99
05-13	05-12	24011341133000003908857	WRIST-BAND* CUSTOMLANY WRISTBAND.COM TX	220.00
05-13	05-12	24755421133731336241075	GRAINGER 877-2022594 IL	191.26
05-19	05-18	24692161139100004883349	IN *AKD AKD INK 818-3401357 CA	3,730.63
05-20	05-19	24011341139000031569139	WRIST-BAND* CUSTOMLANY WRISTBAND.COM TX	220.00 CR
05-20	05-19	24011341139000031571648	WRIST-BAND* CUSTOMLANY WRISTBAND.COM TX	2,136.47 CR
05-20	05-19	24492151140852200583491	PAYPAL *CALIFORNIAN 402-935-7733 CA	809.50
05-20	05-18	24906411138121586962675	NASSP PRODUCT & SERVICE 703-8600200 VA	531.80
05-24	05-21	24013391141003169178961	365 DISPOSAL AND RECYCLIN 888-4830836 CA	455.00
05-24	05-21	24013391141003169178979	365 DISPOSAL AND RECYCLIN 888-4830836 CA	500.00

Department: 00000 Total: \$8,574.10
Division: 00000 Total: \$8,574.10

ECRCHS
CREDIT CARD RECONCILIATION FORM
FOR THE PERIOD OF: 04/26/2021 - 05/25/2021 - CAL Card

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	RESOURCE	DESCRIPTION
4/27/2021	PITNEY BOWES	D.HUSSEY	A.DELOSSANTOS	\$ 209.36	GENERAL OPERATIONS	POSTAGE METER REFILL
4/29/2021	GRAINGER	D.HUSSEY	S.DHILLON	\$ 243.10	GENERAL OPERATIONS	DOOR ALARMS FOR SAFETY
4/29/2021	YOU CAN BOOK ME	D.HUSSEY	S.JAQUEZ	\$ 6.90	LCAP	SUBSCRIPTION TOOL SFTWR -ONLINE CALENDAR FOR TOURS
4/30/2021	YOU CAN BOOK ME	D.HUSSEY	S.JAQUEZ	\$ 6.77	LCAP	SUBSCRIPTION TOOL SFTWR -ONLINE CALENDAR FOR TOURS
4/30/2021	YOU CAN BOOK ME	D.HUSSEY	S.JAQUEZ	\$ 47.20	LCAP	SUBSCRIPTION TOOL SFTWR -ONLINE CALENDAR FOR TOURS
5/5/2021	TARGET	D.HUSSEY	M.CLARK	\$ 133.87	GENERAL OPERATIONS	PROFESSIONAL DEVELOPMENT REFRESHMENTS TEACHER WEEK
5/6/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 40.27	GENERAL OPERATIONS	REPLENISHMENT OF OFFICE SUPPLIES END OF YEAR
5/6/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 175.18	GENERAL OPERATIONS	REPLENISHMENT OF OFFICE SUPPLIES END OF YEAR
5/7/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 26.74	GENERAL OPERATIONS	REPLENISHMENT OF OFFICE SUPPLIES END OF YEAR
5/7/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 60.40	GENERAL OPERATIONS	REPLENISHMENT OF OFFICE SUPPLIES END OF YEAR
5/7/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 558.47	GENERAL OPERATIONS	REPLENISHMENT OF OFFICE SUPPLIES END OF YEAR
5/7/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 352.57	LEARNING LOSS	ONLINE CONFERENCE CALL HEADSET FOR REOPENING OF CAMPUS
5/7/2021	OFFICE DEPOT	D.HUSSEY	A.DELOSSANTOS	\$ 90.09	GENERAL OPERATIONS	REPLENISHMENT OF OFFICE SUPPLIES END OF YEAR
5/11/2021	WRIST-BAND CUSTOM LANY	D.HUSSEY	D.YEREVANIAN	\$ 2,136.47	GENERAL ACADEMICS	SENIOR AWARD NIGHT RECIPIENT SUPPLIES
5/12/2021	MAILCHIMP	D.HUSSEY	M.DOMINGUEZ	\$ 185.00	GENERAL OPERATIONS	SUBSCRIPTION TOOL SFTWR -MASS EMAIL TOOL
5/12/2021	AGUAVIDA PREMIUM WATER	D.HUSSEY	A.DELOSSANTOS	\$ 219.99	GENERAL OPERATIONS	WATER SUPPLY FOR OFFICE USE
5/13/2021	WRIST-BAND CUSTOM LANY	D.HUSSEY	D.YEREVANIAN	\$ 220.00	GENERAL ACADEMICS	SENIOR AWARD NIGHT RECIPIENT SUPPLIES
5/13/2021	GRAINGER	D.HUSSEY	D.FULLER/U.DUARTE	\$ 191.26	GENERAL OPERATIONS	COMPLETION OF TRANSPORT DRUM FROM PARTIAL ORDER
5/19/2021	IN*AKD INK	D.HUSSEY	R.YI	\$ 3,730.63	GENERAL ACADEMICS	SENIOR AWARD NIGHT RECIPIENT SUPPLIES
5/20/2021	PAYPAL* CALIFORNIA	D.HUSSEY	J.MATA	\$ 809.50	GENERAL ACADEMICS	SEAL OF BILITERACY MEDALIONS FOR STUDENT RECIPIENTS
5/24/2021	365 DISPOSAL AND RECYCLIN	D.HUSSEY	R.GUINTO	\$ 455.00	GENERAL TECHNOLOGY	DISPOSAL OF PROMETHEAN SMART PANEL BOXES
5/24/2021	366 DISPOSAL AND RECYCLIN	D.HUSSEY	R.GUINTO	\$ 500.00	GENERAL TECHNOLOGY	DISPOSAL OF PROMETHEAN SMART PANEL BOXES
5/20/2021	NASSP PRODUCT & SERVICE	D.HUSSEY	R.BERENY	\$ 531.80	ASB	GRADUATION STOLE AND CHORDS FOR HONOR STUDENTS -TRUST
5/20/2021	WRIST-BAND CUSTOM LANY	D.HUSSEY	D.YEREVANIAN	\$ (220.00)	GENERAL ACADEMICS	REFUND -SENIOR AWARD NIGHT RECIPIENT SUPPLIES
5/20/2021	WRIST-BAND CUSTOM LANY	D.HUSSEY	D.YEREVANIAN	\$ (2,136.47)	GENERAL ACADEMICS	REFUND -SENIOR AWARD NIGHT RECIPIENT SUPPLIES
				<u>\$ 8,574.10</u>		

ECRCHS
CREDIT CARD RECONCILIATION FORM
FOR THE PERIOD OF: 04/26/2021 - 05/25/2021 - AMEX Card

DATE	VENDOR	CARDHOLDER	REQUESTED BY	AMOUNT	RESOURCE	DESCRIPTION
\$ 44,341.00	MISC CREDIT	DAVID HUSSEY		\$ (25.71)		AMAZON REMAINING CREDIT TO BE REFUNDED BY CHECK
				<u>\$ (25.71)</u>		NO PAYMENT DUE

Cover Sheet

Review and Vote on 2021-2022 Budget

Section:	III. Financial Review
Item:	E. Review and Vote on 2021-2022 Budget
Purpose:	Vote
Submitted by:	
Related Material:	2021-22 Budget Materials.pdf

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	34,207,593.00	36,897,468.00	7.9%
2) Federal Revenue		8100-8299	2,759,486.54	2,129,265.00	-22.8%
3) Other State Revenue		8300-8599	3,368,893.00	3,178,858.00	-5.6%
4) Other Local Revenue		8600-8799	7,231,109.00	3,546,274.00	-51.0%
5) TOTAL, REVENUES			47,567,081.54	45,751,865.00	-3.8%
B. EXPENSES					
1) Certificated Salaries		1000-1999	14,948,113.08	16,370,172.00	9.5%
2) Classified Salaries		2000-2999	3,840,708.00	4,169,754.00	8.6%
3) Employee Benefits		3000-3999	10,623,560.00	11,772,020.00	10.8%
4) Books and Supplies		4000-4999	2,037,154.00	2,654,022.00	30.3%
5) Services and Other Operating Expenses		5000-5999	6,377,383.00	7,799,765.00	22.3%
6) Depreciation and Amortization		6000-6999	530,216.00	609,748.00	15.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	33,866.00	New
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			38,357,134.08	43,409,347.00	13.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,209,947.46	2,342,518.00	-74.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			9,209,947.46	2,342,518.00	-74.6%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	5,889,209.96	15,237,560.14	158.7%
b) Audit Adjustments		9793	138,402.72	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			6,027,612.68	15,237,560.14	152.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			6,027,612.68	15,237,560.14	152.8%
2) Ending Net Position, June 30 (E + F1e)			15,237,560.14	17,580,078.14	15.4%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	6,272,778.00	6,772,778.00	8.0%
b) Restricted Net Position		9797	1,126,331.00	102,329.00	-90.9%
c) Unrestricted Net Position		9790	7,838,451.14	10,704,971.14	36.6%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	15,237,540.14		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			15,237,540.14		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (G10 + H2) - (I7 + J2)			15,237,540.14		

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
LCFF SOURCES					
Principal Apportionment State Aid - Current Year		8011	17,098,522.00	19,434,702.00	13.7%
Education Protection Account State Aid - Current Year		8012	7,874,712.00	7,990,169.00	1.5%
State Aid - Prior Years		8019	(377,386.00)	0.00	-100.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	9,611,745.00	9,472,597.00	-1.4%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			34,207,593.00	36,897,468.00	7.9%
FEDERAL REVENUE					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	564,183.00	740,691.00	31.3%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	688,134.00	916,197.00	33.1%
Title I, Part A, Basic	3010	8290	385,841.00	387,347.00	0.4%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	77,009.00	77,321.00	0.4%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	7,665.00	7,709.00	0.6%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3150, 3155, 3180, 3181, 3182, 3185, 4037, 4124, 4126, 4127, 4128, 5510, 5630	8290	27,850.00	0.00	-100.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	1,008,804.54	0.00	-100.0%
TOTAL, FEDERAL REVENUE			2,759,486.54	2,129,265.00	-22.8%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	46,151.00	131,070.00	184.0%
Mandated Costs Reimbursements		8550	158,323.00	161,596.00	2.1%
Lottery - Unrestricted and Instructional Materials		8560	672,190.00	682,092.00	1.5%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,492,229.00	2,204,100.00	-11.6%
TOTAL, OTHER STATE REVENUE			3,368,893.00	3,178,858.00	-5.6%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	446.00	45,000.00	9989.7%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	50,000.00	New
Interest		8660	500,000.00	340,000.00	-32.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	4,358,139.00	0.00	-100.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	2,129,728.00	2,411,274.00	13.2%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	242,796.00	700,000.00	188.3%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			7,231,109.00	3,546,274.00	-51.0%
TOTAL, REVENUES			47,567,081.54	45,751,865.00	-3.8%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	12,336,624.08	13,319,831.00	8.0%
Certificated Pupil Support Salaries		1200	1,632,765.00	1,839,386.00	12.7%
Certificated Supervisors' and Administrators' Salaries		1300	978,724.00	1,159,562.00	18.5%
Other Certificated Salaries		1900	0.00	51,393.00	New
TOTAL, CERTIFICATED SALARIES			14,948,113.08	16,370,172.00	9.5%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	844,077.00	884,063.00	4.7%
Classified Support Salaries		2200	1,385,363.00	1,491,266.00	7.6%
Classified Supervisors' and Administrators' Salaries		2300	699,326.00	664,127.00	-5.0%
Clerical, Technical and Office Salaries		2400	823,164.00	909,198.00	10.5%
Other Classified Salaries		2900	88,778.00	221,100.00	149.0%
TOTAL, CLASSIFIED SALARIES			3,840,708.00	4,169,754.00	8.6%
EMPLOYEE BENEFITS					
STRS		3101-3102	2,235,615.00	2,769,832.00	23.9%
PERS		3201-3202	647,239.00	775,451.00	19.8%
OASDI/Medicare/Alternative		3301-3302	476,834.00	556,353.00	16.7%
Health and Welfare Benefits		3401-3402	3,737,317.00	3,825,627.00	2.4%
Unemployment Insurance		3501-3502	15,687.00	252,640.00	1510.5%
Workers' Compensation		3601-3602	224,389.00	253,668.00	13.0%
OPEB, Allocated		3701-3702	3,261,702.00	3,324,778.00	1.9%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	24,777.00	13,671.00	-44.8%
TOTAL, EMPLOYEE BENEFITS			10,623,560.00	11,772,020.00	10.8%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	138,928.00	175,000.00	26.0%
Books and Other Reference Materials		4200	79,057.00	83,698.00	5.9%
Materials and Supplies		4300	692,489.00	1,535,495.00	121.7%
Noncapitalized Equipment		4400	901,574.00	500,000.00	-44.5%
Food		4700	225,106.00	359,829.00	59.8%
TOTAL, BOOKS AND SUPPLIES			2,037,154.00	2,654,022.00	30.3%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	397,548.00	427,116.00	7.4%
Travel and Conferences		5200	26,650.00	27,450.00	3.0%
Dues and Memberships		5300	218,500.00	225,055.00	3.0%
Insurance		5400-5450	247,873.00	413,948.00	67.0%
Operations and Housekeeping Services		5500	505,383.00	860,550.00	70.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	818,610.00	844,354.00	3.1%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,986,169.00	4,819,342.00	20.9%
Communications		5900	176,650.00	181,950.00	3.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			6,377,383.00	7,799,765.00	22.3%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	530,216.00	609,748.00	15.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			530,216.00	609,748.00	15.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	33,866.00	New
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	33,866.00	New

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

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Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			38,357,134.08	43,409,347.00	13.2%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Expenses by Object

19 64733 1932623
Form 62

Description	Resource Codes	Object Codes	2020-21 Estimated Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

El Camino Real Charter High
Los Angeles Unified
Los Angeles County

July 1 Budget
Charter Schools Enterprise Fund
Exhibit: Restricted Net Position Detail

19 64733 1932623
Form 62

Resource	Description	2020-21	2021-22
		Estimated Actuals	Budget
7425		886,359.00	102,329.00
7426		239,972.00	0.00
Total, Restricted Net Position		1,126,331.00	102,329.00

Components of LCFF By Object Code			
	2021-22	2022-23	2023-24
State Aid (Object Code 8011)	\$ 19,434,702	\$ 20,348,310	\$ 21,482,934
EPA (for LCFF Calculation purposes)	7,990,169	8,000,613	7,990,169
<i>Local Revenue Sources:</i>			
Property Taxes (Object 8021 to 8089)	-	-	-
In-Lieu of Property Taxes (Object Code 8096)	9,472,597	9,472,597	9,472,597
Property Taxes net of In-Lieu	-	-	-
TOTAL FUNDING	\$ 36,897,468	\$ 37,821,520	\$ 38,945,700

5-Digit District code or 7-Digit School code (from the CDS code)

1932623

Version v.22.1b

Date 5/19/2021

ECRCHS
2021-2022 SCHOOL YEAR AND 3 YR BUDGET
ENROLLMENT ADA

ENROLLMENT	High (9-12)		95.00%		95.50%		95.50%		95.50%	
	2020-2021		2021-2022		2022-2023		2023-2024		2024-2025	
	Enrollment	ADA	Enrollment	ADA	Enrollment	ADA	Enrollment	ADA	Enrollment	ADA
9th Grade	881	844.48	896.00	851.20	896.00	855.68	896.00	851.20	896.00	851.20
10th Grade	881	844.48	906.00	860.70	906.00	860.70	906.00	860.70	906.00	860.70
11th Grade	881	844.48	919.00	873.05	919.00	873.05	919.00	873.05	919.00	873.05
12th Grade	880	844.47	887.00	842.65	887.00	842.65	887.00	842.65	887.00	842.65
9 - 12 Total	3,523	3,377.91	3,608.00	3,428	3,608.00	3,432.08	3,608	3,427.60	3,608.00	3,428
Total School	3,523	3,377.91	3,608.00	3,427.60	3,608.00	3,432.08	3,608.00	3,427.60	3,608.00	3,427.60

ECRCHS 2021-2022 BUDGET INSTRUCTIONAL MATERIALS AND TEXTBOOKS BY DEPARTMENT

Department	FTE	Instructional Materials	Textbooks
		Allowance *	**
		IMA	
Department	FTE	Budget	Budget
Alternative Education/ISP	7	\$ 8,750	
Athletics	1	\$ 1,250	
Business Technology	3	\$ 3,750	\$ 4,000
Career/Voc Ed/Arts	2	\$ 2,500	\$ 5,000
Counseling	9	\$ 6,750	
English	25	\$ 31,250	\$ 73,000
Foreign Languages	10	\$ 12,500	\$ 3,000
Health and Life Skills	4	\$ 5,000	
Math	17	\$ 21,250	\$ 25,000
Physical Education	8	\$ 10,000	
ROTC	2	\$ 2,500	
Science	14	\$ 38,500	
Social Studies	17	\$ 21,250	\$ 35,000
Special Education	20	\$ 55,000	
Schoolwide		\$ 30,000	\$ 30,000
Visual and Performing Arts	8	\$ 22,000	
Total	147	\$ 272,250	\$ 175,000
Account #		4325	4100

Total IMA Budget Goal \$ 272,250

FTE Calculations Used:

Per Teacher	\$ 1,250
Per Teacher (VAPA/Science/SpED)	\$ 2,750
Counseling	\$ 750

***- Initial Allocations based upon FTE's by Department and Cost by High Needs Programs. Reviewed other Models by Charters by Charters. Initial Allocations to be reviewed mid year for potential adjustment/reallocation**

**** - Departments contacted by Asst. Principal to solicit needs for 2021-22 Initial Allocations to be reviewed mid year for potential adjustment/ based upon start of 1st semester course selections**

ECRCHS Cafeteria

# of Serving Days		219	219		
# of Instructional Days		175			
Month	FY 2021		FY 2022		
Students Approved for FRPM				Fed	State
Breakfast Count	64,309		89,527	2.26	0.2445
Lunch Count	64,460		134,340	3.6	0.2445
Total Meals Served	128,769		223,867		
Ave. Meals /Day	736		1,022		Objects
REVENUE:					
Federal Reimbursement	\$ 379,182.56		\$ 685,955.02		
State Reimbursement	\$ 31,651.01		\$ 54,735.48		
CNIPS Claim	\$ 410,833.57		\$ 740,690.50		8220
CNIPS (COVID rate increase)	\$ 1,073.25				
Snacks			\$ 125,222.14		94.82%
Adult/non-reimbursable			\$ 5,847.55		94.82%
Other Revenue			\$ 131,069.69		8520
Paid Meals	\$ 446.00		\$ 45,000.00		8634
Total Revenue	\$ 412,352.82		\$ 916,760.19		
EXPENSES:					
Chartwells - Food Cost	\$ 187,922.90		\$ 419,441.85	43%	4700
Chartwells - Labor Cost	\$ 248,794.44		\$ 555,306.47	57%	5815
Chartwells Invoice-Gross	\$ 436,717.34		\$ 974,748.32		
Commodities Credit	\$ (32,263.16)		\$ (64,526.32)		4700
Chartwells Invoice-NET	\$ 404,454.18		\$ 910,222.00		
FDP/USDA - Food Shipping Invoice	\$ 2,456.70		\$ 4,913.40	8%	4700
Total Expense	\$ 406,910.88		\$ 915,135.40		
Net Gain/Loss - (Learning Loss)	\$ 6,296.94		\$ 1,624.79		
Net Per Meal	\$ 0.05		\$ 0.01		

Cover Sheet

Review and Vote on Chartwells Food Service Contract

Section: III. Financial Review
Item: F. Review and Vote on Chartwells Food Service Contract
Purpose: Vote
Submitted by:
Related Material:
CDE Approved Food Service 2021-2022 Contract - WAIVER 71.pdf

Exhibit 1: Model Fixed-Price Contract
FOOD SERVICE MANAGEMENT COMPANY

El Camino Real Charter High School
FOOD SERVICE PROGRAM



5440 Valley Circle Blvd
Woodland Hills, CA 91367
(818) 595-7500

Model Fixed-Price Contract

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CONTRACT SUMMARY

FOOD SERVICES CONTRACT		CONTRACT NUMBER	
		ECR 2021-01	
		REGISTRATION NUMBER	
1	This contract is entered into between the school food authority and the food service management company named below:		
	SCHOOL FOOD AUTHORITY NAME		
	El Camino Real Charter High School		
	FOOD SERVICE MANAGEMENT COMPANY NAME		
	Compass Group USA, INC		
2	The term of this Contract is for one year, commencing on	July 1, 2021	and ending on June 30, 2022
3	The maximum dollar amount of this Contract is equal to the fixed price per meal multiplied by the number of meals served		\$910,222.00
4	The parties herein agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Contract.		
	Request for Proposal Released	N/A	
	Contractor Proposal Received	Enter page(s)N/A	
	Attached Terms and Conditions	Pg 3	
	Exhibit A: Scope of Work	Pg 24	
	Exhibit B: Schedule of Fees	Pg 29	
	Exhibit C: Schedule of Staffing	Pg.30	
IN WITNESS WHEREOF, the parties hereto have executed this Contract.			
FOOD SERVICE MANAGEMENT COMPANY			<i>California Department of Education Use Only</i>
NAME of FSMC (if other than an individual, state whether a corporation, partnership, etc.)			
Compass Group USA, INC			
BY (Authorized Signature) 		DATE SIGNED (do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING			
Belinda Oakley, CEO, Chartwells K-12			
ADDRESS			
2 International Drive, Rye Brook, NY 10573			
SCHOOL FOOD AUTHORITY			
NAME of SFA			
El Camino Real Charter High School			
BY (Authorized Signature) 		DATE SIGNED (do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING			<input type="checkbox"/> Exempt per:
David Hussey-Executive Director			

Model Fixed-Price Contract

I. Introduction

The El Camino Real Charter High School, hereinafter referred to as the school food authority (SFA), enters into this Contract with **Compass Group USA, INC**, hereinafter referred to as the FSMC to provide food service management assistance for the SFA's food service program, hereinafter referred to as "Services." **During the term of this Contract, the FSMC will provide services to the SFA as described in the Scope of Work (Exhibit A) of this Contract.**

II. General Terms and Conditions

A. Term

The term of this contract is one year. The FSMC shall commence providing Services under the Contract on **July 1, 2021** and continue through **June 30, 2022**. Execution of all contracts and amendments is contingent on approval by the California Department of Education (CDE). The SFA may cancel this Contract upon notification from the CDE that it or any part of the bidding process has been determined noncompliant with state and federal laws and regulations (Title 7. Code of Federal Regulations (7 *CFR*), Section 210.16[d]).

B. Designated Contract Liaisons

SFA Liaison for Services		FSMC Liaison for Services	
Name: Gregory Wood		Name: Rafael Negro	
Title: CBO		Title: District Manager-California	
Phone: 818-595-7500 ext. 7590	Cell Phone:	Phone: (626) 627-3186	Cell Phone:
Fax: 818-595-7501	E-mail: G.Wood@ecrchs.net	Fax:	E-mail: Rafael.Negroe@compass-usa.com

Respondents shall serve or deliver by postal mail all legal notices to:

SFA	FSMC
Name: David Hussey	Name: Rafael Negroe
Title: Executive Director	Title: District Manager
Address: 5440 Valley Circle Blvd Woodland Hills, CA 91367	Address: 332 S. Fairvale Ave. Azusa CA 91702

C. Fees

1. Fixed-price Contracts

The SFA will pay the FSMC at a fixed rate per meal. The fixed rate per meal includes all fees and charges indicated in the Schedule of Fees (Exhibit B) of this Contract. The SFA must determine, and the FSMC shall credit the SFA for, the full value of U.S. Department of Agriculture (USDA) Foods. The FSMC's fixed-price invoice will be fully compliant with procurement requirements for the National School Lunch, School Breakfast, and Special Milk Programs, set forth in 7 *CFR*, parts 210, 215, and 220, and the USDA Food and Nutrition Service (FNS) Final Rule issued Wednesday, October 31, 2007. The FSMC shall take discounts, rebates, and other credits into account when formulating their prices for this fixed-price contract (Title 2, Code of Federal Regulations (2 *CFR*), Section 200.406[a]).

2. Payment Terms

The FSMC shall submit **monthly** invoices by **the 10th** of the following month that reflect all activity for the previous **calendar month**. The FSMC must submit detailed cost documentation **monthly** to support all charges to the SFA. Charges and expenses are included in the Schedule of Fees (Exhibit B). All costs, charges, and expenses must be mutually agreeable to the SFA and the FSMC, and must be allowable costs consistent with the cost principles in 2 *CFR*, Part 200, as applicable. The SFA will pay invoices submitted by the FSMC within **30** days of the invoice date. The SFA will pay invoices received by its accounting department within 30 days if the invoices pass the SFA's audit. The SFA will notify the FSMC of invoices that do not pass audit, which the SFA will not pay until the invoices have passed audit, with no penalty accruing to the SFA.

3. Interest, Fines, Penalties, Finance Charges, Income and Expenses

Interest, fines, penalties, finance charges, income and expenses that may accrue under this contract are not allowable expenses to the nonprofit school food service (cafeteria fund) (2 *CFR*, Section 200.441). The SFA is prohibited from paying unallowable expenses from the SFA's cafeteria fund.

4. Spoiled or Unwholesome Food, Food Not Meeting Detailed Food Component Specifications or Contract Requirements.

The SFA shall make no payment to the FSMC for food that, in the SFA's determination, is spoiled or unwholesome at the time of delivery, does not meet detailed food component specifications as developed by the SFA for the meal pattern, or does not otherwise meet the requirements of this Contract (7 *CFR*, Section 210.16[c][3]).

The SFA shall make no payment to the FSMC for meals that, in the SFA's determination, are spoiled or unwholesome at the time of delivery, do not meet detailed food component specifications as developed by the SFA for the meal pattern, or do not otherwise meet the requirements of this Contract (7 CFR, Section 210.16[c][3]).

D. Contract Cost Adjustment

The contract price (which can include General and Administrative Expense and Management Fees) may be increased on an annual basis by the Yearly Percentage Change in the Consumer Price Index for All Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Food Eaten Away from Home [[CPI regional index](#): Los Angeles (CPI)]. The March CPI value will be used as a representation of the change in CPI. Such increases shall be effective on a prospective basis on each anniversary date of this Contract and will be allowed only if approved in advance by the SFA. \ Of note, the CPI fee increases should be applied to individual meal or unit costs.

The renegotiation of price terms under this Contract is permitted only upon the occurrence of unpredictable, unexpected conditions beyond the control of both parties. If those conditions create a significant and material change in the financial assumptions upon which the price terms of this contract were based, then those price terms so affected may be renegotiated by both parties. Renegotiation of price terms under such conditions must be mutual and both parties must agree on any changes in price terms. Any adjustments so negotiated and agreed upon must accurately reflect the change in conditions. The occurrence of contingencies that are foreseeable and predictable, but not certain, should be calculated into the defined price terms, to the extent possible, with the goal of minimizing the need for renegotiation of price terms during the term of the Contract. Substantive changes of the Contract will require the SFA to rebid the Contract.

E. Availability of Funds

Every payment obligation of the SFA under this Contract is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. The SFA may terminate this Contract at the end of the period for which funds are available if funds are not allocated and available for the continuance of this Contract. In the event the SFA exercises this provision, no liability shall accrue to the SFA and the SFA shall not be obligated or liable for any future payments or for any damages resulting from termination under this provision.

F. Timeliness

Time is of the essence in this Contract.

G. Approval

This Contract has no force or effect until it is signed by both parties and is approved by the CDE (7 *CFR*, Section 210.19[a][5]).

H. Amendment

No amendment or variation of the terms of this Contract shall be valid unless made in writing, signed by both parties, and approved by the CDE. Any oral understanding or agreement not incorporated into the Contract in writing and approved by the CDE is not binding on either party (7 *CFR*, Section 210.19[a][5]).

I. Substantive Changes to Contract

Any change to this Contract that results in a material change, at the determination of the CDE, either void this Contract or require the SFA to rebid the Contract. Following are examples of substantive changes that could require the SFA to rebid the Contract:

- The addition of a program
- A major shift in responsibilities for FSMC or SFA staff

J. Subcontract/Assignment

No provision of this Contract shall be assigned or subcontracted without prior written approval of the SFA. If subcontracts are let, the FSMC should have taken steps to contract with small and minority businesses, women's business enterprises, and labor surplus area firms when possible.

K. Written Commitments

Any written commitment by the FSMC relative to the services herein shall be binding upon the FSMC. Failure of the FSMC to fulfill any such commitment shall render the FSMC liable for damages due to the SFA. Such written commitments include, but are not limited to:

- Any warranty or representation made by the FSMC in any publication, drawing, or specifications accompanying or referred to in the proposal pertaining to the responsiveness of the proposal
- Any written notifications, affirmations, or representations made by the FSMC in, or during the course of, negotiations that are incorporated into a formal amendment to the proposal

L. Trade Secrets/Copyrights

The FSMC and SFA shall designate any information they consider confidential or proprietary—including recipes, surveys and studies, management guidelines, operational manuals, and similar documents—that the SFA and FSMC regularly use in the operation of their business or that they develop independently during the

course of this Contract. Information so designated and identified shall be treated as confidential by the FSMC and the SFA, and the FSMC and the SFA shall exercise the same level of care in maintaining the confidences of the other party as they would employ in maintaining their own confidences, unless disclosure is otherwise required under the law. All such materials shall remain the exclusive property of the party that developed them and shall be returned to that party immediately upon termination of this Contract. Notwithstanding, the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use the work for federal purposes (7 *CFR*, Section 200.315[b]).

M. Severability

Should any provision(s) of this Contract be declared or found to be illegal, unenforceable, ineffective, and/or void, then each party shall be relieved of any obligations arising from such provision(s). The balance of this Contract, if capable of performance, shall remain and continue in full force and effect.

N. Counterparts

This Contract may be executed in counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument.

O. Silence/Absence/Omission

Any silence, absence, or omission from the Contract specifications concerning any point shall mean that only the best commercial practices are to prevail. Only those materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.

P. Indemnification

The FSMC shall indemnify and hold harmless the SFA, or any employee, director, agent, or Board Member of the SFA, from and against all claims, damages, losses, and expenses (including attorney's fees and court costs incurred to defend litigation), and decrees or judgments whatsoever arising from any and all injuries, including death or damages to or destruction of property resulting from the FSMC's acts or omissions, willful misconduct, negligence, or breach of the FSMC's obligations under this Contract by the FSMC, its agents, employees, or other persons under its supervision and direction.

The FSMC shall not be required to indemnify or hold harmless the SFA from any liability or damages arising from the SFA's sole acts or omissions.

Q. Sanctions

If the FSMC fails to perform the contract terms, the following penalties may be imposed:

- FSMC will be required to provide in writing to the SFA how they will ensure future contract compliance
- Continued nonperformance will result in termination of this contract
- FSMC may be prohibited from bidding on future contracts with the SFA
- SFA non-payment of contract amounts to directly offset damages actually incurred by FSA.

List other sanctions that the SFA and their legal counsel deem appropriate.

R. Breach of Contract

For the breach of the Contract and associated benefits:

If the FSMC causes the breach, the FSMC assumes liability for any and all damages, including excess cost to the SFA in procuring similar services, and is liable for administrative, contractual, and legal remedies, as applicable.

S. Penalties

Cost resulting from the SFA's violations, alleged violations of, or failure to comply with federal, state, tribal, local, or foreign laws and regulations are unallowable, except when incurred as a result of compliance with specific provisions of the federal award, or with prior written approval of the federal awarding agency (2 *CFR*, Section 200.441).

T. Force Majeure

1. Neither party shall be liable to the other for delay in, or failure of, performance nor shall any such delay in, or failure of, performance constitute default if such delay or failure is caused by force majeure. Force majeure means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Force majeure may include, but is not restricted to, acts of God, the public enemy, acts of the state in its sovereign capacity, fires, floods, power failure, disabling strikes, epidemics, pandemics, quarantine restrictions, and freight embargoes.
2. Force majeure does not include any of the following occurrences:

- Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market
 - Late performance by a subcontractor, unless the delay arises out of a force majeure occurrence
 - Inability of either the FSMC or any of its subcontractors to acquire or maintain any required insurance, bonds, licenses, or permits
3. If either party is delayed at any time in the progress of work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as practicable and no later than the following work day or the commencement thereof, and shall specify the causes of such delay. Such notice shall be delivered by hand or sent by postal mail with a certified return receipt requested and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time for completion shall be extended by contract amendment, as long as the amended period does not violate 7 *CFR*, Section 210.16(d).
4. Any delay or failure in performance by either party caused by force majeure shall not constitute default, nor give rise to any claim for damages or loss of anticipated profits.

U. Nondiscrimination

Both the SFA and FSMC agree that no child who participates in the National School Lunch Program (NSLP), School Breakfast Program (SBP) will be discriminated against on the basis of race, color, national origin, age, sex, or disability. State agencies and SFAs shall comply with the requirements of Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Department of Agriculture regulations on nondiscrimination (7 *CFR*, parts 15, 15a, and 15b); and FNS Instruction 113-1 (7 *CFR*, Section 210.23[b]).

V. Compliance with the Law

The FSMC shall comply with all laws, ordinances, rules, and regulations of all applicable federal, state, county, and city governments, bureaus, and agencies regarding purchasing, sanitation, health, and safety for the food service operations and shall procure and maintain all necessary licenses and permits. The SFA shall cooperate, as necessary, in the FSMC's compliance efforts.

The FSMC shall comply with all applicable federal regulations in 2 *CFR*, parts 200 and 400 and 7 *CFR*, parts 210 (NSLP), 220 (SBP), 245 (Determining Eligibility for Free and Reduced Price Meals and Free Milk in Schools) as applicable, 250 (Donation of Foods for Use in the United States, its Territories and Possessions and Areas Under its Jurisdiction), USDA FNS Instructions and policy, federal laws and regulations, California *Education Code (EC)*, and California laws and regulations, where applicable.

W. Choice of Law

This Contract shall be construed under the laws of the state of California, where applicable, without giving effect to the principles of conflict of laws. Any action or proceeding arising out of this Contract shall be heard in the appropriate courts in California.

X. Advice of Counsel

Each party acknowledges that, in executing this Contract, such party has had the opportunity to seek the advice of independent legal counsel and has read and understood all of the terms and provisions of this Contract.

Y. Relationship of the Parties

- A.** The FSMC's relationship with the SFA will be that of an independent contractor and not that of an employee of or supervisor for the SFA. The FSMC will not be eligible for any employee benefits, nor will the SFA make deductions from payments made to the FSMC for taxes, all of which will be the FSMC's responsibility. The FSMC agrees to indemnify and hold the SFA harmless from any liability for, or assessment of, any such taxes imposed on the SFA by relevant taxing authorities. The FSMC will have no authority to enter into contracts that bind the SFA or create obligations on the part of the SFA.
- B.** When the SFA is a public school district or program operated by the county Office of Education, the FSMC, as an independent contractor, shall have no authority to supervise food service classified personnel operating the NSLP, SBP, or Afterschool Meal Supplements (AMS) under the NSLP (*EC* Section 45103.5).

- C.** All services to be performed by the FSMC will be as agreed between the FSMC and the SFA. The FSMC will be required to report to the SFA concerning the services performed under this Contract. The SFA shall determine the nature and frequency of these reports.
- D.** The SFA is the responsible authority, without recourse to USDA or CDE, for the settlement and satisfaction of all contractual and administrative issues arising in any way from this Contract. Such authority includes, but is not limited to, source evaluation, protests, disputes, claims, or other matters of a contractual nature.

IV. Food Service Program

A. Food Service Management Company Responsibilities

- 1. The SFA will provide the FSMC with an electronic Point of Service (POS) meal/milk counting system. Such meal/milk counting system must eliminate any potential for the overt identification of free and reduced-price eligible students under 7 *CFR* Section 245.8. This POS system will be used for the duration of this Contract.
- 2. The FSMC will not directly or indirectly restrict the sale or marketing of fluid milk at any time or in any place on school premises or at any school-sponsored event (7 *CFR*, Section 210.21[e]).
- 3. The FSMC shall have state or local health certification for any facility outside the school in which it proposes to prepare meals and the FSMC shall maintain this health certification for the duration of the contract (7 *CFR*, Section 210.16[c][2]).

B. School Food Authority Responsibilities

- 1. The SFA shall ensure that the food service operation is in conformance with the SFA's Permanent Single Agreement with the CDE and will monitor the food service operation through periodic on-site visits (7 *CFR*, sections 210.16[a][2] and 210.16[a][3]).
- 2. The SFA retains control of the quality, extent, and the general nature of its food service; the prices children are charged for meals (7 *CFR*, Section 210.16[a][4]), and a la carte prices. The SFA may not contract with the FSMC to provide only nonprogram food (e.g., a la carte and adult meals) unless the FSMC offers free, reduced-price, and paid reimbursable lunches to all eligible children (7 *CFR*, Section 210.16[a]).
- 3. SFAs with more than one school shall perform no less than one on-site review of the lunch counting and claiming system employed by each school under its jurisdiction. The on-site review shall take place prior to

February 1 of each school year. Further, if the review discloses problems with a school's meal counting or claiming procedures, the SFA shall ensure that the school implements corrective action and, within 45 days of the review, conduct a follow-up on-site review to determine that the corrective action resolved the problem. Each on-site review shall ensure that the school's claim is based on the counting system authorized by the CDE under 7 *CFR*, Section 210.7(c) and that the counting system, as implemented, yields the actual number of reimbursable free, reduced-price, and paid lunches respectively, served for each day of operation (7 *CFR*, Section 210.8[a][1]).

4. The SFA shall retain responsibility for developing the meal pattern for students with disabilities, when their disability restricts their diet, and for those students without disabilities who are unable to consume the regular lunch because of medical or other special dietary needs (7 *CFR*, Section 210.10[m]).
5. The SFA shall retain signature authority for the food services application, agreements, Free and Reduced-Price Policy Statement, monthly Claim for Reimbursement, reports, the verification of applications, letters to households, and all correspondence to the CDE relating to the food service program (7 *CFR*, Section 210.16[a][5]).
6. The SFA shall retain signature authority and be responsible for all contractual agreements entered into in connection with the food service program (7 *CFR*, Section 210.21).
7. The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals eligibility roster (*EC* Section 49558).
8. The SFA shall be responsible for the development, distribution, and collection of the letter to households and Application for Free and Reduced-Price Meals and/or Free Milk (7 *CFR*, Section 245.6).
9. If the SFA uses direct certification of eligibility, the SFA shall be responsible for obtaining the direct certification list at least three times annually.
10. The SFA shall be responsible for the determination of eligibility for free and reduced-price meals and shall disclose the eligibility status of individual students or confidential information provided on the application for free or reduced-price meals to the FSMC, to the extent that such information is necessary for the FSMC to fulfill its obligations under this Contract. The FSMC will not disclose the eligibility status of individual students or confidential information provided (*EC* Section 49558).

11. The SFA shall be responsible for conducting any hearings related to determinations regarding free and reduced-price meal eligibility (7 *CFR*, Section 245.7).
12. The SFA shall be responsible for verifying applications for free and reduced-price meals as required by federal regulations (7 *CFR*, sections 245.6 and 245.6[a]).
13. The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist with menu planning (7 *CFR*, Section 210.16[a][8]).
14. The SFA shall maintain applicable health certification and ensure that all state and local regulations are being met **by the FSMC preparing or serving meals on-site** at an SFA facility (7 *CFR*, Section 210.16[a][7]).

V. Buy American Requirements

A. Food Service Management Company Responsibilities

1. The FSMC must submit statements for all processed agricultural products to the SFA at the time of delivery for each processed agricultural product certifying that the food product was processed 100 percent domestically and that the percentage of domestic content in the food component of the processed food product is over 51 percent, by weight or volume (USDA Policy Memo [SP 38-2017](#)).
2. The FSMC must notify the SFA in writing at least 10 days **prior** to delivering a nondomestic agricultural commodity or product and request prior approval for delivery of a nondomestic agricultural commodity or product. This written notification must list alternative domestic substitutes for the SFA to consider and provide an explanation for the following:
 - a) Why the domestic product is not produced or manufactured in sufficient and reasonably available quantities of a satisfactory quality; and/or
 - b) Why competitive bids reveal the cost of the domestic product is significantly higher **[this must be defined by the SFA]** than the nondomestic product
3. The FSMC will provide certification of domestic origin for products which do not have country of origin labels.

B. School Food Authority Responsibilities

1. The SFA shall maintain documentation outlining the justification for supporting their use of an exception to the Buy American Provision requirement **prior** to accepting nondomestic agricultural commodities or products. This documentation will be kept on file for the term of the contract plus any extensions and three additional school years thereafter. This will be made available during an on site administrative review and an off site procurement review.
2. The SFA shall monitor the contract to ensure that the correct domestic food components contracted for are delivered as required by 2 *CFR*, Section 200.318(b) unless the FSMC has received prior approval from the SFA for nondomestic agricultural commodity or product.
3. The SFA must ensure FSMC compliance with the Buy American Provision in accordance with their procurement procedures. These procedures, at a minimum, must include the requirement to include Buy American Provision language in solicitations and contracts as well as the process for requiring FSMCs to certify the domestic percentage of the agricultural food component of products.

VI. U.S. Department of Agriculture Foods

C. Food Service Management Company Responsibilities

1. The FSMC shall fully use, to the maximum extent possible, donated foods made available by the SFA solely for the purpose of providing benefits for the SFA's nonprofit school food program (7 *CFR*, Section 210.16[a][6]).
2. In accordance with 7 *CFR*, Section 250.53, the FSMC shall comply with the following provisions relating to the use of donated foods, as applicable:
 - a) The FSMC must credit the SFA for the value of all donated foods (including both entitlement and bonus foods) received for use in the SFA's meal service in the school year or fiscal year. The credit must include the value of donated foods contained in processed end products if the FSMC procures processed end products on behalf of the SFA, or acts as an intermediary in passing on the donated foods value of processed end products to the SFA (7 *CFR*, Section 250.51[a]).

- b) The FSMC shall account for the full value of donated foods (7 *CFR*, Section 250.51) by:
 - i) Subtracting the value of all donated foods received for use in the SFA's food service from the SFA's (monthly/quarterly) invoice, and
 - ii) Using the Average Price File for the school year in which the donated foods are received by the SFA. This listing is available from the USDA Food Distribution web page at <http://www.fns.usda.gov/fdd/processor-pricing-reports>.
- 3. The FSMC will be responsible for any activities relating to donated foods in accordance with 7 *CFR*, Section 250.50(d), as applicable, and will ensure that such activities are performed in accordance with the applicable requirements in 7 *CFR*, Part 250.
- 4. The FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to donated foods.
- 5. The FSMC must use all donated beef, pork, and all processed end products, in the recipient agency's food service, and must use all other donated foods, or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the recipient agency's food service (unless the contract specifically stipulates that the donated food, and not such commercial substitutes, be used) (7 *CFR*, Section 250.51[d]).
- 6. The FSMC shall ensure that the processing agreement's value will be used in crediting the SFA for the value of donated foods contained in end products (7 *CFR*, Section 250.53[a][7]).
- 7. The method and frequency of crediting donated foods will be in accordance with 7 *CFR*, Section 250.51(b). The FSMC must ensure that it follows the negotiated method and frequency of crediting agreed upon by the parties.
- 8. The FSMC will provide assurance that it will not itself enter into the processing agreement with the processor required in subpart C of 7 *CFR*, Part 250 (7 *CFR*, Section 250.53[a][8]).
- 9. The FSMC will provide assurance that it will comply with the storage and inventory requirements for donated foods (7 *CFR*, Section 250.53[a][9]).

10. The FSMC will maintain records to document its compliance with requirements relating to donated foods, in accordance with 7 *CFR*, Section 250.54(b).

D. School Food Authority Responsibilities

1. The SFA shall retain title to all donated foods and ensure that all donated foods received by the SFA and made available to the FSMC accrue only for the benefit of the SFA's nonprofit school food service and are fully used therein (7 *CFR*, Section 210.16[a][6]).
2. The SFA shall accept and use, in as large quantities as may be efficiently used in its nonprofit food service program, such foods as may be offered as a donation by USDA (7 *CFR*, Section 210.9[b][15]).
3. The SFA will maintain records to document its compliance with requirements relating to donated foods and conduct reconciliation (at least annually and upon termination of the Contract) to ensure that the FSMC has credited the value of all donated foods in accordance with 7 *CFR*, sections 250.54(a) and (c).

VII. Meal Responsibilities

A. The FSMC shall:

1. Serve meals on such days and at such times as requested by the SFA.
2. Offer free, reduced-price, and paid reimbursable meals to all eligible children through the SFA's food service program.
3. Provide meals through the SFA's food service program that meet the requirements as established in 7 *CFR*, parts 210 and 220, as applicable.

VIII. Food Service Management Company Employees

- A.** The FSMC shall only place employees for work at the SFA that meet the minimum professional standards outlined in 7 *CFR*, Section 210.30 which can be viewed at the following web page: [School Nutrition Program Professional Standards](#).

The SFA shall ensure that all employees the FSMC proposes for placement meet the minimum professional standards. The FSMC shall ensure their employees take the required annual training as outlined in the professional standards. The FSMC shall track the trainings completed by each employee and maintain documentation to validate that training was completed. The FSMC shall remove from the SFA premises any employee who fails to take the required training.

The FSMC shall provide the SFA with a list of employees and evidence that they meet the professional standards.

- B.** The SFA reserves the right to interview and approve the on-site food service consultant(s)/employee(s).
- C.** The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries, and work hours. The FSMC will provide specific locations and assignments to the SFA 4 calendar weeks prior to the commencement of operation.
- D.** The FSMC shall comply with all wage and hours of employment requirements of federal and state laws. The FSMC will be responsible for supervising and training their personnel.

- E.** The FSMC agrees to assume full responsibility for the payment of all contributions and assessments, both state and federal, for all of its employees engaged in the performance of this Contract.
- F.** The FSMC agrees to furnish the SFA, upon request, a certificate or other evidence of compliance with state and federal laws regarding contributions, taxes, and assessments on payroll.
- G.** The FSMC will be solely responsible for all personnel actions regarding employees on its respective payroll. The FSMC shall withhold and/or pay all applicable federal, state, and local employment taxes and payroll insurance with respect to its employees, insurance premiums, contributions to benefit and deferred compensation plans, licensing fees, and workers' compensation costs, and shall file all required documents and forms. The FSMC shall indemnify, defend, and hold the SFA harmless from and against any and all claims, liabilities, and expenses related to, or arising out of, the indemnifying party's responsibilities set forth herein.

IX. Books and Records

- A.** The SFA and the FSMC must provide all documents as necessary for an independent auditor to conduct the SFA's single audit. The FSMC shall maintain such records as the SFA will need to support its Claims for Reimbursement. Such records shall be made available to the SFA upon request and shall be retained in accordance with 7 *CFR*, Section 210.16(c)(1).
- B.** The SFA and the FSMC shall, upon request, make all accounts and records pertaining to the nonprofit food service program available to the CDE, USDA FNS and Office of Inspector General of the United States for audit or review at a reasonable time and place. Each party to this Contract shall retain such records for a period of three (3) years after the date of the final Claim for Reimbursement for the fiscal year in which this Contract is terminated, unless any audit findings have not been resolved. If audit findings have not been resolved, then records shall be retained beyond the three-year period as long as required for resolution of issues raised by the audit (7 *CFR*, Section 210.9[b][17]).
- C.** The FSMC shall not remove state or federally required records from the SFA premises upon contract termination.
- D.** The USDA, Inspector General, the Comptroller of the United States, and the CDE, or any of their duly authorized representatives must have the right of access to any documents, papers, or other records of the FSMC and the SFA which are pertinent to the federal award, in

order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the FSMC and SFA's personnel for the purpose of interview and discussion related to such documents (2 *CFR*, Section 200.336[a]).

- E.** The distributing agency/CDE, recipient agency/SFA, the Comptroller General, the USDA, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for management and use of donated foods (7 *CFR*, Section 250.53[a][10]).

X. Monitoring and Compliance

- A.** The FSMC shall monitor the food service operation of the SFA through periodic on-site visits in order to develop recommendations for improvement of the food service program.
- B.** The FSMC warrants and certifies that in the performance of this Contract it will comply with all applicable statutes, rules, regulations, and orders of the United States and the state of California.
- C.** The SFA shall establish internal controls that ensure the accuracy of lunch counts prior to the submission of the monthly Claim for Reimbursement in accordance with 7 *CFR*, Section 210.8(a). At a minimum, these internal controls shall include all of the following:
 - An on-site review of the lunch counting and claiming system employed by each school within the jurisdiction of the SFA (7 *CFR*, Section 210.8[a][1])
 - Comparisons of daily free, reduced-price, and paid lunch counts against data that will assist with the identification of lunch counts in excess of the number of free, reduced-price, and paid lunches served each day to children eligible for such lunches
 - A system for following up on lunch counts that suggest the likelihood of lunch counting problems

XI. Equipment, Facilities, Inventory, and Storage

- A.** The SFA will make available to the FSMC, without any cost or charge, area(s) of the premises agreeable to both parties in which the FSMC shall render its services. The SFA shall provide the FSMC with local telephone

service. The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA's premises.

- B.** The FSMC shall notify the SFA of any equipment belonging to the FSMC on the SFA's premises within 10 days of its placement on the SFA's premises.
- C.** The SFA shall have access, with or without notice, to all of the SFA's facilities used by the FSMC for purposes of inspection and audit.
- D.** Ownership of the beginning inventory of food and supplies shall remain with the SFA.
- E.** Ownership of all nonexpendable supplies and capital equipment shall remain with the SFA. However, the FSMC must take such measures as may be reasonably required by the SFA for protection against loss, pilferage, and/or destruction.

XII. Certifications

- A.** The FSMC warrants and certifies that in the performance of this Contract, it will comply with the rules and regulations of the CDE and the USDA, and any additions or amendments thereto, including but not limited to 2 *CFR*, parts 200 and 400, and 7 *CFR*, parts 210, 215, 220, 245, 250, and USDA FNS Instruction and policy, as applicable. The FSMC agrees to indemnify the SFA and the CDE against any loss, cost, damage, or liability by reason of the FSMC's violation of this provision.
- B.** The FSMC shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments; Section 504 of the Rehabilitation Act of 1973; and any additions or amendments to any of these regulations, and statutes.
- C.** The SFA and FSMC shall comply with all applicable standards, orders, or regulations issued.

For contracts in excess of \$150,000, the SFA and FSMC shall comply with the Clean Air Act (42 U.S.C. sections 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. Section 1251) as amended (Appendix II to 2 *CFR*, Part 200).

- D.** Debarment and Suspension

The parties shall not enter into contracts with parties listed on the General Services Administration's List of Parties Excluded from Federal

Procurement or Nonprocurement programs (Executive Orders 12549 and 12689 and 2 *CFR*, Part 200, Appendix II).

E. Lobbying

The updated Certification Regarding Lobbying and a Disclosure of Lobbying Activities form (2 *CFR*, Section 418) must be collected from the FSMC. Contract renewals that do not include this certification will not be accepted for consideration (Appendix II to 2 *CFR* Part 200 Section [I]: Byrd Anti-Lobbying [31 U.S.C 1352]).

XIII. Insurance

The parties shall maintain the following insurances:

A. Workers' Compensation Insurance

Each party shall maintain Workers' Compensation Insurance coverage as required by state law, and Employers' Liability in the amount of one million dollars (\$1,000,000.00) for each accident covering all employees employed in connection with child nutrition program operations.

B. Comprehensive or Commercial Insurance

The FSMC shall maintain during the term of this Contract, for protection of the SFA and the FSMC, Comprehensive or Commercial General Bodily Injury and Property Damage Liability Insurance with a Combined Single Limit of not less than five million dollars (\$5,000,000.00) for each occurrence, including, but not limited to, Personal Injury Liability, Broad Form Property Damage Liability on the FSMC-owned property, Blanket Contractual Liability, and Products Liability, covering only the operations and activities of the FSMC under the Contract and, upon request, shall provide the SFA with a certificate evidencing such policies. The insurance policies shall contain covenants by the issuing company that the policies shall not be canceled without 30 days prior written notice of cancellation to the SFA. With the exception of Workers' Compensation Insurance, the SFA shall be named as an additional insured under the FSMC's policies of insurance to the extent the SFA is indemnified pursuant to this Contract.

C. Property Insurance

The SFA shall maintain, or cause to be maintained, a system of coverage either through purchased insurance, self-insurance, or a combination thereof to keep the buildings, including the premises, and all property contained

therein insured against loss or damage by fire, explosion, or other cause normally covered by standard broad form property insurance.

XIV. Termination

Either party may cancel for cause with a 60-day notification if either party breaches a provision of this Contract (7 *CFR*, sections 210.16[d] and 250.12[f][9]). The nonbreaching party shall give the other party notice of such cause. If the cause is not remedied within 10 days, the nonbreaching party shall give a 60-day notice to the breaching party of their intent to terminate this Contract upon expiration of the 60-day period. This Contract may be terminated, in whole or in part, for convenience by the SFA with the consent of the FSMC, in which case the two parties shall agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated (2 *CFR*, Section 200.339[a][3]). The Contract may also be terminated, in whole or in part, by the FSMC upon written notification to the SFA, setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, in the case of a partial termination, if the SFA determines that the remaining portion of the Contract will not accomplish the purposes for which the Contract was made, the SFA may terminate the Contract in its entirety (2 *CFR*, Section 200.339[a][4]). The rights of termination referred to in this Contract are not intended to be exclusive and are in addition to any other rights or remedies available to either party at law or in equity.

Exhibit A

Scope of Work**1. Overview of El Camino Real Charter High School Food Service Program**

- A. Scale. The SFA employs 0 persons who provide food service to approximately 3,700 children at one site. The food service prepares approximately 68,000 Breakfasts and 173,000 Lunches annually.
- B. Financial Goals. The FSMC is to manage all food waste, and invoice the SFA each month for the number of meals served.
- C. Management Goals. The FSMC is expected to properly manage all aspects of the NSLP, SBP in accordance with USDA and CDE regulations. Daily meal production records, daily temperatures are to be recorded and maintained on site. These records are to be kept for 3 years. All meals served are to contain all components using Offer vs Serve, to create a reimbursable meal. All meals are to follow the USDA meal pattern. FSMC staff is to treat all students with respect and maintain all confidentiality when serving meals.
- D. Food Service Office and Staff. The food service staff is provided by the FSMC. The FSMC should analyze the meals needed and determine how many staff is appropriate to properly serve this site.
- E. National School Lunch Program and School Breakfast Program.

Participation

PROGRAM	GRADES	MAX ENROLLMENT*	AVERAGE DAILY PARTICIPATION	FULL PAY*	FREE*	REDUCED*
National School Lunch (NSLP)	9-12	3,700	727	246	365	116
let's School Breakfast Program (SBP)	9-12	3,700	483	123	273	87

2. Description of FSMC Responsibilities

General: Under the direction of the SFA's Operations Director, the FSMC selected pursuant to this RFP will provide the following: The FSMC is expected to properly manage all aspects of the NSLP, SBP, USDA FDP, in accordance with USDA and CDE regulations. Daily meal production records, daily temperatures are to be recorded and maintained on site. These records are to be kept for 3 years. All meals served are to contain all components using Offer vs Serve, to create a reimbursable meal. All meals are to follow the USDA meal pattern. FSMC staff is to treat all students with respect and maintain all confidentiality when serving meals. Assist the SFA in student meal collections. In addition, the FSMC will employ qualified professionals to cook, prepare, serve and count all meals.

A. Purchasing of Supplies for the Food Service Program

Recommend (or be responsible for) purchasing standards and specifications that will result in the best quality of products and services at the lowest price for the food service program.

All transactions shall be conducted in a manner so as to provide maximum open and free competition as provided by statute and regulation.

The grade, purchase unit, style, weight, ingredients, formulation, etc., shall be in compliance with applicable statutes and regulations.

Purchase food and/or supplies (if applicable); if authorized by the SFA, the FSMC shall purchase food used by the food service operation and the purchasing of food shall not displace SFA staff or delegate responsibilities of the SFA to the FSMC.

Recommend new or improved procedures for the requisition, receipt, and verification of all supplies used by the food service operation

B. Contracting With Small, and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms

The FSMC shall comply with 2 CFR, Section 200.321 (as applicable).

C. Buy American

The SFA participates in meal programs that require the use of nonprofit school food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A 'domestic commodity or product' is defined as one that is either produced in the U.S. or is processed in the U. S. substantially (51 percent or more by weight or volume) using

agricultural commodities that are produced in the U. S. as provided in 7 *CFR*, sections 210.21(d) and 220.16(d). The FSMC must:

1. **Submit certification statements for all processed agricultural products.** The FSMC must provide written documentation to the SFA at the time of delivery for each processed agricultural product certifying that the food product was processed 100 percent domestically and that the percentage of domestic content in the food component of the processed food product is over 51 percent, by weight or volume.

OR:

2. **Request SFA approval prior to delivering a nondomestic agricultural commodity or product.** If the FSMC cannot comply with #1 above, the FSMC must notify the SFA in writing 10 days prior to delivering a nondomestic agricultural commodity or product. This written notification must include the following:
 - a) Whether the request to deliver a nondomestic food is because the product is not produced or manufactured domestically in sufficient and reasonably available quantities of a satisfactory quality, or competitive bids reveal the costs of a domestic product are significantly higher than the nondomestic product
 - b) The pricing of both domestic and nondomestic products and/or availability data to justify the use of one of the two allowable exceptions
 - c) A list of alternative domestic substitutes for the SFA to consider for delivery instead of the nondomestic agricultural product

D. Facility or Site Operations

The FSMC shall recommend:

- Safety programs for employees
- Sanitation standards for housekeeping, preparation, storage, and equipment
- Adjustments to practices and operation of equipment as required
- A Food Safety Plan and participate in the development, implementation, and maintenance of said plan
- Methods to increase participation at all levels of the SFA's food service programs, improve food quality, and upgrade equipment and facilities

- Hours and number of positions at each site to meet food service operational needs

E. Menus

Adhere to the 21-day cycle menu for the first 21 days of meal service; thereafter, the FSMC may only make changes with the SFA's approval (7 *CFR*, sections 210.10, 210.16[b][1] and 220.8, if applicable).

Provide recommendations for menu development that will result in the best quality of products and services at the lowest price for the food service program.

Seek student and parent input on successful menu variation and planning.

Provide, upon request by the SFA, recommended menus to assure compliance with all applicable statutes and regulations; include menu recommendations to meet the needs of students with special dietary needs or disabilities.

F. Quality Control

Recommend or establish a formal structure to routinely and continuously gather input from students, staff, and parents about food services.

Recommend or establish a structure or process to routinely and continuously gather input from food service employees to ensure the most effective and efficient operation possible.

G. Staff

Recommend management staff and structure that will enhance the SFA's food service programs and ensure that the SFA's food service programs are of consistent top quality and held in positive regard by students, staff, and the public.

Recommend or establish and conduct management and staff training programs that will ensure staff development, proper supervision, professional and health certifications, and consistent quality control both in production and service.

H. Records

Maintain full and complete financial and inventory records sufficient to meet federal and state requirements and that are in accordance with generally accepted accounting procedures.

Maintain employment records that show FSMC staff have all professional and health certifications as required by federal or state law and the SFA.

I. Education

Recommend actions or events to promote the nutrition education aspects of the food service program, and recommend or cooperate with efforts to merge these actions or events with classroom instruction; the FSMC will work in partnership with the SFA to educate students, parents, teachers, and the community about efforts to promote better nutrition and health.

Coordinate meeting times with the Food Service Director, other SFA staff, and parents or students to discuss ideas to improve the food service program; arrange meetings between an acceptable management representative of the FSMC and the Food Service Director, other SFA staff, and the school board, upon request.

J. Reports

Collect and provide, in the required format, information necessary for school food service claims for reimbursement from state and federal agencies and maintain records of past information; at the end of each month the number of meals to be claimed will be submitted to the SFA contact by the FSMC consultant/representative on or before the **10th** of each month (7 *CFR*, 210.16[c][1]).

Provide the SFA with monthly operating statements and other information determined by the SFA regarding the food service programs.

K. Point of Service

Provide and/or implement an accurate point of service meal and milk count; such meal and milk counting system must eliminate the potential for the overt identification of free and reduced-price eligible students under 7 *CFR*, Section 245.8.

3. Specific FSMC Tasks

Staff Training. All FSMC staff must receive their food handlers certificate, and submit proof of the required training prior to school start. All FSMC must also have all background checks conducted prior to school start, July 1, 2021.

Exhibit B

Schedule of Fees

The costs included in the Cost per Meal table comprise the fixed price per meal. The fees are agreed upon by both parties and represent allowable food service costs in accordance with 2 *CFR*, Part 200.

All costs are based on the average daily participation of 605 students in the district and 180 school days.

Cost per Meal

Note: Prices must **not** include values for donated foods,
and must include all meal programs.

LINE ITEM	UNITS*	RATE	TOTAL
Breakfast	87,027	\$2.480	\$215,827
Lunch	130,840	\$4.057	\$535,766
Snacks	36,381	\$3.630	\$132,063
Seamless Summer Feeding Option – Brkfst	2500	\$2.480	\$6,200
Seamless Summer Feeding Option- Lunch	3500	\$4.057	\$14,199
Nonreimbursable Meals	1,520	\$4.057	\$6,167
TOTAL	255,768	\$	\$910,222

*Units to be provided by SFA – based on 18-19 SY counts

**Exhibit C
FSMC
STAFFING SCHEDULE**

<u>Position</u>	<u>Hours</u>
FSW/Cashier	6:00 AM - 2:30 PM
FSW/Cashier	9:30 AM - 2:30 PM
Cook/Server	7:30 AM - 1:30 PM
FSW/Cashier	8:30 AM - 2:30 PM
FSW/Cashier	8:30 AM - 2:30 PM
FSW/Cashier--LEAD	6:00 AM - 2:30 PM
FSW/Cashier	8:30 AM - 2:30 PM
FSW/Cashier	8:30 AM - 2:30 PM
FSW/Faculty Lounge Cashier	8:30 AM - 2:30 PM
FSW--Cart	9:00 AM -2:30 PM
Supervisor	6:00 AM - 2:30 PM

The parties agree and acknowledge that the Staffing Schedule is a projected schedule and could fluctuate occasionally do to various circumstances including, but not limited to volume of service, FSW illness, etc. No change, fluctuation, modification to the Staffing Schedule shall result in any financial credit to the SFA or relieve the SFA from paying the Cost Per Meal rates in Exhibit B.