

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on October 19, 2023.

Mr. Michael Mamrak, Board President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Matthew Yoder	P			Benton
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Lynn Frey	P	Mr. Hall Gee		Loyalsock
Mr. Dave Shimmel	A	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	A	Mr. Steven Hill	P	Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Heather Burke, Mr. Stephen Hartley, McCormick Law, and Patricia Kepner

PRESENTATION

Student of the Month- Katelin Emick

MEETING MINUTES

Mrs. Frey moved and Mr. Yoder seconded the motion to accept the meeting minutes from the September 21, 2023 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mrs. Frey seconded the motion to approve the financial reports for the period ending September 30, 2023 and the bills from September 15, 2023 to October 12, 2023 in the amount of \$ 198,176.63 as presented.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Yoder seconded the motion to approve the following action items as presented:

- A. Glenn Currinder as a member of the Construction Trades Occupational Advisory Committee, retroactive to October 16, 2023.
- B. Rebecca Dutry and Andrea Kishbaugh as members of the Health Careers Occupational Advisory Committee, retroactive to October 16, 2023.

The motions carried 5-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

We continue to have our monthly safety committee meetings and annual trainings. We have been working on some mandatory ACT 55 trainings by utilizing online curriculum through Vector Training Solutions.

Mrs. Burke shared some information on R-Cap (Rural Community Assistance Partnership) Funding, something that LycoCTC may be eligible for to defray costs of the capital project. GSL- consulting, an affiliate of Stevens and Lee Law firm, located in Harrisburg assists public and private sector institutions to obtain grants and secure RCAP funds. GSL fills out the application and lobbies for the project on our behalf with help from administrators. Next Friday, Mrs. Burke, Dr.

Skaluba and Mr. Minium will have a call with GSL to learn more about what services and support the group would provide LycoCTC in seeking the R-Cap grant funding.

Curriculum /Programs/Enrollment:

Enrollment is 318, as of today. We had one addition this past week.

We are preparing for recruitment and tours for the upcoming school year. This year we are hoping to bring in all of the ninth graders to visit, instead of just the students that opt-in. We also plan to have all of the potential students visit all of the programs this year, instead of just a couple of classes that they choose.

This will allow them to have more information about our programs before making their course selections at their high schools. In addition, to include and inform the parents, we are planning an open house for them in early January after the visitations.

Mr. Minium has sent the course descriptions out to the sending districts for next year. He is hoping to change the perception of LycoCTC and hopes that now and in the future, we will be seen as the leading Career and Technical Educational institution that we are.

Instruction / Professional Development:

We have 10 students currently on co-op. We are excited to see this number so high this early in the year, and continue to work on increasing these numbers in all programs.

Our co-op coordinator, Rhaylene Cooley is at the PACTA conference the next two days.

The entire staff will be attending the Integrated Learning Conference during our in-service day on Thursday, November 9th.

Communications/Public Relations:

Skills USA- we continue to encourage our students to develop leadership skills by participating in the Skills competitions. Schoolwide, there are thirty competitions that our students plan to compete in. The District competition will be at Penn College in January.

The LycoCTC café will be opening on Friday, October 27th. Each month we plan to target a specific group to invite to come for lunch on Thursday, and then open to the general public on Friday. This month we will be starting with a breakfast for veterans. We will open to the public on November 16th and 17th for lunch. Provided they are in good standing at their home schools, we plan to have some of our morning students stay a little later, and our PM come a little earlier on those days, so that they can have the experience of running the café as well.

The BuildYOU program with Mynndset continues to develop in the construction program. They are hoping that some students will develop the confidence and comfort of sharing their knowledge and stories on camera.

Upcoming Events:

Veteran's Breakfast- 10/27

End of 1st Marking Period- 11/2

Teacher In-Service- Lyco at Integrated Learning Conference- 11/9

Lyco Counselor's Meeting- 11/15

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, November 16, 2023 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mrs. Frey seconded the motion to adjourn the regular meeting at 7:44. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center

Patricia Kepner

Patricia Kepner: Board Secretary