



**JOINT OPERATING COMMITTEE MEETING  
7:00 P.M., Thursday, December 14, 2023  
LycoCTC Café AGENDA**

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President \_\_\_\_\_ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Matthew Yoder	_____ Ms. Liz O’Keefe	Benton
_____ Mr. Michael Mamrak	_____ Mr. Craig Dudek	East Lycoming
_____ Mrs. Lynn Frey	_____ Mr. Hal Gee	Loyalsock
_____ Mr. Doug Gardner	_____ Mr. Brad Eisenhower	Montoursville
_____ Mr. David Messenger	_____ Mr. Steve Hill	Muncy
_____ Mr. Daniel Truckenmiller	_____ Mrs. Jennifer Rempe	Warrior Run
_____	_____	

**OTHERS**

- \_\_\_\_\_ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- \_\_\_\_\_ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- \_\_\_\_\_ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

**PRESENTATION**

**November Rotary Student of the Month – Damian Brown**

The Lycoming Career and Technology Center is pleased to announce Damian Brown as the Rotary/LycoCTC Student of the Month for December 2023. Damian, son of Hestia and David Brown, has received this honor based upon outstanding work ethic, attendance, behavior, community service, and the recommendation of his LycoCTC Automotive instructor.

**3. FORMAL ACTION- ELECTION OF OFFICERS**

- A. **Recommendation to appoint Mr. Kenyon as President Pro Temp for the purpose of conducting the election of the Board President for 2024.**

_____ Moved	_____ Seconded	_____ Roll Call
_____ Ayes	_____ Nays	_____ Abstained

**B. Nominations for President ( \_\_\_\_\_ ).**

**Vote if more than one nomination, otherwise ( \_\_\_\_\_ ) is approved as president for the 2024 calendar year.**

Moved       Seconded       Roll Call  
 Ayes       Nays       Abstained

**C. Nominations for Vice- President ( \_\_\_\_\_ ).**

Moved       Seconded       Roll Call  
 Ayes       Nays       Abstained

**Vote if more than one nomination, otherwise ( \_\_\_\_\_ ) is approved as Vice-president for the 2024 calendar year.**

Moved       Seconded       Roll Call  
 Ayes       Nays       Abstained

**4. MINUTES**

**A. Approval of minutes from the November 16, 2023 regularly scheduled public meeting.**

Moved       Seconded       Roll Call  
 Ayes       Nays       Abstained

**5. FINANCIAL REPORTS**

**A. Approval of financial reports for the period ending November 30, 2023 as presented.**

**B. Approval of bills from November 10, 2023 to December 7, 2023 in the amount of \$857, 962.26 as presented.**

Moved       Seconded       Roll Call  
 Ayes       Nays       Abstained

**6. FORMAL ACTION**

- A. Recommendation to approve the contract with GSL Government Consulting, to assist in identifying, securing and implementing grants currently available from the Commonwealth of Pennsylvania for the construction, rehabilitation, and renovations of LycoCTC program spaces, as presented. (\* pending solicitor approval of contract)**
  
- B. Recommendation to approve the Penn College dual enrollment course “Medical Terminology” for the 23-24 school year as presented.**
  
- C. Recommendation to approve the Health Careers Articulation Agreement with Commonwealth University as presented.**
  
- D. Recommendation to approve the 2024 JOC meeting schedule, as presented.**
  
- E. Recommendation to approve Support staff salary adjustments for Kelli Finck, Martha Davis, and Mark Nance from current rate to \$15.00 per hour, effective December 18, 2023.**

Moved     Seconded     Roll Call  
 Aye         Nays          Abstained

**ADMINISTRATIVE REPORTS**

- 1. Facilities/Operations**
- 2. Curriculum / Programs / Enrollment (chart included)**
- 3. Instruction / Professional Development**
- 4. Communications / Public Relations**

**7. INFORMATION**

- **The next Joint Operating Committee Meeting is scheduled for Thursday, January 18, 2024 at the Lycoming Career & Technology Center Café at 7:00 p.m.**

**8. ADJOURNMENT**

Moved                       Seconded                       Roll Call  
 Ayes                          Nays                              Abstained                      \_\_\_\_\_ Time