



# Senator Eddie A. Lucio Jr. Middle School

*Unleash Your Potential: Uniting, Growing, & Roaring Together*

300 N. Vermillion Rd.

Brownsville, TX 78521

(956) 831-4550

(956) 838-2298



Dr. René Gutiérrez, Superintendent

Rose Longoria, Middle School Asst. Superintendent

**Chester J. Arizmendi, Principal**

## 2023-2024 Lucio Middle School

Student Code of Conduct and Student Parent

Handbook Acknowledgement Form

Print Name of Student \_\_\_\_\_ Student ID# \_\_\_\_\_ Grade \_\_\_\_\_

Dear Student & Parent/Guardian,

In addition to the school district's Student Code of Conduct (SCOC) and handbook, this is a copy of Lucio Middle School's Student Code of Conduct & Student Parent Handbook. This handbook has been designed to assist students with the specific rules, policies, and expectations. Please take some time to thoroughly read and discuss with your family. If you have any questions, please contact the front office. **This form is required to be signed and returned to your child's homeroom teacher. Policies are always subject to change.**

Chester J. Arizmendi  
Principal

*We acknowledge that the Lucio Middle School Student Code of Conduct and Student Parent Handbook for the 2023-2024 school year has been read and reviewed.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Mr. Jose L. Martinez  
Instructional Coach  
956-698-0866

Mr. Ricardo Bolivar  
Assistant Principal  
956-698-0967

Mrs. Grisel Gonzalez  
Assistant Principal  
956-698-0867



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**All Lucio Middle School policies are strictly enforced.** *The Lucio Middle School Student Code of Conduct (LMS SCOC) is supplemental to the 2023-2024 BISD Student Code of Conduct that lists all district and campus policies. Included are some notable specifications that provide clarifications and expectations within stated policies. We highly encourage you to contact the front office for any questions or clarifications that you may have. We thank-you in advance for your support!*

**Cell Phones & All other Electronic Devices** (or confiscated items) are not permitted throughout the instructional day. Student laptops may be utilized to assist in instruction. All Lucio Middle School policies are strictly enforced. If a cell phone is in a student's possession for any reason throughout the school day, it will be confiscated and sent to the office for parent pick-up. Pick-up hours for all confiscated items is between 3pm- 3:45pm only; **the student MUST BE PRESENT**. Repeat violators will be subject to disciplinary consequences. Ear buds are not permitted for use and is subject to the same consequence as cell phones.

**Dress Code:** Dress code violations cause unnecessary distractions throughout the instructional day. Students in violation of the dress code will be directed to call home for a change of clothes and/or may be temporarily placed in ISS. The dress code is strictly enforced. Samples and a full detail of the dress code may be found on our web site: [Lucio.Bisd.us](http://Lucio.Bisd.us) In addition to the BISD Dress Code Policies, all students must strictly adhere to the 2023-2024 Lucio Middle School Dress Code Policies. All students are to wear their 2023 School ID badge, displayed in a badge carrier or pinned to their shirt. All students enrolled in Lucio MS last school year were issued an initial badge carrier and lanyard; new students will be provided with a complimentary one. Replacements are subject to a charge. **6th grade** will utilize a solid orange t-shirt or polo shirt. **7th grade** a solid forest green t-shirt or polo shirt, and **8th grade** a solid black t-shirt or polo shirt. **Every Thursday is College Day**—on this day students may wear any college/university polo shirt or T-shirt (No ECHS shirts). **Every Friday is Spirit Day**—students may wear any Lucio MS T-shirt, club or organization shirt or any Lopez ECHS shirt. **Black and blue jeans and Khaki pants** are the *only* authorized pants that may be worn. Jeans/pants may not be torn



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(even by imitation) and are not permitted to be sagging at any time. Pants may not be rolled from the bottom. Jackets may be utilized in the building but as an added safety measure they must be unzipped. **Hoodies and pull-overs** are not permitted & will be confiscated except for forecasted cold weather of 55 degrees and below **throughout the whole school day (the Principal will announce)**. **Ear piercings** are permitted for *female students only* and are limited to a single stud per ear lobe; no other piercings are permitted. **Student hair-color** must be of a natural color and should not stick out as to cause a distraction. Line designs in the hair is *not* permitted. Any other hairstyle or dress code concern outside the parameters from the dress code policies will be subject to discretionary approval from administration.

**Keeping Hands to Self:** Please have a discussion with your child about keeping his/her hands to themselves. Usually, problems arise when students make any type of contact with their peers. Please encourage your child to report any of these instances to school personnel (counselor/teacher/administration).

**Backpacks/Supplies:** A mesh or clear see-through backpack is the only type that may be used. Students must come to school prepared. Please ensure that your child comes to school with all the necessary supplies. At a minimum, a notebook with paper and a pen/pencil is required on a daily basis. If a student arrives to school unprepared, contact will be made with the parent/guardian to come to the school and provide the required supplies.

**Academic Achievement:** We encourage parents to enroll in Home Access Center (HAC). You may stop by the front office to complete the necessary forms for access. A driver's license or state identification card is required for registration. Please take some time to review your child's



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progress. **Students are expected** to take ownership and responsibility for their classwork, homework, projects, quizzes, and tests. Parents are highly encouraged to make an appointment to meet with teachers about their child’s progress. **For academic or behavior concerns, parents must first meet with the teacher before meeting with administration.**

## Flow Chart for Student Intervention

### Academic Concern

**Step 1-** Teacher meets with student/parent



**Step 2-** Teacher meets with student/parent and Dean of Instruction and/or Assistant Principal (appraiser)



**Step 3-** Teacher meets with student/parent and Principal

### Student Behavior Concern/Other

**Step 1-** Teacher meets with student/parent



**Step 2-** Teacher meets with student/parent and Assistant Principal (by Alpha)



**Step 3-** Teacher meets with student/parent and Principal



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**Tutorials:** Students who are **performing at or below a 76%** are expected to attend after-school and/or Saturday tutorials. Students who **fail any of the six-weeks, and/or do not pass a benchmark** will be placed on academic probation and must attend tutorials/homework help. **Academic probation** is subject to UIL policy and will not be permitted to participate in any activity; the student may also be partially pulled out from their elective to attend an enrichment lab. The after-school/Saturday enrichment schedule will be announced by the teachers, our school Facebook, and school web site.

**Good Character:** On a daily basis at Lucio Middle School, we promote “good character” traits. These traits are *Responsibility, Caring, Trustworthiness, Respect, Citizenship, and Fairness*. All students are expected to integrate these traits into their daily lives. In preparation for high school and scholarly studies, all students are held accountable for their actions and are expected to make good decisions at all times.

**Traffic Procedures/Parking:** In consideration of other parents/drivers, PLEASE pull forward to the front and follow the directions of campus personnel monitoring traffic. **Cell phones are not to be used in the school zone.** BISD PD will be issuing citations for those in violation.

**Parking is not permitted at any time along the side of the front curb (fire lane).** Vehicles in violation will be subject to police citation. Please utilize the unreserved parking slots in front of the school.

**Attendance:** The **tardy bell rings at 7:40 a.m.**—By that time, all students must be in their classroom ready to receive instruction. Students who arrive tardy and/or are tardy during the day to other classes will be subject to disciplinary action. At Lucio Middle School, we are



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promoting “responsibility.” Students are being responsible by attending school every day and for being on-time. Students with excessive absences/tardies (more than three) will be in danger of being placed on an attendance contract, parent meeting with the principal and counselor, and/or being referred to truancy court for judicial proceedings. Students with excessive absences may also be in danger of losing credit for all or some classes. If your child must be absent, please bring a medical excuse to the front office the following day.

**Tardy to Class:** Students have three minutes to transition to their class. Students should not loiter, take unnecessary routes, or walk other students to class. Students who are tardy will receive after-school detention from 3:00-3:45 PM. (bus transportation will not be provided). Detention can be avoided by arriving to school/class on-time. Students who are chronically tardy to class will be subject to a disciplinary referral and/or placed in ISS. Tardy round-ups will result in immediate placement in ISS.

**Hall Passes:** Any student who leaves the classroom during instructional time must have an approved hall pass from their teacher. **Students who do not have a hall pass will be subject to disciplinary action for skipping class.** For safety and security purposes, restroom passes are generally not permitted during the first and last 10 minutes of every period except for emergency situations. All hall passes must be signed out/in. Students who abuse the hall pass will be subject to disciplinary action; this includes but not limited to frequently using the pass on a daily basis and/or throughout the day in different classes---this will be monitored.

**Bullying:** Lucio Middle School is a **bully-free environment**. In the event that a student is being verbally or physically harassed, they must immediately report it to the teacher, counselor, or an administrator. If the student feels that “*nobody is listening*,” they must report it to Principal Arizmendi. Students that bully others will be subject to intense disciplinary consequences. Students who partake in bullying will be subject to charges from the Brownsville



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ISD Police Department. Pursuant to BISS Bullying Policy, the example below provides clarification for such act:

The Brownsville Independent School District prohibits the bullying of a student. It also prohibits retaliation against any person, including a victim, a witness, or another person, who, in good faith, provides information concerning an incident of bullying.

It is considered bullying if the conduct:

A **single significant act** or a **pattern of acts** by one or more students directed at another student that exploits an imbalance of power and involves, engaging in written or verbal expression, expression through electronic means, or physical conduct that satisfies the following applicability requirements:

- Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
- Is sufficiently severe, persistent, or [and] pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
- Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
- Infringes on the rights of the victim at school; and includes cyberbullying.

**Mutual Combat:** There is a **zero tolerance for fighting** (including horseplay). Students who engage in physical contact will be subject to intense disciplinary consequences that may result in long-term removal to the District's Alternative Placement—BAC. Students will also be subject to charges for disorderly conduct by the Brownsville ISD Police Department. Students who are being prompted by others to engage in mutual combat must walk away and report it to school personnel.

**Referrals:** Students are held accountable for their actions and must always follow the policies and procedures for Lucio Middle School. **Students who receive three disciplinary referrals will be warned about the long-term removal to the District's Alternative School---BAC. On the fifth referral, the student will be summoned for a disciplinary removal hearing to BAC; some infractions may automatically warrant a BAC hearing/placement.**



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**Drop-off/Pick-up:** For the safety & supervision of all students, drop-off may not be earlier than 6:45 a.m. Dismissal is at 2:50 p.m. All students must be picked up by 3:05 p.m. (15-minute policy). **Students are not permitted to be dropped-off in the back of the school or along Vermillion Ave.** Student drop-off is only permitted at the front doors of the school. Students who are participating in extra-curricular activities must report to the cafeteria and upon dismissal from their extra-curricular activity must likewise be picked up within 15 minutes of their dismissal. Students are not permitted to loiter in or off campus (within 500 feet from the school). For the safety of all students, once a student leaves campus they are not permitted to return.

**Principal's Open Door Policy:** Although it is more convenient to call the front office to make an appointment, the principal will always accept students, parents or guardians. If you have a concern about your child's grades or teacher, the parent/guardian must first follow the flow chart and begin with the teacher and if not satisfied with the response, then proceed to the Instructional Coach and/or Assistant Principal; afterwards, the Campus Principal will listen to any final comments or concerns. At any time if you have a question or concern, please do not hesitate to call the front office to make an appointment or simply stop by the front desk.

**Stay Informed:** We are on Facebook! Be sure to "*LIKE*" our page. We can be found under "*Senator Eddie A. Lucio Jr. Middle School.*" Pictures and announcements will be posted and will help to keep you informed! You may also visit us on YouTube to listen to our morning announcements & presentations. Be sure to "*Subscribe*" to our page! Lastly, **PLEASE keep your phone numbers up-to-date** in the front office so we may always be in contact.

**We thank-you** for your support as we maintain a safe environment, where children can learn every day and become tomorrow's leaders with exemplary character!

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