

Senior Project Class of 2024



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Senior Project Overview:

The Archbishop Hoban High School Senior Project offers students an opportunity to explore the professional world of work in a field of their choice. This year we will be accepting between 15-20 seniors. This educational opportunity is an unpaid experience in which the student functions as a student-learner rather than an employee. **No student may receive any type of financial compensation for the experience.**

Senior Project Goals:

1. Help students explore their personal interests
2. Discover the educational requirements needed to reach their personal and professional goals
3. Connect students' academic learning with professional goals
4. Enhance classroom learning with real-world experiential learning
5. Work collaboratively and network with community members

If accepted into the senior project program, students are encouraged to start contacting potential placement supervisors within the career area of interest as soon as possible. Although the student may receive help and support from Hoban's Holy Cross educators, **the responsibility of potential placement lies with the student.** Hoban's Associate Principal of Student Services Jennifer Mattes and College and Career Counselors Heidi Maltempo and Kate Ribovich will oversee the students as they prepare and plan for work at their locations. During the time of the project, they will also conduct check-in meetings.

Description of Project:

1. **Dates:** The student will complete the experience at one location only within 100-mile radius of Hoban on each of the following days:

Monday, April 29
Tuesday, April 30
Wednesday, May 1
Thursday, May 2

Monday, May 6
Tuesday, May 7
Wednesday, May 8
Thursday, May 9
Friday, May 10

2. **Hours:** The student is required to participate in the Senior Project for a minimum of six hours each day.
3. **Accountability:** Each student is required to submit a schedule prior to the beginning of the project. Students will present their experience to the faculty and staff community on Monday, May 14.
4. **Volunteer Experience:** Students cannot be paid for the experience, and cannot complete the project at a present place of employment.
5. **Supervised Experience:** Students must be supervised by an adult throughout the entire experience. In addition, students are not permitted to work with a family member who intends to serve as a placement supervisor. Students are permitted to work at a family member's place of employment, but must have a non-relative supervisor. Students are also not permitted to complete their project with any Hoban employee.
6. **School Commitments:** Students who are currently taking part in sports activities are expected to continue involvement in these activities. If this applies to you, your schedule will need to be worked around cocurricular activities.
7. **Attendance Requirement:** You are required to be at your location each day. If you become ill or if an unexpected event occurs that prohibits you from attending, you must contact your College and Career Counselor prior to missing the day. Any missed days past one day must be made up.
8. **Hoban Representation:** The students represent Hoban while participating in the Senior Project. Throughout this entire experience, all school rules will be in effect. The Hoban administration will evaluate each student's participation during the program and reserves the right to withdraw the student from the experience at any time for any reason during this process.

Requirements for Eligibility:

1. **GPA:** Students must have a cumulative GPA of 3.30 after seven semesters.
2. **Academic Standing:** Students must be passing all classes and their graduation must not be in jeopardy.
3. **Behavior:** Students may not have been suspended during their time at Hoban and cannot exceed more than five detentions during their senior year.
4. **Attendance:** Students may not have missed more than 10 days of school during the first semester.

Important Consideration: If you are enrolled in more than one AP class, participation in the Senior Project will likely not work due to multiple absences for AP exams. If you have questions, please see Mrs. Mattes. If you are participating in CCP classes in the second semester, and would still like to participate in the Senior Project, we will need approval from your CCP teacher to ensure you are able to complete the work prior to your departure for the Senior Project.

Senior Project Timeline:

December 1: Senior Project Information released to students

January 12: Senior Project Information Session During Enrichment B

January 12: Senior Project applications sent by email to students

January 24: Senior Project applications complete and submitted by 3 p.m.

January 31: Students will be notified by email of acceptance into the Senior Project Pilot

February 9: Senior Project meeting during Enrichment A

February 23: Senior Project Meeting during Enrichment A

March 8: Senior Project Meeting during Enrichment A

March 22: Senior Project Meeting during Enrichment A

March 27: Students must submit completed "Confirmation of a Supervised Experience" paperwork

April 10: Senior Project Meeting during Enrichment A

April 24: Senior Project Meeting during Enrichment A

April 26: Last day of classes for seniors who are going on Senior Project

April 28-May 10: Senior Project

May 13: Senior Project presentations and final paperwork due

May 14: College and Career Counselors finalize and approve paperwork for graduation

As a participant in the Senior Project for the Class of 2024, you will adhere to the following requirements:

- You understand that you are responsible for finding a placement for the duration of the Senior Project timeline.
- You will turn in a signed copy of the "Permission to Participate" form and a copy of the "Agreement to Host" form signed by the person supervising you.
- You will complete a daily log and journal that will be provided to you through a Google Form each day of your Senior Project.
- You understand that an evaluation form will be sent to your supervisor to evaluate your participation and to verify your hours.

- You will complete and submit a two-page paper regarding your experience. Additional information regarding the paper will be shared with students after they have been notified of acceptance into the Senior Project Pilot Program.
- You are required to participate in the Senior Project Presentations on May 13, 2024. Additional information regarding the presentations will be shared with students after they have been notified of acceptance into the Senior Project Program.

If you have any questions, please direct them to Mrs. Mattes, Associate Principal of Student Services at mattesj@hoban.org.