



# El Camino Charter High School

## Travel Committee Meeting

---

### Date and Time

Thursday November 16, 2017 at 4:00 PM PST

### Location

El Camino Real Charter High School, Conference Room, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
<b>A.</b> Call the Meeting to Order		Beatriz Chen	1 m
<b>B.</b> Record Attendance and Guests		Beatriz Chen	1 m
<b>II. Travel Committee</b>			<b>4:02 PM</b>
<b>A.</b> Discuss and Possible Vote on NJROTC Trip to Arizona	Vote	Beatriz Chen	10 m
The NJROTC team would like to attend a competition at Sahuarita High School in Tucson, Arizona on Saturday, December 2, 2017.			
<b>III. Closing Items</b>			<b>4:12 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Beatriz Chen	1 m

# Cover Sheet

## Discuss and Possible Vote on NJROTC Trip to Arizona

**Section:** II. Travel Committee  
**Item:** A. Discuss and Possible Vote on NJROTC Trip to Arizona  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** NJROTC Request.pdf

## EL CAMINO REAL CHARTER HIGH SCHOOL REQUEST FOR APPROVAL OF SCHOOL TRIPS FOR STUDENTS

Destination <i>Sakurita High School</i>		Address of Destination			
Date(s) of Trip <i>11/30 - 12/2/17</i>		Number of Students <i>40</i>		Overnight Trip: <input checked="" type="radio"/> YES <input type="radio"/> NO	
Certificated Employee Supervising Trip <i>Mike Consoletti</i>		Cell Phone # <i>805-236-8779</i>		Department/Group <i>ROTC</i>	
Substitute Required? <input checked="" type="radio"/> YES <input type="radio"/> NO		How Many Substitutes? <i>1</i>	How Many Days? <i>2</i>		Source of Funds:
Requested Schedule	<i>11/30</i> Leave School <i>8:00 AM</i> PM	Arrive at Destination <i>AM 5:00 PM</i>	<i>12/2</i> Leave Destination <i>AM 4:00 PM</i>	<i>12/2</i> Return to School <i>12:00 AM</i> PM	
Method of Transportation <i>Bus (charter)</i>	School Bus/How Many? <i>1</i>	Walking	Automobile	Other (specify)	
Total Number of Adults (Including Volunteer Chaperones) <i>2</i>			Supervision Ratio (minimum: 20:1) <i>20:1</i>		
Name of Additional Employees Attending Trip					
Name	Cell #		Name	Cell #	
Name	Cell #		Name	Cell #	
Name of Additional Chaperones Attending Trip					
Name	Cell #		Name	Cell #	
Name	Cell #		Name	Cell #	
Source of Funds for Trip (Note: It is illegal to charge students or parents for participation in any activity for which ADA will be taken)					
BRIEF DESCRIPTION OF EDUCATIONAL BENEFIT TO BE DERIVED FROM THIS ACTIVITY. <i>NS ROTC Field Meet Competition, Area 11 qualifier</i>					
APPROVALS (Single-day trips require two (4) signatures and overnight trips require three (5 or 6) signatures)					
Administrator Teacher's Department Administrator	YES	NO	Signature		Date
Date & location Assistant Principal (Dean Bennett)	YES	NO	Signature		Date
Funding Executive Director (David Hussey)	YES	NO	Signature		Date
Paperwork Assistant Principal (Dean Bennett)	YES	NO	Signature		Date
Overnight Executive Director (David Hussey)	YES	NO	Signature		Date
Out of State/Country Trips Board of Directors	YES	NO	Signature		Date

## **NJROTC Arizona Field Meet Expenses and Itinerary**

NJROTC field trip to Tucson, AZ with approximately 40 cadets to compete in the Sahuarita High School Field Meet on Saturday, 02 December. In order to maximize experience for students, we will include a tour of the Aviation Boneyard at Davis-Monthan Air Force Base, campus tour of the University of Arizona and an overview of the Navy ROTC program at the University of Arizona to include the \$180,000 ROTC scholarship opportunities and program application process.

### **Estimated school expenses will be as follows:**

- Hotel rooms (2 nights)
  - \$67 per night per room per chaperone plus tax (\$268 plus tax)
- Meals
  - The following are per day max for 3 days per chaperone (\$59 per day x 3 for 2 chaperones = \$354 max)
    - \$13 Breakfast
    - \$15 Lunch
    - \$26 Dinner
    - \$5 Incidental Expenses

### **Additional expenses**

- Transportation by Charter Bus will cost \$3900. Any help the school can provide with this is greatly appreciated.

### **Itinerary**

#### **Thursday, 30 November**

1000 am depart ECR  
Lunch enroute  
Hotel  
Dinner

#### **Friday, 01 December**

Breakfast  
Davis Monthan Air Force Base Tour - Aviation Boneyard  
Lunch  
University of Arizona Campus Tour  
University of Arizona Navy ROTC Brief  
Dinner

**Saturday, 02 December**

Breakfast

Sahuarita High School Field Meet

Lunch

Dinner

1130 pm arrive ECR