



EL CAMINO REAL CHARTER HIGH SCHOOL
DEPARTMENT OF ATHLETICS
A CALIFORNIA DISTINGUISHED SCHOOL

El Camino Real Athletic Clearance Procedures

All student athletes are cleared through an online system called Athletic Clearance. We are using this platform for the 2nd year. The parent/guardian will be required to create an account for the 1st time. At the end of the registration process, an email with a copy of the confirmation form will be sent. If the student athlete is a multi-sport athlete, please complete and return confirmation forms for each sport. This process must be completed every school year. **(If you created a login last year, then please login with the same information and you should be able to transfer the info to the 2021-22 school year and sport.)**

Please have your medical insurance card (with student name indicated), current driver's license, and auto policy declaration form ready to be uploaded onto the site.

The physical must be completed on a separate form and submitted to the Nurse ASAP. A new physical must be completed each calendar year.

All electronic signature by student athlete and parent/guardian must be marked.

Note: **Cleared for a sport does not mean that you have made the team.** Other ECR and CIF requirement must be met. It does give you the ability to participate in any voluntary training sessions this school year.

Quick steps for parents/students using the new online athletic clearance process

1. Visit www.AthleticClearance.com and choose CA.
2. **Click Register.** ALL PARENTS register with valid parent email username and password. (Do not use student email address)
3. Login using your email address that you registered with
4. Select **"Start Clearance Here"** to start the process
5. Choose the **2021-22** School Year.
6. Choose **El Camino Real (CIF-LA)** as the school
7. Choose the Sport that your child intends to play or try-out for
 - a. *Note: If your child is a multi-sport athlete, you will be able to include additional sports on the confirmation page later in the process*
8. Complete all required fields for each step under Steps #1-5: Student Information, Medical History, Parent/Guardian Information, and Signature Forms
 - a. *Note: For multiple children, this information will have to be filled out and completed multiple times*
9. You will be asked to upload some documents after step one including the **medical insurance card (with student name listed), current driver's license, and auto policy declaration form.** There are multiple ways that you can scan a document and upload it on the website (printer/scanner, mobile app, etc.). Perhaps the simplest way is to take a picture of it on your phone and then upload it. However, you might need to merge those images or PDFs into one



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file. Here are two great tools that will allow you to merge PDFs into one file and also JPG images.

Merge Multiple PDFs - <https://smallpdf.com/merge-pdf>

Merge Multiple JPGs - <https://smallpdf.com/jpg-to-pdf>

10. If your student is interested in playing their sport in college, please click the “Yes” box at the bottom of step 3 under parent/guardian information for more information. And please click “No” if not interested. This is a non-ECR affiliated organization that will offer college recruitment information. Please note that it is a paid service to the organization.
11. Once you reach the **Confirmation Message** you have completed the process
12. If you would like to register for additional sports/activities you may check off those sports below the Confirmation Message. Electronic signatures will be applied to the additional sports/activities
13. All of this data will be electronically filed with your school’s athletic department for **review**. When the student has been **cleared for participation**, an email notification will be sent
 - a. *Note: Clearance confirmation does not guarantee that a student will make any given sport/team*

Online Athletic Clearance FAQ

What is my Username?

Your username is the email address that you registered with.

Multiple Sports

Once you complete a clearance for one sport and arrive at the Confirmation Message, you will have the option to check off additional sports/activities for the current school year. PLEASE ONLY CHECK OFF SPORTS YOU KNOW YOU WILL PLAY. Don’t just check ones because you are interested in those.

If you decide to participate in an additional sport/activity later on, you can access the multiple sport check boxes by clicking on “Print” under the Confirmation Message of your original Clearance for that specific year.

Physicals

The physical form be downloaded and printed on <https://ecrchs.net/pdf/Pre-Participation-Physical-Evaluation-Form.pdf>. It must be signed and stamped by a doctor or medical professional and given to the School Nurse.

Document Library

This area is meant to store your files so they can be accessed later in the year or perhaps years following. You can either upload your files to the Document Library then apply them to your



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Clearance on the Physical page OR you can choose/browse for the file on the Physical page and the file will save to the Document Library for future use.

Why haven't I been cleared?

Your school will review the information you have submitted and Clear or Deny your student for participation. You will receive an email when the student is cleared.

Video tutorial for online registration:

<https://cartyws.wistia.com/medias/auqpoq4kv6>