1201 Wood Ave
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KNOW VALUE SUPPORT FUTURE READY

Capital Facilities Advisory Committee

March 27, 2023

Capital Facilities Advisory Committee

Meeting #1

Agenda

Time	Topic	Objectives	Lead Speaker
5:00 pm	Welcome and Introductions • Superintendent's welcome • Staff and Capital Facilities Advisory Committee (CFAC) Members' introductions • Participants' aspirations / successful outcomes	• Begin to develop relationships • Understand CFAC aspirations and expectations • Prepare for a year of working together	Laurie Dent, Sumner-Bonney Lake School District, Superintendent Penny Mabie, Definitely Mabie Consulting LLC, Facilitator
5:30 pm	CFAC Committee Business • Proposed CFAC work plan • September and January 2023 meeting date changes • Ground rules and CFAC other processes • CFAC questions and discussion	• Understand purpose and approach to CFAC work to advise the District on updated capital facilities planning • Update CFAC meeting dates • Identify CFAC meeting norms	Penny
5:45 pm	Capital Facilities Planning Overview and Progress • Elements of a Capital Facilities plan • Process for updating Capital Facilities Plan • Progress report on 2021-2027 Capital Facilities Plan activities • CFAC questions and discussion	• Understand how District plans for Capital Facilities improvement • Learn how the District has approached Capital Facilities planning and projects in the past • Review the status of activities from previous Capital Facilities Plan	Marina Tanay, Sumner-Bonney Lake School District, Capital Projects/Facilities Manager Kyle McLeod, Hainline, Project Manager Matt Guilanians, Hainline, Project Manager

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6:15 pm	**Break**		
6:25 pm	Drivers for Capital Facilities Planning • Drivers for capital facilities improvement • Recent Demographer's report • CFAC questions and discussion	• Explanation of growth and enrollment	Kyle
6:55 pm	• Next Steps and Wrap-up	• Review Meeting 2 topics, expectations, and date/time • Review action items • Evaluation	Penny
7:00 pm	Adjourn		

Ground Rules

- Silence electronic devices during meetings
- Be respectful of all
- Listen actively, without side conversations
- Give everyone equal opportunity to speak
- Respect other's contributions and learn from them
- Look for ways to achieve mutual gain
- Together we know more; be willing to change your mind in light of new information