

# Corinth School District

## Student Handbook



2023-2024

1204 Harper Road  
Corinth, Mississippi 38834

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**STUDENT HANDBOOK ACKNOWLEDGMENT**

## WELCOME TO THE 2023-24 SCHOOL YEAR

July, 2023

Dear Parents/Guardians:

We are excited about the 2022-23 school year in the Corinth School District. Teachers, administrators and staff have worked together to prepare for this year, and I know they will provide a quality learning experience for your child. We are committed to achieving the following mission of the Corinth School District:

***To create a world-class 21<sup>st</sup> century educational experience for all students to achieve academic success, develop personal and civic responsibility, and achieve career and college readiness for the future***

The 2022-23 handbook organizes all of the policies and procedures for Corinth Elementary, Middle and High Schools into one document to provide parents with what we hope will be an easier way to access needed information regarding school operations. It is our hope that you will take the time to review these policies and procedures with your children and discuss with them the importance in understanding these and how they contribute to the safe and orderly operation of our schools.

School administrator contact information is found on page 11. I would encourage you to contact them if you have any questions or need clarification of a specific policy.

We desire the best for every child in our school district, and we look forward to partnering with you to help your children receive quality educational opportunities. I encourage you to have daily conversations with your child about school and the work they do each day. Parent involvement is extremely important and we hope you will take advantage of any parental involvement activities sponsored by the District.

Thank you for your on-going support and commitment to the Corinth School District. Please feel free to contact me if I can be of assistance to you.

Sincerely,

Edward Lee Childress, Ed.D.  
Superintendent

## **I. INTRODUCTION**

The primary purpose of this handbook is to inform students and parents about many of the policies and procedures of Corinth High, Corinth Middle and Corinth Elementary Schools. It is the responsibility of the student and parents to become familiar with the contents of this publication so that misunderstandings and unnecessary disciplinary action can be avoided.

Through better understanding and cooperation, a better education can be afforded the students of our school. We welcome your cooperation, input and contributions to a safe, pleasant learning environment.

If you have any questions, have suggestions or desire additional information, contact:

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**Corinth School District Board of Trustees:**

Mr. Chip Peterson, President  
Mr. Frank Davis, Secretary  
Mr. Dennis Dilworth  
Mrs. Jessica Garth  
Mrs. Rilla Jones

**II. LEGISLATION AND NON-DISCRIMINATION**

**A. NOTICE OF NON-DISCRIMINATION**

The Corinth School District does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability in the provision of educational programs and services or employment opportunities and benefits. The following office has been designated to handle inquiries and complaints regarding the non-discrimination policies of the District:

Dr. Nathan Hall  
1204 North Harper Road  
Corinth, MS 38834  
662-287-2425  
[nhall@corinth.k12.ms.us](mailto:nhall@corinth.k12.ms.us)

**B. EQUAL OPPORTUNITY**

No person shall on the basis of sex, race, religion, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, occupational training, or any other program or activity operated by the Corinth School District. The employment procedures followed within the school district will also meet the requirements for nondiscrimination. Any inquiries regarding Title IX and Section 504 and its application may be directed to Tanya Nelson, Federal Programs Coordinator, or the Director of the Office for Civil Rights.

**C. MISSISSIPPI SCHOOL SAFETY ACT OF 2001**

**1. General Provisions**

The School Safety Act of 2001 (Laws 2001, Ch. 486 (S.B.2239)), provides a procedure for disciplining students whose behavior, as determined by the Principal or designated administrator of each school, seriously interferes with the school environment as defined by the Act. The Superintendent is authorized to more fully develop and implement the following procedures in the District. The provisions of the Act are cumulative and in addition to the School District's existing authority regarding discipline of students.

Pursuant to the Act, the District has adopted policies and procedures that recognize the teacher as the authority in classroom matters regarding the District's written discipline code of conduct. The Administration will continue to support the teacher in decisions made in compliance with the written discipline code of conduct, school policies and procedures.

Pursuant to Miss. Code Ann. §37-11-55, teachers have the authority to remove from the classroom any student who, in the professional judgment of the teacher, is disrupting the learning environment. Teachers may remove a student from the classroom for other qualifying behavior under the District's discipline plan, even where such behavior does not rise to the level of "disruptive behavior" as defined in the Act.

In the event the teacher removes a student who, in the professional judgment of the teacher, is disrupting the learning environment, and the removal is approved by the Principal or Assistant Principal, the student may not be returned to the classroom until a conference has been held with the student's parent, guardian, or custodian. During the conference,

the disruptive behavior will be discussed and agreements reached that no further disruption will be tolerated. The conference may be in person, by telephone, by e-mail, or by other written communication. After the conference and application of the appropriate discipline under the school discipline plan, the student may return to class. If the Principal does not approve of the decision to remove the student, the Principal may return the student to the classroom, and the Principal, upon request from the teacher, shall provide justification for returning the student to the classroom.

Under Miss. Code Ann. §37-11-18.1, the term “disruptive behavior” means conduct of a student that is so unruly, disruptive or abusive that it seriously interferes with a school teacher’s or school administrator’s ability to communicate with the students in a classroom, with a student’s ability to learn, or with the operation of a school or school-related activity, and which is not covered by other laws related to violence or possession of weapons or controlled substances on school property, school vehicles or at school-related activities. Such behaviors include, but are not limited to: foul, profane, obscene, threatening, defiant or abusive language or action toward teachers or other school employees; defiance, ridicule or verbal attack of a teacher; and willful, deliberate and overt acts of disobedience of the directions of a teacher.

Under Miss. Code Ann. §37-11-18.1, the term “habitually disruptive” refers to such actions of a student which cause disruption in a classroom, on school property or vehicles, or at a school-related activity on more than two (2) occasions during a school year, and to disruptive behavior that was initiated, willful and overt on the part of the student and which required the attention of school personnel to deal with the disruption. However, no student shall be considered to be habitually disruptive before the development of a behavior modification plan for the student in accordance with the code of student conduct and discipline plans of the District.

After the second instance of disruptive behavior as determined by the Principal or designated administrator to have seriously interfered with the school environment, the parents/guardians will be contacted to help develop a behavior modification plan for student. The conference to develop the plan may be held in person or via telephone. If the parents/guardians do not respond or refuse to participate, the teacher(s) and Principal or designated administrator shall prepare the plan and mail a copy to the parents/guardians.

Under Miss. Code Ann. §37-11-18.1, any student who is thirteen (13) years of age or older for whom a behavior modification plan is developed, and which student does not comply with the plan shall be deemed habitually disruptive and subject to expulsion on the occurrence of the third act of disruptive behavior during a school year. Once a determination has been made by the Principal or designated administrator that the student has not complied with the behavior modification plan, the Principal or designated administrator shall follow the procedure for disciplining the student according to the student code of conduct and discipline plan, which in addition to expulsion, may include suspension or assignment to alternative school.

After the second act of disruptive behavior during a school year by a student, the District will appoint trained personnel to evaluate the child’s behavior through an appropriate behavioral assessment. The assessment will not conflict with federal laws requiring parental notification of certain types of evaluations.

Students under age 13 may be subject to expulsion for conduct in violation of other school policies and procedures.

Disciplinary procedures for “habitually disruptive” behavior under the Act, shall comply with due process requirements.

## **2. Discipline Plan**

Under the School Safety Act of 2001, Miss. Code Ann. §37-11-53 mandates that the District’s discipline plan include the following provisions:

- A parent, guardian or custodian of a compulsory-school-age child enrolled in the District shall be responsible financially for his or her minor child’s destructive acts against school property or persons.
- A parent, guardian or custodian of a compulsory-school-age child enrolled in the District may be requested to appear at school by the school attendance officer or an appropriate school official for a conference regarding acts of the child specified in the preceding paragraph, or for any other discipline conference regarding the acts of the child.

- Any parent, guardian or custodian of a compulsory-school-age child enrolled in the District who refuses or willfully fails to attend such discipline conference specified in the preceding paragraph may be summoned by proper notification by the Superintendent or the school attendance officer and be required to attend such discipline conference.
- A parent, guardian or custodian of a compulsory-school-age child enrolled in the District shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.

#### **D. SCHOOL VIOLENCE PREVENTION**

Miss. Code Ann. §97-37-17 makes it a felony for any person to possess or carry, or encourage or aid a minor to possess or carry, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive on educational property; and makes it a misdemeanor for any person to possess or carry, or encourage or aid a minor to possess or carry, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades, or any sharp-pointed or edged instrument on educational property. A copy of the provisions of §97-37-17 will be posted for public view in various locations in the school.

Miss. Code Ann. §37-11-29 provides that any Principal, teacher, or other school employee who has knowledge of any unlawful activity which occurred or may have occurred on educational property or during a school-related activity is required to report such activity to the Superintendent of the School District or his/her designee, who is then required to notify the appropriate law enforcement officials. In the event of an emergency, or if the Superintendent or his/her designee is unavailable, any Principal may make such report. The “unlawful activity” which must be reported specifically includes possession or use of a deadly weapon; possession, sale or use of any controlled substance (excluding medical cannabis); aggravated assault; simple assault upon any school employee; rape; sexual battery; murder; kidnapping; and fondling, touching, handling, etc. a child for lustful purposes. Upon receipt of such a report, the law enforcement agency must immediately dispatch an officer to the educational institution and with probable cause, arrest the offender.

In accordance with the Federal Gun-Free Schools Act, 20 U.S.C. §7961, State Law provides in Miss. Code Ann. §37-11-18 **that any student who possesses any illegal controlled substances, a knife, handgun, other firearm or any other instrument considered to be dangerous and capable of causing bodily harm** or who commits a violent act on educational property shall be subject to automatic expulsion for a calendar year by the Superintendent or Principal of such school; provided, however, that the Superintendent shall be authorized to modify the period of time for such expulsion on a case-by-case basis. Such expulsion shall take effect immediately subject to the student’s Constitutional rights of due process, which shall include the student’s right to appeal to the School Board.

Under Miss. Code Ann. §43-21-605(7), the Youth Court is prohibited from placing a child who has been expelled from a school district for the commission of a violent act into another school district; and under Miss. Code Ann. §43-21-621, the Youth Court cannot order the enrollment or re-enrollment of a student who has been suspended or expelled for possession of a weapon on school grounds, for an offense involving a threat to the safety of other persons, or for any action which might result in death or physical harm to another.

Miss. Code Ann. §37-13-92 provides that students who have been suspended or expelled from school for possession of a weapon or other felonious conduct shall not be assigned to the alternative school; and any student enrolled in the alternative school who becomes involved in any criminal or violent behavior shall be removed from the alternative school and, if probable cause exists, referred to the Youth Court.

**It is the responsibility of each student to become thoroughly familiar with all the provisions of these laws and to comply with their provisions.**

#### **Addition to School Violence Act Policy**

Any student on school property or at a school function who determines that he/she has an item (such as a knife, gun, weapon, firecracker, illegal drugs, etc.) that is prohibited by school policy and/or state law, should immediately notify

and give the item to the nearest teacher, staff, or principal. Any student finding such an item on school property should immediately notify the nearest staff member. **If the item is reported as prescribed, this will be taken into consideration in determining any disciplinary action. If a student possesses any of these items and DOES NOT report it as prescribed, it will be considered an intentional and willful violation of school policy and/or state law. Strict disciplinary action, including possible expulsion, will result.**

**E. NOTICE TO EMPLOYEES AND PARENTS REGARDING ASSUMED ASBESTOS CONTAINING MATERIAL**

The Corinth School District was inspected on January 26, 1983, by Environmental Protection Systems, Inc., of Jackson, Mississippi, for friable asbestos containing materials. Friable surfacing materials were found on ceilings in Corinth Middle School. A complete abatement project to remove all identified friable asbestos containing material (ACM) was completed during July of 1987, by ARC, Inc., of Tuscaloosa, Alabama. Verification of Compliance with EPA Regulations for clearance was provided by state-of-the-art air sampling by McCoy and McCoy, Inc., and final EPA clearance was given on August 25, 1987.

Under new regulations (Asbestos Hazard Emergency Response Act of 1987) the Corinth School District was required to re-inspect all school facilities for the presence of either friable or non-friable ACM. These inspections were completed during August of 1988. Samples of all materials suspected of containing asbestos were submitted to an EPA approved laboratory for analysis. No hazardous asbestos containing materials were found in Corinth Schools. Only floor tile, assumed to contain asbestos, remains in the Corinth Middle School. This tile is covered with non-asbestos tiles or carpet and these areas receive surveillance semi-annually to determine if any change in their condition has occurred.

Corinth School District has filed with the State Department of Education a plan for safe management of assumed ACM in the facilities of the District. These management plans are available for public inspection during normal business hours at the following locations:

Administration Office	<i>1204 North Harper Road</i>
Corinth Elementary	<i>Principal's Office</i>
Corinth Middle School	<i>Principal's Office</i>
Corinth High School	<i>Principal's Office</i>

We are pleased and fortunate to have all identified hazardous friable asbestos containing material removed from the Corinth School facilities. We sincerely appreciate the patience, understanding, and support of the community during our efforts to identify and remove the asbestos material from the Corinth Schools.

Thank you for your support of the Corinth schools.

**III. GENERAL MATTERS**

**A. ENROLLMENT REQUIREMENTS**

The CSD requires the following items for enrollment:

1. Immunization Certificate
2. Social Security Number
3. Birth certificate
4. Proof of Residency -provide indicators of residency with parent/guardian name and address (e.g. current bill, drivers license, bank statement, voter's registration card, lease agreement, etc.)



## **B. BELL SCHEDULES**

### **1. Corinth High School**

#### Regular Schedule

1 <sup>st</sup> Bell	7:50
1 <sup>st</sup> period	8:00 – 8:50
2 <sup>nd</sup> period	8:55 – 9:45
EFA Block	9:50 – 10:15
3 <sup>rd</sup> period	10:20 – 11:10
4 <sup>th</sup> period	11:15 – 12:30
A lunch	11:15 – 11:40
B lunch	11:40 – 12:05
C lunch	12:05 – 12:30
5 <sup>th</sup> period	12:35 – 1:25
6 <sup>th</sup> period	1:30 – 2:20
7 <sup>th</sup> period	2:25 – 3:15

### **2. Corinth Middle School**

#### Regular Schedule

1 <sup>st</sup> Bell	7:30
Warning Bell	7:55
1 <sup>st</sup> Period	8:00 – 8:55
2 <sup>nd</sup> Period	8:59 – 9:52
3 <sup>rd</sup> Period	9:56 – 10:49
4 <sup>th</sup> Period	10:53 – 12:24
Lunch A (7 <sup>th</sup> Grade)	11:00 – 11:25
Lunch B (6 <sup>th</sup> Grade)	11:30 – 11:55
Lunch C (8 <sup>th</sup> Grade)	12:00 – 12:25
Lunch D (5 <sup>th</sup> Grade)	12:30 – 12:55
5 <sup>th</sup> Period	12:28 – 1:21
6 <sup>th</sup> Period	1:25 – 2:18
7 <sup>th</sup> Period	2:22 – 3:15

### **3. Corinth Elementary School**

#### Regular Schedule

Arrival	7:15 – 7:55
Tardy Bell	8:00
Lunch	10:45 – 1:00
Transportation changes	2:30
End of Check-outs	2:45
Dismissal	3:15
Please pick up children by	3:45

### **4. Delayed Start Schedule (CHS, CMS, CES)**

In an effort to avoid make-up days due to inclement weather, the Corinth School District may use a delayed start schedule. Notifications will be made through an automated call and placed on social media. Delayed start schedule options are as follows:

#### Delayed Start Schedule 1:

9:00 a.m. – School starts (Bus routes run between 7:45-8:45)

3:45 p.m. – School dismisses

Delayed Start Schedule 2:

9:30 a.m. – School starts (Bus routes run between 8:15-9:15)

4:00 p.m. – School dismisses

## **C. SCHOOL BUS CONDUCT**

### **1. General Rules**

For the safety and welfare of all concerned, good conduct is expected at all times on school buses. A student's privilege to ride a bus is contingent upon good behavior. If a student misbehaves, he will be subject to discipline under the Discipline Ladder, as well as the School Bus Discipline Ladder, which may include loss of the privilege of riding the bus.

Students who come to school on the bus should return home on the bus unless they have a note from the parents. The student should present the signed note to the principal's office and to the teacher on after-school duty.

When a student is suspended from riding the bus for disciplinary reasons, this means the student is not allowed to ride any bus in the Corinth School District. If your child is suspended from riding the bus, he/she must be picked up by 3:15 p.m. The parent is responsible for providing transportation to and from school during the bus suspension period. If a parent fails to pick up his child promptly, the appropriate official agencies will be contacted.

### **2. Loading and Unloading**

Students should observe the following rules and instructions when loading and unloading school buses:

1. Be at your assigned loading zone on time.
2. Exercise extreme caution in getting to and from your assigned bus stop.
3. Look in both directions before stepping from behind parked cars.
4. Stay well off the roadway until the bus comes to complete stop and the bus driver indicates that it is safe to board.
5. Do not play on or near the road where there is a sidewalk or pathway.
6. Look in both directions before crossing any roadway.
7. Never walk on the road when there is a sidewalk or pathway.
8. Always walk on the left side of the road, facing oncoming traffic and step off the road when a motor vehicle approaches.
9. Wait until the bus comes to a complete stop before trying to load or unload.
10. Use the handrail while getting on and off the bus.
11. If possible, wear white or light colored clothing and carry a flashlight when you walk on the roadway at night in order that the motoring public might be aware of your presence.
12. When you must cross the road to enter the bus, or after leaving the bus, always cross in front of the bus.

### **3. Conduct on Buses**

Students should observe the following rules regarding conduct on school buses:

1. Respect your bus driver and school property.
2. Remain seated in your assigned seat at all times.
3. Do not distract the driver's attention, except in an emergency.
4. Talk to your friends in a normal tone and do not shout.
5. Do not talk or make unnecessary noise when the bus is approaching and crossing a railroad or a highway intersection.
6. Keep head, hands, and articles inside the bus and to yourself.
7. Do not bring unauthorized articles on the bus, i.e., pets, combustibles, large articles, weapons.

8. Do not smoke or use profane language.
9. Do not fight or scuffle.
10. Be courteous to and follow the instructions of your bus driver and safety patrol.

**4. School Bus Discipline Ladder**

In addition to action taken under the regular Discipline Ladder, students committing infractions or misconduct on school buses shall be subject to discipline under the following School Bus Discipline Ladder:

- Step 1** Warning referral sent to parents from bus driver and principal/assistant principal. For Corinth Elementary School students, after Step 1 the student may also be required to attend a Safe Bus Procedures class.
  - Step 2** 3 day suspension from riding any school bus.
  - Step 3** 5 day suspension from riding any school bus.
  - Step 4** 10 day suspension from riding any school bus.
  - Step 5** 20 day suspension from riding any school bus.
  - Step 6** Suspension from transportation for the remainder of the school year.
- Severity Clause – Any action deemed severe may result in student going straight to steps 3-6.**

- \*Probation for any bus suspension will be 10 school days.
- \*Repeated bus offenses are subject to begin at steps 3-6.

If a student brings a knife, box-cutter, etc. onto a bus, he/she will be suspended from riding a bus for a minimum of one month (20 school days).

Being involved in a fight on a school bus will result in a suspension from buses for a minimum of one week and from school as determined by the principal. Continued misconduct will result in an indefinite suspension from buses and/or school.

**D. PARENTAL INVOLVEMENT**

**1. Parental Involvement Plan**

Each school served under this part shall jointly develop with, and distribute to, parents of participating children a written parental involvement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Corinth High School, Corinth Middle School and Corinth Elementary School shall:

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved;
2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2), except that if a school has in place a process for involving parents in the joint planning and design of the school’s programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
4. Provide parents of participating children —
  - (A) timely information about programs under this part;

- (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
  - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
5. If the school-wide program plan under section 1114(b)(2) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
  6. Share the responsibilities for high student academic achievement with parents, the entire school staff and students through the use of a School-Parent Compact.
  7. Provide assistance in understanding the State's curriculum content standards, State's student academic standards for assessment, how to improve student achievement to include technology training, educate teachers, school staff, principals to the value of parental involvement, work with outside agencies to encourage parental involvement and publicize information regarding meetings that allow parental involvement.
  8. Provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

## **2. Parent-Teacher Conferences**

Corinth School District welcomes parents and others who are interested in the school. Parents are encouraged to call the school if they have any questions regarding their child or the operation of the school. Parents are especially encouraged to conference with teachers via the best means possible. Please call the school office to set up a conference with the principal or counselor. From time to time, teachers may also schedule parent-teacher conferences.

It is desirable for the teacher to have one day's notice and for the conference to be scheduled during the teacher's conference period. If this is not possible, other arrangements may be made to honor parents' requests. Immediately upon arrival all visitors are to go to the front office to sign in and be directed to the proper place.

## **3. Parent-Teacher Organizations (CES, CMS)**

The PTO is extremely important to our school. The primary purpose of the PTO is to support our school and students, raise money for equipment and instructional supplies that exceed our regular school budget and to provide assistance to teachers during special activities throughout the year.

Please realize the vital part that the PTO plays in the smooth operation of a successful school and come offer your help. There are several opportunities to volunteer with a variety of programs through the PTO.

## **E. ACCESS TO STUDENT RECORDS**

The law allows school officials, including your child's teacher, to have access to school records. Additionally, the following rights are accorded you under the Family Educational Rights and Privacy Act of 1974:

1. You are entitled to have access to your child's school records upon request. This request should be directed to the building principal or counselor.
2. You are entitled to inspect and review the contents of your child's records and to challenge the contents if you feel they are inaccurate, misleading, in violation of the privacy or the other rights of the student, or if they contain inappropriate data.
3. Before any school records will be released to third parties (potential employers, etc.) who have requested copies of your child's records the school must have your written consent.

4. Upon a receipt of a subpoena or judicial order requiring the principal to relinquish control of your child's record, you will be notified of the subpoena or judicial order before the principal will relinquish control of the records.
5. Under Regulation # 99.5 of the Privacy Rights of Parents and Students Act, Corinth Schools will forward educational records upon request to a school in which a student seeks or intends to enroll under this regulation, no further notice of transfer is necessary.
6. The law allows "directory information" about students to be made public without specific permission from parents. You are entitled, however, to request the deletion of certain information about your child from school directories.
7. The school will maintain a list containing the signature, the date, and the reason for all persons receiving access to your child's records. The law, however, allows school officials, including your child's teachers, to have access to school records without signature. You are entitled to have access to this list.
8. When your child becomes eighteen years of age, the rights formerly accorded to you as parents with respect to the school records will become the sole right of the student.

## **F. STUDENT TRANSFER POLICY**

Students who apply to transfer into Corinth School District may be approved by the Board of Trustees if the student's parent(s) or legal guardian(s) are bona fide residents of Mississippi, student is in good standing with the last school attended, making satisfactory grades, and has an appropriate release from the School Board of their residence if required.

New transfers out of the Corinth School District will be granted as mandated by State Law as follows:

1. If a parent is a regular employee of the school district to which the student wishes to transfer.
2. Student lives more than 30 miles from the student's home school.
3. In the event a student's parents are separated or divorced, the student may be allowed to attend school in the district in which either parent is a bona fide resident.

If the student enrolls in Corinth Schools after moving into the District, no transfer will be granted.

Any additional transfer requests will be considered on an individual basis and will be granted only under exceptional circumstances.

All requests for transfers must be made and approved prior to the student's enrolling in the school to which he/she is requesting a transfer.

Students in grades K-8 who are transferring from a non-accredited school will be administered an achievement test. A committee including a tester, principal and teacher will review personal data, student's school record, and standardized test score(s). The committee will determine placement and determine if any additional testing is required. If the student appeals the placement, a second committee will review the recommended placement. The Board of Trustees and the Superintendent will review any further appeal from the student or the committee.

Students in grades 9-12 who wish to transfer credit(s) from a non-accredited school to Corinth High School will be administered semester and final examinations to determine whether Carnegie unit credit(s) will be awarded. Credit will be awarded in a semester course if the student scores a 70 or higher on the semester final exam. Credit(s) will be awarded in a year course if the student has an average of 70 or higher on both exams. The student must score a 70 or higher on the first semester exam in order to be eligible to take the final exam. The student's transcript will show a "P" for the grade and the appropriate Carnegie unit credit if the average of the two exams is 70 or higher.

In order for a secondary student to be officially enrolled, he/she must be enrolled in at least five (5) units of credit, four (4) of which must be major units. The student must be gainfully involved six (6) periods per day excluding study hall. Students may have only one study per day.

EXCEPTION: A student may be permitted to satisfy the enrollment requirements of Corinth High School by taking at least four (4) approved major credits in Corinth High School and attending another approved school or training institution in order to pursue an education or training program not available in the Corinth School District. The Principal and Superintendent must approve any such program.

## **G. CHILD CUSTODY ORDERS**

The Corinth School District will comply with any court order relative to custody. A copy of the court order must be brought to the office to be included in the child's cumulative folder.

## **H. CORINTH SCHOOL DISTRICT SOCIAL MEDIA**

The Corinth School District website can be accessed at [www.corinth.k12.ms.us](http://www.corinth.k12.ms.us). You will find district news, school calendars, announcements, contact information, news and information specific to each of our schools. By clicking on your particular school's website you will be able to access school-specific information. Information is also available on the District's Facebook, Twitter, and Instagram accounts. Student photos will be published on these sites unless the student, parent or guardian notifies the District of a desire not to have the student's photo published.

# **IV. ACADEMICS**

## **A. CLASSIFICATION OF STUDENTS (CHS)**

**Freshmen:** Those who have successfully completed the eighth grade.

**Sophomores:** Those who are second-year high school students and have successfully completed 7 units of credit including AICE General Paper or equivalent.

**Juniors:** Those who have successfully completed 15 units of credit including IGCSE English Language or equivalent.

**Seniors:** Those who have successfully completed 21 units of credit, or who, at the time the school year begins, are on track to graduate at the end of the current academic year.

## **B. STUDENT PLACEMENT POLICY (PreK-6)**

The principal of each school serving grades PreK-6 will be responsible for making individual student assignments to a classroom teacher. These assignments will be made on an objective basis and classes will be balanced according to achievement, ethnicity, and gender.

## **C. COURSE OF STUDY**

### **1. Schedule Requirements**

#### **(a) Regular Students**

Students must be enrolled each semester in at least six units of credit. Students must be gainfully involved seven periods per day each semester. Career Pathways Experience (CPE) students must be enrolled each semester in a minimum of four classes other than CPE unless approved by the CPE instructor.

EXCEPTION: A student may be permitted to satisfy the enrollment requirements of the Corinth High School by taking at least four (4) approved major credits in Corinth High School and attending another school training institution in order to pursue an education or training program not available in the Corinth School District. The principal and superintendent must approve any such program.

(b) Dual Enrollment

Sophomores, Juniors and Seniors who meet the necessary requirements (3.00 GPA ,14 core high school units, and ACT requirements) may take the required courses for graduation at Corinth High School along with dual enrollment classes offered at Corinth High School, or be released to attend college classes the remainder of the school day.

(c) Special Part-Time Students

In order to complete graduation requirements, fourth-year seniors, who fail to graduate in the spring or summer may return to school the following year as a part-time student.

**2. Non-Credit Involvement During the School Day**

The following non-credit involvement will be offered during the school day:

Library Aide (limited)  
Peer Tutoring  
Office Aide (limited)  
Teacher Aide (limited)

**3. Program of Studies**

(a) English Policy

Grades from summer school or correspondence courses must be recorded on our records prior to the opening of school the following fall or the complete course must be repeated. Students taking English IV may repeat a semester failed during the school year by being rescheduled.

A total of 4 units may be earned during high school. Correspondence courses that count toward graduation are limited to one credit during high school. Counselor and principal approval is required.

English I, English II, and English III or their equivalents cannot be taken in summer school or by summer correspondence as a new subject. English IV may be taken in summer school or by correspondence in order to graduate in the summer (provided the student has completed four years of high school and has submitted one approved research paper.) Approval of counselor and principal is required.

In order to earn credit from Corinth High School in English III and English IV, a student must complete and turn in a research paper each year. During regular session a student may be allowed to take English III and English IV during the same year if by completing both courses he/she can graduate.

(b) Weighted GPA for Advanced Placement Classes, AICE and Dual Credit

Students who are enrolled in AICE and AP classes will receive weighted GPA credit because of the nature and difficulty of the coursework. Students will receive 5 quality points for an "A," 4 quality points for a "B," 3 quality points for a "C," and 2 quality points for a "D." Weighted GPA credit for Dual Credit classes will be available to ninth grade students entering in 2021-2022 and beyond.

(c) Summer School (at other schools)

A student may enroll in one course offered for credit. This includes the repetition of a course taken in which no credit was earned. A maximum of four units earned during summer school will be accepted toward graduation.

Credit will be accepted for work during a summer term from other schools provided that (1) the school attended is accredited by the state accrediting commission, (2) permission by both principals involved is given, (3) courses offered are the same quality and quantity to courses offered at Corinth High School.

(d) Mississippi Virtual Public School Information

Mississippi Virtual Public Schools (MVPS) is an online program offered at Corinth High School. MVPS is supported by the Mississippi Department of Education (MDE). A certified teacher teaches each course and final grades are posted on the student's high school transcript. Students interested in taking courses through MVPS, should contact the school counselor. Once a student is registered with MVPS, parents will receive personal login information and can monitor his/her progress. Parents can email the child's instructor with question or concerns. If a student taking a MVPS course falls too far behind, he/she may be dropped from the program and charged a \$50 fee. See the school counselor for more information.

(e) CPE Work-Based Learning Program

To participate in this program students must meet or adhere to the following guidelines:

- Qualify for the MDE Early Release guidelines as found in Section V.B. of this handbook.
- Meet a 95% school attendance by grading period unless extenuating circumstances are approved by the District Attendance Committee
- Have a work-based learning placement in which someone other than a parent/guardian or other family member is their direct supervisor and signing off on work completion forms
- School employees may not serve as a direct supervisor or sign off on work completion forms
- Students may not return to campus for any activity during the regular academic day once dismissed for work-based learning participation.
- Students with Individualized Education Plans may participate in this program as long as they are making substantial progress toward meeting their IEP goals and objectives.

**4. Schedule Adjustments**

(a) Corinth High School

In the spring, students are given the opportunity to select courses for the following year. Students have two (2) weeks to request schedule changes. Changes that merit consideration include:

1. Correcting scheduling errors.
2. The addition of a course to meet specific graduation requirements.
3. Reduction in over-crowded classes.
4. Teacher/principal recommendation resulting in a situation where a student has fallen behind in a two-semester course and has demonstrated maximum effort, based on the daily observation of his/her teacher.

(b) Corinth Middle School

Grades 7-8 schedule adjustments should be initiated by obtaining a Schedule Change Request from the counselor. The completed form is to be returned to the counselor. Students will be notified of the status of their request as soon as possible. Students are expected to follow their existing schedules until notified to do differently. During the spring semester, students at CMS are given an opportunity to select courses for the following year. The numbers of selections are determined and teachers are employed based on the input from the students. In view of the advanced planning necessary to stabilize class rolls in order to achieve educational goals, it is imperative that schedule adjustments be held to a minimum. Students are given the opportunity to question and receive consideration for changes until a deadline in June. Following this deadline, the only changes that merit consideration are those:

1. Correcting scheduling errors.
2. Adding a class during the first ten days of each school year, provided there is room for the selection and the student does not have a class already.
3. Changes deemed necessary by the principal.



## D. GRADING, GRADE REQUIREMENTS AND REPORT CARDS

**NOTE: The grading and grading requirements will remain the same for the 2022-2023 school year and will apply to the traditional, hybrid or virtual models.**

### 1. Calculation of Grades

Grades assigned to students as a result of an evaluation are very significant and therefore should be determined by carefully planned procedures. It is very important that teachers, students, and parents understand the procedures used in evaluating students achievement and assigning grades.

#### (a) Corinth High School

#### Grading Scale:

Letter Grade	Numeric Grade
A	93-100
B	85-92
C	75-84
D	70-74
F	Below 70

IGCSE and AICE classes: IGCSE Cambridge Regular Classes have a 1.02 weight. IGCSE Cambridge Honors Classes have a 1.03 weight. Advanced International Certificate of Education (AICE) and Advanced Placement Classes have a 1.05 weight. A weighted GPA credit of 1.05 for Dual Credit classes will be available to ninth grade students entering in 2021-2022 and beyond.

- A. **Tests:** At least one of the following methods will be used by teachers to determine the test portion of the nine-weeks grade:
1. At least four (4) major evaluations, one of which may be a summative type of evaluation other than a unit or chapter test (for example: term paper, project, etc.).
  2. At least a nine-weeks test and two other major evaluations - One of the major evaluations may be a summative type of evaluation other than a unit or chapter test (for example: term paper, project, etc.).

Note: Nine-weeks tests will constitute at least 25%, but not more than 50%, of the test grade.  
Drop grades must be grades in excess of requirements above.

- B. **Daily Grades:** At least nine (9) daily grades will be recorded per grading period.
- C. **Semester Examinations / Exemptions:** Except as otherwise provided herein, semester examinations are required each semester and shall constitute 1/7 of the semester grade.

All students taking Cambridge classes are required to take all components of Cambridge examinations. Students enrolled in a one semester Cambridge AICE class (whether Fall or Spring semester) who take all components of the final AICE examination and who have a 95% attendance rate in such class shall be exempt from the final CHS examination in that class. Students enrolled in a two semester Cambridge class who take all components of the final Cambridge examination and who have a 95% attendance rate in such class shall be exempt from the final Spring semester CHS examination in that class, but are not exempt from any CHS mid-term examination in that class at the end of the Fall semester.

Any student in a Cambridge class who fails to take all components of the Cambridge examination shall be required to take the CHS examination in that class. In the event that the date for the CHS examination in that class has passed, the student shall have 14 days from the date of the last component of the Cambridge examination to schedule and take a make-up CHS examination in that class. If the student fails to do so, he/she

will be given a zero final exam grade in that class. Senior transcripts may be withheld during this period until the final grade can be determined.

A Senior shall be exempt from final Spring semester CHS examinations in each particular class, provided he/she (i) has no more than five (5) absences during the semester, or ten (10) absences in a year-long course, for which no waiver has been granted by the District Attendance Committee, (ii) has not been assigned to in-school or out-of-school suspension or alternative school during his/her Senior year, (iii) has an 85 or above cumulative average in the class, and (iv) has taken all components of any Cambridge examination in that class. **This Senior exemption privilege shall not apply to any Fall semester CHS examinations, or to any Cambridge examinations.**

All Cambridge examinations aligned with, or taken in lieu of, MAAP assessments are mandatory and students are required to complete all components of these exams.

- D. **Yearly Average:** The average of the two semester grades.
- E. **Conversion Scale for Four Point G.P.A.:** This scale will be used in computing grade point averages based on a four-point system. All subjects taken will be considered in figuring the G.P.A.

	<b>Regular &amp; Accelerated</b>	<b>AICE/Advanced Placement</b>
<b>A</b>	<b>93-100</b>	<b>A 4 pts.</b>
<b>B</b>	<b>85-92</b>	<b>B 3 pts.</b>
<b>C</b>	<b>75-84</b>	<b>C 2 pts.</b>
<b>D</b>	<b>70-74</b>	<b>D 1 pt.</b>
<b>F</b>	<b>Below 70</b>	<b>F 0 pts.</b>

The 4-point G.P.A. is computed by adding the total points earned considering semester grades in the classes in which students earn Carnegie units, then dividing by the number of semester grades. Total points/no. of grades = G.P.A.

- F. **Procedures:** Students must be completely informed of the procedures used by the teacher at the beginning of the course and at the beginning of a grading period in which a change of procedure is made.
- G. **Credit by Demonstrated Mastery:** Credit by Demonstrated Mastery (CDM) is the process by which the Corinth School District employs a body of evidence to award a student credit in a particular course without requiring the student to complete the traditional classroom instruction for a certain amount of seat time. The CDM process will be open to all eligible high school and middle school students. However, it may not be in the best interest of all students to attempt to earn course credit through the CDM process. The CDM process is designed to provide opportunity for an individual student who has an exceptional mastery (a much higher level of understanding than proficiency) of course content prior to taking a course and who wishes to earn credit and move onto another course that will be more meaningful.

“Mastery” is defined as a student’s command of course material at a level that demonstrates a deep understanding of the content standards and the ability to apply his or her knowledge of the material. Students will demonstrate mastery through a multi-phase assessment, consisting of (1) a standard examination, which shall be the end of course assessment where applicable, or a final exam developed by the Corinth School District and (2) an artifact which requires the student to apply knowledge and skills relevant to the content standards. This multi-phase assessment process builds a body of evidence that allows a committee to determine if the student has a deep understanding of the standards for the course or subject area. Students must score at the mastery level on the Phase I assessment in order to be eligible to progress to Phase II. Mastery level is defined as:

- All End of Course Tests
  - Meet College and Career Readiness Standard
- Non-EOC Courses ≥ 94 score on CSD Final Exam

Re-testing on the Phase I assessment is NOT permitted.

### Phase II Assessment

While the Phase I Assessment process establishes a student's strong foundational understanding of the course standards, the Phase II Assessment process establishes a student's ability to apply knowledge in a meaningful context to establish clearly that he or she should be awarded course credit. Phase II Assessment Artifacts can range from written reports, a demonstration of lab skills, electronic presentations, oral interviews or a combination of these. Phase II Assessment Artifacts will be reviewed and scored by a committee of teachers to determine if the artifact demonstrates application-based mastery of the course content.

Students who demonstrate mastery through the CDM process shall receive credit towards graduation. Course credit shall be indicated on the student's transcript with the suffix CDM attached to the course. CSD will not award a numeric or letter grade for the CDM course and will not include the grade in the student's grade point average calculation. The CDM course credit will be awarded similar to a "Pass" used in awarding "Pass/Fail" credit. Also, only regular course credit can be earned through the CDM process. Honors and/or AICE credit is not available through the CDM process.

For students who unsuccessfully attempt the CDM process, no credit will be awarded and NO record of the unsuccessful attempt will be noted on the student's transcript. In order for a student to receive credit for the course after an unsuccessful attempt, the student must enroll in the course and complete it successfully in the traditional manner. A student may only attempt the CDM process in a particular course ONE time. In order to attempt to earn credit for a course using the CDM option, a student must have earned all the required prerequisite course credits.

#### (b) Corinth Middle School

Grades assigned to students as a result of an evaluation are very significant and therefore should be determined by carefully planned procedures. It is very important that teachers, students and parents understand the procedures used in evaluating students achievement and assigning grades.

Sections A-E apply to grades 7-8 only.

- A. **Test:** 60% of nine-weeks grade. At least four (4) major evaluations. One may be a nine-weeks test. Another may be a term paper, project, etc. All major evaluations will count the same.
- B. **Daily:** 40% of nine-weeks grade. At least eighteen (18) daily grades will be given. These grades will be given for any individual work, group assignment, homework or laboratory activity completed by the student.
- C. **Nine-weeks Averages:**  
Test – 60%  
Daily – 40%
- D. **Semester Examinations:** Semester examinations are required each semester and shall constitute 1/7 of the semester grade. Students taking a Cambridge exam (Checkpoint, Quarterly, etc.) will be exempt from 2<sup>nd</sup> Semester exam.
- E. **Yearly average** will be the average of the two semester grades.
- F. **Grading Scale:**

Letter Grade	Numeric Grade
A	93-100
B	85-92
C	75-84
D	70-74

F

Below 70

G. Students must be completely informed of the procedures used by the teachers at the beginning of the course and at the beginning of a grading period in which a change in procedure is made.

(c) Corinth Elementary School

A. **Student Academic Progress and Homework:**

1. Homework may be assigned to enhance classroom instruction, for additional practice, enrichment and to aid in maintaining skills. Homework is to enrich academic assignments and works best when students have a quiet, designated place to study at home and is regularly checked by parents.
2. Homework will emphasize practice in previously taught skills, preparation and studying for a test, make-up work, remedial activities, project/enrichment activities that extend classroom learning.
3. Homework may include drills in fundamentals skills.
4. Homework should not exceed 10 minutes total per grade (for example, kindergarten and first grade homework should not exceed 10 minutes, 2<sup>nd</sup> grade- 20 minutes, 3<sup>rd</sup> grade- 30 minutes, and 4<sup>th</sup> grade- 40 minutes).
5. Reading (books, magazines, articles, newspaper, billboards, etc.) to enhance reading skills is strongly encouraged. Listening to students read and students listening to others read is a wonderful activity. Students should read at least 20 minutes each day, in addition to regular homework assignments.
6. Each week graded papers will be sent home for parental review.
7. Periodically, progress reports will be sent home for parental review.
8. At the end of each nine-week grading period, there will be a report card sent home to show the student’s level of attainment in subject areas, work and study habits, and conduct.
9. Parents may request a conference with their child’s teacher anytime during the school year. Parents may contact the school office to set up the proper time for the conference or send a note or an email to the teacher.

B. **Grading Scale (Grade 4):**

Letter Grade	Numeric Grade
A	93-100
B	85-92
C	75-84
D	70-74
F	Below 70

C. **Standardized Testing:** Common Assessments (all grades), MAAP and Cambridge exams are used as aids in decision making and as sources of information on which to base further instruction.

Test results are utilized in the following ways:

- Identifying individual differences
- Planning instruction
- Evaluating curriculum
- Determining individual strengths and areas in need of improvement
- Evaluating student achievement

2. **Report Cards**

(a) Corinth High School

Report cards are given out on Thursday following the end of each nine-weeks term.

(b) Corinth Middle School

Report cards are given out on Thursday following the end of the nine-weeks term. Parents of students in grades 5-8 are requested to review grades and sign and return report cards.

(c) Corinth Elementary School

Pre-Kindergarten through Third Grade will use a standards based report card to indicate the progress of each student on mastering college and career readiness standards. Fourth Grade will have a standard report card with numerical grades for each subject.

**3. Honor Roll (Grades 4-12)**

(a) Eligibility

To be eligible for the honor roll, a CHS student must be enrolled in at least 5 units of credit, 4 of which are major credits. For CES students, honor roll eligibility will not include P.E., Music, Handwriting or Conduct.

(b) Regular Honor Roll

Students who have no grades less than 85 will be named to the Regular Honor Roll.

(c) Principal's Honor Roll

Students who have no grade less than 93 will be named to the Principal's Honor Roll.

**NOTE:** Students having incomplete or no grade will not be considered for honor roll during that grading period. Students eligible may be named to either honor roll, but not both.

(d) Publication

An honor roll for CES (4<sup>th</sup> grade only), CMS and CHS students may be published at the end of each grading period in *The Daily Corinthian*. Report cards will be issued on Thursday following the end of each nine-weeks.

**4. Promotion Policy**

(a) Corinth Middle School

Fifth and sixth grade students must pass all core subjects (Reading, English, Math and Science) in order to be promoted.

Seventh grade students must pass English, Math and either Science or History to be promoted to the eighth grade.

Eighth grade students must pass English, Math and either Science or History to be promoted to the ninth grade.

There will be no social promotion.

(b) Corinth Elementary School

Because kindergarten is not compulsory, the decision about promotion and/or retention is a decision that must be made by a committee of educators and the parents.

To be eligible for promotion, elementary students in grades 1-3 must successfully demonstrate mastery on 80% of the core skills in language arts (reading, writing, speaking and listening) and mathematics. A student not mastering the required percentage of core skills in one or more of these subjects cannot be promoted to the next grade.

The Literacy-Based Promotion Act places an emphasis on grade-level reading skills for students, particularly as they progress through grades K-3. Any student scoring at the lowest two achievement levels in reading on the established

state assessment for 3rd grade will not be promoted to the 4th grade unless the student meets the good cause exemptions for promotion.

Students in grade 4 must attain an average score of at least 70 in the core curriculum areas, which shall include language arts (reading, writing, speaking and listening) and mathematics. A student failing one or more of these subjects cannot be promoted to the next grade.

(c) Corinth High School

See IV. Academics – A. Classification of Students.

**E. GRADUATION**

**1. Corinth High School Graduation Requirements**

Corinth High School graduation requirements are set forth in the attached Appendix D.

**2. Diploma Options**

The Corinth School District values different learning experiences for students. Based on this belief, the District will offer diploma options as outlined in the attached Appendix D.

**3. Mississippi Scholars and Mississippi Tech Masters Program**

The requirements for the Mississippi Scholars and Mississippi Tech Masters Programs are set forth in the attached Appendix A.

**4. STAR Student / STAR Teacher**

STAR Student and STAR Teacher selection is based on Mississippi Economic Council program guidelines.

**5. Opt-Out Policy**

The Opt-Out Policy is for students enrolled in a college preparatory curriculum and required to have a minimum of 25 Carnegie units for graduation. In those cases that it has been determined by the school's Teacher Support Team and based on the student's academic progress, the student will be allowed to opt out of the current curriculum and graduate with lesser requirements to be determined by the Teacher Support Team; however, the adjusted requirements must meet, at a minimum, the Mississippi Public School Accountability Standards Appendix D for graduating seniors. The Opt-Out Policy will not be considered until the third school year following the student's enrollment as a freshman.

**6. Applied Studies Diploma**

Applied Studies Diploma requirements can be found in Appendix D.

**7. Graduation Exercises**

In order to participate in the graduation exercise, a student must have completed all grade requirements and must attend all required graduation practices unless extenuating circumstances require the student to be absent. In the event of such circumstances, the student shall inform the principal, in advance if possible, and the principal shall make a determination regarding the validity of the reason(s).

A make-up practice will be scheduled for students the principal deems qualified.

Exchange students will not be allowed to participate in graduation exercises unless they meet all the requirements for a diploma.

All fines and fees owed by a student must be paid before being allowed to practice and thereafter participate in graduation exercises.

Graduation is a dignified ceremony and specific procedures will be distributed. Individuals not adhering to these guidelines will be removed from the ceremony.

**NOTE: Seniors who commit a serious handbook violation will be denied the privilege of participating in graduation exercises.**

## **F. 21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER - EXTENDED DAY & EXTENDED YEAR**

The Corinth School District offers an extended day, intersession and extended year program for children through the 21<sup>st</sup> Century Community Learning Center Grant. The goal of this program is to provide students with organized, educational and recreational oriented activities, in an after-school setting. The teachers, the principal, and the parents determine the need and eligibility for these programs.

Extended day runs from August – April from 3:15 p.m. to 5:15 p.m.

Intersession activities will be offered during the months of October and March for students in need of remediation. Criteria will be provided to students and parents at the beginning of the school year.

The extended year program is a summer program during June or July.

This session may also be offered for students needing significant reinforcement.

Transportation is provided for all programs.

Other 21<sup>st</sup> CCLC Program Offerings may include:

21<sup>st</sup> Century Community Learning Grant Super Summer Camp: Parents and students will receive specific information about the dates, times and offerings of this program during the months of May and June.

In the event additional 21<sup>st</sup> CCLC programs offerings are available, information will be provided to students and parents as they are scheduled (notes home and school website)

## **V. ATTENDANCE**

### **A. MISSISSIPPI COMPULSORY ATTENDANCE LAW**

The Mississippi Compulsory School Attendance law, Miss. Code Ann. §37-13-91, generally provides that children who have reached the age of 6 years, and who have not reached the age of 17 years by September 1 of the calendar year, shall be enrolled in school and attend on a regular basis. To be enrolled or admitted to the Kindergarten Program of Mississippi, a child must reach his or her fifth birthday on or before September 1 of the school year.

### **B. ATTENDANCE POLICY**

There is a positive relationship between school attendance and success in school. Accordingly, it is the policy of the Corinth School District to encourage students to attend classes regularly. Both the District and parents must encourage good attendance.

Students must attend class unless such absence is excused for one of the reasons stated in Section V.C. below. **A student must attend 63% of the school day to avoid being counted as absent for that entire day.**

Absences from seventh period athletic and activities classes following the conclusion of the athletic season or activity shall not be counted as unexcused absences for purposes of this policy. Parents of students who qualify for early dismissal for seventh period following the conclusion of an athletic season or activity must complete, sign and turn in to the CHS office, an Early Dismissal Form granting the student permission to check out at 2:20 for the days indicated on the form. Once submitted, an Early Dismissal Form shall remain valid for an entire semester. Students checking out early pursuant to an Early Dismissal Form must still sign out in the front office each day prior to leaving the campus.

Any early release, athletic release, or participation in the CPE Work-based Learning program will be allowed if the student meets the Mississippi Department of Education prescribed guidelines for early release. The guidelines, which are effective for the 2022-23 school year, are as follows:

- Meet College or Career Readiness Benchmarks (ACT sub-scores 17 English and 19 Math or earned a Silver level on ACT WorkKeys or SAT equivalency sub scores).
- Alternately, a student must meet ALL of the following:
  - Have a 2.5 GPA
  - Passed or met all MAAP assessments requirements for graduation
  - On track to meet diploma requirements

All three schools will recognize students with perfect attendance each nine weeks.

Attendance is a component of the CMS House Rewards system.

### **C. EXCUSABLE ABSENCES**

Pursuant to the Mississippi Compulsory School Attendance Law, each of the following shall constitute a valid excuse for temporary nonattendance of a compulsory-school-age child enrolled in public school, provided satisfactory evidence of the excuse is provided to the Superintendent or the school Principal:

1. An absence is excused when the absence results from the compulsory-school-age child's attendance at an authorized school activity with the prior approval of the Superintendent of the school district or school Principal. Such activities may include field trips, athletic contests, student conventions, musical festivals and any similar activity.  
Note: According to accreditation requirements, the school district cannot participate in activities that require any student to miss more than 20 class periods in courses for which grade and/or units of credit are issued. Also, the school district cannot participate in activities that require a student to have more than five planned absences in the same class period in courses for which grades and/or units of credit are issued.
2. An absence is excused when the absence results from illness or injury which prevents the compulsory-school-age child from being physically able to attend school.  
Note: A written excuse from a licensed medical provider, parent or guardian providing satisfactory evidence of such sickness, injury or health condition must be submitted within five (5) days after the student returns to school. Chronic illnesses that require students to be frequently absent will require periodic verification from the physician.
3. An absence is excused when isolation of a compulsory-school-age child is ordered by the county health officer, by the State Board of Health or appropriate school officials.
4. An absence is excused when it results from the death or serious illness of a member of the immediate family of a compulsory-school-age child. The immediate family members of a compulsory-school-age child shall include children, spouse, grandparents, parents, brothers and sisters, including stepbrothers and stepsisters.  
Note: A written excuse from a licensed medical provider, parent or guardian providing satisfactory evidence of such death or serious illness, and the need for the student to be absent



from school as a result thereof, must be submitted within five (5) days after the student returns to school.

5. An absence is excused when it results from a medical or dental appointment of a compulsory-school-age child.
6. An absence is excused when it results from the attendance of a compulsory-school-age child at the proceedings of a court or an administrative tribunal if such child is a party to the action or under subpoena as a witness.
7. An absence may be excused if the religion to which the compulsory-school-age child or such child's parents adheres, requires or suggests the observance of a religious event. The approval of such absence is within the discretion of the Superintendent of the school district or his designees, but approval should be granted unless the religion's observance is of such duration as to interfere with the education of the child.
8. An absence may be excused when it is demonstrated to the satisfaction of the Superintendent of the school district or the Principal of the child's school that the purpose of the absence is to take advantage of a valid educational opportunity such as travel, including vacations or other family travel. Approval of the absence must be gained from the Superintendent of the school district or the Principal of the child's school prior to the absence, but such approval shall not be unreasonably withheld.

Note: Family trip is interpreted to mean one on which the student is accompanied by parents, grandparents, a guardian or other approved family member. Family trips that require the student to be absent the entire day during the second or third months of the school year are discouraged. Good attendance is important all during the year, but the second and third months are especially important because funds are allocated to our school district based on the average daily attendance of these two months. Family trips are not to be taken during nine-weeks tests or during semester exams.

9. An absence may be excused when it is demonstrated to the satisfaction of the Superintendent of the school district or the school Principal that conditions are sufficient to warrant the compulsory-school-age child's non-attendance. However, no absences shall be excused by the school district Superintendent or his designee, when any student suspensions or expulsions circumvent the intent and spirit of the compulsory attendance law.
10. An absence is excused when it results from the attendance of a compulsory-school-age child participating in official organized events sponsored by the 4-H or Future Farmers of America (FFA). The excuse for the 4-H or FFA event must be provided in writing to the Superintendent by the Extension Agent or High School Agricultural Instructor/FFA Advisor.
11. An absence is excused when it results from the compulsory-school-age child officially being employed to serve as a page at the State Capitol for the Mississippi House of Representatives or Senate.

All other absences shall be considered unexcused.

#### **D. EXTENDED ABSENCE POLICY**

Students who are absent from school for fifteen (15) consecutive days and not subject to compulsory school attendance requirements, will be dropped from the school rolls unless the absences are due to illness supported by a doctor's statement. Students dropped from the rolls under this policy, who wish to be considered for re-admission, must appear before the Principal for a hearing with parents or guardians present.

#### **E. MAKE-UP POLICY**

##### **1. Excused Absences**

Students with an excused absence shall be permitted to make-up all work for the day or class periods missed. It is the responsibility of CHS and CMS students, and CES students and parents, to make arrangements with the teacher for make-up work. Students who miss one day will make arrangements for make-up work with the teacher the day following their absence. Please do not call the office for make-up work for a one-day absence. If a student misses more than one day, the parent may call the office and request make-up work for the time the child will be out. In order for

make-up work to be picked up the same day the request is made, parents should call prior to 9 a.m. Otherwise, make-up work will be available for pick-up the next day.

All tests missed during the excused absence must be made up under the supervision of the teacher or other approved staff member. Make-up tests must be comparable in quality and quantity to the test missed. If the absence is due to sickness or an unavoidable reason or if the test was announced during the absence, students will not be expected to take a test the first day he/she returns to school. When a student checks out of school for an unexcused reason and misses an assigned test, a student may be expected to take the test the day he/she returns to school. The test must be taken within a time period not to exceed the length of time missed plus one day, unless extended time is agreed upon by the teacher and the student or approved by the Principal.

All work missed other than tests or examinations may be made up at the teacher's discretion or according to the campus procedures detailed on the school's webpage. If the teacher elects not to make up all work missed, only the work made up will affect the student's grade. All work required by the teacher to be made up must be completed within a time period not to exceed the length of time missed plus one day. Students who fail to complete the work during this time will be given a zero grade for the work not completed. The teacher may grant extended time, or the attendance committee may grant additional time for medical hardships or other extenuating circumstances.

Students assigned to in-school suspension or alternative school are expected to complete assignments that are furnished while there. Only work that is not furnished will be made up when the student returns to regular class. Students suspended from school will be expected to complete all work on their school issued computer while at home.

Assigned work missed because of pre-planned school-related absences (field trips, college days, athletics, etc.) must be turned in or tests taken during the first class meeting after the absence.

In the event of an extended illness or other extreme emergency, additional consideration may be given by the Principal.

## 2. Unexcused Absences

Students absent from class shall be permitted to make-up any work missed using the guidelines for excused absences.

## 3. Incomplete Grades

Incomplete grades must be cleared up before the end of the next grading period. Incompletes given at the end of the school year must be cleared up before the next school year begins. Failure to meet these deadlines will result in a zero being recorded for work not completed. In the event of an extended illness or other extreme emergency, additional consideration may be given by the principal. Students with incomplete grades will be required to attend intersessions to make-up work unless an extension is granted by the District Attendance Committee.

## 4. District Attendance Committee

Waivers for absences or other attendance related issues may be submitted by a parent or guardian in writing to the Principal for consideration by the District Attendance Committee. The District Attendance Committee shall be comprised of a Principal or Assistant Principal, Guidance Counselor, and three (3) teachers, as selected by the Superintendent. Any such request for a waiver shall be made within the grading period in which the unexcused absence occurred, and not after. The decision of whether to grant a waiver for absences or other attendance issues is in the sole discretion of the District Attendance Committee.

## F. CHECK-OUTS

A parent or guardian may check his or her student out of school at any time. However, the school discourages checkouts that are not absolutely necessary and reserves the right to excuse or not excuse the time missed. Student "self-checkouts" are not allowed. All absences due to checkouts will be monitored and records kept. A checkout of more than 25 minutes will be considered an absence. **Any student who does not attend 63% of the school day will be counted as absent for the day.** Unexcused checkouts will be treated as any other unexcused absences. Check outs, for any reason, must occur prior to 2:45 at Corinth Middle School and Corinth High School, and must occur prior to 2:30

at Corinth Elementary School. **Check outs are not allowed after 2:45 at Corinth Middle School and Corinth High School, or after 2:30 at Corinth Elementary School, unless it is an emergency.** Students must stay during the entire scheduled examination period.

No one except the parent or guardian will be allowed to check a student out of school unless prior written authorization is given. Students will not be called from class until the parent or guardian arrives. Parents must wait in the office area and will not be allowed to go to classrooms. Students will be given an emergency information card to carry home during the first few days of school. It is very important that this card be completed and returned promptly. There is a space provided for two alternates who will assume temporary care of a student in the parent or guardian's absence. The emergency information will serve as authorization for either of these alternates to check the student out of school.

NOTE: No faculty or staff member may be used as an emergency alternate unless they are immediate family.

A student may be released when an authorized person reports to the school office and checks the student out of school or sends a written note to the principal's office stating the reason and time of dismissal. The note must contain a home and work telephone number of the parent/guardian. Telephone calls will be honored to check a student out so long as office personnel are sure the call is from a parent or guardian. If there is sufficient doubt, the parent may be asked to come to the school to pick the student up.

The student must submit the written note to the principal's office no later than 8:00 a.m. or immediately upon arrival to school on the day of dismissal. If the written note cannot be verified, the principal's office reserves the right to refuse authorization. Any checkout after the fifth checkout, per semester, will result in the parent/guardian being required to come to the school to pick up the student. Extreme emergency or illness, to be determined on an individual basis, may cause this rule to be waived. All checkouts must exit through the principal's office unless health is a factor.

Only in the case of extreme emergency or illness at school will a student be authorized to leave school without a note or without an authorized person personally coming to the school office and checking him/her out. In these situations verification will be necessary to avoid disciplinary action. Verification will involve the school contacting an authorized person and determining that it is impossible for the student to be picked up and that it is absolutely necessary for the student to leave school. A written note from the parent/guardian explaining the situation must be brought to the principal's office immediately upon return to school unless good cause to the contrary can be shown.

Parents are encouraged to try to schedule their child's doctor, dental and other appointments after school hours. If this is not possible, the parent must sign the student out in the office stating the date, time and nature of early dismissal. If a student is checked out for medical reasons, a note or excuse from the doctor is needed.

## **G. TARDINESS**

Punctuality is a necessity in school, work and life in general. Tardiness disrupts the educational process for everyone and results in the loss of valuable instructional time.

Students are expected to report to class by the beginning of the class period. If a student enters the class after the bell, he/she is considered tardy. A tardy in excess of 25 minutes will be considered an absence. Students who are tardy must come by the principal's office to receive a tardy slip before reporting to class. Corinth Elementary School students arriving after 8:00 a.m. should be checked in through the office by their parent/guardian. Check-ins after 8:30 a.m. must be excused by a parent note or doctor's excuse.

Students who are tardy because of being detained by a staff member or the office must obtain a written note from the staff member responsible, so that the student will not be unduly penalized. A warning will be given for the first two tardies, and the following ladder will apply for additional tardies:

3 <sup>rd</sup> Tardy:	Lunch Detention
4 <sup>th</sup> and 5 <sup>th</sup> Tardies:	After-School Detention
6 <sup>th</sup> Tardy and thereafter:	In-School Suspension

Flagrant abuse of this policy will not be tolerated. A periodic review of each student's tardiness count will be conducted, and appropriate disciplinary action will be taken.

## **H. ENGAGEMENTS DURING SCHOOL HOURS**

No business engagements and no engagements with physicians or dentists should be made during school hours unless absolutely necessary. If such engagements are made, proper notice by parents or students should be given to the principal before the student is excused for the engagement. Make up work shall be arranged in accordance with the Make Up Policy above.

## **I. EXTRACURRICULAR ACTIVITY PARTICIPATION**

**A student must be present a minimum of 63% of the school day in order to participate in extracurricular activities (including all activities outside regular school hours) that day. (Extenuating circumstances will be ruled on a case-by-case basis by the administration.) Students serving in ISS any part of the day will not be allowed to participate in that activity (practice or game/event) that same day.**

**NOTE: If a school or student chooses to be 100% virtual only - this is considered being home schooled and no participation will be allowed in athletics or activities. Students who go virtual during a season or activity will not be able to participate in athletics or activities.**

# **VI. DISCIPLINE**

## **A. DISTRICT POLICY**

A good school climate is one of the necessary ingredients of an effective school program. School officials expect students to conduct themselves in a manner so as to be a positive influence on school climate. Students who have any kind of problem at school should report the problem to a teacher or principal for appropriate handling. If the matter is not resolved, be sure that the principal is aware that the problem still exists by reporting the problem again directly to the principal. Do not take matters into your own hands and attempt to resolve problems that should be handled by teachers or administrators. Whatever measures necessary will be taken to maintain a school environment conducive to good instruction and learning.

In order to maintain a proper atmosphere for learning, it is imperative that discipline be maintained at all times. Discipline will be fair and consistent. The teacher is authorized to discipline his/her classroom and is further authorized to discipline any student at school or at school-sponsored events. Failure to obey the teacher's classroom rules will result in the following series of consequences.

**The Discipline Policies contained in this Handbook apply to all students, whether enrolled in a traditional, hybrid, or virtual model.**

## **B. DISCIPLINE LADDER**

The Corinth School District utilizes a discipline ladder in determining the consequences for various violations of district policy. Corinth High School and Corinth Middle School use the same discipline ladder, while Corinth Elementary School relies upon a separate discipline ladder. Each discipline ladder lists various infractions and designates a range of steps on the discipline ladder indicating a range of possible punishments for the infraction. School officials may determine in their discretion, based on the particular circumstances, what step on the discipline ladder is appropriate to a given infraction.

## 1. Corinth High School and Corinth Middle School Discipline Ladder

### Description of Violations and Infractions

1.	Defiance or intentional disobedience of teacher or staff	Step 2-7
2.	Profanity or vulgarity (to include acts, gestures, or symbols)	Step 1-7
3.	Possession or use of tobacco or tobacco related products (matches or lighters), e-cigarettes and similar devices	Step 6-8
4.	Use, sale, or possession of drugs, drug paraphernalia, look-alike drugs, or alcohol on or near school grounds at school functions, intoxication	Step 6-8
5.	Defacing or otherwise injuring property that belongs to the school district (to include writing on the school walls, inside or out and to include restitution)	Step 1-10
6.	Fighting at school, on the way to or from school, at school functions	Step 6-10
7.	Physical altercation/struggle or verbal altercation	Step 4-7
8.	Assault, harassment, intimidation, or threatening of other students	Step 1-10
9.	Use or possession of dangerous objects or materials	Step 2-10
10.	Use or possession of weapons or look-alike weapons	Step 2-10
11.	Improper behavior at school including: in the cafeteria, assemblies or on campus (to include restitution)	Step 1-10
12.	Theft	Step 3-10
13.	Leaving campus without permission	Step 5-8
14.	Skipping/cutting class/ out of area	Step 3-8
15.	Gambling or possession of gambling devices (cards, dice, etc.)	Step 1-8
16.	Refusal to identify oneself properly or giving false testimony	Step 4-8
17.	Habitual violation of school rules	Step 1-10
18.	Going to car without permission	Step 3-8
19.	Eating food or drinks in unapproved areas	Step 1-2
20.	Leaving or storing materials in any locker other than assigned locker	Step 1-2
21.	Running in the halls, cafeteria, or classroom	Step 1-3
22.	Gang or gang-like activity/association	Step 5-10
23.	Other misbehavior as determined by the administration	Step 1-8
24.	Tardiness (Following warning)	Step 1-6
25.	Sexual misconduct, harassment, or improper touching	Step 5-10
26.	Dress code violation	Step 1-7
27.	Public display of affection	Step 1-7
28.	Use or possession of fireworks, explosive devices or odorous materials	Step 3-10
29.	Disruptive behavior at school, on the way to or from school, or at other school sponsored activity	Step 1-10
30.	Cheating	Step 2-9
31.	Being charged with a felony	Step 1-10
32.	Being convicted of a felony or pleading guilty to a felony	Step 7-10

### Discipline Ladder Options (Grades 5-12)

#### Step 1

1. One day lunch detention
2. After school detention (CHS)
3. Failure to report the first time, move to Step 2
4. Contact parent/ guardian

#### Step 2

1. One day In-School Suspension

2. Contact parent/ guardian

Step 3

1. Two days In-School Suspension
2. Contact parent/ guardian

Step 4

1. Three days In-School Suspension
2. Contact parent/ guardian

Step 5

1. Four days In-School Suspension
2. Contact parent/ guardian

Step 6

1. Five or more days In-School Suspension
2. Contact parent/ guardian

Step 7

1. 1-3 days of Out-of-School Suspension
2. Contact parent/ guardian
3. Student is prohibited from participating and attending any extra-curricular event for two weeks.

Step 8

1. Out-of-School Suspension pending Disciplinary Hearing
  - a. Student is prohibited from participating and attending any extra-curricular for two weeks.
  - b. Student must serve all previous assigned punishment
- OR
2. Alternative-School Assignment
3. Contact parent/ guardian

Step 9

1. Alternative-School Assignment
- OR
2. Out-of-School Suspension pending Disciplinary Hearing

Step 10

1. Out-of-School Suspension pending Disciplinary Hearing/recommended expulsion

**ANY STUDENT ASSIGNED TO THE ALTERNATIVE SCHOOL, SUSPENDED OUT OF SCHOOL, OR SENT HOME FOR THE REMAINDER OF THE DAY FOR DISCIPLINARY REASONS WILL NOT BE ALLOWED ON ANY CORINTH SCHOOL DISTRICT CAMPUS OR ALLOWED TO ATTEND ANY SCHOOL ACTIVITIES WHILE SERVING HIS OR HER PUNISHMENT/PLACEMENT.**

**Notes**

1. Teachers are encouraged to handle discipline within their classrooms and compliance is expected with all classroom rules. Rule violations that result in the referral of student to the office will be handled according to CSD discipline ladder.
2. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
3. Failure to complete the step consequences as designated will result in escalation to at least the next step on the ladder.
4. In all cases of OSS or ISS, the student will lose all privileges during the time he/she is suspended. Loss of privileges means that during the time stated the student cannot participate in or attend assemblies or any

school function designated as an extra activity, including athletic events, plays, extra-curricular programs, field trips, school-sponsored activities, etc. This would include the entire 24-hour suspension.

5. If the misbehavior occurs on a school bus or bus stop, the school bus discipline policy will be followed.
6. In all disciplinary matters, a student will be accorded due process.
7. Counseling may be added to any step.
8. A parent/guardian conference with an administrator is required before a student can return to class after an out-of-school suspension
9. The superintendent, or designee, shall have authority to transfer to an alternative education program any student who has been arrested, arraigned for or convicted of or pleaded guilty or nolo contendere to a serious crime. A serious crime, for the purposes of this section, is an illegal act, which indicates the capacity and willingness of the student to injure students and employees with bodily harm, or to threaten to cause bodily harm, or to place students and employees in danger of bodily harm. The superintendent, or designee will evaluate the circumstances of the serious crime to determine whether (1) the acts of the student indicates a present and possible danger to the health, safety, and welfare of one or more students and employees and (2) whether the more restrictive, security oriented environment of an alternative education program would serve the education interests of the student while preserving the safety of students and employees. The Board may review the student's placement in any alternative program at the next following regular meeting. Serious crimes shall include, without limitation, and as examples only:
  - a. Assault with a deadly weapon
  - b. Aggravated assault
  - c. Rape
  - d. Sexual battery, stalking, or other sexual crime
  - e. Armed or strong -armed robbery (or attempted)
  - f. Sale or distribution of a controlled substance

## **2. Corinth Elementary School Code of Conduct and Discipline Ladder**

It is the desire of the staff at Corinth Elementary School to instill in all of the students a willingness to assume personal responsibility for their behavior. The staff has developed a code of conduct for students to follow. The code outlines inappropriate behavior and gives consequences for each behavior. Students should follow the conduct guidelines; thus, they will not only behave properly but will learn that behaving properly is the right thing to do.

### **Issues of Concern and Consequences Regarding Inappropriate Behavior:**

#### **Inappropriate Behavior (Level I):**

- Conflict due to shoving, pushing, grabbing, etc.
- Disruption
- Minor physical aggression
- Cheating
- Defiance, disrespect, insubordination
- Forgery, theft
- Harassing
- Trading/exchanging items for money

#### **Corinth Elementary School Principal's Discipline Ladder for Level I:**

##### Step 1

1. Student/Principal Conference
2. Warning/Reprimand
3. Parents Notified

##### Step 2

1. Student/Principal Conference
2. Parent/Principal Conference

Step 3

1. Student/Principal Conference
2. Parent Contact/ Conference
3. Referral to Counselor and provide Behavior Intervention Plan (BIP)
4. 1 day suspension

Step 4

1. Student/Principal Conference
2. Documentation from BIP
3. Parent Conference
4. 3 day suspension

Step 5

A school level hearing will be conducted by the building principal with student and parent/guardian provided the Behavioral Intervention Plan is unsuccessful.

**Inappropriate Behavior (Level II):**

- Throwing dangerous objects
- Abusive language
- Use/possession of tobacco/vapes
- Threatening
- Assault, severe fighting
- Possession/use of fireworks, cigarette lighters, matches
- Bomb threat/false alarms
- Endangering safety
- Serious bodily injury
- Weapons possession (knife, gun, sharp scissors, box cutter, etc. - any item used to injure or threaten another student/person)
- Vandalism
- Indecent behavior

**Corinth Elementary School Principal's Discipline Ladder for Level II:**

Level II behavior will result in a Principal's hearing, District level hearing, and/or suspension from 1-5 days.

**\*Severity/Chronic Clause:**

A student's chronic defiant behavior, or the seriousness of the offenses as determined by the school's administration, may result in the student's suspension from school from 1 to 5 days and a possible disciplinary hearing.

**C. DETENTION, SUSPENSION AND EXPULSION**

In order to maintain a proper atmosphere for learning, it is imperative that discipline be maintained at all times. The teacher is charged with the responsibility of disciplining his/her students. It is expected that this will be accomplished in a constructive, understanding, and impartial manner.

Students may be placed in In-School Suspension (ISS), suspended out of school, placed in Alternative School, or expelled as authorized by law when deemed in the best interest of the smooth operation of the school. A student may be suspended by the action of the superintendent or appropriate principal or placed in Alternative School by the superintendent or Disciplinary Hearing Committee, in accordance with District policy. A student may be expelled subject to the student's constitutional rights of due process.



Depending upon the nature of the problem, suspended students will be sent home or kept out of class in an In-School Suspension area. Students placed in the Alternative School may not attend or participate in any school related activities including practice or games. Participation in extracurricular activities or field trips can be taken away at the discretion of the administration and/or sponsor. The student will be notified of participation eligibility concerning trips or games.

**1. Detention (CMS, CHS)**

Lunch or after-school detention may be assigned at the discretion of the administration or classroom teachers for misbehavior or violation of school rules. Students assigned to after-school detention will spend 3:20 to 4:00 p.m. in an assigned room. Detention will be held Monday through Thursday. The time a student spends in detention must be spent studying. All students must report to detention with appropriate study material. Students will be given one day to arrange for transportation, if necessary. Re-scheduling detention time will result in an additional day. Detention can be rescheduled one time per semester. Students assigned to lunch detention will eat lunch in a classroom designated by a school administrator.

Failure to report to detention will result in an additional day of detention plus the missed day. Continued defiance of authority in regard to assigned detention will result in assignment to ISS. Upon return to school, the student will then serve the detention previously assigned.

Tardiness to detention will result in an additional day assigned. Student misbehavior will result in further disciplinary action.

**2. In-School Suspension (CMS, CHS)**

Students assigned to ISS will be allowed to complete assigned class work. Work furnished but not completed will not be made up when the student returns to regular class. Students will complete additional assignments, when class work is complete. Students failing to report to In-School Suspension on the assigned day will receive an additional day in ISS.

**3. Suspension**

Suspensions and expulsions are the most drastic disciplinary actions that can be taken against students and should only be invoked in those situations where such a severe penalty is justified. A student may be suspended by the action of the appropriate Principal, the Superintendent or the Disciplinary Hearing Committee. A student suspended for more than ten (10) days may request an appeal hearing, as set forth below. Students suspended for the third time (cumulative from year to year) will be required to attend a hearing with the principal and/or superintendent of schools along with parents.

To encourage and promote positive behavioral changes in students whose discipline problems have resulted in out-of-school suspension or alternative school placement, students and parents will be given the opportunity to attend one-hour behavioral classes, which will be offered each week upon student request. Any student assigned to out-of-school suspension or alternative school for seven (7) days or more, may receive a two (2) day reduction in the length of the suspension or placement, for each one-hour weekly behavioral session attended with at least one parent or guardian.

If a student is suspended for aggressive behavior toward a teacher or administrator, or for behavior that is defiant or intentionally disobedient, then a face-to-face meeting between a parent or guardian of the student and the Principal must take place prior to the student returning to school.

**4. Alternative School Assignment**

A student may be assigned to the alternative school for a minimum of 15 days with the maximum to be determined by the discipline ladder or the Disciplinary Hearing Committee. The student must meet all conditions set forth at the time of assignment in order to return to a regular school setting. All students will be on probation for a minimum of one semester upon return to a regular school setting.

## **5. Expulsion**

If a student is suspended because of the violation of criminal law of the State of Mississippi on school grounds or at a school activity, such student and an authorized adult may be required to meet with the Disciplinary Hearing Committee to show cause why the student should not be expelled. Repeated violations or a flagrant violation of school policies and/or regulations may result in a student being required to attend a hearing before the Disciplinary Hearing Committee to show cause why he/she should not be expelled from school. The Disciplinary Hearing Committee may recommend expulsion, but the final authority to expel a student is vested only in the Board of Trustees.

## **D. HEARINGS**

### **1. Disciplinary Hearings**

Violation of disciplinary policies may require a Principal's conference, a Superintendent's hearing, and/or a hearing before the Disciplinary Hearing Committee, as determined in the discretion of the Superintendent. In the event that the Superintendent refers the matter to a Disciplinary Hearing Committee, the Superintendent or his designee shall serve as the hearing officer and conduct the hearing, but shall take no part in the decision of the Committee. All of these hearings require that the student, parent or guardian, or adult representative designated by a parent or guardian be in attendance. Parents, guardians or adult representatives have the right to bring others to the hearing to aid them on their student's behalf, including an attorney at their own expense. If the disciplinary action imposed is a suspension of ten (10) days or less, or any other less severe form of discipline, there is no right to appeal such decision.

### **2. Appeal Hearings**

Any student who has been suspended from school (at home) for more than ten (10) days because of the violation of any law, policy, rule, or regulation of the school and who feels aggrieved at such disciplinary action shall, upon written request, be provided an appeal hearing before the Superintendent of schools, who shall determine the propriety of the suspension. Such written request for a hearing must be received by the Superintendent or his designee within five (5) days of the imposition of any such suspension.

If a student or the student's parent or guardian is aggrieved by the decision of the Superintendent of schools, then within five (5) days of notification of the decision of the Superintendent, a written request may be made for a final appeal hearing before the Board of Trustees. The decision of the Board of Trustees as to the suspension shall be final.

All appeal hearings require that the student, parent or guardian, or adult representative designated by a parent or guardian be in attendance. Parents have the right to present evidence on behalf of their student and to bring others to the hearing to aid them on their student's behalf, including an attorney at their own expense.

### **3. Expulsion Hearings**

If the Disciplinary Hearing Committee recommends the expulsion of a student, the student shall be afforded a due process hearing before the Board of Trustees, at which the student, the student's parent, guardian or adult representative designated by a parent or guardian have the right to be in attendance and present evidence on behalf of the student. Parents also have the right to bring others to the hearing to aid them on their student's behalf, including an attorney at their own expense.

## **E. SEARCHES**

In an effort to protect the safety and well-being of our students and to discourage violation of school policy, students' property will be subject to random searches. Searches will be conducted according to applicable laws and school district policy. The U.S. Supreme Court has granted school officials the right to conduct reasonable searches. Any property brought on school property, to include vehicles, is subject to reasonable search. Searches will be based on reasonable suspicion and may proceed without delay. In the event the search of a student's person, locker, personal possessions,

or vehicle reveals the student is concealing material, the possession of which is prohibited by federal, state, or local law, authorities will be notified so that appropriate action may be taken.

## **F. LAW ENFORCEMENT INVOLVEMENT**

**In addition to the penalties outlined in the following policies, if a student violates applicable laws or if a student uses vulgar or abusive language toward a CSD staff member, physically or verbally threatens a CSD staff member or assaults a CSD staff member, the principal will call the police. The police may remove the student from the school and charge the student with public profanity, disorderly conduct, assault or other appropriate charge.**

## **G. METAL DETECTORS**

In an effort to promote safety, metal detectors shall be used on a random basis. The principal shall be responsible for utilizing the metal detector in a random manner, and in such a way as not to discriminate on the basis of race, color, age, or sex.

If a stationary metal detector is activated, the person involved shall be subject to further examination by a handheld detector in order to pinpoint the specific location of the object activating the detector. That person will then be requested to produce the object for inspection. If the person declines to do so, and (a) if such person is a student, the student's parent(s) or person in loco parentis, shall be requested by phone to come to the school and participate in further inspection; and if such student continues to refuse to produce the object for inspection, appropriate disciplinary action, including possible expulsion shall be taken; (b) if such a person is a school district employee, appropriate disciplinary action, including termination, shall be taken; and (c) if such person is a visitor, such person shall be denied admittance to the school building or facility.

Any student or employee who feels aggrieved by the action taken shall have the right to appeal to the Disciplinary Hearing Committee.

## **H. ANTI-BULLYING POLICY**

The Corinth School District prohibits acts of harassment or bullying. The Board of Trustees has determined that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff and volunteers to provide positive examples for student behavior.

### **Definitions**

**"Harassment or bullying"** is any physical act, pattern of gestures, or written, verbal, or graphic communication (including electronically transmitted acts – i.e. internet, cell phone, personal digital assistant, or wireless hand held device) reasonably perceived as being motivated either by any actual or perceived differentiating characteristic that a) places a student or district/school employee in actual and reasonable fear of harm to his/her person or damage to his/her property, or b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits. Such behavior is considered harassment or bullying whether it takes place on school property, at any school-sponsored function, in a school vehicle, or off school property when such conduct, in the determination of the Superintendent and/or principal, renders the offending person's presence a disruption to the educational environment or a detriment to the best interest and welfare of the students and teachers.

**"Hostile environment"** means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

**“Cyberstalking”** is defined as engaging in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at or about a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

**“Cyberbullying”** is defined as the willful and repeated harassment and intimidation of a person through the use of digital technologies, including, but not limited to, email, blogs, social websites (e.g., MySpace, Facebook), chat rooms, and instant messaging.

**“Bullying”, “Cyberbullying”, and/or “Harassment”** also encompass:

1. Retaliation against a student or school employee by another student or school employee for asserting or alleging an act of bullying, harassment, or discrimination.
2. Retaliation also includes reporting a baseless act of bullying, harassment, or discrimination that is not made in good faith.
3. Perpetuation of conduct listed in the definition of bullying, harassment, and/or discrimination by an individual or group with intent to demean, dehumanize, embarrass, or cause emotional or physical harm to a student or school employee.

### **Expectations**

The Corinth School District Board of Trustees expects students to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students, school staff, volunteers, and contractors. The Board of Trustees believes the best discipline is self-imposed, and that it is the responsibility of staff to use disciplinary situations as opportunities for helping students learn to assume responsibility and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent discipline problems and encourage students’ abilities to develop self-discipline.

Since bystander support of harassment or bullying can support these behaviors, the District prohibits both active and passive support for acts of harassment or bullying. The staff should encourage staff to support students who walk away from these acts when they see them, constructively attempt to stop them, or report them to the designated authority.

### **Training**

At the beginning of each school year, the school principal/designee and/or appropriate district administrator shall provide awareness of this policy, as well as the process for reporting incidents, investigation and appeal, to students, school staff, parents, or other persons responsible for the welfare of a student through appropriate references in the Student Handbook, Employee Handbook, the district and school websites, and/or through other reasonable means.

### **Reporting Procedures**

All District faculty and staff are required and must report any allegations of bullying or violations of this Policy to the Superintendent/designee or school principal/designee within five (5) calendar days after the alleged act or acts occurred. Failure to report will result in disciplinary action(s). The principal of each school in the District shall prominently publicize to students, staff, volunteers, and parents, how a report of bullying may be filed and how this report will be acted upon. Submission of a good faith complaint or report of bullying will not affect the reporter’s future employment, grades, learning or working environment, or work assignments within the Corinth School District.

Any other members of the school community who have credible information that an act of bullying has taken place may file a report of bullying, whether a victim or witness. Reports may be made anonymously, but formal disciplinary action *may not* be based solely on the basis of an anonymous report.

Any student, school employee, or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed, or who has reliable information that a student, employee, or volunteer has been subject to bullying or harassing behavior shall report such conduct to an appropriate District/school official. The reporting individual shall complete a “Bullying/ Harassment Behavior Complaint Form,” which shall include the name of the reporting person,

the specific nature and date of the misconduct, the name of the victim of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal, Superintendent, or designee who shall institute an immediate investigation. Complaints against school principals shall be made to the Superintendent/designee and complaints against the Superintendent shall be made to the School Board Chair.

### **Investigation Procedures**

The complaint shall be investigated promptly. Parents shall be notified of the nature of any complaint involving their child. A District official shall arrange such meetings as may be necessary with all concerned parties within five (5) working days after initial receipt of the complaint by the school/District. The parties shall have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint shall be reduced to writing. When necessary to carry out the investigation or for other good reasons, and consistent with federal and state privacy laws, the District official may discuss the complaint with any school district employee, and/or the parent of the complainant or accused, if one or both is a minor.

Within ten (10) school days of the filing of the complaint, there shall be a written decision by the District official regarding the completion of the investigation and about any corrective action, if applicable. The District official shall inform all relevant parties in writing of the decision and the right to appeal.

If the victim is not satisfied with the decision of the District official, he/she, or the parent/guardian in the case of a minor child, may submit a written appeal to the Superintendent. Such appeal shall be filed within ten (10) working days after receipt of the results of the initial decision. The Superintendent shall arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The Superintendent shall provide a written decision to the victim's appeal within ten (10) working days.

If the victim is not satisfied with the appeal decision of the Superintendent, a written appeal may be filed with the Board of Trustees. Such appeal shall be filed within ten (10) working days after receipt of the decision of the Superintendent. The Board shall, within twenty (20) working days, allow the victim, and parents as appropriate, to appear before the Board to present reasons for dissatisfaction with the appeal decision. The Board shall provide a written decision within ten (10) working days following the victim's appearance before the Board.

## **I. DRESS CODE**

In order to promote a good learning environment, students should present themselves appropriately dressed and groomed at all times. Students shall dress and groom their hair in such a manner as not to offend the standards of common decency, nor to cause a health hazard to themselves and others, nor to cause a distraction. Neatly trimmed sideburns, beards, and mustaches will be permitted. Students will be in compliance of dress code upon arrival to campus and remain this way until their departure from campus.

**The Dress Code policies contained in this Handbook apply to all students, whether enrolled in a traditional, hybrid, or virtual model.**

### **1. Corinth High School and Corinth Middle School Dress Code**

Attire considered to be inappropriate and in violation of the dress code includes but is not limited to the following:

1. Any article of clothing that contains or depicts the following:
  - a. Substance illegal by law for minors such as alcohol, drugs, tobacco, etc.
  - b. Profane, suggestive, and/ or violent language (Examples of clothing that includes suggestive language include shirts from Fudpuckers, Hooters, Pimpology, Snitching, etc.
  - c. Derogatory symbols or remarks directed to any ethnic group or regarding gang activity.
  - d. Skull or bone displays.
2. Barefoot or house slippers
3. Bare midriffs. Midriffs should not be exposed while standing or sitting.

4. Tight knits, nylon or mesh athletic shorts, pajama pants.
5. Clothing that exposes undergarments
6. Clothing with holes that expose undergarments or skin more than two (2) inches above the knee
7. Caps, shades, sweatbands, and headwear (Students may wear such items to school provided they are placed in his/her locker immediately upon entering the building and they are left in the locker until the student leaves the building for the day. At no time will a student be permitted to wear headwear inside.)
8. Tank tops with straps under 3 fingers' width, or racerback tank tops
9. Clothing normally worn as undergarment
10. Skirts more than four (4) inches above the knee cap when standing
11. Shorts more than four (4) inches above the knee cap when standing
12. Backless or low-cut tops or dresses
13. Bicycle shorts or Athletic/Nike-type shorts
14. Sleeveless t-shirts
15. Unbuckled belts, dropped suspenders, and sagging pants will not be tolerated. Belts must be visible.
16. Unfastened fasteners designed for use with an article of clothing with the exception of appropriate collar buttons
17. Shorts, skirts, or dresses must meet the length requirements regardless of the length of garments worn underneath. Slits in skirts or dresses must meet the length requirement.
18. Leggings/tights may only be worn with a shirt or dress that comes to the top of the thigh. Leggings/tights may not have mesh above the knee.
19. Ornamentation that is carried or worn on the body or clothing that could be used as a weapon including but not limited to chains, canes, leather straps, etc.
20. Clothing accessories, or manner of grooming which by nature of its color, arrangement, trademark, symbol or any other attribute that indicates or implies membership or affiliation with gangs or gang activity or association
21. Any jewelry and/or items of ornamentation that depicts weapons of violence or substance illegal to minors.
22. No students shall be permitted to wear rings and/or studs in their noses, tongues, or other exposed body parts other than the ear.
23. Doo-rags, stockings, bandannas (regardless of design or color), shower caps, sweat bands, wash cloths
24. Flashing belt buckles.
25. Clothing worn inside out

In addition, students shall not bring pillows, blankets or throws to school.

## **2. Corinth Elementary School Dress Code**

Any form of dress, which is distractive in appearance and detrimental to the purpose or conduct of the school will not be permitted. School officials will determine appropriateness of clothing and student cleanliness. Attire considered to be **inappropriate** and in violation of the dress code includes, but is not limited to, the following:

- T-shirts with offensive logos and slogans.
- Bare midriffs and halter-tops.
- Tank tops (2<sup>nd</sup> – 4<sup>th</sup> grade).
- Short-shorts, mini-skirts (shorts, skirts, or dresses must meet the length requirements deemed acceptable by school personnel).
- Oversized shorts/pants that expose undergarments or give the appearance of exposed undergarments. (We ask that belts be worn with pants/shorts that have belt loops.)
- Flashing belt buckles.
- Any type of head ware (hats, caps, kerchiefs, etc.) after entering the building in the morning
- Skate shoes.
- Silly Bandz (If they are worn, the teacher will keep them until a parent comes to pick them up).

If inappropriate clothing is worn to school, parents will be called to bring appropriate clothing to school.

## **J. CELL PHONES AND ELECTRONIC EQUIPMENT**

The Corinth School District strives to provide a secure environment for all children enrolled in our school district. Teachers have access to communicate with the office in the case of an emergency. A student may possess a cell phone in school, on school property, at after-school activities, and at school-related functions, provided that the cell phone is off and concealed during school hours (8:00 a.m. to the end of the day's classes, except during lunch) AND in the school buildings. Cell phones must be in the off position (not vibrate mode) during the entire instructional day.

The district recognizes that students sometimes have specific needs that need to be communicated to parents or guardians. Efforts will be made to allow students to use an office phone if it is necessary to communicate with a parent or guardian.

**A cell phone may be used during school hours only for life-endangering events.**

Smart watches may be worn, but may not be used for communication purposes during the class period. Earbuds and earphones may not be used during the class period unless part of a class assignment. Cell phones may not be charged at school.

Possession of a cellular telephone at school by a student is a privilege which may be forfeited by any student who fails to abide by the terms of this policy. Violations of this policy will result in confiscation of the cell phone and/or loss of the privilege to carry one. Confiscated cell phones can be picked up by the parent or guardian during the after-school hours of 3:15 p.m. to 4:00 p.m.

A student who possesses a cell phone assumes all responsibility for its care.

Filming and photography on campus is prohibited unless authorized in writing by the school principal.

No cell phone or electronic device will be allowed in testing rooms during statewide or Cambridge assessments. Possession or use of cell phones or any electronic device during a statewide or Cambridge assessment will result in the invalidation of the test and student will be referred for a disciplinary hearing.

Students are not encouraged to bring electronic equipment other than what is required. Personal electronic gear is becoming more and more popular. We do not encourage students to bring cell phones, cameras, portable game systems, or non-CSD iPads or computers.

## **K. HAZING PROHIBITED**

Soliciting, encouraging, aiding, or engaging in "hazing" on or in any school property at any time, or in connection with any activity supported or sponsored by the District, whether on or off school property, is strictly prohibited. "Hazing" means any intentional, knowing, or reckless act meant to induce physical pain, embarrassment, humiliation, deprivation of rights or that creates physical or mental discomfort, and is directed against any student or other person associated with the school, including specifically, but without being limited to, actions taken for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in an organization, club, or athletic team sponsored or supported by the District and whose membership is totally or predominately other students from the district.

Students engaging in any hazing or hazing-type behavior that is, in any way, connected to any activity sponsored or supported by the District, will be subject to one or more of the following disciplinary actions:

- Removal from participation in extra-curricular activities
- Conference with parent(s)/guardian(s)
- Suspension from school
- Long-term assignment to the alternative school
- Referral to an appropriate law enforcement agency
- Expulsion from the School District

## **L. TOYS, ETC.**

Students may not bring toys, collectors cards, electronics unless for teacher-approved classes or activities. Personal pencil sharpeners are also prohibited. Toys resembling weapons at school are considered a serious offense.

## **M. SOCIAL AND EMOTIONAL LEARNING**

In order to strengthen our discipline and to expand our emphasis on social and emotional learning, programs will be implemented in all schools.

## **N. CHEATING**

Students who are found giving or receiving information while taking tests will be given a zero for that assignment (daily or test) and referred to the principal's office for discipline in accordance with the Discipline Ladder.

## **O. TOBACCO, E-CIGARETTES AND SIMILAR DEVICES**

It is the policy of the Corinth School District to support healthy lifestyles in students and faculty. The use and possession of tobacco and tobacco related products is prohibited on school facilities and at school-related functions. The use and possession of electronic cigarettes (e-cigarettes), Juuls and similar devices which deliver nicotine or related substances as an alternative to smoking tobacco is also prohibited. Possession of such devices and the use thereof is prohibited and will subject students to discipline in accordance with the discipline ladder.

## **P. WEAPONS**

Students are not permitted to carry or otherwise have weapons, including but not limited to, guns, knives, box cutters, chains, etc., on a school bus or on any school campus of the Corinth School District.

Any student who uses or threatens to use a weapon or any object that could be harmful to another person will be immediately suspended from school pending action of the School Board to expel said student unless good cause to the contrary can be shown.

Any student who brings a firearm to school or otherwise possesses such firearm while at school, or on any school property, or at any school function, shall be subject to immediate expulsion from the Corinth School District for a minimum of one (1) year, subject to due process rights of the student to be provided by the Board of Trustees, and subject to the authority of the Superintendent to modify the time of expulsion on a case by case basis, as provided in Miss. Code Ann. §37-11-18.

## **Q. STEALING AND VANDALISM**

Stealing and vandalism are violations of Mississippi law. Severe disciplinary action will be taken against offenders, including suspension and/or expulsion.

# **VII. STUDENT LIFE**

## **A. ARRIVAL AND DISMISSAL**

Students, other than bus students, are discouraged from arriving at school early. The building will not be opened before 7:30 a.m., and supervision will not be provided before that time. If a student wishes to enter the building before 7:30 for any reason, he/she will be directed to the proper area by a duty teacher.



Drop-offs and pick-ups shall be in authorized areas only. Repeated drop-offs and pick-ups in unauthorized areas will be reported to law enforcement.

**1. Corinth High School and Corinth Middle School**

Students, other than bus students, are discouraged from arriving at school early. The building will not be opened before 7:30 a.m., and supervision will not be provided before that time. If a student wishes to enter the building before 7:30 for any reason, he/she will be directed to a proper area by a duty teacher. At no time will students be allowed to congregate in the halls without proper supervision. Students who violate school rules are subject to disciplinary action. Students arriving after 8:00 a.m. must report to the office for an admission slip.

Upon arrival at school, students:

1. Will not be allowed to remain in the parking lot but will move to designated areas.
2. Will not be allowed to leave campus at any time, including lunch, without proper checkout.
3. Will not be allowed to use tobacco in any form, e-cigarettes or similar devices.
4. Will not be allowed to go to automobiles at any time during the school day without permission from the office. All items needed during the school day should be brought into the building at the beginning of the day. Students who violate these rules are subject to disciplinary action including suspension from school.

At Corinth Middle School, all students must enter the school in the designated areas. Car riders will enter from Warrior Circle and bus riders will enter at the Auditorium. Students who are tardy (after 8:00 a.m.) will enter through the office. (Violators of these procedures are subject to disciplinary action, Steps 1-5).

After school dismisses at 3:15 p.m., students should be picked up no later than 3:30 p.m. The school will not be responsible for providing supervision beyond 3:30 p.m. or before 7:30 a.m.

**2. Corinth Elementary School**

**CAR LINE:** Please note: All car rider students should be dropped off and picked up in car line. Tardy students must come to the office with parents to sign in.

**RULES FOR CAR LINE**

- Enter from East and West at all times
- All exit is to the West only with 2-way traffic.
- Pay attention to staff members' directions
- Be patient, courteous to other drivers, and use caution at all times, for the safety of our children.
- Do not park and come in to avoid the car line.

**MORNING:** In the morning, car riders are to be dropped off in the designated car line, SINGLE LANE. Duty teachers will assist students if needed. (Violations of this procedure may result in a suspension of your student and an administrative conference.)

- Drop off times are 7:15 – 7:55
- Drop off traffic is one lane
- Students should be unbuckled and have backpack on, ready to exit the vehicle
- Go with the flow of traffic and drop off at the first open area
- Heavy traffic is usually from 7:40 – 7:55.
- Please try to come earlier to avoid waiting and tardiness.
- If there is no duty teacher outside, DO NOT DROP OFF YOUR STUDENT, proceed to the front office.

**AFTERNOON:** In the afternoon, car riders are to be picked up in the designated car lines. Persons with car tags will be permitted to pick up children. If you do not have a tag or number, you will need to come into the office and get a car tag and re-enter the car line to pick up your student.

FOR THE SAFETY OF ALL OUR STUDENTS, DO NOT BEGIN LINING UP FOR AFTERNOON CAR LINE, ON CAMPUS, UNTIL AFTER 3:00.

- Pick up all students in the designated car lines before 4:00 p.m. (Excessive tardiness in picking up your student will result in an administrative conference.)
- Do not park in the parking lots and walk into the school or the loading areas to pick up students to avoid car line.
- If you need to check out your student, you must do this prior to 2:45 at the office. (Excessive checkouts will result in an administrative conference.)
- Place and keep car tag on mirror at all times.
- Pick-up will be two lanes.
- Pull as close to the next vehicle as possible, allowing only space for a person to walk in the middle.
- School dismisses at 3:15 and students line up in order prior to being loaded. The car line will not begin to move until approximately 3:20-3:25. Pay attention to staff members.
- Do not exit until directed.
- If an extra car tag is needed, send a note with your child's teacher.
- Please tell your student to listen to and obey the staff members. They may see their car pass them, but we take everyone in order to the vehicles and they will be placed in their car when it is their turn.

#### Afternoon Car Student Rules

- Line up from your hallway in numerical order.
- When your number is called, walk quietly to the line.
- Follow the teacher's instructions as to when to move and where to go.
- Once outside, walk with the teacher to the car. Do not walk to your car without the staff member.
- Traffic on West side is 2-way.

**BUS RIDERS:** Bus riders are to exit the bus in the unloading zone and walk quietly into the building.

Students who eat breakfast should report straight to the cafeteria. Students who do not eat breakfast will proceed directly to their classroom.

**TRANSPORTATION CHANGES:** If you want your child to ride an afternoon bus or car, other than the one he/she usually rides, a note signed by you to your child's teacher is required. We cannot allow a child to ride a different bus or car unless we have a note from the parent. All notes must be received in the principal's office by 12:00 p.m. This policy also applies to extended day riders.

When you make the request, please include the following:

- (1) date(s) of the change
- (2) first and last name of the student
- (3) name of person picking up the child or the street address where the child is going
- (4) the bus number the child is to ride (If applicable)
- (5) signature of parent or guardian.

**Transportation changes should not be called in to the office except in cases of emergency, and your request must be made prior to 2:30 p.m.**

The end of the day is extremely busy with teachers reviewing work, going over homework and getting students lined up properly for transportation. We need this time to ensure all students are in the proper place. It is for these reasons, **check-outs are not allowed after 2:30, unless it is an emergency. For early release days, check-outs are not allowed 15 minutes prior to dismissal time.**

As stated above, a note to the child's teacher is the most efficient way to request a change in transportation. Please do not call the office daily with transportation changes.

Visitor parking is provided. Therefore no parking is allowed in loading and unloading areas.

## **B. PARKING (CHS)**

A large student parking lot is available on the Harper Road side of the building. All student automobiles are to be parked in these lots. All vehicles, except visitors, parked on campus are required to have a school issued parking decal. Vehicles without a decal are subject to towing. **NO STUDENT PARKING** will be allowed on the circle or the Pinecrest side of the building. These areas are reserved for teachers and buses.

Parking is allowed only in the marked areas. Do not park in any areas that should allow for two-way traffic.

Unauthorized parking in any of the following areas will result in ISS:

1. Handicapped areas,
2. Curbs or sidewalks,
3. Teacher parking lot, or
4. Double parking (taking up more than one parking space).

Caution should be exercised when entering or leaving the parking areas. Excessive speed and reckless driving are prohibited. Students who drive in such a manner as to be a threat to the safety of others will be prohibited from driving on the campus. Minor violations could result in after school detention or In-School Suspension.

## **C. CAR RIDERS/WALKERS**

All car riders must be picked up or dropped off in the car line for the safety of all students. No students will be picked up on the streets bordering the campus or behind the campus.

Students who walk are not allowed to come back on campus after they have left campus. All students must report to their designated area upon arrival at school. Students arriving after the tardy bell must report to the office for an admission slip.

## **D. DELIVERIES**

In order to reduce interference with the smooth operation of the school and for the protection of students, deliveries must be controlled and monitored. No commercial deliveries to students (balloons, flowers, etc.) will be allowed during the school day or on school campuses. All other items brought to the students must be delivered to the principal's office for distribution.

Parents are discouraged from bringing lunches to students unless there are special dietary requirements that cannot be met any other way. Students who brown bag for lunch should bring their lunch with them. **Parents will not be allowed to bring fast food or take-out to school during the academic day.**

## **E. SCHOOL PARTIES AND SPECIAL EVENTS (CES)**

CES classes will host 3 parties during the school year. There will be a Fall Party, a Christmas Party and a Valentine Party. Teachers will send home requests for assistance and outline procedures for these parties and other special events. Invitations are not to be distributed to students at any time during the school day for parties outside of school. Due to privacy, we are not allowed to provide address or telephone information of students.

## **F. GRADE REQUIREMENTS FOR HONORS AND ELECTED POSITIONS**

Grade requirements for specific honors or elected positions are listed in the Student Council By-Laws, which are available in the office.

### **1. Valedictorian and Salutatorian Awards**

To be eligible for the award of Valedictorian or Salutatorian, said student shall have completed the requirements for a diploma and must have been enrolled in Corinth High School for a minimum of three (3) full semesters during the regular school session. The averages to determine the recipients of these awards shall be an arithmetic average computed on the basis of the Carnegie units earned. Only subjects that award credit toward a high school diploma will be considered.

### **2. STAR Student Award**

The STAR Student Award is sponsored by the Mississippi Economic Council. To be eligible for the STAR Student honor, a student must be a regularly enrolled senior and be completing his or her last year of work and must be eligible to receive a diploma in the current school year. He or she must have an ACT score of at least 20 and an overall average of 92 or above in the tenth and eleventh grade and the first semester of the twelfth grade in the following subject areas: English, foreign languages, mathematics, science, and social sciences.

The policy for selection of the STAR Student award is available in the counselor's office.

NOTE: Only scores on the ACT taken on or before the regular December testing date of the senior year will be considered in selecting the STAR student.

### **3. Hall of Fame**

The Corinth High School Hall of Fame will be composed of up to eight seniors that will be chosen by a faculty/staff committee. This committee will base its selection on scholarship, leadership, extracurricular activities, school/community service, and attendance/discipline/character/integrity. No student who has been assigned to the Alternative School will be eligible for Hall of Fame. Students must have been enrolled as a Corinth High School student 3 full semesters in order to be eligible for the Hall of Fame. Students must meet the minimum criteria and fill out an application to be considered for Hall of Fame. Applications will be available in the Counselor's Office and online at the Counselor's Corner website.

The minimum criteria for meeting the Hall of Fame requirements:

- Grade Point Average of 3.0 (Student's GPA will be based on their courses earning Carnegie units through the second semester of their 11<sup>th</sup> grade year.)
- Completed application submitted by the assigned due date

The Hall of Fame Application will include the following:

- I. Scholarship (20 points)
- II. Extracurricular Activities (20 points)
- III. Leadership (20 points)
- IV. School/Community Involvement (20 points)

V. Attendance/Discipline/Character/Integrity (20 points)

The selection committee will be appointed by the high school principal and have the following membership:

Principal (Chairman)	Assistant Principal
School Counselor	Athletic Director
History Teacher	English Teacher
Science Teacher	Math Teacher
Fine Arts Teacher	

Teacher selection will be made from teachers who predominantly teach juniors and seniors. In the event a faculty/staff member has a relative that is a senior and eligible for Hall of Fame then he/she will not serve on the committee.

The Committee will meet to discuss the candidates and their qualifications for Hall of Fame. The Committee will complete a ranking sheet on each candidate for the Hall of Fame and the eight highest scoring candidates will be selected to the Hall of Fame.

The decision of the committee will be final.

4. **Restrictions on Awards for Students Graduating Early**

Students who are academically eligible to graduate a year earlier than they otherwise normally would graduate, and who elect to graduate early, shall not be eligible for the award of Valedictorian or Salutatorian, and shall not be eligible for selection into the Hall of Fame. Such students electing early graduation shall also not be eligible for consideration as STAR Student unless: (i) the student has an ACT score of at least 35, (ii) the student otherwise meets all criteria for STAR Student, and (iii) the selection of the early graduating student as STAR Student will not prevent a member of the regular Senior class from being named STAR Student.

5. **Subject Awards**

Special testing and/or other approved criteria are used to determine award recipients in the subject areas. There is no limit on the number of awards a student may receive; however, a student must be enrolled in a subject during the current school year in order to be eligible. Awards are based on the highest average in each subject area for the 1<sup>st</sup> through the 3<sup>rd</sup> nine-weeks grading periods. Awards are usually presented at Awards Night held in the spring.

6. **Athletic Awards**

Letter awards are made in all major sports on the basis of participation.

7. **Band Awards**

Jacket awards are made on the basis of achievement.

**G. STUDENT COUNCIL**

The Student Council of Corinth High School invites your participation and support. The purpose of the Student Council is to work cooperatively with the administration and faculty in promoting more effective school spirit and building an organization to give students the benefit of participating in the school activities. The council sponsors better sportsmanship, better scholarship, regular attendance, assembly programs, and many other activities that promote the general welfare of Corinth High School.

**A Special Note to Student Council executive officers, cheerleaders, advisors, class officers, Student Council members, band members, athletes, and club members:** You represent the BEST in student leadership at this school. By your participation in special activities and through your election by fellow students, you have a responsibility and an obligation to set an example and to uphold the policies and regulations of your school. Your leadership will help

other students to fulfill their responsibilities of good study habits and good citizenship. We can all work together to make this the finest high school in Mississippi.

## **H. NATIONAL HONOR SOCIETY / NATIONAL JUNIOR HONOR SOCIETY**

Membership in National Honor Society (CHS) and National Junior Honor Society (CMS) is one of the highest honors that can be bestowed upon a Corinth School District student. Selection of members is based on four criteria: scholarship, leadership, service, and character. Membership in NHS is open to tenth, eleventh, and twelfth graders who meet and maintain the high standards of National Honor Society. Membership in NJHS is open to seventh and eighth graders who meet and maintain the high standards of National Junior Honor Society.

Basic requirements for membership are contained in the local constitution, which is on file in the Corinth High School office. Election of members must be on the basis of all four attributes, not on scholarship alone. The National Honor Society will not accept a student as a candidate whose scholastic average is less than 90%. Marks for all subjects for which credit is given, whether passed or failed, will be used in computing grade average. For NHS, semester averages, beginning in the student's freshman year, are used to compute cumulative average.

Complete information on all possible candidates will be requested in the fall by the advisor and submitted to an appointed faculty council for final consideration and election to membership. Induction of new members will be scheduled.

A member may retain his/her membership as long as he/she continues to maintain the requirements used as a basis for election. The faculty council that elects the members also has the responsibility for placing a member on probation or dismissing a member who fails to maintain membership standards.

For more complete information on National Honor Society and National Junior Honor Society, one may review the constitution and by-laws, which are on file in the respective school office.

## **I. CLUBS**

Corinth High and Middle Schools provide the opportunity for students to become involved in various clubs. The Student Council, with the approval of the administration, charters clubs that will be available to students each year. Clubs will be assessed a \$10.00 charter fee by the Student Council and a picture fee for the yearbook. Clubs will have certain days to meet. Club membership will cost \$5.00, except for those clubs which have nationally-designated fees.

## **J. SENIOR ACTIVITIES AND PRIVILEGES**

Participation in senior activities and privileges will be afforded to students classified as seniors. These privileges include: Final Spring exam exemption (as explained in Section IV.D.), Follies, Beauty Revue, senior annual picture, senior homecoming recognition and/or participation, and College Days.

## **K. SELECTIONS OF BEAUTIES**

Every senior girl (except those who sought early graduation) is entitled and encouraged to be in the Beauty Revue. Rules for the selection of beauties are on file and available in the principal's office

## **L. FEES**

### **1. Driver Education Fee**

The Driver Education Fee is \$15.00. This is non-refundable.

**2. Class Ring**

Rings are ordered by members of the Sophomore Class during the spring semester. A deposit is required when ordering.

**3. Other Fees**

Other fees may be permitted as recommended and approved by the Board of Trustees. All fees or collections from students or in the name of the School or the District must be approved by the Board of Trustees.

**M. CAFETERIA / MEALS**

**1. Pricing of Meals**

Corinth School District provides nutritious meals for students at the following prices:

**Full Price**

Breakfast	\$2.50
Lunch	\$3.50
Extra milk	\$0.50

**Reduced Price**

Breakfast	\$0.30
Lunch	\$0.40

**Adult Price**

Breakfast	\$3.00
Lunch	\$4.75

Applications for free and reduced breakfast and lunch will be made available to all students. Free and reduced applications will be accepted at any time during the school year.

The Corinth School District has a no-charge policy for meals. Please use the prepay options.

**2. Unpaid Meal Charge Policy**

Effective July 1, 2017, the Corinth School District has adopted the following Unpaid Meal Charge Policy:

**Purpose**

The Corinth School District (“CSD”) aims to provide nutritious meals to children during the school day. As an alternative to paying full price, children who qualify may receive breakfast and lunch at no charge or at a reduced rate, based on Federal guidelines. On occasion, children who do not qualify for no cost meals would like a breakfast or lunch, but do not have the money in hand or in a pre-paid account to cover the cost of the meal at the time of service. Because student meal payments are a critical part of CSD’s meal program, CSD has developed this meal charge policy to address unpaid meal charges.

**Notification**

Parents or guardians of children enrolled in the CSD shall be informed of the availability of reimbursable school meals and shall be provided information about applying for free or reduced price meals. In addition, this meal charge policy shall be clearly communicated to families and all school or District-level staff responsible for policy enforcement. Families can find assistance with applying for free or reduced price meals by contacting the CSD Director of Food Services at (662) 287-2425.

## **Charging Policy**

No child shall ever be denied a meal.

Children who qualify for reduced meals, or who pay regular price, shall be allowed to charge reimbursable breakfast and lunch meals in the event that they do not have a prepaid account or the money to pay for the meal that day.

Prepaid meal accounts may be established for any child, with which the child can purchase meals and a la carte or "extra" items. Parents or guardians are responsible for checking and maintaining an appropriate account balance to cover student meal purchases. Prepaid meal account balances may carry over from year to year. When a child graduates, any remaining unused funds held in a prepaid meal account shall be refunded to the parents or guardians upon request.

No child (whether free, reduced or regular pay) may purchase a la carte or "extra" items unless he or she has currently available funds.

## **Collection of Delinquent Debts**

It is important to CSD's food services program that delinquent debts for charged meals be collected in a timely fashion. In instituting collection efforts, it is CSD's goal to minimize any negative impact on the child involved, but rather, to focus primarily on adults in the household responsible for providing funds for meal purchases.

On or before the 10<sup>th</sup> day of each month, statements will be generated for each student with meal charges and sent home to parents. Payment in full for the total amount of charges shown on the statement shall be due on or before the first day of the next month (the "Due Date").

Unpaid meal charges reflected on a statement shall be considered "delinquent debt" when the statement has not been paid within thirty (30) days of the Due Date. CSD shall take the following actions to collect such delinquent debt:

- If the delinquent debt is not paid within 30 days of the Due Date, a letter shall be sent home to the parent(s) or guardian(s) requesting payment.
- If the delinquent debt is not paid within 40 days of Due Date, a phone call shall be made to the parent(s) or guardian(s) advising of the delinquency and requesting immediate payment.
- If the delinquent debt is not paid within 50 days of Due Date, a second letter shall be sent home to the parent(s) or guardian(s) requesting payment.
- If the delinquent debt is not paid within 60 days of Due Date, the parent(s) or guardian(s) shall be requested to attend an in-person conference with the CSD Director of Food Services to discuss the delinquency and the need for immediate payment of all amounts due to CSD on the child's account.
- If the delinquent debt is not paid within 70 days of Due Date, CSD may commence other collection efforts through any available legal means for all amounts then currently due to CSD on the child's account, and for any amounts that may be charged to such account thereafter. Decisions regarding such further collection efforts shall be made by the Superintendent in consultation with the CSD Director of Food Services.

Unpaid meal charges shall be carried over at the end of the school year. Efforts to collect delinquent debt for unpaid meal charges shall likewise continue into the new school year.

Families of children with delinquent debt shall be encouraged to submit an application for free or reduced price meal benefits.

In circumstances where the parent or guardian shows an undue financial hardship would be caused if the full amount of the delinquent debt were paid in one lump sum, CSD may agree to a repayment plan to allow the parent or guardian to pay the full amount due over a reasonable length of time. Repayment plans may extend from one school year to the next, and may continue if the child changes schools within the District or moves to a school outside of the District.



It is the goal of CSD to minimize stress and/or embarrassment for students who are unable to pay for school meals. To this end, CSD will strive to be discreet in communicating with students, parents and guardians about account balances, and take steps to prevent overt identification of children participating in the school meal programs at the free or reduced price rate. Communications about account balances should only be with the student, parents or guardians. Parents, guardians and students with questions regarding charge accounts or charges incurred may contact the CSD Director of Food Services.

### **Payment Options**

Payments toward prepaid meal accounts, as well as payments for amounts owed on student accounts may be made in any of the following ways:

- In person at the CSD Central Office, at 1204 N. Harper Road, Corinth, Mississippi.
- By mailing payment to the Corinth School District, Attn: Director of Food Services, 1204 N. Harper Road, Corinth, Mississippi 38834.
- By credit card through the District's online prepaid meal account option. All payments by this method will incur an additional credit card processing fee.

### **3. Prepaying for Meals**

Parents can now prepay for students' meals online or by sending money with the students at the first of the week, first of the month or first of the semester to cover the meal costs.

Parents can register for a Titan School Solutions account to provide an easy, convenient and secure online prepayment service to deposit money into their child's school meal account. The service will also provide parents the ability to view their child's account balance.

By having money in each child's account prior to entering the cafeteria, the lunch lines should move along much faster so your child has more time to eat and be with friends.

To access the meal banking system, simply go to the District web site at [www.family.titank12.com](http://www.family.titank12.com). From this site, parents will create an account and add money to their child's school meal account.

In order to use the online prepayment service, a small convenience fee for each transaction will be assessed to cover the bank fees. The convenience fee is \$2.60 per deposit transaction. The Corinth School District will NOT profit from the use of this site.

Those with further questions may contact Turner Sanderson at [tsanderson@corinth.k12.ms.us](mailto:tsanderson@corinth.k12.ms.us)

### **4. Lunch Period**

Lunch period and fourth period are scheduled as a block of time during which all students will have class, lunch, and five minutes for passing from one area to another.

Students are not to leave the campus during the lunch hour. Students are not to take items sold in the cafeteria from the cafeteria.

Students must remain seated in the cafeteria except when carrying trays or moving to the outside between commons and office lobby area.

Students must, on entering the halls for use of water fountains or restrooms, keep noise to a minimum because other classes will be in session.

### **5. Gum & Candy**

In order to maintain the beauty and cleanliness of our school, gum and candy will not be allowed in school during regular hours.

## **6. Corinth Elementary School Lunch Procedures**

Send lunch money **daily** in an envelope or zip lock bag labeled “Lunch Money” with name of student, name of teacher, grade, and amount of money. In an emergency, students will be allowed to charge a breakfast or lunch. **However, charges must be paid promptly.** More than three charges will be considered excessive.

Corinth Elementary School does not allow soft drinks in the school cafeterias. If your child brings a lunch from home, please send juice or water. Milk is available to purchase.

All student lunches brought to school must be in lunch boxes or sacks and labeled with the student’s name. **Do not include any glass bottles or foods that require heating in student lunches.**

If a student forgets his/her lunch, the school will receive items sent or brought to the school by parents. However, **parents may not bring fast food or take-out to school.**

If you would like to visit your student, please do this on designated days for special events or make arrangements with your child’s teacher to come read or do a special activity with the class.

## **N. TELEPHONE USE AND STUDENT MESSAGES**

In order not to disrupt the instructional program, parents should not call students except in an emergency. Emergency messages for students will be delivered by office personnel. Students should not use the phone while at school except in cases of emergency. Students are not to call information or make long distance calls without permission. For sickness or other emergencies, an office phone will be made available upon request. The school secretary will place or monitor student calls once permission is given by the teacher. In an effort, to ensure the safety of our students, incoming phone calls to the office that register on the caller ID as “unknown,” “unavailable,” “blocked,” or “pay phone” may not be answered.

## **O. HALL BEHAVIOR**

Please be reminded that the ringing of the bell does not dismiss your class. It is necessary that the teacher dismiss the class when the bell rings or as soon thereafter as the teacher finds practical.

All teachers are asked to take a position near the door of the classroom while students are passing through the hall. Students should pass to and from class as quickly and quietly as possible. Keep to right of halls when passing to and from classes. Students are not to congregate in the halls. Proper social distancing will be observed.

## **P. FUNDRAISING**

Sale of fund-raising items on campus is to be done only by school-sponsored organizations. Applications for fund-raising projects must be obtained through the principal’s office.

## **Q. SCHOOL PURCHASES**

No purchase may be made by Corinth School District personnel, clubs, classes, etc., without an approved school purchase order signed by the superintendent and principal. Purchase orders may be obtained from the school secretary. The school will not be obligated to pay any bill that does not have an approved purchase order on file.

## **R. LOCKERS**

Lockers will be assigned to any Corinth High School student requesting one. Lockers are assigned to 7<sup>th</sup> and 8<sup>th</sup> grade students at Corinth Middle School by homeroom teachers. Lockers are a convenience provided, and it is your

responsibility to see that your locker is properly used and maintained. It is not your private property, and as long as you do not abuse this property, you will be privileged to use it.

Lockers are subject to search by school officials in case of necessity. If a threat to the safety of the school or suspicion of misconduct and misuse of lockers exists, the school administration will consider this a necessity and exercise the right to search student lockers.

Each locker at Corinth High School is equipped with a combination lock. In order to protect your property, your combination should be safeguarded. If locks are abused or removed from the locker, it will be the responsibility of the person assigned the locker to pay for damaged items. At Corinth Middle School, students must supply their own locks.

Use only the locker assigned. All sports bags will be required to be placed in lockers. Do not attach stickers or other items to the exterior or the interior of the locker. Writing on the surfaces (inside or out) of the lockers is strictly prohibited.

## **S. LOST AND FOUND**

Pupils are requested to take any articles found about the school building or grounds to the office. Students who have lost any possessions should inquire at the office.

## **T. CARE OF SCHOOL BUILDING, GROUNDS AND PROPERTY**

Concerted effort and diligence on the part of everyone is necessary if we are to upkeep our building and furniture properly. Ours is a building of which we can truly be proud, and it is your responsibility to be careful in the way that you use it so that it will continue to be attractive in years to come.

The care given to the school building and the grounds is a reflection of the type of student enrolled in the school. School spirit and pride are evidenced by the proper use of furniture and instructional equipment.

It is the policy of the Corinth School District to require any pupil who defaces or destroys school property to restore or replace the damaged items.

Your cooperation, with each person doing his part, will help us to keep our building clean and attractive.

No bottles, cans, cups, etc., are to be brought on to the campus or inside the building except as part of a lunch brought from home. Water bottles may be allowed in the interest of good health.

## **U. TEXTBOOKS**

All textbooks are furnished free to the students. Reasonable allowance will be made for wear and tear, but students must pay for any damage done to books while in their possession before they can receive credit for their work. If a book is lost or misplaced, the pupil should pay for it immediately and receive another. If and when a lost book is recovered, the student's money will be refunded.

## **V. MEDICAL POLICIES (See also Appendix C)**

### **1. Immunizations**

All students will be required to have immunizations and vaccinations as required by Mississippi State law, unless a medical or religious exemption is obtained through the Mississippi State Department of Health. Students must turn in a certificate from a physician or the Alcorn County Health Department to be placed with their school records. All seventh-grade students are required to have a TDAP vaccination prior to enrollment, unless a medical or religious exemption has been obtained. Any student who has not had proper immunization, and who has not obtained a medical or religious exemption, cannot be enrolled in any school in Mississippi. If your child does not have proper immunization,

please contact the local Health Department or your child's physician to receive the proper certificate to be placed in your child's permanent record.

## 2. Infectious Disease Policy

The infectious disease policy for students and employees is on file in the Superintendent's office, principal's offices, and the libraries. Students who have lice, ringworms, or scabies are not allowed to attend class until the situation is medicated and properly treated. The school will call the parent to pick up the student. To be readmitted to school, the student must bring a note from the parent stating the name of the product used and the date of use, or the box top from the product used. Repeat occurrences may result in referral of the child to the Alcorn County Health Department.

## 3. Procedures for Administering Medication

School personnel may administer medication to students only if the following guidelines are met:

1. A signed *permission to administer prescription medication* form must be on file in the office. This form must be signed by the parent or legal guardian and then signed by the principal. A copy of the completed form will be given to the teacher.
2. The medication must be in the **original container**, with the information label displaying the name of the physician, drug dosage, and specific instruction for administering. **(Medication in a non-prescription container will not be administered.)**
3. **The medication must have a current prescription label.**
4. **Medication prescribed and the container must match the form.**
5. **Medication can only be administered according to the instructions on the label.**
6. Medication will be stored in a secure place.
7. Medication will be administered in the presence of another adult witness.
8. A log will be maintained giving the date and time the medication is administered and the amount given.
9. The log will be signed by both the teacher and adult witness.
10. Over the counter medications cannot be administered at school.

Asthma and/or anaphylaxis medications may be possessed and self-administered by a student, provided that such medication has been prescribed for the student as indicated by the prescription label and the self-administration is in compliance with the prescription or written instructions from the student's physician or other licensed healthcare provider, and further provided that the student's parent or guardian:

1. Provides written authorization for self-administration to the principal;
2. Provides a written statement from the student's health care practitioner which states:
  - (i) that the student has asthma or anaphylaxis and has been instructed in self-administration of asthma and/or anaphylaxis medications,
  - (ii) the name and purpose of the medications,
  - (iii) the prescribed dosage for the medications,
  - (iv) the time or times at which, or the circumstances under which the medications are to be or may be administered, and
  - (iv) the length of time for which the medications are prescribed; and
3. Provides a written statement acknowledging that the school district shall incur no liability and that the parent or guardian shall indemnify and hold harmless the school district and its employees against any claims relating to the self-administration of asthma and/or anaphylaxis medications.

The permission for self-administration of asthma and/or anaphylaxis medications shall be effective for the school year in which it is granted, and shall be renewed each following school year in accordance with the above stated requirements.

It is the policy of the Corinth School District to permit a school nurse or trained school employee to administer auto-injectable epinephrine to a student who the school nurse or trained school employee, in good faith, believes is having an anaphylactic reaction, whether or not the student has a prescription for epinephrine.

**4. School Nurse (CES, CMS)**

CES school nurse is available for annual health screenings of Medicaid students. Forms will be sent home for parents to complete for the annual health screener. The school nurse is available for students who may become ill or injured while at school.

**5. Timber Hills Services**

Timber Hills offers their services to students who are Medicaid recipients during school hours. Services include doctor's visits, medication refill and help. Counselors are on campus regularly. If you are interested in these services, contact the school office.

**W. COMPUTER AND INTERNET USE**

**1. Computer Ethics Guidelines**

Because electronic information is so volatile and easily reproduced, respect for the work of others is especially important in computer environments. Likewise, respect for and care of computer equipment is essential to provide working access for all. Plagiarism, invasion of privacy, unauthorized access, copyright violations, damaging, modifying, or attempting to modify computer files, systems, or facilities are grounds for disciplinary action and possible legal action.

Access to electronic networked resources is available to student and staff through the use of the Corinth School District Network (CSD Net). CSD Net is a Wide Area Network that connect all Corinth Schools and provide access to electronic networked resources including the Internet. The Internet is an electronic highway connecting thousands of computers and millions of individual users all over the world and is coordinated through complex association of government agencies and networks. CSD Net offers a vast array of educational resources to both students and staff. The goal in providing this service is to promote educational excellence and student achievement in the schools by facilitating resource sharing, innovation and communication

The smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. Basic guidelines are provided here to increase awareness of the responsibilities users assume. If a user violates any of these provisions, his/her account will be terminated and future access may be denied. Possible disciplinary action may result. If possible criminal activity is discovered the proper authorities will be notified. Disciplinary action for students will be in accordance with existing discipline policies and may include suspension and/or expulsion.

The signature(s) at the end of the Acceptable Use Agreement indicate(s) the party/parties who signed this agreement has/have read the terms and conditions carefully, understand(s) their significance, and agrees to fully comply with them.

**2. Computer Lab**

Students are to be quiet and take care of all computers in the Computer Lab. Students are to only go to the sites instructed by teachers. Students should not change any icons, add or delete programs or download anything unless specifically authorized by the teacher. If there is a problem or issue, students should tell their teacher immediately.

**3. Internet Usage**

Students will be monitored while using the internet. Students are instructed on and directed to specific sites for completing assignments. Any student who goes to a site other than the ones specified by the teacher will be subject to discipline according to the discipline ladder.

#### 4. Computer / Internet Usage Discipline Ladder

Step 1:

1. Discipline referral
2. Five (5) day computer suspension
3. Contact parent/guardian

Step 2:

1. Discipline referral
2. Ten (10) day computer suspension
3. Contact parent/guardian

Step 3:

1. Discipline referral
2. Computer suspension for remainder of semester
3. Contact parent/guardian

\*\*A student may enter the discipline ladder at any step, depending upon the nature of the offense.

### X. **EMERGENCY DRILLS AND WEATHER ALERTS**

Corinth School District closings are announced through School Status. Please make sure current contact information is provided to the schools in order to receive these messages.

In the event of an emergency, if a parent chooses to check-out their student, it is imperative that parents check with the office before taking their child from the premises. During any time of emergency or inclement weather, students will be released **only to parents/guardians or those listed as emergency contacts**. Parents/guardians must sign the child out before removing him/her from campus.

Corinth schools regularly conduct fire drills, severe weather drills and other emergency drills to prepare for emergencies. Emergency drill information will be provided to students by their homeroom teachers.

#### 1. Fire Drills and Evacuation

In order to inform the faculty and student body of safety precautions during fire drills, it is necessary to set up definite rules of conduct to observe during fire drills. The signal for the fire drill or for a real fire will be **three taps of the bell repeated** to warn the occupants to leave the building or notification by intercom. In the event of power failure, the same signal will be given with a whistle. On the signal move out of the building quickly and quietly by way of designated exit. See evacuation plan. All students and faculty will proceed in an orderly fashion to the designated areas. Upon receiving the "All Clear," students will move quickly and quietly back to class.

#### 2. Severe Weather Drill

The signal for a severe weather drill will be **specific to each school**. Teachers shall immediately move their students to the hallway. Upon receiving the warning, teachers will open one or two windows in their classroom and move their students quickly and quietly to the assigned areas, closing their classroom door as they leave. Leave a walkway. Windows and glass enclosures should be avoided. Students caught in the open should lie on the ground in a ditch or other depression avoiding buildings, power lines, and trees. Students and teachers are to remain in the shelter areas until an ALL CLEAR is received. See Emergency Plan for additional procedures. The proper position for students and staff is on your knees facing the wall in a bending position with your hands and arms covering your head.

**3. Active Shooter Drill**

In accordance with the Mississippi School Safety Act of 2019, the District will develop and conduct active shooter drills for each school. Active shooter drills shall be conducted within the first sixty (60) days of each new school semester for students, teachers and staff.

**VIII. EXTRACURRICULAR ACTIVITIES**

Rules, regulations, and codes of conduct extend and apply to the extracurricular programs for the school. Additional rules and regulations governing the various programs may be promulgated by the director, coach, or sponsor of same. It shall be the responsibility of the students to become familiar with the rules and regulations in any activity program in which the student may participate.

**A. ATHLETICS**

Corinth High School offers opportunities for all students on a non-discriminatory basis in the areas of football, basketball, track, tennis, golf, soccer, softball, baseball, cross-country, bowling, volleyball and archery. Corinth Middle School offers opportunities for all students on a non-discriminatory basis in the areas of football, basketball, baseball, track and volleyball.

All students are encouraged to participate in any of the aforementioned sports, provided they can meet the eligibility requirements as established by the Mississippi High School Activities Association.

Students assigned to ISS, OSS, or Alternative school will be unable to participate in extracurricular activities until allotted time is completed.

**B. GENERAL ELIGIBILITY RULES FOR EXTRACURRICULAR ACTIVITIES**

**NOTE: All District attendance requirements must be met. Students must attend classes in-person in order to participate in extracurricular activities. Virtual students will not be allowed to participate in any extracurricular activities.**

**1. Corinth High School**

Students who participate in a high school extracurricular activity that is governed by the Mississippi High School Activities Association (M. H. S. A. A.) must meet all the requirements set forth by the association. A copy of the M.H.S.A.A. handbook is available in the principal's office.

**A. Residency requirements:**

1. Parent(s) of custody must be a bona fide resident of the school district, or eligibility must be established by being enrolled in school for one year prior to participation.
2. If parent of custody moves from the district after the beginning of school, an underclassman will be eligible until the end of the semester in which the parent moves. A senior will be eligible for the remainder of the school year provided the parent of custody does not move prior to the opening of school and provided that the parent has been a bona fide resident of the district at least one year prior to moving.
3. Where eligibility is involved, students and parents are urged to notify the appropriate coach, director or principal about any pending changes of residence so that appropriate decisions concerning eligibility can be made before it is too late to correct the problem.

**B. Academic rules for students participating in athletics and activities:**

1. Seventh-grade students are not permitted in high school sports unless the sport is not offered in junior high school.
2. To be eligible for participation, a student must meet the following minimum scholastic requirements at the end of a semester and at the end of the year if the student is to avoid probation and/or be eligible for the succeeding semester.
  - a. Students must pass six credits toward graduation. The 6 units will be averaged as a whole, and the overall average must be 75 or higher in order to maintain eligibility. This will be done on a yearly basis. A student athlete may become eligible only once during his/her high school career if he/she fails the last semester of the previous year, by passing 6 units with a 75 average the first semester of the following year. This will be done in order to keep the student on track for graduation.
  - b. Seniors and Juniors: To be eligible for athletics and activities, students must pass five credits toward graduation with one year of six credits. The 5 units will be averaged as a whole, and the overall average must be 75 or higher in order to maintain eligibility. This will be done on a yearly basis. A student athlete may become eligible only once during his/her high school career if he/she fails the last semester of the previous year, by passing 5 units with a 75 average the first semester of the following year. This will be done in order to keep the student on track for graduation.
3. Out of school one or more semesters: If a student who is eligible for a given semester drops out of school for one or more semesters, he/she is then ineligible until he/she passes all subjects during a semester. A student who is eligible for a given semester cannot drop out of school during the semester or remain out of school for one or more semesters and then be eligible for the next semester he/she attends.
4. Summer school credit/extended session credit: An accredited summer school shall be considered as an extension of the second semester of the school session, and credits earned in such a school may be considered in determining the scholastic eligibility of students. The completion of a full unit, major subject, during summer school shall be classified as passing one major subject for one unit of credit and not as passing two major subjects for half unit each. Accredited correspondence courses may be taken for establishing athletic eligibility provided the course has been completed and grade recorded by the opening of school. Credits completed in extended session may also be considered in determining scholastic eligibility.
5. A student must be a resident of the state of Mississippi to participate in any extracurricular activities.
6. Special education students will be academically eligible if they are making satisfactory progress according to the committees reviewing their Individual Education Plans (IEP).

## **2. Corinth Middle School**

To be eligible only for middle school activities, a student must have passed any four courses (that meet the equivalent of 250 minutes per week and meet MDE requirements) with a 2.0 average for the preceding semester (computed numerically or by GPA). The year-end average for the spring semester will be used to compute averages for the fall semester. Students must be on track to be promoted to be eligible.

To be eligible for high school activities, the middle/junior high school student must have passed four core courses (English, math, science and social studies) with a 2.0 average for the preceding semester (computed numerically or by GPA). The year-end average for the spring semester will be used to compute averages for the fall semester. Students must be on track to be promoted to be eligible.

Summer school or extended school year grades will replace the grade for a failed course in the spring semester GPA.

Students are ineligible for athletic participation at a grade level if their ages and grade placement fall into the following categories:



7th Grade --- 14 prior to September 1  
8th Grade --- 15 prior to September 1

Students ineligible at one level due to age may move up to the next level of competition.

To be eligible for participation as a seventh grader, a student must be promoted from sixth grade; and for participation as an eighth grader a student must be promoted from seventh grade. A pupil must pass his/her grade level by achieving at least an average of 75 in four basic courses (those which meet five days per week) the previous year in order to be eligible to participate during the present year.

Students must be Mississippi residents.

A pupil who is not eligible at the beginning of the school year may become eligible the second semester only once during the student's junior high school career by passing four basic courses with a 75 in each course.

Pupils in the 7th and 8th grade participating in high school extra-curricular activities must pass their grade level by achieving at least an average of 75 in three of the four core courses of math, science, English and social studies the previous year in order to be eligible to participate during the present year.

No students can play the same level sport for two consecutive years, nor can the student participate in the grade level above his then current enrollment.

Seventh grade students will not be allowed to participate in high school sports unless that sport is not offered at the Junior High School.

### **C. ATHLETIC TICKETS**

#### **ALL SPORTS PASS**

(Entry to all middle school and high school regular season home games)

Students	\$50.00
Adults	\$100.00

#### **CHS Varsity Football**

Student tickets with Student ID	\$3.00
General Admission at gate for all	\$5.00
Season ticket for 5 home games (Reserved Section)	\$50.00
Reserved Seat for 1 game at gate	\$10.00

#### **CHS Varsity Basketball**

Student ticket with Student ID	\$3.00
General Admission for All	\$5.00

#### **CHS Volleyball**

Student ticket with Student ID	\$3.00
General Admission for all	\$5.00

#### **CHS Baseball**

Student ticket with Student ID	\$3.00
General Admission for All	\$5.00

#### **CHS Track**

Student ticket with Student ID	\$3.00
General Admission for All	\$5.00

**CHS Fast Pitch Softball**

Student ticket with Student ID	\$3.00
General Admission for All	\$5.00

**CMS Football**

CMS & CHS Student Admission with Student ID	\$3.00
General Admission for All	\$5.00

**CMS Basketball**

CMS & CHS Student Admission with Student ID	\$3.00
General Admission for All	\$5.00

In the event that a Corinth Middle School and a Corinth High School sporting event occur on the same night at the same location, a single ticket price shall be charged, which shall be the Corinth High School ticket price.

**D. INSURANCE (ACCIDENT)**

The Corinth School District purchases accident insurance for all students who participate in school activities that are sanctioned by the Mississippi High School Activities Association. The basic coverage is limited to \$25,000.00 and is supplemented by the catastrophic insurance sponsored by the Mississippi High School Activities Association, which is also furnished by the school district. Parents and students are encouraged to evaluate this coverage and secure any additional insurance they deem appropriate.

**E. PHYSICALS**

Students participating in athletics and cheerleading must present a physician's statement verifying that he or she is physically fit for athletics, cheerleading and dance participation.

**F. CONCUSSION MANAGEMENT**

Parents or guardians shall receive and sign a copy of the concussion management policy before the start of the regular school athletic event season.

**G. CHEERLEADERS/DANCE TEAM**

The purpose of the cheerleaders and the dance team is to encourage the fans to support the team and create enthusiasm and school spirit. Sometimes this requires personal sacrifice of time and effort, but this prime purpose should take preference over personal plans and whims.

Cheerleaders and dancers are selected each spring. Cheerleaders will be notified of dates of cheerleader camp at the time applications are made available to students. All cheerleaders will be required to attend the approved cheerleader camp as a squad. A cheerleader may petition to be excused from cheerleader camp only if she/he has previously attended camp as a Corinth cheerleader. Rules governing cheerleader and dancer eligibility and selection are on file and available in the Principal's office. Rules governing participation are available from the sponsor.

**H. BAND AUXILIARY UNITS**

These units include drum major, flag line and dance line. Rules governing eligibility and selection of these units are on file and available in the principals' and band directors' offices.

## **I. OUT OF TOWN EVENT CHECK-OUTS**

Students attending out of town academic, athletic or other extracurricular school events are required to travel to such events on buses provided by the school district. The Corinth School District recognizes, however, that from time to time parents or guardians may request that a student leave the event with the parent, guardian or other authorized person, rather than making the return trip on the bus. In such instances, a parent or guardian will be allowed to check-out his or her student following the event, provided that the parent or guardian either: (i) signs the school provided sign-out-sheet acknowledging that he or she is checking out the student and leaving the event, or (ii) provides written permission authorizing the student to leave the event with another person.

## **IX. ADDITIONAL POLICIES**

### **A. POLICY FOR MCKINNEY-VENTO HOMELESS EDUCATION ASSISTANCE ACT**

#### PURPOSE

The goal of the McKinney-Vento Homeless Education Assistance Act is to ensure that each homeless child or youth has equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youths. The Corinth School District shall ensure that every effort is made to comply with this legislation.

#### DEFINITION

The Corinth School District will use the following definition for “homeless”:

- Individuals who lack a fixed, regular, and adequate nighttime residence or have a primary nighttime residence in a supervised, publicly or privately, operated shelter for temporary accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill), an institution providing temporary residence for individuals intended to be institutionalized, or a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings.

This definition shall include:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters are abandoned in hospitals; or are awaiting foster care placement;
- Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- Unaccompanied youth – a youth not in the physical custody of a parent or guardian.

#### LIAISONS

The McKinney-Vento Act requires the Corinth School District to designate a staff person to serve as the Homeless Education Liaison whose role it is to assist homeless students enroll in school and to ensure that they receive the educational services for which they are eligible. This liaison may have other duties within the school district.

#### ENROLLMENT

Corinth School District must immediately enroll homeless students in school, even if they do not have the documents usually required for enrollment – such as school records, medical records or proof of residency. Furthermore:

- Homeless students have a right to either remain in their school of origin or to attend school where they are temporarily residing;
- Students who choose to remain in their school of origin have the right to remain there until the end of the school year in which they get permanent housing;
- Homeless Education Liaisons must assist students who arrive without records by contacting the previously attended school system to obtain the required records.

### TRANSPORTATION

Corinth School District shall ensure that transportation is provided, at the request of the parent, guardian or unaccompanied youth, to and from the school of origin. Furthermore:

- If the homeless student continues to live in the area served by the district in which the school of origin is located, that district must provide or arrange transportation;
- If the homeless student moves to an area served by another district, though continuing his or her education at the school of origin, the district of origin and the district in which the student resides must agree upon a method to apportion responsibility and costs for transportation to the school of origin; and
- If the districts cannot agree upon such a method, the responsibility and costs must be shared equally.

### ACCESS TO COMPARABLE SERVICES

Homeless students are to be provided services and education programs comparable to those received by other students and for which they meet eligibility criteria, such as services provided under Title I or similar state or local programs; programs for students with disabilities; programs for students with limited English proficiency; vocational or technical programs; gifted and talented programs; and school nutrition programs. **NOTE:** To expedite the delivery of nutritional benefits, school officials may accept documentation that students are homeless from the local educational liaison or the director of homeless shelter where the students reside as the determination of eligibility for free lunch.

### ACCESS TO PRESCHOOL

An important goal of McKinney-Vento is to afford homeless preschoolers the same opportunity to enroll, attend and succeed in preschool as non-homeless preschoolers, thereby minimizing their educational disruption due to homelessness. The Corinth School District Homeless Education Liaison and early care and education providers, including child development and preschool program personnel, child care resource and referral agencies and other service providers, must coordinate and collaborate to review and revise practices, or policies that inadvertently act as barriers to the enrollment of homeless children in child care and early education programs.

### DISPUTE RESOLUTION

If a dispute arises over school selection or enrollment, the Corinth School District will immediately enroll the homeless student in the school in which enrollment is sought – pending resolution of the dispute – and must provide the parent, guardian or unaccompanied youth with both a written statement of the school placement decision and a notice of the right to appeal the decision. The Corinth School District shall refer the unaccompanied youth, parent or guardian to the Homeless Education Liaison, who will expeditiously carry out the dispute resolution process. The final decision in such a situation resides with the Mississippi Department of Education.

### UNACCOMPANIED YOUTH & CHILDREN AND YOUTH IN STATE CARE OR CUSTODY

Unaccompanied youth are youth who are homeless; not in the physical custody of a parent/guardian; and not in the custody of a state agency. This definition includes youth living on the street, in inadequate housing, denied housing by their families, those who have left home voluntarily, even when their parent/s want them to return home, and youth doubled up with friends or relatives. Also, in collaboration with the Department of Human Services, it has determined that children and youth in state care or custody who have been placed out of their homes into temporary, transitional, or emergency living placements and are awaiting foster care placement and are therefore homeless. Unaccompanied youth or students in state care or custody who are awaiting foster care are entitled to the same educational rights and services, including transportation, under McKinney-Vento as any homeless child or youth in the care of their parent(s)/guardian(s).

## **B. CONCUSSION MANAGEMENT AND RETURN TO PLAY**

An athlete who reports or displays any symptoms or signs of a concussion in a practice or game setting shall be removed immediately from the practice or game. The athlete shall not be allowed to return to the practice or game for the remainder of the day regardless of whether the athlete appears or states that he or she is normal.

The athlete shall be evaluated by a health care provider working within the provider's scope of practice. "Health care provider" is defined as a licensed physician, licensed nurse practitioner, licensed physician assistant or licensed health care professional working within the person's scope of practice and under the direct supervision or written consultation

of a physician; *provided*, that such health care provider has also been trained in the evaluation and management of concussions.

If an athlete has sustained a concussion, the athlete shall be referred to a licensed physician, preferably one with experience in managing sports concussion injuries.

An athlete who has been diagnosed with a concussion shall be returned to play only after full recovery and clearance by a health care provider.

An athlete shall not return to a competitive game before demonstrating that he or she has no symptoms in a full supervised practice.

Athletes shall not continue to practice or return to play while still having symptoms of a concussion.

Parents or guardians shall receive and sign a copy of the concussion policy before the start of the regular school athletic event season.

### **C. SECTION 504-STUDENT**

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a handicap in any program receiving federal financial assistance. No discrimination against any person with a disability will knowingly be permitted in any of the programs and practices of the school system. To ensure the District's compliance with Section 504 as it applies to students with handicaps, the following procedures have been adopted.

If a student claims that he/she has been subjected to discrimination on the basis of a handicapping condition, in violation of Section 504 of the Rehabilitation Act of 1973, or if the District has reason to believe that a student has a handicap which substantially limits the student's ability to learn (and the student is ineligible for services under IDEA), the District shall convene a team of people who are knowledgeable of the student's educational needs to review and consider all pertinent information related to the suspected handicap. This meeting shall be convened within ten (10) days after the district receives a written statement describing the specific discriminatory conduct or the District becomes aware of the student's handicap affecting the student's ability to learn.

The team described in paragraph 1 above shall determine whether the student is handicapped under Section 504 and whether that handicap substantially limits the major life function of learning. If such a determination is made, the team must further determine what accommodations are required on behalf of the District to allow the student an equal opportunity to participate in school and school-related activities. If the student's parents disagree with the District's conclusion and recommendations, the parents shall be informed of their right to ask for an impartial hearing to decide the matter. Hearing requests shall be made in writing to the Superintendent giving specific reasons describing the discriminatory actions by the district and why the District's accommodations are not appropriate.

An impartial hearing shall be held within ten (10) days of receipt of the written request. The District shall obtain as a hearing officer an individual who is not an employee of the District and who is knowledgeable of Section 504. The parent and student may take part in the hearing and have an attorney represent them at their own expense. The District also may be represented by counsel.

The hearing officer shall conduct the hearing so as to give the parents an opportunity to present evidence supporting their claim that their child has been subjected to discriminatory treatment in violation of Section 504. The District shall be given the opportunity to present evidence supporting its position with respect to the student. A tape recording of the hearing will be made by the District, a copy of which will be provided the parents.

The hearing officer shall make a decision within ten (10) days after the conclusion of the hearing. The decision shall be given in writing to the district's 504 coordinator and the parents.

If either party is aggrieved by the action of the hearing officer, an appeal may be taken to the Board of Trustees of the District at its next regularly scheduled meeting. The Board, in its discretion, may allow a statement to be made by the parents and a representative of the District. The decision of the Board shall be final.

The District shall publish its policy of nondiscrimination on the basis of handicap and shall inform parents of their rights under Section 504, including the right to examine records relevant to their child, the right to an impartial hearing with representation by legal counsel at their expense, and the District's review procedure.

#### **D. TEACHER SUPPORT TEAM PROCESS**

The instructional program of the Corinth School District will include a process that consists of three levels of instruction:

Level I: Quality classroom instruction based on the Mississippi Curriculum Framework

Level II: Focused supplemental instruction

Level III: Intensive interventions specifically designed to meet the needs of students

Teachers and administrators will monitor the progress of students to (a) determine if students are making adequate progress, (b) identify students as soon as they begin to fall behind, (c) modify instruction early enough to ensure each and every student gains essential skills. Monitoring of student progress is an on-going process that may be measured through informal classroom assessment, benchmark assessment instruments, and large-scale assessments.

If students are not successful in Levels I and II then they will be referred to a Teacher Support Team. Each school shall have a Teacher Support Team composed of teachers, administrators, counselors and other educational personnel responsible for instruction. The purpose of these teams will be to maximize individual student success in the general education program through a continuous evaluation of students with on-going recommendations about instruction in grades K-12.

Referrals to the Teacher Support Teams must be made within ten (10) school days after the end of a grading period, or within the first twenty (20) school days of a school year if the child failed the preceding year. Referrals will occur according to the following guidelines:

Grades 1-3: A student has failed one (1) grade;

Grades 4-12: A student has failed two (2) grades; or

A student has failed either of the preceding two grades and has been suspended or expelled for more than twenty (20) days in each of the current school year.

The Teacher Support Team will provide the general education teacher with recommendations regarding individualized instruction, differentiated instruction, and interventions. All of the above shall be designed to address the identified deficit areas; research based; implemented as designed by the Teacher Support Team; and supported by data regarding the effectiveness of interventions.

The Teacher Support Team will monitor the effectiveness of the prescribed interventions throughout the process.

#### **Rationale for Teacher Support Team Process**

- Maximize individual student success in general education.
- Screen students who may be in need of special education services.
- Reduce the number of inappropriate referrals to special education.
- Meet the needs of diverse learners.
- Remove educational, behavioral, or affective stumbling blocks.

## **E. LIMITED ENGLISH PROFICIENT STUDENTS**

### GENERALLY

The Corinth School District shall provide programs to improve the education of limited English proficient children by assisting the children to learn English and meet Mississippi challenging academic content and student academic achievement standards.

### ASSESSMENTS

The School District will annually assess the English proficiency of all students with limited English proficiency.

### NOTIFICATION

The School District will, not later than thirty (30) days after the beginning of the school year, inform a parent or the parents of a limited English proficient child identified for participation in, or participating in, a program for limited English proficient students of the following:

1. The reasons for the identification of their child as limited English proficient and in need of placement in a language instruction education program;
2. The child's level of English proficiency, how that level was assessed, and the status of the child's academic achievement;
3. The method of instruction used in the program in which their child is, or will be participating, and the methods of instruction used in other available programs, including how such programs differ in content, instruction goals, and use of English and a native language in instruction;
4. How the program in which their child is, or will be participating will meet the educational strengths and needs of the child;
5. How such program will specifically help their child learn English, and meet age appropriate academic achievement standards for grade promotion and graduation;
6. The specific exit requirements for such program, the expected rate of transition from such program into classrooms that are not tailored for limited English proficient children, and the expected rate of graduation from secondary school for such program;
7. In the case of a child with a disability, how such program meets the objectives of the individualized education program of the child; and
8. Information pertaining to parental rights that includes written guidance detailing the following:
  - a. The right that parents have to have their child immediately removed from such program upon their request and the options that parents have to decline to enroll their child in such program or to choose another program or method of instruction, if available.
  - b. Assisting parents in selecting among various programs and methods of instruction, if more than one program or method is offered by the School District.

For a child who has not been identified for participation in a language instruction education program prior to the beginning of the school year, the School District shall provide the notice detailed above within two (2) weeks of the child being placed in the program.

The information described above will be provided to parents in an understandable and uniform format and, to the extent practicable, in a language that the parent can understand.

### ELIGIBILITY

The Corinth School District will establish a process to ensure that students who are eligible to receive English as a second language services are appropriately identified and offered those services.

1. Upon entry, all students will complete a home language survey as part of the enrollment form to determine if a language other than English is spoken at home.
2. Students who are identified as language minority students will be assessed to determine their level of English language proficiency.
3. Parents will be notified of their child's eligibility for participation in a program for limited English proficient students and students will be placed in an appropriate support program.

**F. ABSTINENCE-ONLY SEX EDUCATION**

BELIEF

The Corinth School District believes that every student has the right to accurate information concerning the prevention of pregnancy and sexually transmitted infections. The School Board is committed to fostering community partnerships that educate both students and parents about this important topic.

The Corinth School District seeks to affirm its commitment to creating healthy and responsible teens in the Corinth School District by fully complying with Miss. Code Ann. §37-13-171 *et seq.*, and by:

- Adopting educational programs designed to help students and parents take action to reduce rates of teen birth and sexually transmitted infections and integrating such programs into already established classes, and
- Establishing principles, guidelines, and strategies for implementing effective sex education programs, referred to in State law as “Abstinence-Only” education programs.

The District shall utilize an age-appropriate, evidenced based, medically accurate, Abstinence-Only curriculum from the list of curricula approved and recommended by the Mississippi Department of Education (MDE), including as one choice the curricula of Abstinence-Only developed by the Mississippi Department of Human Services and the Mississippi Department of Health, if such curricula are on the MDE’s approved curriculum list.

ABSTINENCE-ONLY EDUCATION

The Corinth School District Board of Trustees adopts a Mississippi Department of Education approved “Abstinence-Only Education Curriculum” and

- Requires boys and girls to be separated into different classes when sex-related education is discussed or taught,
- Prohibits any teaching that abortion can be used to prevent the birth of a baby; and
- Prohibits instruction and demonstrations on the application and use of condoms.

DEFINITION

Abstinence-Only education includes any type of instruction (on a grade and age appropriate basis) that teaches some or all of the following:

- The social, psychological, and health gains to be realized by abstaining from sexual activity, and the likely negative psychological and physical effects of not abstaining;
- The harmful consequences to the child, the child’s parents and society that bearing children out of wedlock is likely to produce, including the health, educational, financial and other difficulties the child and his or her parents are likely to face, as well as the inappropriateness of the social and economic burden placed on others;
- That unwanted sexual advances are irresponsible and teaches how to reject sexual advances and how alcohol and drug use increases vulnerability to sexual advances;
- That abstinence from sexual activity before marriage, and fidelity within marriage, is the only certain way to avoid out-of-wedlock pregnancy, sexually-transmitted diseases and related health problems;
- The current state law related to sexual conduct, including forcible rape, statutory rape, paternity establishment, child support and homosexual activity; and



- That a mutually faithful, monogamous relationship in the context of marriage is the only appropriate setting for sexual intercourse.

No program of instruction under this Abstinence-Only curriculum may include anything that contradicts excluded components specified in State law. The instruction program may include a discussion on condoms or contraceptives, but only if that discussion includes a factual presentation of the risks and failure rates of those contraceptives.

#### PARENTS' RIGHTS

Each school providing instruction or any other presentation on human sexuality in the classroom, assembly or other official setting shall be required to provide no less than one (1) week's written notice thereof to the parents of children in such programs of instruction. The written notice must inform the parents of their right to request the inclusion of their child for such instruction or presentation. The notice must also inform the parents of the right, and the appropriate process, to review the curriculum and all materials to be used in the lesson or presentation. Upon the request of any parent, the school shall excuse the parent's child from such instruction or presentation, without detriment to the student.

#### PROCEDURES

The Superintendent, or his/her designee, shall establish procedures to support this policy. The Superintendent will provide the Corinth School District with an annual report on the outcomes of the Abstinence-Only education program. If funding is available, the report shall include quantitative as well as qualitative analysis of the program and shall include the perspective of students, teachers, and parents/guardians.

#### REVIEW OF POLICY

This policy will be reviewed on an on-going basis in accordance with the Board's policy review process. This policy shall comply with all applicable provisions of the Mississippi Code of 1972, including but not limited to Miss. Code Ann. §§37-13-171, 37-13-173, and 37-13-175, and with all other applicable federal and state laws.

#### NO CHILD LEFT BEHIND REQUIREMENT

No Child Left Behind prohibits the use of funds authorized under this Act to be used to:

- Develop or distribute material, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual,
- Provide sex education of HIV-prevention education in schools unless that instruction is age appropriate and includes the health benefits of abstinence; and
- Operate a program of contraceptive distribution in schools.

### **G. INTERNET SAFETY POLICY**

#### INTRODUCTION

It is the policy of Corinth School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

#### DEFINITIONS

Key terms are as defined in the Children's Internet Protection Act.

#### ACCESS TO INAPPROPRIATE MATERIAL

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

#### INAPPROPRIATE NETWORK USAGE

To the extent practical, steps shall be taken to promote the safety and security of users of the Corinth School District online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children’s Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called ‘hacking,’ and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

#### EDUCATION, SUPERVISION AND MONITORING

It shall be the responsibility of all members of the Corinth School District staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children’s Internet Protection Act, the Neighborhood Children’s Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Technology Director or designated representatives. The Corinth School District or designated representatives will provide age-appropriate training for students who use the Corinth School District Internet facilities. The training provided will be designed to promote the Corinth School District commitment to:

1. The standards and acceptable use of Internet services as set forth in the Corinth School District Internet Acceptable Use Policy;
2. Student safety with regard to:
  - a. safety on the Internet;
  - b. appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
  - c. cyber bullying awareness and response.
3. Compliance with the E-rate requirements of the Children’s Internet Protection Act (“CIPA”).

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District’s acceptable use policies.

#### ADOPTION

The Board of the Corinth School District at a public meeting, following normal public notice, on June 11, 2012, adopted this Internet Safety Policy.

### **H. ACCEPTABLE USE POLICY**

The Corinth School District Board of Trustees is pleased to implement the Corinth School District’s 1:1 program as a part of the eMerge Learning System, an innovative plan focused on enhancing academic learning through new technology resources. As such, the District provides its students and staff access to a variety of technological resources, including laptop computers and iPads.

The purpose of this policy is to provide clear guidelines and regulations regarding the safe, legal, considerate and responsible use of this technology, as well as all technological resources utilized by students, staff, parents, and volunteers of the Corinth School District. All Corinth School District technological resources and information stored on them are governed by District policies and are subject to school supervision and inspection. This policy applies regardless of whether such use occurs on or off School District property, and it applies to all School District technological resources, including but not limited to computer networks and connections, the resources, tools and learning environments made available by or on the networks, and all devices that connect to those networks.

The Corinth School District reserves the right to monitor, access, retrieve, read and disclose all messages, information, and files which have been created, sent, posted from, stored on, or utilized by its technological resources to law enforcement officials and others without prior notice. Any individual who violates this policy or any applicable local, state or federal laws is subject to disciplinary action, a loss of technology privileges and may face legal action.

#### EXPECTATIONS FOR USE OF SCHOOL TECHNOLOGICAL RESOURCES

Students, staff, may only use School District technological resources and others expressly authorized by the School District. The use of School District technological resources, including access to the Internet, is a privilege, not a right. Individual users of the School District's technological resources are responsible for their behavior and communications when using those resources. Responsible use of School District technological resources is use that is ethical, legal, respectful, academically honest and supportive of student learning. Each user has the responsibility to respect others in the school community and on the Internet. Users are expected to abide by the generally accepted rules of network etiquette. General student and employee behavior standards, including those prescribed in applicable board policies, the Student and Employee Handbook and other regulations and school rules, apply to use of the Internet and other school technological resources.

In addition, anyone who uses School District computers or electronic devices or who accesses the school network or the Internet using School District resources must comply with the additional Rules for Use of School Technological Resources below. These rules are intended to clarify expectations for conduct, but should not be construed as all-inclusive.

All students and employees must be informed annually of the requirements of this policy and the methods by which they may obtain a copy of this policy. Before using School District technological resources, students and employees must sign a statement indicating that they understand and will strictly comply with these requirements. Failure to adhere to these requirements will result in disciplinary action, including revocation of user privileges. Willful misuse may result in disciplinary action and/or criminal prosecution under applicable state and federal law.

#### RULES FOR USE OF SCHOOL TECHNOLOGICAL RESOURCES

1. School District technological resources are provided for school-related purposes only during school hours. Acceptable uses of such technological resources are limited to responsible, efficient and legal activities that support learning and teaching. Use of School District technological resources for political purposes or for commercial gain or profit is prohibited.
2. School District technological resources are installed and maintained by members of the Technology Department. Students and employees shall not attempt to perform any installation or maintenance without the permission of the Technology Department.
3. Under no circumstance may software purchased by the School District be copied for personal use.
4. Students and employees must comply with all applicable laws, including those relating to copyrights and trademarks, confidential information, and public records. Any use that violates state or federal law is strictly prohibited. Plagiarism of Internet resources will be treated in the same manner as cheating, as stated in the Student Handbook.
5. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally viewing, accessing, downloading, storing, printing or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages or other material that is obscene, defamatory, profane, pornographic, harassing, abusive or considered to be harmful to minors. All users must comply with all student handbook and District policies regarding Student Bullying, Harassment, Threat, Violence and Assault, when using School District technology.
6. The use of anonymous proxies to circumvent content filtering is prohibited.
7. Users may not install or use any Internet-based file-sharing program designed to facilitate sharing of copyrighted material.
8. Users of technological resources may not send electronic communications fraudulently (i.e., by misrepresenting the identity of the sender).
9. Users must respect the privacy of others. When using e-mail, chat rooms, blogs or other forms of electronic communication, students must not reveal personal identifying information, or information that is private or confidential, such as the home address or telephone number, credit or checking account information or social security number of themselves or fellow students. In addition, school employees must not disclose on School

District websites or web pages or elsewhere on the Internet any personally identifiable, private or confidential information concerning students (including names, addresses or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA). Users also may not forward or post personal communications without the author's prior consent.

10. Users may not intentionally or negligently damage computers, computer systems, digital or electronic devices, software, computer networks or data of any user connected to School District technological resources. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses.
11. Users may not create or introduce games, network communications programs or any foreign program or software onto any School District computer, electronic device or network without the express permission of the director of technology or designee.
12. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful access to other computers, computer systems or accounts.
13. Users are prohibited from using another individual's ID or password for any technological resource without permission from the individual. Students must also have permission from the teacher or other school official.
14. Users may not read, alter, change, block, execute or delete files or communications belonging to another user without the owner's express prior permission.
15. Employees shall not use passwords or user IDs for any data system for an unauthorized or improper purpose.
16. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access.
17. Teachers shall make reasonable efforts to supervise students' use of the Internet during instructional time, to ensure that such use is appropriate for the student's age and the circumstances and purpose of the use.
18. No comments or pictures may be placed on the Internet or other technological resources representing the view of the school or School District without prior approval of the Superintendent or designee.
19. Without permission by the Board, users may not connect any personally-owned technologies such as laptops and workstations, wireless access points and routers, etc. to District owned and maintained networks. Connection of personal devices such as iPods, smartphones, digital tablets and printers is not permitted. The Board is not responsible for the content accessed by users who connect to the Internet via their personal mobile telephone technology (e.g., 3G, 4G service).
20. Users must back up data and other important files regularly.
21. Those who use District owned and maintained technologies to access the Internet at home are responsible for both the cost and configuration of such use.
22. Students who are issued District owned and maintained laptops must also follow these guidelines:
  - a. Keep the laptop secure and damage free.
  - b. Use the provided protective book bag style case at all times.
  - c. Do not loan out the laptop, charger or cords.
  - d. Do not leave the laptop in your vehicle.
  - e. Do not leave the laptop unattended.
  - f. Do not eat or drink while using the laptop or have food or drinks in close proximity to the laptop.
  - g. Do not allow pets near the laptop.
  - h. Do not place the laptop on the floor or on a sitting area such as a chair or couch.
  - i. Do not leave the laptop near table or desk edges.
  - j. Do not stack objects on top of the laptop.
  - k. Do not leave the laptop outside.
  - l. Do not use the laptop near water such as a pool.
  - m. Do not check the laptop as luggage at the airport.
  - n. **Back up data and other important files regularly. The Corinth School District will at times perform maintenance on the laptops by imaging and other support-related services. All files not backed up to a storage device will be deleted during this process. Keep a personal backup of all files for data retrieval.**

### RESTRICTED MATERIAL ON THE INTERNET

The Internet and electronic communications offer fluid environments in which students may access or be exposed to materials and information from diverse and rapidly changing sources, including some that may be harmful to students. The Board recognizes that it is impossible to predict with certainty what information on the Internet students may access or obtain. Nevertheless, School District personnel shall take reasonable precautions to prevent students from accessing material and information that is obscene, pornographic or otherwise harmful to minors, including violence, nudity, or graphic language that does not serve a legitimate pedagogical purpose. The Superintendent shall ensure that technology protection measures are used and are disabled or minimized only when permitted by law and Board policy. The Board is not responsible for the content accessed by users who connect to the Internet via their personal mobile telephone technology (e.g., 3G, 4G service).

### PARENTAL CONSENT

The Board recognizes that parents of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. Accordingly, before a student may independently access the Internet, the student's parent or guardian must be made aware of the possibility that the student could obtain access to inappropriate material while engaged in independent use of the Internet. The parent and student must consent to the student's independent access to the Internet and to monitoring of the student's e-mail communication by school personnel. In addition, in accordance with the Board's goals and visions for technology, students may require accounts in third party systems for school related projects designed to assist students in mastering effective and proper online communications or to meet other educational goals. Parental permission will be obtained when necessary to create and manage such third-party accounts.

### PRIVACY

No right of privacy exists in the use of technological resources. Users should not assume that files or communications accessed, downloaded, created or transmitted using School District technological resources or stored on services or hard drives of individual computers will be private. School District administrators or individuals designated by the Superintendent may review files, monitor all communication and intercept e-mail messages to maintain system integrity and to ensure compliance with Board policy and applicable laws and regulations. School District personnel shall monitor online activities of individuals who access the Internet via a school-owned computer or District-owned equipment. Under certain circumstances, the Board may be required to disclose such electronic information to law enforcement or other third parties, for example, as a response to a document production request in a lawsuit against the Board, as a response to a public records request or as evidence of illegal activity in a criminal investigation.

### SECURITY/CARE OF PROPERTY

Security on any computer system is a high priority, especially when the system involves many users. Employees are responsible for reporting information security violations to appropriate personnel. Employees should not demonstrate the suspected security violation to other users. Unauthorized attempts to log onto any school system computer on the Board's network as a system administrator may result in cancellation of user privileges and/or additional disciplinary action. Any user identified as a security risk or having a history of problems with other systems may be denied access. Users of School District technology resources are expected to respect School District property and be responsible in using the equipment. Users are to follow all instructions regarding maintenance or care of the equipment. Users may be held responsible for any loss or damage caused by intentional or negligent acts in caring for computers while under their control. The School District is responsible for any routine maintenance or standard repairs to school system computers.

### PERSONAL WEBSITES/SOCIAL MEDIA

The District recognizes the use of online social media networks as a communications and e-learning tool. As a result, the District provides password-protected, innovative social tools for e-learning and collaboration purposes. However, public social media networks may not be used for classroom instruction without prior consent of the Superintendent. The use of social media for personal use during district (on-contract) time is prohibited. The District may use publicly available social media for fulfilling its responsibility for effectively communicating in a timely manner with the general public, through designated employees at the direction of the Board.

The Superintendent may use any means available to request the removal of personal websites that substantially disrupt the school environment or that utilize School District or individual school names, logos or trademarks without permission.

1. Students

Though school personnel generally do not monitor students' Internet activity conducted on non-School District devices during non-school hours, when the student's online behavior has a direct and immediate effect on school safety or maintaining order and discipline in the schools, the student may be disciplined in accordance with Board policy.

2. Employees

All employees are to maintain an appropriate, professional relationship with students at all times. Employees' personal websites and social media posts, displays or communications must comply with all state and federal laws and any applicable District Policies, including the Mississippi Educator Code of Ethics and Standards of Conduct which requires professional, ethical conduct.

3. Volunteers

Volunteers are to maintain an appropriate relationship with students at all times. A volunteer is encouraged to block students from viewing personal information on the volunteer's personal websites or online networking profiles in order to prevent the possibility that students could view materials that are not age-appropriate. An individual volunteer's relationship with the School District may be terminated if the volunteer engages in inappropriate online interaction with students.

FEDERAL ACCOUNTABILITY

The Corinth School District in order to be eligible for Federal Funds is required to incorporate and comply with both CIPA and COPPA requirements into the district's Acceptable Use Policy.

1. Children's Internet Protection Act (CIPA)

CIPA requires that schools and libraries that receive specific Federal Funds must certify to the funding agency that they have an Internet Safety Policy in place. Such a policy should use technology that blocks access to obscenity, child pornography, or material harmful to minors. It may also include monitoring of children as they are online. Congress wants the Internet Safety Policy to address hacking, chat rooms, e-mail safety, disclosure of personal information concerning children, and unlawful activities of children online. CIPA became effective on April 21, 2001. Additionally, the Corinth School District, in accordance with the Broadband Data Improvement Act (BDIA) of 2008, is implementing a policy addressing cyber bullying and other social networking issues.

2. Broadband Data Improvement Act (BDIA)

BDIA declares that the issue of Internet safety includes issues regarding the use of the Internet in a manner that promotes safe, online activity for children, protects children from cybercrimes, including crimes by online predators, and helps parents shield their children from material that is inappropriate for minors. BDIA amends the Communications Act of 1934 to require elementary and secondary schools with computer access to the Internet to educate minors about appropriate online behavior, including online interaction with other individuals in social networking websites and in chat rooms and cyber bullying awareness and response.

DISCLAIMER

The Board makes no warranties of any kind, whether express or implied, for the service it is providing. The Board will not be responsible for any damages suffered by any user. Such damages include, but are not limited to, loss of data resulting from delays, non-deliveries or service interruptions, whether caused by the School District's or the user's negligence, errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The School District specifically disclaims any responsibility for the accuracy or quality of information obtained through its Internet services.

USER APPLICATION/CONTRACT

**User Application/Contract:** I certify that I have read the Corinth School District's Acceptable Use Policy (AUP). I understand and agree to follow the above Terms and Conditions for the District's Internet use. I understand any violation of the District's Internet AUP will result in the loss of Internet access and/or my user account; may result in the loss of school provided technology devices; may result in other disciplinary action; and may constitute a criminal offense. I agree to report any misuse of the Internet resources to my system administrator. I use the Internet entirely at my own risk and I hereby release the District from any claims arising from my use of the Internet.

*Note: This agreement will be placed in the user's permanent file.*

User Name (please print): \_\_\_\_\_

Student ID # or Social Security #: \_\_\_\_\_

User Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

**PARENT or GUARDIAN:** As the parent or guardian of this student, I have read the District's Acceptable Use Policy (AUP) and this contract. I understand that access to the Internet resources is designed for educational purposes. I understand that controversial material is available on the Internet and I permit my child to use the Internet despite this potential availability. I will not hold the District responsible for materials my child acquires on the network. My child uses the Internet at my child's own risk and at my own risk. I hereby release the District from any claim arising from my child's use of the Internet. I agree to report any misuse of the Internet resources to a District administrator. I accept full responsibility for supervision if and when my child's use is not in a school setting. I understand that my child's violation of the District's Internet AUP will result in the loss of Internet access and/or my child's user account; may result in the loss of school provided technology devices; may result in other disciplinary action; and may constitute a criminal offense. I hereby give my permission for my child to access the Internet and I give permission to the District to issue an account for my child. I certify that the information contained on this application is correct.

Parent or Guardian Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

**PLEASE NOTE: Although District policy forbids unauthorized users to access the Internet; the District cannot guarantee that students will not gain unauthorized access. The District is not liable for such unauthorized access.**

## **APPENDIX A: MISSISSIPPI SCHOLARS AND MISSISSIPPI TECH MASTERS PROGRAMS**

### **Mississippi Scholars Requirements**

#### **ENGLISH LANGUAGE ARTS** *Four credits must consist of:*

- English I (1) or Cambridge IGCSE Equivalent
- English II (1) or Cambridge IGCSE or AICE Equivalent
- English III (1) or Cambridge AICE Equivalent
- English IV (1) or Cambridge AICE Equivalent

#### **MATHEMATICS** *Four credits must consist of:*

- Algebra I (1) or Cambridge IGCSE Equivalent
- Geometry (1) or Cambridge IGCSE Equivalent
- Algebra II (1) or Cambridge IGCSE Equivalent
- And one Carnegie Unit of comparable rigor and content may come from Mathematics courses approved by the Mississippi Department of Education for academic credit.

#### **SCIENCE** *Four credits must consist of:*

- Biology I (1) or Cambridge IGCSE Equivalent
- Any two Carnegie Units of comparable rigor and content (Physics preferred) or Cambridge IGCSE or AICE Equivalent
- Additionally, one Carnegie Unit may come from a CTE or Cambridge IGCSE or AICE Equivalent

#### **SOCIAL STUDIES** *Four credits must consist of:*

- World Geography (1/2) & Mississippi Studies (1/2) Or Global Studies or AICE Global Perspectives
- World History Studies (1) or Cambridge IGCSE Equivalent
- US History (1) or Cambridge IGCSE or AICE Equivalent
- US Government (1/2)
- Economics (1/2)

#### **ARTS** *One credit of:*

- One Carnegie Unit of visual and performing arts meeting the requirements for high school graduation or
- 2 units for the completion of the 2 course sequence Computer Graphics Technology I & II

#### **ADVANCED ELECTIVES** *Two credits must consist of language in the same language:*

- Foreign Language I (1)
- Foreign Language II (1)



## ADDITIONAL REQUIREMENTS

- 80 Hours of Community or Volunteer Service during 4 years of high school for Seniors graduating in 2022 and later
- 19 ACT Composite Score (Overall Score) for Seniors graduating in 2022 and later
- 2.5 cumulative high school GPA on a 4.0 scale
- For students with more than 4 in-school suspensions-3 letters of recommendation (one from each of the following – principal, guidance counselor and business/community leader)
- 95% School Attendance during 4 years of high school
- No out-of-school suspension

*Mississippi Scholars must also complete any remaining State-mandated high school graduation requirements. Advanced Placement courses may be substituted in Mississippi*

*Scholars subject areas.*

*Dual credit and online courses are acceptable.*

## Mississippi Tech Masters Requirements

Mississippi Tech Master Students are preparing for their future careers. Employers are concerned with ensuring that both potential and incumbent employees have the skills necessary to thrive in today's workplace.

### **Current MDE Career Pathway Track – Academic Course of Study:**

(4 Credits) English

\*(3 Credits) Math – Algebra I – Math above Algebra I (Course must be related to program of study)

#### **\*\*Geometry Mandatory**

(3 Credits) Science – Biology I and 2 courses above Biology I

(3 Credits) Social Studies – American History, Government and MS Studies

(1 Credit) Computer

(½ Credit) Health or P.E.

\*(2.5 Credits) Electives of your program of study

\*4 CTE Credits in the same area of study – Must take 4 CTE credits – Non-negotiable

**Must have 21 minimum credits – Students can go the 21 or 24 credit route allowing time for internship.**

### **Additional Requirements for recognition of Mississippi Scholars Tech Master:**

- 80 Hours of Community or Volunteer Service during 4 years of high school for Seniors graduating in 2022 and later
- Minimum of
  - 19 ACT Composite Score (Overall Score) for Seniors graduating in 2022 and later, or
  - 36 ASVAB (Armed Services Vocational Aptitude Battery) Test, or
  - Silver Level WorkKeys
- 2.5 high school GPA
- 95% school attendance during high school years

- No out-of-school suspension

Must maintain a passing score, as established by the Mississippi Department of Education (MDE), on the Mississippi Career Planning and Assessment System (CPAS2) or a passing score on an MDE approved industry certification assessment.

**NOTE: Students who completed a 2-year CTE program during the 2019-2020 school year as a sophomore or junior and who will be graduating either in 2021 or 2022 were unable to take their MS-CPAS state test/national certification assessment due to COVID-19 shutting schools down. This is a requirement for students to be selected as a MS Tech Master.**

**Also, we will use the waiver for any CTE completer who graduates in 2021 or 2022. This will take care of all of the students who were impacted by last year's canceled CPAS testing.**

Mississippi Scholars Tech Master must complete any remaining State-Mandated high school graduation requirements. Dual credit courses are acceptable

**\*Flexibility to tailor courses to area of interest.**

## **APPENDIX B: VIRTUAL LEARNING GUIDELINES AND EXPECTATIONS**

Students in the Corinth Schools are expected to maintain a standard of excellence in a circumstance where distance learning or a hybrid learning model has to be put into effect.

Guidelines include:

1. All assignments given by teachers are to be completed for a grade.
2. Students should submit completed work to the teacher electronically when possible.
3. Assignments that are not electronic are due upon return to school.
4. Students/Parents/Guardians are to communicate with teachers, no less than weekly, if they cannot participate in virtual instruction.
5. Students in grades 7-12 are expected to show their faces during virtual instruction.
6. If students or family members with whom they live have documented medical conditions that necessitate virtual learning, such students may participate in virtual learning.
7. Students in grades 6-12 during the 2020-21 school year must have earned a B average or higher in all courses taken during that year.
8. If a student average falls below an 80 in the academic coursework at the time of a progress report or report card, then the student must return to face-to-face learning for the remainder of the academic year.
9. All virtual students will be required to take all Mississippi and Cambridge assessments on-campus at the end of the school year.
10. Virtual students will not be able to participate in any extracurricular activities.
11. The District Attendance Committee may waive the requirements of 7 or 8 above if extenuating circumstances are presented.

## **APPENDIX C: COVID-19**

This document has been created as an addendum to the student handbook for the 2020-2021 school year. As information changes, we expect some of the information below to be revised as appropriate. Corinth School District is committed to communicating the most current information through our previously established social media accounts and phone recordings.

As we navigate new opportunities for our students and staff, please be confident of the following:

1. We are committed to meeting the needs of all students in our district.
2. We are committed to a safe and healthy school environment.
3. We are committed to supporting and encouraging your child throughout his or her educational career at CSD.

We are asking our parents and community to partner with us in several ways over the next school year:

1. Please provide a current working phone number(s) to the school in case we need to reach you during the day. Our nurses will be screening our students and employees throughout the school day and may find it necessary to contact you.
2. Please reinforce healthy behaviors that we will be practicing at school. These behaviors include social distancing of 6 feet, covering coughs and sneezes, handwashing and mask wearing as appropriate.
3. Please partner with your local health community if your child is showing signs or symptoms of COVID-19. The primary symptoms are identified by the CDC as fever, cough and/or shortness of breath.
4. Please keep your child at home if he or she exhibits signs or symptoms of contagious illness- fever, cough, vomiting, or shortness of breath. It would be appropriate to keep your child at home until your child has been symptom-free for at least 24 hours, or until you have received medical clearance from your doctor.
5. Please recognize that information and guidance at the state and federal level may change over the next school year. We are monitoring their recommendations daily and will update Corinth School District policies and procedures as necessary.

Procedures for nebulizers will follow current CDC and Mississippi Department of Health guidelines.

**APPENDIX D: GRADUATION REQUIREMENTS**

















## Applied Studies Diploma\*

Available to Students with an I.E.P

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 \*! - 8>6%2;2!0!P84RX@0'2C!%204##&#\$!20624&2#?2!^E)\! F A /!G814'a!

Curriculum Area	Carnegie Units	Required Subjects
"#\$%&'(!	J!	*!+ , - . " ! " # \$ % & ' ( ! / 0 # \$ 1 0 \$ 2 !! *!3+ - " ! , 2#240%!50624!!
= 0; (2 > 0; & ? ' !	I!	*!+ , - . " ! = 0; ( ! +!
. ? & 2 # ? 2!	I!	*!+ , - . " ! A & 8 % 8 \$ B!
. 8 ? & 0 % ! . ; 1 C & 2 ' !!	)!	*!+ , - . " ! F 8 4 % C ! G & ' ; 8 4 B ! 8 4 ! 3 + - " ! " 1 4 8 6 2 0 # ! G & ' ; 8 4 B ! *!+ , - . " ! H D . D ! G & ' ; 8 4 B ! 8 4 ! 3 + - " ! H D . D ! G & ' ; 8 4 B ! *!3+ - " ! , % 8 @ 0 % ! 5 2 4 ' 6 2 ? ; & : 2 ' ! 8 4 ! + , - . " ! , % 8 @ 0 % ! . ; 1 C & 2 ' !! *!D E ! " ? 8 # ! 8 4 ! 3 + - " ! " ? 8 # ! *!D E ! , 8 : 2 4 # > 2 # ; ! *!D E ! = & ' ' & ' ' & 6 6 & ! . ; 1 C & 2 ' !!
5 ( B ' & ? 0 % ! " C 1 ? 0 ; & 8 # ! 0 # C ! G 2 0 % ; ( !	I!	!
/ & \$ 2 ! . R & % % ' ! Q 2 : 2 % 8 6 > 2 # ; !	)!	*! / & \$ 2 ! . R & % % ' ! Q 2 : 2 % 8 6 > 2 # ; ! + X + < !
J & # 2 ! 3 4 ; ' !	I!	!
- 0 4 2 2 4 ! K 2 0 C & # 2 ' ' !	)!	*! - 0 4 2 2 4 ! K 2 0 C & # 2 ' ' ! + X + < ! . ; 4 0 # C ' Z ! L 2 ? ( # 8 % 8 \$ B 7 ! . B ' ; 2 > ' 7 ! " > 6 % 8 B 0 @ & & & ; B ! 0 # C ! . 8 ? & 0 % !!
L 2 ? ( # 8 % 8 \$ B ! 8 4 ! - 8 > 6 1 ; 2 4 ! . ? & 2 # ? 2 !	I!	!
" % 2 ? ; & : 2 ' !	E!	J D E ! " % 2 ? ; & : 2 ' ! > 1 ' ; ! @ 2 ! 4 2 \$ 1 % 0 4 ! 2 C 1 ? 0 ; & 8 # ! - 0 4 # 2 \$ & 2 ! 1 # & ; ' !
<b>Total Units Required!</b>	<b>24!</b>	!

! VL(2!366%&2C! . ; 1C&2'!Q&6%8>0!&'!#8;!291& : 0%2#; ; !; 8!0!; 40C&; &8#0%!( & \$ ( ! ' ? ( 8 8 % ! C & 6 % 8 > 0 ! 0 # C ! & ' ! # 8 ; !  
42?8\$#&\_2C!@B!68';X'2?8#C04B!2#;&;&2'!;(0;!4291&42!0!;40C&;&8#0%!( & \$ ( ! ' ? ( 8 8 % ! C & 6 % 8 > 0 !

**STUDENT HANDBOOK ACKNOWLEDGMENT**

We, the undersigned parent and student, acknowledge that the Corinth School District Student Handbook is posted on-line at [www.corinth.k12.ms.us](http://www.corinth.k12.ms.us), and acknowledge that we have read the handbook carefully and have discussed the school policies contained therein. Although Handbooks are available on-line, I understand that I may obtain a printed copy of the Handbook by requesting a copy from my/my child's teacher.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date