

**Marlin Secondary**  
**Parent and Family Engagement Policy**  
**ESSA Section 1116**  
**2023-2024 School Year**

1. *Marlin Secondary* shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Section 1116 (b)(1) & (e)(5)

2. *Marlin Secondary* shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)

An annual parent meeting will be held at the start of the school year in order to review the parent Title 1 school requirements, Parent and Family Engagement Policy and School-Parent Compact. Marlin Secondary Administrators will notify parents via call outs, social media platforms and fliers for the date of the meeting.

**The annual meeting will take place at the Marlin Secondary Campus Gym.**

**September 21, 2023**

**November 9, 2024**

3. *Marlin Secondary* shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2)

**Parents are invited to participate in numerous meetings throughout the year, the meetings will be offered at different times to ensure maximum participation. This school year parent meetings will be held following every school board meeting at 7:00pm and other days based on the need. In addition teachers will schedule parent teacher conferences to ensure parents have an opportunity to stay up to date with their students' academic and behavioral progress.**

**At the start of the school year Marlin Secondary hosted several bulldog camps at different times during the day to allow parents the opportunity to hear from campus administrators and various departments. Marlin Secondary currently has a parent**

**support staff to ensure all parents receive a phone call as it relates to grades and attendance.**

4. *Marlin Secondary* shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)

**Marlin Secondary invites all parents to participate in the review and revision meetings to discuss and update our Campus Improvement Plan and Parent Engagement Policy throughout the school year. Marlin Secondary further collects information and feedback from its students/parents/ caregivers and faculty for the betterment of its Parent and Family Engagement Plan. The methods used to collect information occur throughout the school year in various manners such as: Site Based Meetings, Parent Surveys, Parent Conferences, Title 1 Annual Meetings, ARD/504 Meetings.**

5. *Marlin Secondary* shall provide parents of participating children—
- (A) timely information about programs under this part;
  - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and
  - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;
- Section 1116 (c)(4)

**Parents will be informed about the PFE program and activities during the annual Title 1 meeting and posted on the district/campus website. Information on all related events, activities and opportunities for parents/caregivers and families to engage and communicate will be communicated via the campus social media pages, call outs and event fliers. Campus teachers and administrative staff members may be contacted via email or phone to receive timely information and schedule any applicable conferences and meetings.**

**Marlin Secondary offers the following state and local academic assessments:**

- Renaissance Reading Screener
- Renaissance Math Screener
- STAAR (State of Texas Assessment of Academic Readiness)
- E.O.C. (End of Course )
- TELPAS (Texas English Language Proficiency Assessment System)

**Parents/Caregivers may access their child/children's state testing information from the Texas Education Agency website. All parents received information regarding the curriculum used during the back to school mandatory parent meetings.**

**Any other information related to academic progress and achievement level on local assessments contact your child/children’s teacher or school counselor. Grades may also be accessed via the parent and student portal. Parents may request additional meetings and conferences as needed throughout the school year. In addition, as a Title 1 campus the parents have the right to request the qualifications of their child’s classroom teacher and instructional staff that supports their child’s academic growth.**

6. If the schoolwide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5)

**Marlin Secondary Campus will share and explain the CIP information to parents during the Parent Meeting: October, 2023.**

**Information to be communicated:**

**Staff Support**

**Instruction Component**

**Professional Development**

**Supplemental Resources**

**Parent and Family Engagement Activities**

7. To ensure effective involvement of parents and to support a partnership among the school

involved, parents, and the community to improve student academic achievement, Marlin Secondary shall: Section 1116 (e)

(i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)

**Marlin Secondary students will be taught the Texas Essential Knowledge and Skills (TEKS) for their appropriate grade level according to Marlin ISD's scope and sequence. Our campus uses a variety of curriculum resources, including, but not limited to: TXVSN courses, Odell Curriculum, Apex and Odysseyware. Teachers will send home student work for the parents to review. The campus counselor is also available to assist families with campus or community resources to meet the needs of their student's social-emotional needs. Our school also shares state reports, family-friendly student reports explaining their student's individual STAAR performance, campus and district ratings, academic expectations, assessment results, grading guidelines, school schedules, classroom schedules, and behavior expectations through a variety of communicative techniques:**

- **Social Media: School Facebook and Twitter**
  - **School Messenger, and Email**
  - **Phone Calls**
- **Family and Teacher Conferences offered before, during, and after school**
  - **Title I Meetings**
  - **Teacher Newsletter**

**Events for Families to Attend:**

- **Fall and Spring Academic Nights, Student Award Ceremonies, Field Day, etc.**
- **Campus and District Parent Handbook**
- **Weekly Folders that may include individual notes (if needed)**
- **Report Cards and Progress Reports, parent portal electronic database with up to date information about grades, attendance, and discipline.**
- **ARD Meetings**
- **Parent Resource Staff**
- **School Marquee**
- **Site Based Planning Meetings**

**Individuals to assist parents/caregivers to include:**

- **Counselors**
- **Academic Facilitators**
- **Teacher**
- **Dean of Students**

(ii) provide materials and training to help parents to work with their children to improve

their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

**Marlin Secondary will provide materials and resources available to train parents/caregivers:**

**Google Classroom**

**Family Engagement Meeting**

**Parent Conferences/Parent Compact**

**STAAR Night**

**Academic Nights**

**Technology Support**

**Parent Portal Open Labs**

**Online Courses academic update meetings**

**Grade Book access**

**Technology Support for students.**

**Stem Night**

(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

**Participation of staff in Annual Title 1 meeting**

(iv) to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

**Marlin ISD Family and Community Engagement Event (FACE)**

(v) provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

**GED Program**