

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**December 12, 2023**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

**A. Call to Order – Molly Fraumeni, President**

**B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator**

Joseph Bodenschatz	Christopher Cannavo	Alfred Coscia
Thomas Dufner	Molly Fraumeni	Jean Hansen
Lisa Marshall	Paula Merrill	Corey Piasecki

**C. Executive Session- 6:30 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- November 14, 2023 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Bailey E. Asbury

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s): Ms. Toni Manfra, Best Buddies  
Mr. Mark Smith, Archery Team

I. Goals:

**Warren Hills Board of Education District Goals for 2023-2024:**

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

**Warren Hills Board of Education Board Goal for 2023-2024:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	November 20, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	No Meeting Held	By Chair: Mrs. Marshall
Negotiations	November 20, 2023	By Chair: Mrs. Fraumeni

**K. Old Business**

**L. New Business**

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of

the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**N. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Cedric Hickerson	Approve	Mentor	\$500.00	HS	12-1-23	12-1-24	Mentor for C. Dock Business Dept.
2	Erica Gonzalez	Approve	1:1 Aide	\$15.00/hour	District	12-13-23	5-20-24	MS Bowling Club
3	Elizabeth Biamonte	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
4	Abigail Makoski	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
5	Margaret Devine	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
6	Hope Ranalli	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
7	Christine Tyburczy	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
8	Craig Green	Approve	District Mental Health Team	\$1,500.00	District	12-13-23	6-30-24	Stipend amount is grant funded
9	Jonathan Purnell-Joe	Approve	Substitute Teacher	\$130.00/day	District	12-13-23	6-30-24	Pending receipt of required paperwork
10	Joshua Davis-Pyzik	Approve	Substitute Teacher	\$130.00/day	District	12-13-23	6-30-24	Pending receipt of required paperwork
11	Joshua Padilla	Approve	Security	\$22.59/hr Pro-rated	District	12-13-23	6-30-24	Pending receipt of required paperwork
12	Mohamed Elnager	Accept	Security	\$22.59/hr Pro-rated	District	12-14-23	N/A	Resignation from PT Security Position
13	Mohamed Elnager	Approve	Substitute Security	\$20.00/hr	District	12-15-23	6-30-24	N/A
14	Haley Adam	Approve	Maternity Leave - Health P/E Teacher	\$59,793.00 Pro-rated	HS	on or about 1/12/24	6-30-24	BA Step 1 - Pending receipt of required paperwork
15	Haley Adam	Approve	Substitute Teacher	\$130.00/day	District	on or about 12/15/23	6-30-24	Pending receipt of required paperwork

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
16	Renee Smola	Approve	Coach Head Softball	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
17	Craig Green	Approve	Coach Asst. Softball	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
18	Tarra Bendorf	Approve	Coach Head Softball	\$4,442.00	MS	March 14, 2024	End of Season	Tier 3 Step 3
19	Aaron Feldman	Approve	Coach Head Baseball	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
20	Jeremy Willis	Approve	Coach Asst. Baseball	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
21	Joseph Bamford	Approve	Coach Asst. Baseball	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
22	Thomas Delaventura	Approve	Coach Head Baseball	\$4,442.00	MS	March 14, 2024	End of Season	Tier 3 Step 3
23	Patrick Kablis	Approve	Coach Head Boys Lacrosse	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
24	Jacob Korczukowski	Approve	Coach Asst. Boys Lacrosse	\$4,874.00	HS	March 14, 2024	End of Season	Tier 3 Step 2
25	Megan Bublitz	Approve	Coach Head Girls Lacrosse	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
26	Erica Chesniak	Approve	Coach Asst Girls Lacrosse	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
27	Nicole Latino	Approve	Coach Asst Girls Lacrosse	\$5,444.00	HS	March 14, 2024	End of Season	Tier 3 Step 3
28	Maria Forsythe	Approve	Coach Head Girls Track	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
29	Zachary Fisher	Approve	Coach Head Boys Track	\$8,720.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
30	Michael Howey	Approve	Coach Asst. Track Coach	\$6,883.00	HS	March 14, 2024	End of Season	Tier 3 Step 4
31	Janessa Ternosky	Approve	Coach Asst. Track	\$4,874.00	HS	March 14, 2024	End of Season	Tier 3 Step 2
32	Kimberly Kavcak	Approve	Coach Head Girls Track	\$5,432.00	MS	March 14, 2024	End of Season	Tier 3 Step 4
33	Tasjaana Miraglia	Approve	Coach Head Boys Track	\$4,442.00	MS	March 14, 2024	End of Season	Tier 3 Step 2
34	John Heine	Approve	Coach Head Golf	\$5,419.00	HS	March 14, 2024	End of Season	Tier 4 Step 2
35	Toni Manfra	Approve	Unified Bowling Coach	\$3,608.50	HS	12-13-23	2-19-24	Tier 3 Step 4; 50% of stipend
36	Mary Ann Higgins	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 &

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
								2/12
37	Cheryl Yanoff	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
38	Sarah Codd	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
39	Erica Gonzalez	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
40	Barbara Nelson	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
41	Jennifer Jessen	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12
42	Jack Lamond	Approve	Unified Bowling Chaperone	\$31.00/hr	HS	12-13-23	2-13-23	On the following dates 12/18, 1/22, 1/29, 2/5 & 2/12

\*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step / # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Reina Castro-Gomez	Volunteer - Girls Wrestling	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required paperwork
2	Gregory Slivka	Volunteer - Wrestling	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required paperwork
3	Eric Herner	Volunteer - Basketball	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required paperwork
4	Catherine Golden	Volunteer - Unified Bowling	N/A	N/A	District	12-18-23	2-12-24	Pending receipt of required paperwork

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	T Jaw	Technology Coordinator	NJASA Techspo 24 Harrah's Resort Atlantic City NJ	\$540 Registration, Mileage, Accommodation, Meals	January 24-26, 2024
2	K Dennison	Supervisor of English & Social Studies	NJASA Techspo 24 Harrah's Resort Atlantic City NJ	\$540 Registration, Mileage, Accommodation, Meals	January 24-26, 2024
3	H Apple	Supervisor of Math & Science	NJASA Techspo 24 Harrah's Resort Atlantic City NJ	\$540 Registration, Mileage, Accommodation, Meals	January 24-26, 2024
4	L Wengel	Teacher	NJCTE & Drew Writing Project - Spring Conference Drew University Madison NJ	\$100.00 Registration, Mileage	March 14, 2024
5	M Smith A Slack	Advisors	NASP Nationals Kentucky Exposition Center, 937 Phillips Lane Louisville KY 40209	Registration, Mileage, Accommodations, Meals	May 8-11, 2024
6	Z Fisher	Track & Field Coach	Rutgers University	Registration, Mileage	January 7, 2024

\*5. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	78006764	Paternity Leave	Teacher	HS	3/1/24	0	3/1/24	3/1/24	N/A	on or about 5-13-24	

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**II. EDUCATION AND POLICY**

\*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**P 5756 - Transgender and Gender Nonconforming**

\*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2023-2024 - 002,  
 HS - 2023-2024 - None

\*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Graf	Abilities of Northwest NJ 264 NJ 31 Washington NJ	Transportation	Students of the Warren Hills Wind Ensemble
2	K C Wanamaker Z Fisher M Gurdineer	River Dell HS 55 Pyle St Oradell NJ	Transportation	Wrestling
3	C Hickerson	East Stroudsburg University & Warren County Comm College	Transportation	College Visit - Juniors
4	J Graf S Montero S Young	Hershey Park & surrounding High Schools/Colleges Hershey PA	Registration/ Student Costs, Transportation	WHRSD Band & Choir
5	D Balas J Leontaris	Kean University Union NJ	Transportation	WHRHS DECA
6.	M Devine	Lopatcong Township MS 321 Stonehenge Dr Phillipsburg NJ 08865	Transportation	Horizons - WHRMS



<b>Code</b>	<b>Requested by:</b>	<b>Trip</b>	<b>Board of Education Cost</b>	<b>Discussion</b>
7.	M Devine	Evangelical Free Church 11 Lambert Road Blairstown NJ 07825	Transportation	Horizons - WHRMS
8.	K Sweet	National HS Cheer Championship ESPN Wide World of Sports Orlando FL	Transportation Newark Airport	WHRHS Cheer - Junior Varsity & Varsity
9.	M Devine	North Warren MS 10 Noe Road Blairstown NJ 07825	Transportation	Horizons - WHRMS
10.	L Muroski	Dorney Park 4000 Dorney Park Road Allentown PA 18104	Transportation	WHRMS - 8th Grade Trip
11.	K Morpeth	WHRHS	Transportation	WHRMS Concert Band
12.	M Smith A Slack	NASP National Kentucky Exposition Center 937 Phillips Lane Louisville KY 40209	Registration fees for students	NASP Archery Team - Students responsible for own transportation, lodging & meals for this event

\*4. Motion to approve the Course of Studies for the 2024-2025 School Year.

\*5. Motion to approve the Pathway Program for the 2024-2025 School Year.

\*6. Motion to approve the Nursing Services Plan for the 2023-2024 School Year.

#### Approval of Education & Policy Motions

<b>MOTION:</b>		<b>SECOND</b>		
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**III. BUDGET AND FINANCE**

\*1. Motion to approve the bill list for the period November 15, 2023 through December 12 2023, in the amount of \$3,515,931.95.

\*2. Motion to approve the following Special Education Tuition Contract and revised Special Tuition Contract for the 2023-2024 regular school year:

<b>Student</b>	<b>School</b>	<b>Amount</b>	<b>Aide</b>	<b>Effective</b>
5071350115	Hunterdon Preparatory School	\$40,465.90 \$308.90 per diem	N/A	11/16/23-6/30/24
9583918576	Franklin Township Board of Education (Hunterdon County)	\$43,907.00	\$58,033.17	8/24/23-6/30/24

\*3. Motion to approve Tuition Contracts with Oxford Township School District and to accept the following students for the 2023-2024 school year:

<b>Student</b>	<b>Program</b>	<b>Amount</b>	<b>Effective</b>
1807757805	ERIC Program	\$21,100.00	8/28/23-6/30/24
3486594482	RR Program	\$21,000.00	8/28/23-6/30/24
6481499543	RR Program	\$21,000.00	8/28/23-6/30/24

\*4. Motion to approve Transportation Contracts with the NJ Department of Children and Families, Office of Education, for the 2023-2024 school year to transport Warren Hill Regional Student # 6202407808 to the DCF Regional School, Warren Campus in Port Murray, NJ at a cost of \$75.00 a day per student.

\*5. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #9369277272 commencing November 30, 2023 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

\*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #9874165843 commencing December 4, 2023 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

\*7. Motion to approve Home/Bedside Instruction Tuition Agreement with Union County Educational Services Commission for Student #8052602642 commencing December 6, 2023 until further notice, in the amount of \$72.00 per hour for a total of 10 hours per week.

\*8. Motion to approve the attached list of Use of Facilities for the 2023-2024 school year. [Attachment A]

**Approval of Budget & Finance Motions**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**O. Public Comment**

**P. Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**Q. Adjournment \_\_\_\_\_ p.m.**

**Approval to Adjourn**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**\*Roll Call**