

CAREER AND TECHNICAL EDUCATION PROGRAM

The Career and Technical Education Program (CTE) consist of areas of study that blend academic, occupational, and life skills, The CTE Program will be administered in accordance with the requirements of the Alabama State Department of Education and the Board.

- a. **Work-Based Learning Experience:** A work-based learning experience provides students with educational opportunities in a work setting that typically cannot be obtained in a classroom and may include, but is not limited to, cooperative education, internships, clinical experiences, and other related opportunities. The Superintendent is authorized to develop guidelines and procedures in accordance with the regulations of the Alabama State Department of Education for work-based learning experiences to be conducted in the school system, including, but not limited to, guidelines for decision making and protocol for solving problems at the workplace and school.
- b. **Live Work:** Live work consists of work conducted by students that relates to the knowledge and skills taught as part of a CTE program of study but are presented from outside the classroom. The Superintendent is authorized to develop for Board approval guidelines and procedures in accordance with the regulations of the Alabama State Department of Education and any applicable Business/Industry Certification requirements for live work to be conducted in the school system, including, but not limited to, a systematic method for managing live work, work requests and orders, and procedures for approval of where and for whom work may be conducted, school liability, and restrictions on live work. Any money collected for live work will be accounted for in accordance with the Board's Finance Manual.
- c. **Safety:** To the extent practicable, reasonable safety procedures will be implemented in the CTE program in accordance with Alabama State Department of Education regulations and any applicable Business/Industry Certification requirements.

SOURCE: Athens City Board of Education, Athens, AL

ADOPTED: August 17, 2017

LEGAL REF: Ala. Code §16-11-9 (1975)