

REGULATIONS GOVERNING THE USE OF SCHOOL FACILITIES

The use of School Facilities by Third Parties (whether subject to Policy ECCF or Policy ECCF-R1) is subject to the following rules and regulations:

1. When School Facilities are used by Third Parties, the Third Party will assume all responsibility for all expenses involved in utilities and upkeep of the School Facilities relating to said use of the School Facilities. Such Third Party must take responsibility for any damage sustained by the property during specified use thereof, except ordinary wear.
2. When School Facilities are used by Third Parties, the Third Party will assume all responsibility for all loss, damage, injury, or expense caused by or arising from such use.
3. The Third Party securing permission for the use of School Facilities must accept responsibility for observance of federal, state, and local laws/regulations (including school policies) relating to conduct upon school premises, including, for example, laws related to smoking, firearms, and alcoholic beverages.
4. No changes/alterations in School Facilities are to be made without the approval of the school principal concerned (or supervisor, where a principal is inapplicable), or the person designated by him/her as having authority.
5. No Third Party shall place or hang place cards, advertisements, posters, streamers, or similar materials on the inside or outside walls of School Facilities nor permit the exhibition of advertising materials of any sort in an auditorium, gymnasium, or stadium.
6. Cotton batting, straw dryvines, leaves, trees, or other flammable materials, shall not be used for decorative purposes in any place of assembly.
7. Electric light bulbs or shades shall not be decorated with paper or other combustible materials, unless such materials shall have first been fire-proofed.
8. No school personnel are to be asked to organize or to participate in the selling campaign connected with the affair for which premises are utilized by Third Parties.
9. Parking regulations established by the school concerned must be followed.
10. It shall not be the responsibility of the applicable school to furnish special stage settings, furniture, special lighting or to require stage hands to arrange scenery or to carry equipment.

11. Any Third Party obtaining a permit for the use of School Facilities shall not assign the same.

12. A Board employee, usually the building custodian, will be on duty during the period of use and will have full authority to enforce all Board regulations.

13. The size of the audience must be restricted to the actual seating capacity of the School Facilities being used.

14. Under no circumstances will any use by a Third Party be permitted which might be expected to damage a stage or floor and in any case, where reasonable doubt may exist regarding the effect upon the floor or any use proposed, school officials may require bond or other adequate security sufficient to cover the possible damages or cost of replacement of the floor.

15. If the Third Party's use of the School Facility relates to a performance or similar event, the Third Party Permit must provide sufficient police or security attendance at each performance to uphold law and order, as may be approved by school officials.

16. All activities and events open to the public and/or members of the Third Party must conclude not later than 11:00 P.M. (but not including efforts by the Third Party organizers to clean, organize, and/or pack after the conclusion of the activity and/or event), and school custodians shall see that the building must be vacated and closed promptly at any time that may be indicated on the special use permit.

17. No School Facility shall be used by a Third Party for gambling, games of chance, raffles, and lotteries.

18. No School Facility shall be used for any unlawful purpose.

19. School personnel shall have full and free access to the School Facility at all times.

SOURCE: Athens City Board of Education, Athens, AL

ADOPTED: June 18, 2009

LEGAL REF: Ala. Code § 16-11-9 (1975); Ala. Code § 16-11-12 (1975); Ala. Code § 16-24B-4 (1975); Ala. Code § 16-1-30 (1975); Ala. Code § 16-1-25 (1975); 20 U.S.C.A. §§ 4071-4074.