

Renewal Credit Form: 10 Hours / 1.0 CEU



Name: _____

School/Facility: _____

Position/Licensure Area: _____

School Year: 20____ - 20____

North Carolina Standard Professional 2 licenses must be renewed every five years with 8 units (80 hours) of renewal credit. One hour is equivalent to 0.1 CEU. Please be sure you know where you are in your renewal cycle and plan in advance how you will obtain your renewal credits. **For more information on types of credit required, see back of this form.**

Please submit one form per class/workshop, with a copy of the grade or certificate of completion/attendance, for each successfully completed class/workshop worth 1 CEU/renewal credit (10 hours) or more. (Classes or workshops with less than 10 hours or 1.0 CEU/renewal credit should be submitted on your Cumulative Renewal Credit Form for Less Than 10 Hours/1.0 CEU Each.) Each renewal credit should be identified by a category. Some credits may fall into several categories.

Attached certificates should include the following information:

- Teacher Name
- Facilitating Agency
- Title of Course or Workshop
- Date Completed
- Renewal Credits OR Semester Hours (for college courses only)

Type of Credit	# of Credits
Content Credits (Academic) <i>Credits in academic subject areas, including strategies to teach those subjects, during each five-year renewal cycle.</i>	
Literacy Methods <i>Literacy renewal credits which shall include evidence-based assessment, diagnosis, and intervention strategies for students not demonstrating reading proficiency. *Oral language, phonemic and phonological awareness, phonics, vocabulary, fluency, and comprehension shall be addressed in literacy-related activities leading to license renewal for elementary school license renewal.</i>	
General Credit <i>Any credits approved by our local school system. These may be credits that do not fit into one of the other categories, OR "overage" in other categories may be classified as "general" to meet the required total of 8 credits in the 5 year renewal cycle.</i>	
High Quality Staff Development <i>Grounded in scientifically based research and focused on improving student academic achievement. NOT 1 day or short-term meetings and conferences, but rather activities that are high-quality, sustained, intensive and classroom related focused. Regularly evaluated for their impact on increased teacher effectiveness and improved student achievement.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
School Administrator Credit <i>Credits that align with the expectations of the NC School Executive Standards 2, 4, and 5 (focused on the school executive's role as Instructional, Human Resources, and Managerial Leader).</i>	

Submit to Human Resources Department, Central Office

Human Resources will complete and return to you for your records once the information has been entered.

	Your renewal credit information has been entered. You can view your renewal credits by visiting Timekeeper from your school computer and clicking on CEU's in the left menu.
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Renewal Credits Chart: Please use this chart to determine which type of credit to direct credits earned.

Grade Level	K-5	6-12	Student Services	Administrators	Specialist
Certification Area	Classroom Teacher, AIG, ESL, EC, Reading Specialist, Math Specialist, Instructional Coaches, Math Interventionist, Visual Arts, PE, Music, Media Specialist	Classroom Teachers, AIG, ESL, EC, Instructional Coaches, Visual Arts, PE, Music, Dance, Band, Theater, Media Specialist, CTE	Psychologists, Behavior Specialists, Counselors, Social Workers	Any licensed administrative school personnel	Nurses, OT, PT, Speech
Content	3.0	4.0	4.0		Complete Requirements for Renewing Licensure Area
General	2.0	4.0	4.0	4.0	
Literacy	3.0				
Executives Role				4.0	
Total	8.0	8.0	8.0	8.0	