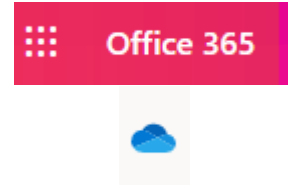




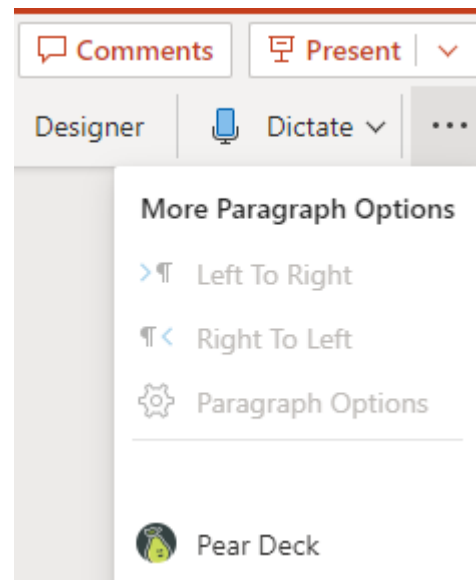
Office 365 Resources

Create Pear Deck Interactive Slides to an Existing PowerPoint

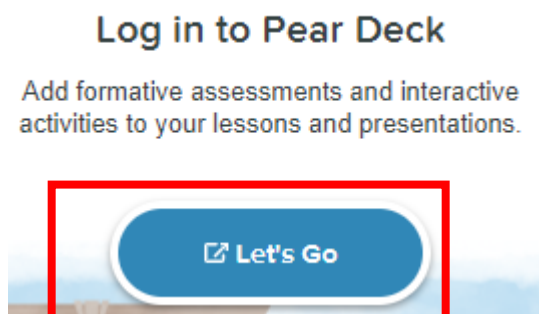
1. Open Office 365 online and then open a PowerPoint from OneDrive or other location that you have it stored. You can choose an existing PowerPoint or by building a New PowerPoint presentation.



2. Click on the **three dots** in the right-hand corner of your PowerPoint Presentation then click on the **Pear Deck icon**.

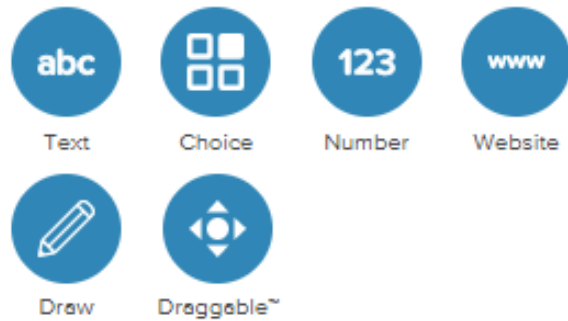


3. Click **Let's Go** and log into your Office 365 account if prompted.



4. Click on the slide that you want to make interactive and select one of the choices to “ASK STUDENTS A QUESTION”.
- **Text**- Students can type in a response on to a question.
 - **Choice**- Students can answer a question with multiple choice options.
 - **Number**- Students can type in a number response to your prompt.
 - **Website**- Students can view and interact with a website embedded on their device.
 - **Draw**- Students can draw, annotate, or type on the slide.
 - **Draggable**- Students can drag and drop icons onto the slide in response to your prompt.

ASK STUDENTS A QUESTION
Adds a question to your current slide:



5. When you click on one of the options above, you will notice a bar show up on the bottom of the slide. This bar lets you know that the slide is interactive. Do not remove the bar.

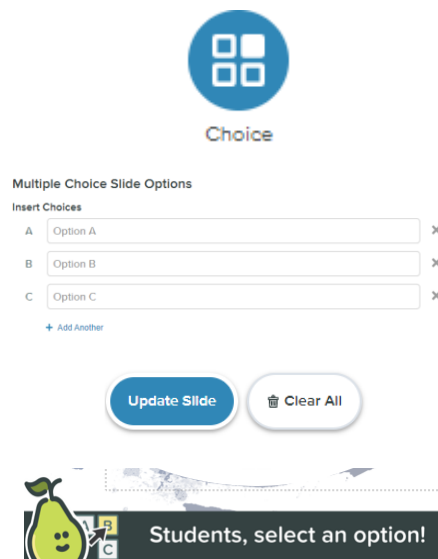


Question Choices

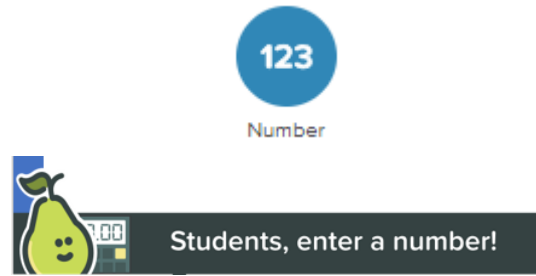
6. **Text**- Click on the **Text** icon to allow the students to type in a response. Once you click the icon, the bar will automatically appear at the bottom of the slide letting you know the students will type in a response on this slide.



7. **Choice**- To add a multiple-choice question to an already existing slide or a new slide, click on the **Choice** icon. Type in your choices to the question, then select **Update Slide**.



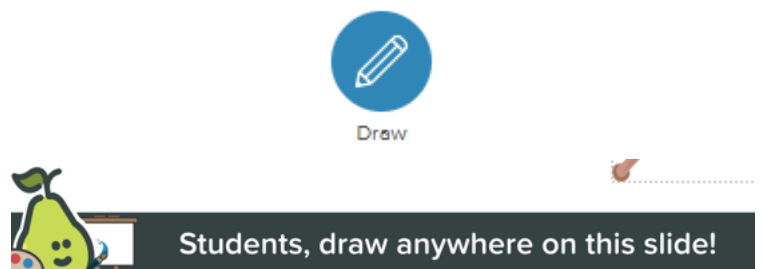
8. **Number-** To ask the students to enter a number answer, click on the **Number** icon and the bar will automatically appear at the bottom of the screen to let you know this slide has an interactive response.



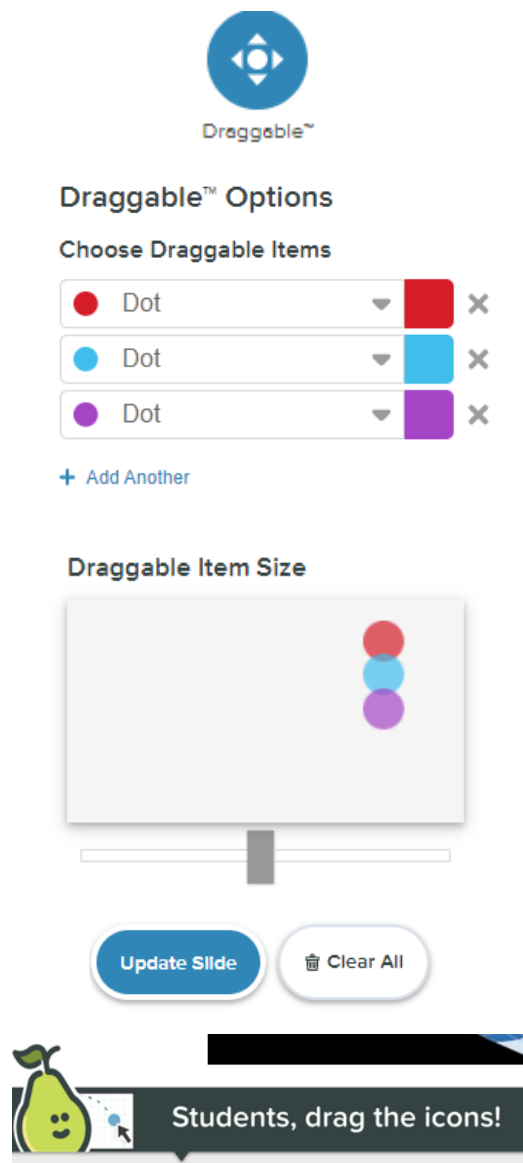
9. **Website-** To add a website for the students to preview and interact with, click on **Website**, paste the URL into the space under “Enter Web Address” and then click **Update Slide**.



10. To add a slide that allows the students to draw on and add text to, click on the **Draw** icon. The bar will automatically appear at the bottom of the slide to let you know this slide has an interactive feature that allows the students to draw, annotate, and add text to the slide.



11. **Draggable-** To add a draggable icon to the slide, click on the **draggable** icon. You can add up to FIVE draggable icons. Click on the down arrow to change the icon and color. To change the size of the icon, click on the slide bar and slide to the right or left to change the size of the icon. Once you are finished with your selections, click **Update Slide**.



12. The Pear Deck add-on also includes a link to the Template Library. Once you explore the templates, you can download a copy and then upload the file to your OneDrive. Then you can copy these interactive slides and Present with Pear Deck.

