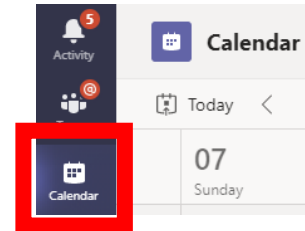




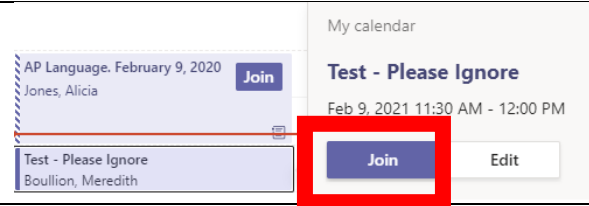
# Office 365 Resources

## Teams Meetings: Joining and Starting

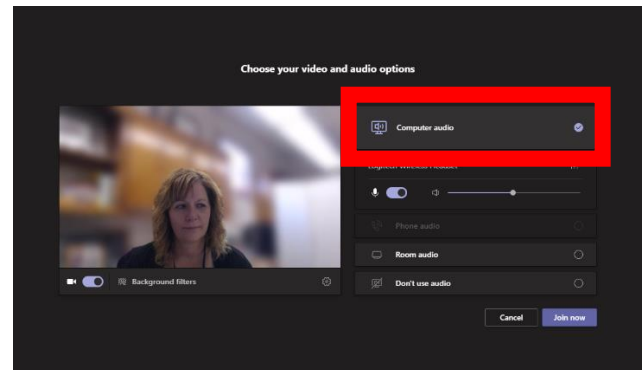
1. When ready to start a scheduled Class Teams meeting, click on the **Teams Calendar**. Scheduled meetings can also be accessed from within the Teams Channel where scheduled.



2. Click the **Join button** to start.

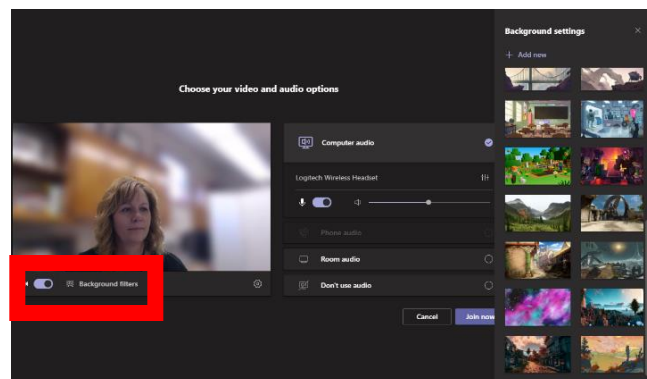


2. Once joined, you can adjust video and audio options. If showing a video with sound, keep it set to **Computer Audio**.

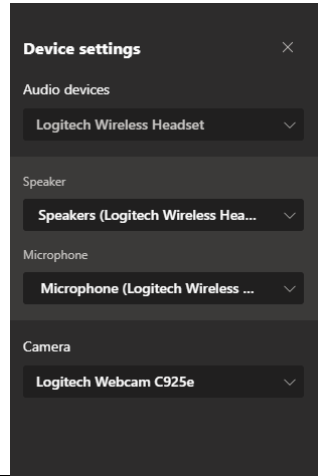


3. Under your camera image, you can turn the camera on/off. Here, you can also select a variety of **Background filters**.

Teachers can customize an image and click **+ Add new** to select their own.



4. Device settings options are available to select audio devices, speakers, microphone, and camera options.



5. Click **Join now** when ready to start.

