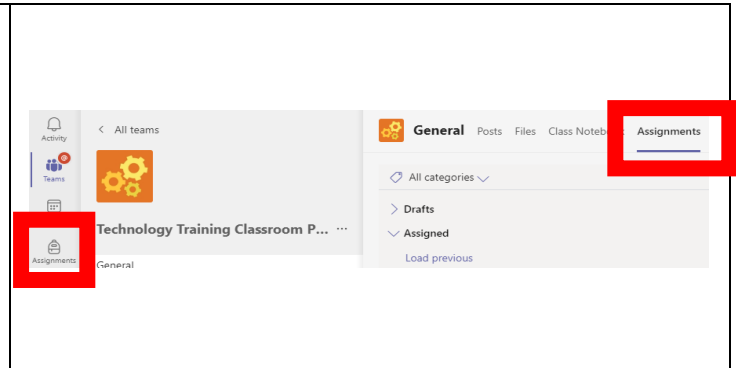




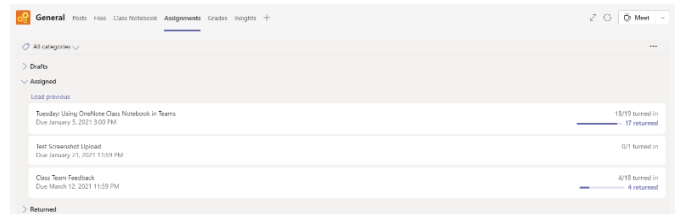
# Office 365 Resources

## Teams Grading and Grades

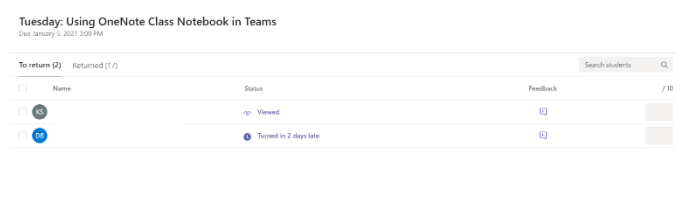
1. Once Assignments have been provided by the teacher and turned in by students, teachers can check their progress and provide feedback through the Assignments tab found only in the General Channel or from the button for Assignments found on the left side of the Teams window.



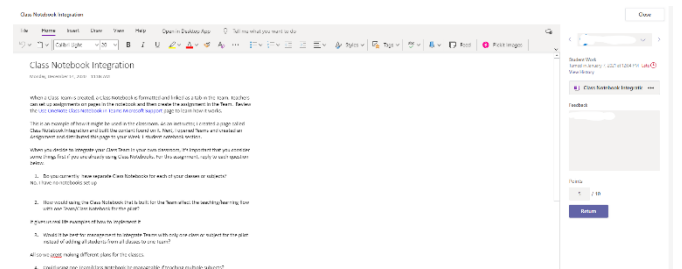
2. From the *Assignments* tab, teachers can view *Drafts*, those that have been *Assigned*, and those that have been *Returned* back to students with grades and/or feedback.



3. To grade and provide feedback, click on the Assignment. Here, a teacher can see the students, their status, any feedback provided, and grade. Click on any name to access student assignments.



4. Next, the turned in assignment will open and provide a place for teacher feedback and points. Click **Return** to provide student access to feedback provided.



5. To view all Grades, click on the **Grades** tab from the General channel. Teachers can also open assignments to provide grades and feedback from here by clicking the *ellipsis* and click **Return** to make it available for students to view.

