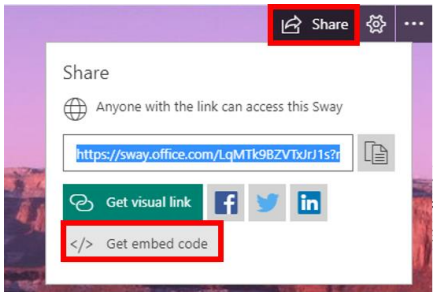
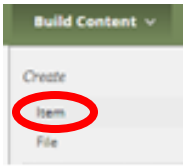
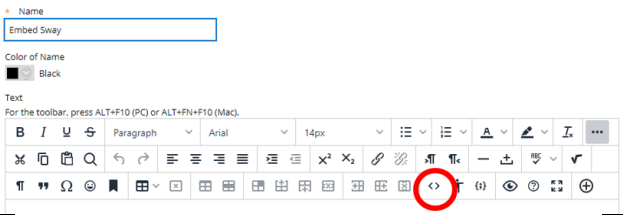
Blackboard Resources

Embedding a Sway

1. From your Office 365 account, select the Sway that you would like to embed and click the ***Share*** button in the upper right-hand corner. Click ***Get Embed Code.***	
2. A box will appear. Select ***Copy to Clipboard***.	
3. Log into Blackboard and go to your class or school Blackboard course. Make sure **Edit Mode** is turned on. Edit mode is on if you see a green dot.	
4. Select the **menu button** in your Blackboard site where you wish to post the Sway. Hover over Build Content and then click ***Item.***	
5. Name the item and select **< > *Source Code*** in the text box tool bar.	
6. Paste the embed code using **Ctrl + V** into the new box and click ***Update.***	
7. Click ***Submit.***	