



**Verification of Completion of Training**

*North Carolina Educator Effectiveness System (NCEES)*

Any teachers hired after the district's annual training session who have not previously taught in North Carolina are required to complete training on the North Carolina Educator Effectiveness System before any teacher observations are completed. (It should also be followed by the required TNL orientation.)

A link to this training is available on the Human Resources webpage under "Resources for Administrators/ Teacher Evaluation Process."

Name of Teacher: \_\_\_\_\_

Site: \_\_\_\_\_

Grade Level or Subject: \_\_\_\_\_

**Statement:**

The above-named teacher has completed the mandatory NCEES training for late hires and has reviewed this information with his/her principal.

Signature of Teacher: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

***Completed forms should be submitted to the Human Resources Department within one week of completion of the training.***