Bertie County Schools
Employment Background Authorization & Release

I understand that a consumer report or an investigative consumer report (hereinafter referred to as "Report") may be procured at any time during my candidacy for employment and/or during my employment, contract or volunteer work. I understand the Report may include information as to my character, work habits, performance, and experience, along with reasons for termination of past employment. I understand that as directed by Company policy, information may be obtained from public and private sources and may include information related to: social security number verification, criminal records, credit history, driver/motor vehicle records, employment, education, credentials and personal references. I also understand that the information I provide regarding my sex, race and date of birth will be used for the sole purpose of gathering the above mentioned information correctly, and will not be used to discriminate against me in violation of any law. Bertie County Schools is an Equal Opportunity Employer.

Personal Information (List all names used)
Please print legibly

First Middle Last

Name _____

Name _____

Name _____

Home Address _____
City State Zip

Email Address _____

Date of Birth (MM/DD/YYYY) _____ Gender _____

Social Security Number _____ Race _____

Driver's License & State of Issue _____ DL# _____

I state that my personal information provided above is accurate to the best of my knowledge. I hereby authorize without reservation the procurement of a Report. Furthermore, I authorize any organization, person or agency to furnish information about me and I release any organization, person, agency and company from any liability arising out of the request or release of the information contained in the Report. A photo or fax copy of this release form will be valid as an original thereof, even though said copy does not contain an original writing of my signature.

Signature _____ Date _____

New York applicants or employees only:
You have the right to inspect and receive a copy of any investigative consumer report requested by Employer by contacting the consumer reporting agency identified below directly.

California, Minnesota and Oklahoma applicants or employees only:
I understand that under State law, I have the right to receive a copy of the Report at no charge to me.

☐ Yes, I wish to receive a copy of the Report (check box).

Reports processed by:
Background Investigation Bureau, Inc.
9710 Northcross Center Court
Huntersville, North Carolina 28078
Toll Free: (877) 439-3900

Personal & Confidential Information