



# BOURNE SCHOOL COMMITTEE

## Policy Sub-Committee

DATE: Wednesday, December 13, 2023

TIME: 3:00pm

PLACE: Zoom <https://bourneps.zoom.us/j/82303880158?pwd=rBwPmS0ndNBVyHZzgPF64Pjm9hUa6.1>

## AGENDA

*The School Committee may vote on all items listed on this agenda*

The preceding listing of matters are those reasonably anticipated by the Chairperson which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up to the limited extent permitted by the Open Meeting Law

1. Approval of prior meeting minutes: 10/18/23
2. Discussion Policy CHA/CHC recommended by MASC [W MASC Policy CHA:CHC.docx](#)
3. New Policy for consideration referred by Budget and Facilities Sub: Policy DN  
[W Policy DN\\_ Disposal of Surplus Materials- DRAFT.docx](#)
4. Review of policy IJ referred by Curriculum Sub [W Instructional Materials - Bourne Public Schools.docx](#)
5. Draft Job descriptions: [Long Term Substitute.](#) ; [Substitute Custodian](#)
6. Discussion of future agenda items:
  - a. Job descriptions for: Revised administrative assistant, specialist subjects (STEAM, visual art, music, drama), nurse substitute, LPN, COTA
  - b. Review of financial policies
  - c. Possible upcoming policies
7. Next meeting date and time: TBD
8. Adjourn

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### Members:

Emily Berry

Kari MacRae

Donel Beals

### Join Zoom Meeting

<https://bourneps.zoom.us/j/82303880158?pwd=rBwPmS0ndNBVyHZzgPF64Pjm9hUa6.1>

Meeting ID: 823 0388 0158

Passcode: 315695

(309) 205- 3325