

## **4.12 *Community Advisory Group***

The Board Directs that a diverse Community Advisory Group be formed to promote and enhance the involvement of the community in the operation of each local school.

### 4.12.1 Purpose -

- a. To serve as a source of information to the Principal that might assist him/her in successful school operations.
- b. To serve as a source for community input to communicate the needs and concerns of the community served by the school.
- c. To serve as a source of input to the Superintendent and Board on matters related to the total operation of the school system.
- d. To serve as a source of information for parents, students, and the community.
- e. To advocate on behalf of the school and the school system to local and state government officials.

4.12.2 Composition - The group will be comprised of seven members who may be parents, community members, business leaders, teachers, or students.

- a. One member will be a local school PTA/PTO representative –
  - i. If the school does not have a PTA/PTO, that position will be filled by an additional appointment by the board member from the district within which the school is located.
- b. Two members, who must live within the attendance zone served by the school, will be selected by the Board member from the district within which that school is located.
- c. Four members will be selected by the school Principal.
  - i. One of these members may be a business leader (representative).
  - ii. The remaining members should live within the attendance zone served by the school.

### 4.12.3 Length of Service -

- a. The local school PTA/PTO President will serve for the length of time he/she serves in that office.
- b. The remaining members will serve a two-year term beginning September 1st of every other odd year starting in 2019.
- c. Members will serve one two-year term, and may serve again after a two-year off period.

4.12.4 Selection Period - Members will be selected and their names submitted to the Superintendent's Office by August 15th of each selection year.

4.12.5 Replacing Members –

- a. Members absent from three consecutive meetings or who resign from the group may be replaced and the new appointee will complete the remaining term.
- b. If a Board member selected the group member being replaced, then the Board member will name a new appointee.
- c. All other members who are replaced or resign will be appointed by the Principal.

4.12.6 Member Expectations - Group members are expected:

- a. To be actively involved in activities at the school.
- b. To attend scheduled meetings of the Community Advisory Group.
- c. To be well informed and educated regarding the school system. Attendance at monthly Board of Education meetings is strongly encouraged as a way to gain knowledge of the school system.
- d. To advocate, under the guidance of the school system, on behalf of the school and school system.
- e. To educate parents and the community about the school and the school system.
- f. To engage in thoughtful and constructive discussion with the Principal, the Superintendent, and the Board member regarding the school and school system.
- g. Members may be asked to serve on selection committee for hiring a new principal.
- h. One member may be asked to serve on the District's Equity/Desegregation Committee.

4.12.7 Meeting Requirements –

- a. Principals should meet with their Community Advisory Groups at least two times per semester.
- b. An annual family-wide Community Advisory Group meeting will be hosted by each high school during each school year. The Superintendent and Board of Education members will be invited to attend this meeting.
- c. An annual system wide Community Advisory Group meeting will be hosted by the Superintendent.