



To: Office of Superintendent
From: Office of Legal Services
Subject: Monthly Policy Recommendations
Review period: May 15, 2023 - June 15, 2023

The Office of Legal Services, in partnership with the Office of Superintendent and applicable department leads, is reviewing the Jeffco District Policy Manual and updating the content. We will be publishing proposed revisions to the manual on the District's website and seeking input from community and District stakeholders. Below are the current recommended changes. These changes will be public for 30 days, during which time we are welcoming feedback from stakeholders. If you have any input about the proposed changes, please send an email to: legal@jeffco.k12.co.us

The recommended changes will become final on June 15, 2023, and the District Policy Manual will be updated accordingly.

1. Revisions to the I-Series District Policies: the I-series Policies relate to instruction. A number of these policies are outdated due to changes in the law, changes in District practice and/or the District's adoption of the Policy Governance model. Therefore, we are recommending that certain of these policies be revised or repealed.

Policies/Regulations to be Revised:

[IC/ICA](#) - District Calendar: We recommend a minor revision to clarify circumstances where schools can modify contact days.

[IHAM](#) - Health Education: We recommend deleting the reference to IMBB-R, as the exemption policy is now in IHAM-R. We also recommend updating the legal references.

New [IHAM-R](#) - Health Education Opt Out: Colorado school districts are required by law to adopt a regulation regarding the exemption procedure for family life/sex ed, and the law contains

some specific direction as to the content or language. We are recommending that the district adopt a new policy, based on the CASB model policy, that includes language that meets the intent of the law.*

New [IHBD](#) - Equivalence of Services: Jeffco receives Title I funds; therefore, Jeffco is required by law to have a policy ensuring equivalence among schools in teachers, administrators, other staff and the provision of curriculum materials and instructional supplies. We are recommending that the district adopt a new policy, based on the CASB model policy, that includes language that meets the intent of the law.*

[IHBG](#) - Homeschooling: this policy is outdated and no longer tracks the applicable law, including ESSA requirements. We recommend the district revise the policy to be consistent with the current CASB Model policy.*

IHBJ - Parent Involvement in Education (Title I): we are recommending that the code of this policy be changed to KBA as it relates to family engagement and the CASB Model policy is KBA.*

IHBJ-R Parent Involvement in Education (Title I): we are recommending that the code of this regulation be changed to KBA-R as it relates to family engagement and the CASB Model regulation is KBA-R.*

New [IHBK](#) - Preparation for Postsecondary and Workforce Success: School districts are required to adopt a policy notifying parents/guardians of eighth grade students of the district's available courses that satisfy the higher education admission guidelines of the Colorado Commission on Higher Education and a policy requiring each school to assist students and their parents to develop and maintain individual career and academic plans no later than the beginning of ninth grade. We are recommending that the district adopt a new policy, based on the CASB model policy, that includes language that meets the intent of the law.*

New [IHBK-R](#) - Preparation for Postsecondary and Workforce Success: Colorado school districts are required by law to adopt a regulation on the implementation of ICAPs and the law contains some specific direction as to the content or language. We are recommending that the district adopt a new regulation, based on the CASB model regulation, that includes language that meets the intent of the law.*

[IHCDA](#) - Multiple Credit Pathways: We are recommending the district adopt a revised policy that is consistent with current practice.

[IJ](#) - Instructional Resources and Materials: We are recommending the district adopt a revised policy that is consistent with Board Policies GP-7 and EL-7.

[IKC \[change to IKA\]](#) - High School Grading Systems: this is a legally required policy that must contain specific information. The current district policy is outdated and no longer tracks the

applicable law. We recommend updating a revised policy that is modeled after the CASB Model policy.*

[IKC-R \[change to IKA-R\]](#) - High School Grading Systems: this is a legally required regulation that must contain specific information. The content in the current district regulation is currently housed in the District's assessment guide for schools and does not contain the legally required procedure for option out of assessments. We recommend adopting a revised regulation modeled after the CASB Model regulation.*

[IKE](#) - Graduation Requirements: the current policy includes outdated language regarding preventing students from participating in graduation because of unpaid fees, therefore we are recommending the policy be revised.

New [ILBC](#) - Early Literacy and Reading Comprehension: this is a legally required policy, therefore we are recommending that the district adopt a new policy modeled on the CASB model policy.*

New [ILBC-R](#)- Early Literacy and Reading Comprehension: this is a legally required regulation, therefore we are recommending that the district adopt a new regulation modeled on the CASB model regulation.*

[IMBB](#) - Exemptions from Required Instruction: because the opt out process for health education is now outlined in the legally required regulation IHAM-R, we are recommending that the district adopt a revised policy modeled on the CASB model policy.*

IMDB Flag Displays: we are recommending the code of this policy be changed to IMBD to track the CASB model policy. No other changes are being recommended.

Policies/Regulations to be Repealed:

IA - Instructional Goals and Learning Objectives: this policy is outdated, not legally required and is not one of the CASB model policies. Therefore, we are recommending that this policy be repealed.

IAA - Student Assessment: this policy is outdated and the revised content regarding assessments will be housed in Policy IKA. Therefore we are recommending this policy be repealed.

IGA - Curriculum Development: the content previously in this policy is now in EL-6 and EL-7. Therefore we are recommending this policy be repealed.

IHB - Special Instructional Programs: this policy is outdated, not legally required and is not one of the CASB model policies. Therefore, we are recommending that this policy be repealed.

IHB-E1 through E4: these exhibits are outdated, not legally required and are not included in the CASB model policy manual. Therefore, we are recommending that these exhibits be repealed.

IHB-R Special Instructional Programs: this regulation is outdated, not legally required and is not included in the CASB model policy manual. Therefore, we are recommending that this policy be repealed.

IHBG-E - Statement of Intent to Educate through a Home-based Educational Program: indicating intent to education through a home-based education program is now completed in IC, therefore this form is no longer necessary and we are recommending that it be repealed.

IHBG-R - Homeschooling: the content regarding homeschool education is now housed in the proposed comprehensive policy IHBG; therefore, this regulation is no longer necessary.

IHCA - Summer Schools: this policy is not legally required and the district can operate summer schools without having this specific policy in place. Therefore, we are recommending this policy be repealed.

IHCAA - Outdoor Education: this policy is not legally required and the district can operate the outdoor education program without having this specific policy in place. Therefore, we are recommending this policy be repealed.

IHCDA-R - Concurrent Enrollment: this regulation is outdated, not legally required and is not one in the CASB model policy handbook. Therefore, we are recommending that this regulation be repealed.

IHCDA-E - Concurrent Enrollment Agreement and Registration Form: this exhibit is outdated, not legally required and is not in the CASB model policy handbook. Therefore, we are recommending that this policy be repealed.

IHCEA School Sponsored Camps: this policy is outdated, not legally required and is not one of the CASB model policies. Therefore, we are recommending that this policy be repealed.

IHCEA-E1 through E3: Frequently Asked Questions: these exhibits are outdated, not legally required and are not included in the CASB model policy manual. Therefore, we are recommending that these exhibits be repealed.

IHCEA-R - School-Sponsored Camps/Clinics: this regulation is outdated, not legally required and is not included in the CASB model policy manual. Therefore, we are recommending that this policy be repealed.

IJK - Supplementary Materials Selection and Adoption: the content previously contained in this policy was updated and is now included in Policy IJ. Therefore, we are recommending this policy be repealed.

IJK-E1 Pilot of Learning Resources Application: this exhibit is outdated, not legally required and is not included in the CASB model policy handbook. Therefore, we are recommending that this policy be repealed.

IJK-R School Initiated Pilot Process of Learning Resources: this regulation is outdated, not legally required and is not included in the CASB model policy manual. Therefore, we are recommending that this regulation be repealed.

IJL - Library Materials Selection and Adoption: the content previously contained in this policy was updated and is now included in Policy IJ. Therefore, we are recommending this policy be repealed.

IJNDAB - Instruction through Online Courses: This policy is not legally required and the district can operate an online program without having this specific policy in place. Therefore, we are recommending this policy be repealed..

IKC-R High School Grading Systems (classes of 2009 - 2012): This regulation no longer applies, therefore we are recommending that it be repealed. A record of all repealed policies and regulations is maintained if the district receives an inquiry about historic practices.

IKF - Graduation Requirements (classes of 2008-2012): This policy no longer applies, therefore we are recommending that it be repealed. A record of all repealed policies and regulations is maintained if the district receives an inquiry about historic practices.

IKF-R Graduation Requirements (classes of 2013 and beyond): this policy is largely duplicative of the Policy IKF, therefore we are recommending that it be repealed.

IL - Evaluation of Instructional Programs: the subject matter in this policy is now located in Board Policies EL-5, EL-6 and EL-7. Therefore, we are recommending this policy be repealed.

IMB-R - Teaching About Controversial/Sensitive Issues: the content regarding controversial/sensitive issues is now contained in Policy IMB, therefore, we are recommending this regulation be repealed.

IMBB-R - Exemptions from Required Instruction: the content previously contained in this regulation is now included in the proposed policy IMBB, therefore, we are recommending this regulation be repealed.

IMD - School Ceremonies and Observances: This policy is outdated, not legally required and is not one of the CASB model policies. Therefore, we are recommending that this policy be repealed.

IMDCA - Religion in the Schools: This policy is outdated, not legally required and is not one of the CASB model policies. Therefore, we are recommending that this policy be repealed.

Additional Policies to be Revised:

In addition to the above policy revisions, district staff is also recommending that the following policies be revised.

[GBGB](#) - Staff Personal Safety and Security: district staff is recommending revisions to this policy to clarify when this policy applies and who will handle complaints made pursuant to this policy.

[JFBA-E](#) - Choice Enrollment Variances: district staff is recommending a slight addition to this policy to clarify how enrollment in a GT center program occurs.

[KE](#) - Public Complaints: district staff is recommending a revised policy that clearly outlines the handling and escalation of public complaints.

Additional Regulations to be Repealed:

IC/ICA-R1: School Year/School Calendar - the content of this regulation is not necessary and is no longer consistent with Policy IC/ICA or EL-08; therefore, we are recommending this regulation be repealed.

IC-ICA-R2: Alternative School Year/School Calendar - the content of this regulation is not necessary and is no longer consistent with Policy IC/ICA or EL-08; therefore, we are recommending this regulation be repealed.

* The Colorado Association of School Boards (CASB) drafts model policies for Colorado School Districts. While Jeffco's policies are individualized to serve the Jeffco community, many of our policies are modeled after the CASB policies. If it would be helpful to receive a copy of the CASB model policy, please email: legal@jeffco.k12.co.us