

**STUDENT PLANNER
2023-2024**



TEMPLE CITY HIGH SCHOOL

9501 E. Lemon Avenue

Temple City, CA 91780

(626) 548-5040

Attendance (626) 548-5047/5048

Activities (626) 548-5160

Athletics (626) 548-5058

Counseling (626) 548-5057

THIS PLANNER BELONGS TO

ADMINISTRATORS

Elena Li..... Interim Principal
Binh Nguyen..... Assistant Principal
Theresa Petersen..... Assistant Principal

ASB ELECTED OFFICERS

Annabel Lee..... ASB President
Elizabeth Hung..... ASB Vice-President
Amir King..... Student Board Member
Isabel Xu..... Senior Class President
Stanley Wu..... Senior Class Vice President
Theo Lu..... Junior Class President
Tiffany Phan..... Junior Class Vice President
Evelyn Lam..... Sophomore Class President
Pearl Hsieh..... Sophomore Class Vice President
Jasmine Lee..... Freshman Class President
Jayden Au..... Freshman Class Vice President

INTRODUCTION

Welcome to Ram Country! Temple City High School was founded in 1954. The school's first principal was Mr. Arthur North, for whom the football field is named. During the first year, the Associated Student Body was created. They established our Green and Gold colors and adopted the "Ram" as our mascot. Since those early days, Temple City High School has enjoyed ever-increasing community support and pride in our high school and its many successes.

School-wide Learner Outcomes



STUDENT SERVICES

Student Store/Activities Office - The Student Store/Activities Office (room 311) handles some school supplies, spirit items, ticket sales for dances, athletic clearances, parking permits, lost and found articles, indebtedness (except for books which are handled in the library), liaison for class rings, cap & gown, food/drinks at snack break and a number of other student services. Contact Dianne Blank - dblank@tcusd.net

Student ID - All students must carry a current TCHS Student ID or ASB card at all times while on campus and while attending any school function. If a card is lost it needs to be replaced. The replacement process begins in room 311 and there is a \$5.00 fee for ASB Card holders and a \$10.00 fee for ID only card holders.

Assemblies - Students produce assemblies with the advice and guidance of the Director of Activities. Assemblies are informational, educational, and entertaining. Occasionally, mandatory assemblies will be called during the Office Hours period.

Off-Campus Lunch Privilege (11 & 12 grade only) – A contract signed by student and parent is required to be issued an off-campus permit for use during lunch. Students will lose this privilege if they are placed on an attendance contract, have excessive tardies/absences after lunch, or do not meet minimum academic standards. The parent can also revoke the off campus privilege. These requirements are outlined in detail in the Off-Campus Contract.

Student Parking (11 & 12 grade only) – The North Parking Lot is located on Temple City Blvd and is for students who have purchased a parking permit, and staff. Each car must have a valid parking placard, which is available for purchase in the Activities Office (room 311). Cars parked in the North Parking Lot without a permit or in a space not assigned to them may be towed at the owner's expense. Parking violations may result in citation by the Sheriff's Department and loss of parking permit. Eating and/or loitering in the parking lot is prohibited.

The parking lot is considered off-limits during school hours. The school district and its employees are not responsible for theft or damage to parked vehicles. Students are not permitted to park in the Lemon lot (Staff parking only) during school hours; this includes athletes attending practices or games.

College and Career Center – The College and Career Center provides students with the opportunity to explore college and career interests. This center maintains college catalogs, applications, testing information, and work permits. Contact: Amy Sisson – asisson@tcusd.net

Counseling Office - The Counseling Office offers counselors to assist students in reaching their maximum potential at Temple City High School. Students and parents are asked to be specific with requests. The counselors are comprehensive, that is they work with their students throughout the four years in all areas of campus life.

Student drop-ins are welcome. Parent appointments with counselors may be made in the Counseling Office with Melissa Franco at (626) 548-5075 or mfranco@tcusd.net.

Hotlines:

National Suicide Prevention Lifeline: 1-800-273-8255

Domestic Violence Hotline: 1-800-799-7233

Crisis Text Line: Text HOME to 741741

CARE Solace: 888-515-0595

Registrar – The school registrar can assist students with official records and transcripts. The registrar is available between the hours of 7:30-4:00 to assist seniors in sending transcripts to colleges and other activities requiring official records. Transcripts may be ordered online at Parchment.com.

Media Center/Library - The TCHS Media Center/Library is one of the best equipped, best supplied of its kind. Books, periodicals, computers, internet access and other materials are available to students and faculty. Your ID is required for Library book/textbook checkout and computer use.

CURRICULUM

Curriculum Guide - A curriculum guide containing course descriptions, graduation requirements, college entrance requirements, and other important information is available on the school's website under the Counseling Office tab.

Maximum Units - A full schedule consists of six (6) courses for a total of thirty units (30) per semester. A student may take an additional five (5) units per semester with approval from the Counseling Office. A student may not take more than thirty five (35) units per semester without approval from the Assistant Principal. *All classes taken at another school must have prior written approval from the Counseling Office.*

Graduation Requirements - Requirements for graduation have been established by the TCUSD Board of Education with the belief that Temple City High School is "a four-year school with courses which will interest students in a sound educational program for that four year period." Completion of the following courses, including community service is necessary for graduation from Temple City High School:

English	4 years	40 units
Physical Education	2 years	20 units
Mathematics	2 years	20 units
(completion of Algebra 1 or Algebra 1A & 1B)		
U.S. History	1 year	10 units
U.S. Government	1 semester	5 units
Economics	1 semester	5 units
World History	1 year	10 units
Physical Science*	1 year	10 units
Biology-Life Science*	1 year	10 units
Visual/Performing Arts	1 year	10 units
Health	1 semester	5 units
Other Electives		85 units

Total: 230 units

* One year of science must be a lab science.

Please review the TCHS Curriculum Guide for more detailed information.

What might colleges/universities require of me?

Community College

High school grad or 18 or older

University of California

English	4 years
Mathematics	3 years (4 recommended.)
History/Social Science	2 years
Laboratory Science	2 years (3 recommended.)
Foreign Language	2 years (3 recommended.)
Visual/Performing Arts	1 year
College Prep Elect.	1 year

California State University

English	4 years
Mathematics	3 years
History/Soc Sci.	2 years
Lab. Science	2 years
Foreign Language	2 years
Visual/Perf. Arts	1 year
College Prep. Electives	1 year

Must be a high school graduate. Contact your counselor for admission eligibility.

Private Universities

Graduation from an accredited high school

English	4 years
Mathematics	2-4 years
History/Soc. Sci	1-3 years
Science	1-4 years
Foreign Language	2 years

Other various units/electives

Check entrance requirements for each school.

TCHS Intervention

Tier 1 (All Students)

All classroom teachers monitor and motivate student progress. Assignments and a detailed grade book are posted regularly on Aeries and Canvas. Students are expected to balance their time and manage their classes by keeping up with all assignments and keeping their grade suitably high. Communication between students, teachers and parents is vital to this process. Parents should monitor student progress on Aeries and via communication with the teacher. Students who show signs of struggling may be placed in the Tier 2 Office Hours for extra help, as well as having a Student Success Team (SST) meeting held with parents, counselors, teachers and the student.

Tier 2

Teachers will hold Office Hours to provide assistance for students who are having academic difficulties in one or more classes. Students receive 25 minutes of support during the scheduled office hours in the class(es) students are struggling with for a four-week cycle. This period is designed to provide assistance during the school day for struggling students. Each day of the week is assigned to a subject area so that students can attend office hours for the subject area in which they are struggling. Student performance will be reviewed at the end of each grading period to determine a continued need for office hours. Students meeting the following criteria will to attend office hours for a four week period:

- Earning more than 2 D's and/ or an F in any class
- Teacher request with parent consent

Other Tier 2 measures include referrals to the TCHS after-school HELP program for missed assignments or Saturday school.

Intervention Qualifiers

All students have access to intervention resources at TCHS, but students who are deemed "at risk" will be actively directed toward additional help in the TCHS Intervention Program (i.e. Office Hours). Identifiers for "at risk" students include:

- Earning a "D" or "F" in any class
- Earning less than a 2.0 GPA
- Rapidly falling grades
- Attendance issues

Additional qualifiers for placement in the TCHS Intervention programs include:

- Referral from any educator, counselor, administrator, student self-referral, or request from parents

Homework

An average of 30 to 60 minutes of homework per class will be assigned Monday through Thursday and occasionally on Friday for an average of 10 to 20 hours per week according to the level of difficulty of the class. Homework assignment in activity classes may vary from the above requirements, depending on the units of study. Homework assists students to develop self-discipline, self-reliance and effective time management skills as well as prepare students for daily lessons. School policy does not allow teachers to assign large projects or homework to be done over Winter or Spring Break.

Late Work Policy

Late work that meets assignment requirements will be accepted up to 10 school days after the due date and will receive no less than 60% of the original grade. After 10 school days, it is up to the teacher's discretion to determine points, if any, are given for late work.

Report Cards

At each progress reporting period and the Final Semesters, Grades will be visible on Aeries under the "Grades" tab. No official report cards are mailed home.

ELIGIBILITY REQUIREMENTS

In order to be eligible for participation in extra/co-curricular activities (including athletics, career technical education and performing arts activities) a student must:

- Maintain a minimum grade point average of 2.0 on a 4.0 scale
- Receive no more than one "F" grade
- Demonstrate good citizenship
- Less than 10% absences/tardies in any one class
- Be passing a minimum of four classes
- Be actively working toward completion of graduation requirements

DANCE COURT ELIGIBILITY

- Homecoming – grade point average of 2.0 on a 4.0 scale
- Winter Formal – grade point average of 2.0 on a 4.0 scale
- Prom – grade point average of 2.0 on a 4.0 scale (Homecoming Court members of the same school year are not eligible)
- Less than 10% excused/unexcused absences/tardies in any period.
- Adhered to school rules during the year of the dance.

ATTENDANCE

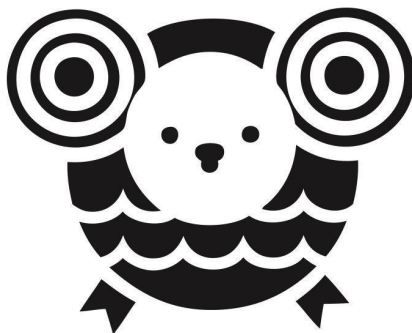
All students are required to attend school regularly and on time (CA Educational Code 48200 includes all minors). Parents and guardians are legally obligated to make sure their student(s) attends school every day unless illness or family emergency occurs. Students with ongoing attendance issues will be referred to the state mandated SART (School Attendance Review Team) and SARB (School Attendance Review Board) process.

The Attendance Office is open from 7:00 am to 4:00 pm. All absences must be confirmed by a parent/guardian or by the adult student. When a student is absent, parents are requested to send a note or call within 48 hours of the absences.

Attendance Office phone numbers: **626-548-5047**,
626-548-5048 or email tchs-attendance@tcusd.net

What is a valid, legal absence when verified?

- A student's illness (doctor's note or school nurse may be asked to verify)
- Medical, dental, or optometrist appointments
- Approved school activity/athletic competition
- Attending the funeral of an immediate family member
- Religious holiday/retreat/ceremony
- Absence within the discretion of school administrators
- Other absences within CA Educational Code 48205



SCHOOL RULES

All students receive and must abide by the State of California Education Code Section 48900, which mandates schools to expect students to conduct themselves appropriately at all times. Suspension, involuntary transfer or possible expulsion from the Temple City Unified School District may result if any of the following occur:

- Cause, attempt to cause, or threaten to cause physical injury to another person
- Possess, sell or otherwise furnish any firearm, knife, explosive, or other dangerous object, or imitation firearm.
- Unlawfully possess, use, sell, offer to sell or otherwise furnish, or be under the influence of any controlled substance, alcohol, or intoxicant
- Unlawfully possess or unlawfully offer, arrange or negotiate to sell any drug paraphernalia
- Possess or use tobacco or nicotine products including cigarettes, vape, e-cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff chew packets and betel.
- Disrupt school activities or otherwise willfully defy school authority
- Commit an obscene act or engage in habitual profanity or vulgarity
- Knowingly receive stolen school or private property
- Commit or attempt to commit robbery or extortion
- Cause or attempt to cause damage to school or private property
- Steal or attempt to steal school or private property
- Commit or attempt to commit sexual assault
- Harass, threaten or intimidate a pupil who is a complaining witness or witness in a school disciplinary proceeding.
- Engaged in, or attempted to engage in, hazing.
- Engaged in an act of bullying.

Additional Temple City High School rules include:

- Students must carry a valid hall pass when outside the classroom during the class period.
- 10/10 Rule - Please be sure to remain inside the classroom for the first and last 10 minutes of class.
- No riding of bicycles, skateboards or scooters on campus. Bikes must be locked in the bike areas near the music or 400 buildings. Skateboards must be locked on racks north of the Admin. building. Students must obey all state helmet and traffic laws.
- The use of electronic devices, i.e. cell phones, tablets and laptops is allowed by specific teachers at specific times. TCUSD is not responsible for lost or stolen electronic devices.
- Students may not bring laser pens, spray paint to school.

Academic Integrity Policy

The Academic Integrity Policy applies to all class activities on site as well as Advanced Placement Testing and other standardized testing exams, on or off site.

Cheating includes, but is not limited to the following:

- Plagiarizing or submitting material written or designed by someone else or something else (such as an artificial intelligence, Internet search results, translator software or other artificially generated sources) without giving the author/creator credit or naming the source, paraphrasing or summarizing someone else's ideas without crediting the original source, or submitting work created by family, friends or tutors.
- Putting your name on someone else's project/paper
- Copying another student's answers on an individualized quiz/test/exam
- Possession of or using a "cheat sheet" on a quiz/test/exam
- Writing or dictating the exact wording of another student's individualized assignment/quiz/test or falsifying a grade
- Tampering with a teacher's grade records
- Stealing and/or selling quizzes/tests/exams
- Possession of or using teacher manuals/solution materials
- Unauthorized use of electronic devices/cell phones during quizzes/exams
- Talking/communicating during a quiz/test. No communicating is permitted until ALL quizzes/tests/exams are turned in
- Receiving help from tutors, friends, or family members in which they write or dictate the direct wording of your assignment.
- Additional methods and practices that are not listed, but fall within the parameters outlined here, may likewise be deemed unacceptable.

The first documented cheating offense will result in:

- Referral to administration
- Contacting the parent/guardian via phone or email
- A grade of "F" on the work involved

Any subsequent offenses will result in the above interventions, and will additionally include:

- Loss of Off-Campus privileges, if eligible
- Restriction from co-curricular activities

Dress Code

In cooperation with teachers, students and parents/guardians, the Principal or designee shall establish school rules governing student dress which are consistent with law, governing Board Policy and Administrative Regulations. The school dress code shall be reviewed annually and included in the school's student handbooks.

In addition, the following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times.
2. All clothing and personal items, including hats, shall be free of
 - writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive
 - which bear drug, alcohol or tobacco company advertising
 - gang affiliations*, promotions and likenesses
 - racial, ethnic, religious, gender identity or sexual preference prejudices
3. Clothes shall be sufficient to conceal undergarments at all times. Clothing shall be reflective of the school learning environment and not disrupt or detract from the learning environment.
4. Clothes should be reflective of a workplace environment
5. Coaches and teachers may impose more stringent dress requirements to accommodate the safety needs of certain sports and/or classes.
6. The Principal, faculty and staff at each school may establish reasonable dress regulations for times when students are engaged in extracurricular or other special school activities.

(*gang affiliation may relate to hyper-stylized colors, baggy/ oversized clothing, coordinated clothing and/ or hats, long shorts with tall socks, etc.)